

## **Minutes of the Annual Meeting of the West Hallam Parish Council**

**Held at the Powtrell Pavilion on Monday 10 July 2017**

### **Present**

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw (Vice-Chairman), Mrs B Adams-Shaw, Mrs C Barnes, Mr B Broughton, Mrs H Chapman, Mrs B Harrison, Mr T Maclean and Mrs C Stephenson.

### **Also Present**

Mrs K Sharpe (Clerk & RFO) and one member of the public.

#### **743 Apologies for absence**

None.

#### **744 Declarations of Interest**

None.

#### **745 Variation of Order of Business**

None.

#### **746 Public Speaking**

a) Police

PC Aldred had submitted a report to the meeting by email and this was discussed during Chairman's announcements.

b) County Councillor Report

Councillor Hart reported that DCC had advised that the wires placed across the road on High Lane were monitoring the number and size i.e. HGVs using the road.

Councillor Hart also reported she had approached DCC with concerns about school children from Kirk Hallam Community School exiting the path onto High Lane near Straws Bridge. Officers from Highways had visited the site with Councillor Hart and looked at possible solutions to try and alleviate the problem. A scheme has been drawn up and is being costed.

A response from DCC regarding the condition of the footpath in front of the Village Hall had been received and this letter was passed to Councillor Barnes to respond to the resident who had raised this.

**747 Approval of Minutes**

**RESOLVED** that the minutes of the meeting of the Parish Council held on 12 June 2017 be approved as a true record and signed by the Chairman.

**748 Exempt Items**

**RESOLVED** that an item on staffing matters be considered in Exempt Items

**749 Chairman's Announcements**

a) Chairman's report

In a recent storm a branch had blocked a resident's drive and our contractor had moved it temporarily to allow access, the contractor was asked to return and remove the offending branch and also check the tree as it was thought to be in poor condition. It had been reported by the contractor that the tree should be removed and this was agreed due to health and safety reasons.

HGA had passed pictures from the CCTV footage to Police identifying individuals committing crime and anti-social behaviour. The Police had been able to identify individuals and letters and warnings had been issued as a result.

HGA had suggested that images could be further enhanced at night time with an infra-red camera and the Council was asked to consider replacing the existing camera with this type. Cost was approximately £300 and the Council referred this decision to the F&GP Committee to discuss at the next meeting and make a decision if budget was available.

There had been numerous incidents of crime and anti-social behaviour reported to the Police by HGA. When officers were available they had attended and some convictions had been made. The Council's letter to Inspector Thompson requesting that the Council be notified on outcomes when footage has been passed to them, resulted in an email update being issued by PC Aldred which included the request that all incidents be reported via 101 or 999 so that the situation could be monitored.

The recent incident with bins on Station Road Recreation Ground had been resolved, the bins had now been repaired and were back in place. Thanks were to be passed to Mr Andrew Sharpe for responding to initial reports of damage, attending to clear up and make the area safe.

There had been a suggestion from the West Hallam Junior Football Club that West Hallam White Rose Cricket Club would not be holding any more of their games at Beech Lane and if this was correct could they include the cricket square in their bid to create an extra couple of pitches. The Football Club had

been told that unless there was an official communication from the Cricket Club stating that they no longer wished to use the wicket at Beech Lane nothing would be done.

The Chairman reported one complaint from a resident regarding parking at the Football Club Fun Day on 24 June, but overall the reports from the day had been positive and it had been a very successful event.

The Chairman had received a request from residents of houses backing on to Beech Lane Recreation Ground, for the perimeter of the field to be cut allowing access to the rear of properties for maintenance. The Clerk was asked to contact the Grounds Maintenance contractor to request that this be done and also ask for the clarification of the dates that this would be done in the current contract year.

**RESOLVED** that the report and actions be noted and approved.

b) Consideration given to items raised during Public Participation

The Chairman noted that a resident had requested that the Council considered siting a bin near Mapperley Crossroads on High Lane. This was referred to the F&GP Committee for consideration alongside another request for a bin at Nursery Avenue/ Scargill Road.

**750 Reports of Sub Committees and Working Parties**

Councillor Mrs C Barnes passed on thanks to the Council from the Community Centre Committee for the £585 donation towards the rates.

**751 Clerk's Report**

a) Play Equipment inspections & maintenance quotes

Two items had been highlighted in play area inspections as needing attention. Quotes had been submitted for these as below and this work was approved by Council.

