

Minutes of a Meeting of the West Hallam Parish Council

Held at the Powtrell Pavilion on Monday 10 December 2018

Present

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw, Mrs C Barnes, Mr B Broughton, and Mr T Maclean.

Also Present

Mrs K Sharpe (Clerk & RFO) and one member of the public.

1024 Apologies for absence

Apologies for absence were accepted from Councillors Mrs B Adams-Shaw, Mrs B Harrison and Mrs C Stephenson.

1025 Declarations of Interest

Councillor Mrs C Hart declared a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Councillor Mr B Broughton declared a pecuniary interest in relation to Park Hall Designs.

1026 Variation of Order of Business

None.

1027 Public Speaking

a) Police

None.

b) Borough Councillor Report

This was included in the Chairman's report.

c) County Councillor Report

This was included in the Chairman's report.

1028 Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 12 November 2018 be approved as a true record and signed by the Chairman.

1029 Exempt Items

RESOLVED that the Item on CCTV would be considered in Exempt Items due to commercial sensitivity.

1030 Chairman's Announcements

a) Chairman's report

The Chairman reported that the Christmas Light Switch-on, which had taken place on Saturday 1 December 2018 had been well attended by residents. An update on the event had been included in the Chairman's report for the Parish magazine along with thanks to those who had helped set up and tidy up after the event.

The Chairman noted that the December issue of the Parish magazine would be the last that the current editor Elaine Sarson would oversee. The Chairman suggested to the Members that the Clerk should write to Elaine, on behalf of the Parish Council to thank her for all her work on the Parish magazine over the years. This suggestion was approved.

b) Consideration given to items raised during Public Participation

In response to a resident's request for an update on the withdrawal of the No.11 bus, the Chairman read out a letter from the Managing Director of trentbarton bus company that had been sent to Pauline Latham MP in response to her letter. The Council had not received any response directly from the bus companies; therefore, the Clerk was asked to write once again to each bus company, inviting a representative to meet with the Parish Council. Councillor Hart would speak to the Chairman of Stanley and Stanley Common Parish Council to ask whether they wished to be involved if a meeting could be arranged.

RESOLVED that the report and actions be noted and approved.

1031 Reports of Sub Committees and Working Parties

Finance and General Purposes (F&GP) Committee

The F&GP Committee had met on the 21 November 2018. The Minutes of the meeting were **RECEIVED** by the Council.

- a) It was reported that the F&GP Committee had considered the budget and precept for 2019/20.
- The Council had been advised by Erewash Borough Council that the Concurrent Function allocation was to be reduced by 5% to £13,904 for 2019/20.
 - A draft budget had been prepared in line with this recommendation for Members consideration.
 - After discussion, the Committee had agreed that the recommendation to Council was that there should be 0% increase to precept for households in 2019/20 and to ask the Council to consider the use of bank balances to cover the shortfall to balance the budget.

It was **RESOLVED** that the recommendation of the F&GP Committee be accepted in principle. As the setting of Budget and Precept had not been an agenda item for the December meeting, it would be included under Finance

on the Agenda for the January meeting allowing for the decision to be confirmed at January meeting and recorded appropriately.

Other matters considered by F&GP Committee:-

- b) Quotations for replacement gate at High Lane Central recreation area.
The Committee recommended that as the gate repair was very robust, there was no need to replace the gate at this time. This would be reviewed in 2019/20, although no specific budget would be allowed for in the new budget for the replacement of the gate.
- c) Quotations for repair of benches
The Committee requested that the Clerk bring recommendations for repair or replacement of benches to the December meeting along with an idea of which budget they could be paid for from. This item was included on agenda under Matters for Determination.
- d) Quotations for cultivation consent area
The Committee recommended that the cheaper quote from Tudor Landscapes be accepted. Before work commenced, the Clerk would write to affected property.
- e) HGA CCTV
The Committee requested that the selected Members visit HGA and bring a report to the December meeting. This was discussed as an exempt item.

