



Clerk: Mrs Kate Sharpe  
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3 September 2018

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the meeting of West Hallam Parish Council to be held at **7pm on Monday 10 September 2018** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam. (Any apologies please email or telephone the Clerk).

Yours sincerely,

Kate Sharpe

Clerk & RFO to the Council

## **AGENDA**

1. **Public Participation**

At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.

2. **Apologies for absence**

To receive apologies for absence (if any).

3. **Declarations of Members' Interests**

To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **Variation of Order of Business (if any)**

5. **Public Speaking**  
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **Approval of Minutes**  
To approve the minutes of the Ordinary Meeting held on 9 July 2018.
7. **Exempt Items**  
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
8. **Chairman's Announcements and Reports**
  - 8.1 For the Chairman of the Parish Council to present any reports and/or announcements.
  - 8.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
9. **Reports of Sub-Committees and Working Parties**  
None
10. **Clerk's Report**
  - 10.1 Village Hall's application for EBC Rural Community Grant submitted
  - 10.2 Beech Lane drainage project completed
  - 10.3 Request for transfer of land at Hampton Close update
  - 10.4 No.11 Bus service route
  - 10.5 Play scheme evaluation
  - 10.6 HLC gate repair
  - 10.7 Response to tree works
11. **Matters for Determination**
  - 11.1 Community Involvement Scheme - Focus Groups 17 September
  - 11.2 WW1 Commemoration items – decision on site
  - 11.3 Bench report
  - 11.4 Christmas Lights 2018
  - 11.6 Station Road play area improvements
  - 11.6 Tree work – Branch HLC and Cherry tree at Farnham Close
  - 11.7 Conifer tree at Burcot Close
  - 11.8 Request for brambles to be cut back 143 Hallam Way
  - 11.9 Remembrance Day plans
  - 11.10 Renewal of Parish Online Subscription

12. **Derbyshire Association of Local Councils**

DALC Circular 10/2018 & 11/2018 incl. details of DALC Annual Executive Meeting and Annual General Meeting

13. **Consultations**

None

14. **Finance**

14.1 To receive the Bank Reconciliation and Budget Monitoring Report

14.2 The following accounts are presented for approval of payment

**Payee**

<b>Cheque no</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	West Hallam Community Centre s137 donation – rates/water bill	£615.00	£0.00	£615.00
BACS UTB	Erewash Borough Council - Payroll July	£1262.74	£6.56	£1269.30
BACS UTB	Tudor Landscapes – initial work on repair of train	£48.23	£0.00	£48.23
BACS UTB	Tudor Landscapes – safety work to bench at Beech Lane	£190.00	£0.00	£190.00
BACS USB	Fox Landscaping – monthly contract July	£616.66	£123.33	£739.99
BACS UTB	Fox Landscaping – hedge cutting at Beech Lane	£340.00	£68.00	£408.00
BACS UTB	Fox Landscaping – cutting shrubs at Farnham Walk	£60.00	£12.00	£72.00
BACS USB	A.M.Sports – provision of summer play scheme	£2200.00	£0.00	£2200.00
BACS UTB	Erewash Borough Council - Payroll August	£1296.02	£6.56	£1302.58
BACS UTB	Tudor Landscapes – additional work on repair of train	£26.48	£0.00	£26.48
BACS UTB	Pictorial – Wheeled Sports Show banner	£25.00	£5.00	£30.00

BACS UTB	Kate Sharpe – Clerk’s Expenses	£51.20	£0.00	£51.20
BACS UTB	Kate Sharpe - Office 365 Annual Subscription	£59.99	£0.00	£59.99
BACS UTB	Tudor Landscapes – repair work to gate at HLC	£21.75	£0.00	£21.75
BACS USB	Fox Landscaping – monthly contract August	£616.66	£123.33	£739.99
Cheque	C S Jackson – Annual Flail	£420.00	£84.00	£504.00

**Income**

VAT REFUND	£4484.44
Floral Sponsorship Year 1 of 3 Bowley	£79.17
Floral Sponsorship Year 3 of 3 Ainsworth	£60.00
Floral Sponsorship Year 3 of 3 Hart	£60.00
Floral Sponsorship Year 3 of 3 Lilley	£60.00
Contribution to Broadband Community Centre Pre-School	£30.00

**Bank Account Balances from the latest statements (31 August 2018)**

Co-Op - Community Direct Plus - £37,378.38

Business Select - £14,311.49

Unity Trust Bank - £36,626.36

15. **Planning applications:**

**a) ERE/0718/0016 – 124, High Lane East, West Hallam**

Retention of Front & Side Elevation Canopies

Responses from Councillors Mrs C Hart, Mr T Maclean and Mr B Broughton

**b) ERE/0718/022 – 30, High Lane East, West Hallam**

Two storey side extension and first floor extensions plus a single storey garage extension and alterations to the front boundary wall.

Responses from Councillors Mrs C Hart and Mr D Adams-Shaw

**c) ERE/0718/023 – The Village Hall, West Hallam**

Listed building consent for repairs to an unsafe leaning front gablet and window stonework (including replacement stone window head and stone mullion)

Response from Councillors Mrs C Hart, Mrs C Barnes and Mr B Broughton

**d) ERE/0718/0047 – 38, High Lane West, West Hallam**

Change of use of existing Financial advisers offices (Use Class A2) to form a residential dwelling (Use Class C3) along with a two storey extension and internal alterations. Re-submission of approval ERE/0218/0008 porch and rear gable to be rendered.

Response from Councillor Mrs C Hart.

**e) ERE/0818/0001 – 31, Marlow Crescent, West Hallam**

Single storey side & rear extension

Response from Councillor Mrs C Hart.

16. **Matters for Information**

None

17. **Correspondence**

Request for Borough and Parish' partnership meeting - EBC Sport and Health Development

18. **Date of Next Meeting**

The next meeting of the Parish Council will be held on **Monday 8 October 2018 at 7pm.**

19. **Exempt Items**

Cultivation quotes