



Clerk: Mrs Kate Sharpe
25 Wilmslow Drive,
Oakwood,
Derby,
Derbyshire,
DE21 2HR

Telephone: 07986 740189

Email: contact@westhallam-pc.org.uk

Website: www.westhallam-pc.org.uk

4 February 2019

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the Ordinary Meeting of West Hallam Parish Council to be held at **7pm on Monday 11 February 2019** at the Powtrel Pavilion, Beech Lane Recreation Ground, West Hallam.

Any apologies **should be directed to the Clerk** by email: contact@westhallam-pc.org.uk or telephone: 07986 740189.

Yours sincerely,
Kate Sharpe
Clerk & RFO to the Council

AGENDA

1. **Public Participation**
At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.
2. **Apologies for absence**
To receive apologies for absence (if any).
3. **Declarations of Members' Interests**
To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **Variation of Order of Business (if any)**

5. **Public Speaking**
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **Approval of Minutes**
To approve the minutes of the Ordinary Meeting held on 14 January 2019.
7. **Exempt Items**
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
8. **Chairman's Announcements and Reports**
 - 8.1 For the Chairman of the Parish Council to present any reports and/or announcements.
 - 8.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
9. **Reports of Sub-Committees and Working Parties**
None.
10. **Clerk's Report**
 - 10.1 Update on Friends of Beech Lane bench & others.
 - 10.2 Update on new CCTV installation.
 - 10.3 Erewash in Bloom
 - 10.4 Cultivation at Millhouse
11. **Matters for Determination**
 - 11.1 War Memorial Cleaning/Conservation
 - 11.2 Flail of Millhouse Field
 - 11.3 Hanging Baskets 2019
 - 11.4 Review of Asset Register and Financial Risk Assessment
 - 11.5 Request for s137 donation
 - Village Hall
 - Church Clock
 - Well Dressing Festival
12. **Derbyshire Association of Local Councils**
DALC Circulars 01/2019 & 02/2019.
13. **Consultations**
Erewash Borough Council's Draft Statement of Community Involvement.

14. **Finance**

14.1 To receive the Bank Reconciliation and Budget Monitoring Report.

14.3 To note the Bank Account Balances from the latest statements at 31 January 2019.

Co-Op - Community Direct Plus - £37,378.38

Business Select - £14,313.73

Unity Trust Bank - £5,935.93

14.4 The following accounts are presented for approval of payment: -

Payee

Cheque no	Payee/Description	Nett	VAT	Gross
BACS UTB	Fox Landscaping – monthly contract Jan	£616.66	£123.33	£739.99
BACS UTB	K Sharpe – Clerk’s Expenses	£56.77	£0.00	£56.77
BACS UTB	Powtrell Pavilion – 50% contribution to waste services	£72.50	£0.00	£72.50
BACS UTB	NBB Recycled Furniture – 3 benches	£1385.00	£277.00	£1662.00

Income – None.

15. **Planning applications**

None.

16. **Matters for Information**

None.

17. **Correspondence**

None.

18. **Date of Next Meeting**

The next meeting of the Parish Council will be held on **Monday 11 March 2019 at 7pm.**