1032 Clerk's Report

- a) War Memorial maintenance reserves and other reserves
The Clerk had been asked to confirm the amounts set aside over the previous years into reserve for the maintenance of the war memorial and for elections. The Clerk confirmed that at the end of the 2018/19 budget year there would be £6010 in the war memorial fund, £3500 for CCTV repairs and £3500 in the election fund.
- b) Maintenance costs of zip wire at Beech Lane
The Clerk had been asked to enquire about approximate costs for annual maintenance charges of the zip wire installed at Beech Lane recreation area. Streetscape, the installer of the piece of equipment had quoted £300 to re-tension the zip wire, though they had advised that there may be other companies locally who could provide this service.
- c) Dates of meetings 2019
The Clerk circulated the proposed dates for all full Council meetings in 2019, based on the usual 2nd Monday of each month, with no meeting in August. All members present accepted the proposed dates with no changes requested. The Clerk would circulate the dates by email to all Members.
- d) Amenity License for Mapperley Crossroads Remembrance items
The Clerk confirmed that DCC had granted the amenity license for the bench. However, DCC had advised that the license for the two planters would be dealt with separately.

RESOLVED that the report and actions be noted.

1033 Matters for Determination

a) Living wage parity for all staff

Members discussed the wages of one member of staff.

RESOLVED that the wages of the member of staff be brought in line with the Living Wage for 25+ as from 1 January 2019.

b) Quotes for repair / replacement of benches

Members were asked to consider a report with quotes for the repair or replacement of benches at different sites around the village. This had been considered at the F&GP Committee on 21 November and the following recommendations were made:-

- Station Road play area bench – repair at cost of £137, out of Station Road fund
- Station Road play area, two seats – replace at cost of approx. £900 plus installation, out of Station Road fund
- Millhouse Field - Replace with two new wooden benches – cost £540 including installation, out of balances.
- Mapperley Crossroads – Repair at cost of £125.00, out of balances.
- The refurbishment of old iron ended bench with new wood and sand blasting of iron sides at a cost of £580.00 plus installation would be deferred until 2019/20 budget. The plan would be to re-site the bench in front of the Pavilion on Beech Lane recreation ground.

RESOLVED that the recommendations be accepted and actioned.

c) Friends of Beech Lane bench

The Friends of Beech Lane had requested that a bench be sited near the zip wire at the Beech Lane play area and the group were willing to transfer the balance of their funds to the Parish Council to pay for this bench with any amount left over going towards the maintenance of the play area. Details of benches and installation costs had been supplied to the Council by the Friends Group.

RESOLVED that in principle the Council approved the Friends request, however the Clerk was asked to ensure best value when ordering and installing bench.

d) Keep Britain Tidy – targeted at dog owners

Members considered the purchase of some posters promoted by the Keep Britain Tidy organisation, which were developed to encourage dog owners to pick up after their dogs.

RESOLVED not to purchase the posters.

e) Rural Community Grant for Village Hall

The Village Hall had written to the Council requesting that the Rural Community Grant money be transferred to them. Evidence to satisfy the conditions set by EBC had been submitted.

RESOLVED that the monies would be transferred to the Village Hall.

1034 Derbyshire Association of Local Councils

DALC Circular 15/2018 was **NOTED**, with a brief discussion taking place regarding the change in law re. website accessibility.

1035 Consultations

None.

1036 Finance

- a) The Council was asked to receive the monthly Bank Reconciliation and Budget Monitoring Report.

These reports were **NOTED**.

- b) Council was asked to approve a schedule of payments and note the bank account balances and income statement.

RESOLVED that–

(1) The Schedule of payments below be approved.

(2) The Bank Account Balances at 30 November 2018 be noted: -
Co-Op - Community Direct Plus - £37,378.38
Business Select - £14,313.73
Unity Trust Bank - £27,198.20

Payments

BACS payments were authorised by Councillors Mrs C Hart and Mr D Adams-Shaw. (These payments will be made from the Unity Trust Bank account). N.B. Income of £8,590.00 from EBC for Rural Community Grant to WH Village Hall and payment by BACS to WH Village Hall - £8,590.00.