- Remove stump at High Lane East - £50
- Slide barriers on Station Road - £25

b) Christmas Lights – Leisure Lites Ltd

The Council had received a quote from Leisure Lites Ltd. for the installation and removal of the Christmas Lights. This quote was accepted by the Council and the Clerk was asked to contact the company to confirm that their services will be required for Christmas 2017.

c) Millhouse garage parking

Following complaints about cars being parked on land/pavement in front of Millhouse Garage, obstructing the visibility at a busy crossroads; the Clerk had written a letter to Millhouse Garage, politely asking them to stop parking cars on this land. This didn't seem to have had an effect therefore the Chairman would take this to DCC, as owners of the land, to explore the legal aspects of this and decide what can be done.

d) Beech Lane play area update

The Clerk reported that the new items of play equipment had been installed at the Beech Lane play area, and the resurfacing work on the tarmac had been completed.

The Clerk had received three quotes for the repainting of the remaining older equipment and after discussion by Council the work was awarded to Mark Witham of West Hallam.

The Friends Group had contacted the Clerk about the application for the 'Awards for All' grant. There was some discussion in the meeting about whether this should be submitted in Council's name and whether it should be specific about the item of play equipment to be purchased, as there had not been a consultation with the neighbouring properties. The Council resolved that before proceeding with the application, the Council would ask for another meeting of the 'Friends' group to take place so these queries can be discussed.

e) Bugler – Remembrance Day

The Clerk reported that she was struggling to find a replacement Bugler for the Remembrance Day Service this year. Councillors suggested contacting Ilkeston Brass and Long Eaton Silver Prize Band to ask if they can help or suggest some one. The Clerk would follow this up.

f) EBC play scheme grant

The Clerk advised that Erewash Borough Council have confirmed that our application for a £1200 play scheme grant had been successful.

**RESOLVED** that the report and actions be noted.

**752** **Matters for Determination**

a) WWI Commemoration

Ideas for the WW1 Commemoration in 2018 were discussed.

**RESOLVED** that the Clerk would look into planter options, possibly through the National Arboretum. The Clerk would also look into the costs and practicality of the Talking flowers piece of play equipment from Wicksteed.

b) Request for litter bin on land between Scargill Road / Nursery Avenue

This item was considered alongside the request from the resident during public participation for the Council to place a bin near Mapperley Crossroads.

**RESOLVED** to defer this item to the next F&GP Committee where a decision can be made based on budget available.

c) EBC Rural Community Grant Application – Community Centre

Members considered a request from the Community Centre in West Hallam for the Council to support an application to the EBC Rural Community Grant scheme.

**RESOLVED** that Council support this application

d) Parish Council logo

Councillor Broughton had brought some initial designs to the meeting. However these did not incorporate all elements of the original design by Mr. Price and therefore were thought not suitable.

**RESOLVED** that Councillor Broughton would go back to the design company to ask them to submit further ideas incorporating all elements of the original design.

e) High Lane Central – purchase of land

The occupiers of 68, High Lane Central had paid the outstanding Licence Fee for the use of Parish Council land which borders the property. The occupiers had now made enquiries about whether they could purchase the land. This request was discussed by Members and all agreed that the Clerk should explore whether this could be done.

**RESOLVED** that the Clerk would look into the process the Council would need to follow and report to the next F&GP Committee for further consideration.

f) West Hallam United Charities – new representatives

Councillor Broughton advised the Council that there were two vacancies for Trustees of this charity.

**RESOLVED** that Councillor Mrs H Chapman and Councillor Mrs C Barnes be appointed as Trustees.

g) Powtrell Pavilion hedge cut quotes

Following a request for the hedge behind the Powtrell Pavilion to be cut, the Clerk had obtained two quotes for this work.

**RESOLVED** that the work be awarded to Tom Richards.

h) Arrangements for business continuity in August

Because there is no meeting in August the Council were asked to consider arrangements for business continuity for this month.

**RESOLVED** that any matters raised could be dealt with by the Clerk in consultation with the Chairman unless it was felt information had to be emailed to all Members for decision.

**753** Derbyshire Association of Local Councils

DALC Circular 08/2017 was **NOTED**

**754** Consultations

None.