Cheque no/BACS	Payee/Description	Nett	VAT	Gross
BACS UTB	Erewash Borough Council-Payroll Nov	£1,303.85	£6.56	£1,310.41
BACS UTB	Andrew Robertson - Magician	£120.00	£0.00	£120.00
BACS UTB	Kate Sharpe – for purchase of x £25 Amazon Vouchers for PA volunteers at Xmas and 11 Nov events	£50.00	£0.00	£50.00
BACS UTB	Mrs C Hart – reimbursement for purchase of sweets for Xmas Event	£50.00	£0.00	£50.00

BACS UTB	Leisure Lites Ltd. – Installation of lights	£1080.00	£216.00	£1296.00
BACS UTB	Fox Landscaping – monthly contract Nov	£616.66	£123.33	£739.99
BACS UTB	K Sharpe – Clerk’s Expenses	£40.78	£0.00	£40.78
BACS UTB	Village Hall – Rural Community Grant	£8590.00	£0.00	£8590.00
BACS UTB	Moorleys – printing of Carol Sheet	£30.00	£0.00	£30.00
BACS UTB	Park Hall Designs – web site and news- letter costs	£254.08	£0.00	£254.08
BACS UTB	Community Centre – recharge for broadband	£29.67	£0.00	£29.67
BACS UTB	David Coates – Poppy installation and removal on lamp posts and clearing of leaves	£60.00	£0.00	£60.00

Income

EBC – Rural Community Grant for Village Hall	£8,590.00
Contribution to Broadband from Community Centre pre-school	£30.00
Interest on Co-operative Account (Oct)	£2.24

1037 Planning

Dealt with previously – no objections, except for ERE/1118/0024, where concerns about size of building were noted on the form that was returned to Planning Department at EBC.

a) ERE/1018/0052 – 78, Nursery Avenue, West Hallam

Proposed single storey kitchen and dining room extension to front elevation.

Response from Councillor Mrs C Hart.

b) ERE/1118/0014 – 23, Hallam Way, West Hallam

Erection of a two-storey rear extension and addition of a pitched roof over an existing dormer to the front elevation.

Responses from Councillors Mrs C Hart, Mr D Adams-Shaw and Mr T Maclean.

c) ERE/1118/0024 - 141, St.Wilfrids Road, West Hallam

Proposed triple garage with store.

Responses from Councillors Mrs C Hart and Mr B Broughton.

d) ERE/1118/0034 – 9, Hurley Court, West Hallam

Single storey rear and first floor side extensions. New mono -pitched roof over existing porch and new hard surfacing to front driveway.

Response from Councillor Mrs C Hart.

1038 Items for Information only

- a) The Invitation to the next Parish and Town Council Liaison Forum at 6pm on Tuesday 29 January 2019 at County Hall, Matlock was **NOTED**.
- b) It was **NOTED** that Erewash Borough Council would hold a Community Household Waste Collection at the Community Centre car park between 08.00am and 11.30am on 22 December 2018 and 16 February 2019 as part of a pilot scheme.

RESOLVED that the Household Waste Collection scheme would be promoted on the Council's website and noticeboards.

1039 Correspondence

The email from a resident of the village regarding the state of the plaques on the War Memorial was **NOTED**.

RESOLVED the Clerk would contact the company who carried out the conservation on the Memorial back in 2014/15, to ask their advice about whether further work would be recommended at this time.

1040 Date and Time of Next Meeting

Council **NOTED** that the next meeting would be held on Monday 14 January 2019 at 7pm. This would be preceded at 6.45pm by the annual meeting of the Trustees of the Newdigate Trust.

1041 Exempt Items

The proposal and quote from HGA Ltd for the new CCTV equipment at all Parish Council sites and the new Wi-Fi arrangement at the Powtrel Pavilion was discussed by Members.

RESOLVED that the quote and proposal from HGA Ltd. would be accepted by Council.