**755** Finance

a) The Council was asked to approve the transfer of funds (£7600) from the Co-operative account to Unity Trust account.

b) **RESOLVED** that the transfer be approved.

Council was asked to approve a schedule of payments and note the bank account balances and income statement.

**RESOLVED** that–

(1) The Schedule of payments below be approved, and the income report be noted.

(2) The Bank Account Balances at 30 June 2017 be noted:-

- Co-Op - Community Direct Plus - £49,978.38
- Business Select - £14,307.02
- Unity Trust Bank - £37,994.45

**Payments**

(N.B. These payments will be made from the Unity Trust Bank account)

<b>Cheque no / BACS</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	Erewash Borough Council - Payroll	£1272.00	£6.56	£1278.56

BACS UTB	Kate Sharpe – Clerk’s Expenses	£59.76	£0.00	£59.76
BACS UTB	Fox Landscaping – monthly contract	£571.66	£114.33	£685.99
BACS UTB	Viking Direct Stationery	£32.99	£6.40	£39.59
BACS UTB	Heanor Gate Association Ltd. CCTV Maintenance Contract 01.07.17 to 30.06.18	£4500.00	£900.00	£5400.00
BACS UTB	Fox Landscaping – Hedge cut Beech Lane	£150.00	£30.00	£180.00
BACS UTB	Dirty Wellies – 2 x Playground inspections	£50.00	£0.00	£50.00
BACS UTB	Streetscape – Beech Lane play area equipment & resurfacing	£7900.00	£1580.00	£9480.00
BACS UTB	Powtrel Pavilion – Waste Management Recharge	£69.00	£0.00	£69.00
Cheque 300011	West Hallam Community Centre – Telephone Recharge	£127.80	£0.00	£127.80

**Bank Transfer**

Cheque 303696 Co-op	Transfer of funds (£7600) from Co-op account to Unity Trust account	£7600.00	0.00	£7600.00
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**Income (into Unity Trust Bank unless otherwise stated)**

<b>From</b>	<b>Amount</b>
Dales Invoice 03/17	£57.60
Dales Invoice 04/17	£57.60
Dales Invoice 05/17	£60.00
Licence Fee Mr & Mrs Whitworth (High Lane East)	£25.00
Licence Fee Mr Mellors (High Lane Central) into Co-op bank	£25.00
Floral Display Subscription A Ainsworth	£60.00

Floral Display Subscription P & J Lilley	£60.00
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**756 Planning**

Dealt with previously.

- a) **ERE/0617/0029 – 14 Scargill Road, West Hallam**  
Loft conversion and increase in roof height to create a first floor.  
Responses from Councillors Mrs C Hart, Mrs C Barnes, Mr D Adams-Shaw, Mrs B Adams-Shaw and Mrs B Harrison.
- b) **ERE/0617/0031 – West Hallam Residential Home, West Hallam**  
1 X Illuminated post mounted sign (led backlit)  
Responses from Councillors Mrs C Hart, Mrs C Barnes and Mrs B Harrison.
- c) **ERE/0617/0043 – 53, High Lane East, West Hallam**  
Extensions to an existing out building along with internal alterations to form a guest bedroom and a home office for the applicant's personal use  
Responses from Councillors Mrs C Hart, Mrs B Harrison and Mrs C Barnes.
- d) **ERE/0617/0047 – 134, High Lane East, West Hallam**  
Proposed Ground Floor Rear Garden Room Extension with WC and Lobby  
Responses from Councillors Mrs C Hart, Mrs C Barnes, Mr D Adams-Shaw and Mrs B Harrison.
- e) **ERE/0617/0049 – The Dell, The Village, West Hallam**  
Replacement of old greenhouse with new style greenhouse  
Responses from Councillors Mrs C Hart, Mrs C Barnes, Mr D Adams-Shaw and Mrs B Adams-Shaw.

**757 Items for Information only**

None.

**758 Correspondence**

The Council **NOTED** that a letter inviting Members to the Derbyshire Freemasonry Tercentenary Celebration at St. Marys Church, Ilkeston on 2 July 2017 had been circulated and Councillor Mrs Carol Hart had attended

**759 Date and Time of Next Meeting**

Council **NOTED** that the next meeting of the Parish Council would be held on Monday 11 September 2017 at 7pm.



**760 Exempt Items – staffing matter**

Council considered a staffing matter and agreed to refer it to the Powtrel Pavilion Committee.