



Clerk: Mrs Kate Sharpe  
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4 March 2019

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the Ordinary Meeting of West Hallam Parish Council to be held at **7pm on Monday 11 March 2019** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam.

Any apologies **should be directed to the Clerk** by email: [contact@westhallam-pc.org.uk](mailto:contact@westhallam-pc.org.uk) or telephone: 07986 740189.

Yours sincerely,  
Kate Sharpe  
Clerk & RFO to the Council

## **AGENDA**

1. **Public Participation**  
At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.
2. **Apologies for absence**  
To receive apologies for absence (if any).
3. **Declarations of Members' Interests**  
To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **Variation of Order of Business (if any)**

5. **Public Speaking**  
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **Approval of Minutes**  
To approve the minutes of the Ordinary Meeting held on 11 February 2019.
7. **Exempt Items**  
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
8. **Chairman's Announcements and Reports**
  - 8.1 For the Chairman of the Parish Council to present any reports and/or announcements.
  - 8.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
9. **Reports of Sub-Committees and Working Parties**  
None.
10. **Clerk's Report**
  - 10.1 Update on benches.
  - 10.2 Update on new CCTV installation.
  - 10.3 Erewash in Bloom
  - 10.4 Cultivation at Millhouse
11. **Matters for Determination**
  - 11.1 War Memorial Cleaning/Conservation - quotes
  - 11.2 Easter playscheme – cost and dates
  - 11.3 Hanging Baskets 2019
  - 11.4 Annual ROSPA play area inspection
  - 11.5 Station Road play area – potential suppliers
  - 11.6 Shrub reduction at Station Road play area entrance
  - 11.7 Quote for tree work at rear of High Lane West, on Millhouse
  - 11.8 DALC Subscription
12. **Derbyshire Association of Local Councils**  
DALC Circular 03/2019.
13. **Consultations**  
None.

14. **Finance**

14.1 To receive the Bank Reconciliation and Budget Monitoring Report.

14.3 To note the Bank Account Balances from the latest statements at 28 February 2019.

Co-Op - Community Direct Plus - £37,378.38

Business Select - £14,313.73

Unity Trust Bank - £7,725.92

14.4 The following accounts are presented for approval of payment: -

**Payee**

<b>Cheque no</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	Erewash Borough Council – salaries Feb	£1290.23	£6.56	£1296.69
BACS UTB	Fox Landscaping – monthly contract Feb	£616.66	£123.33	£739.99
BACS UTB	K Sharpe – Clerk’s Expenses	£21.67	£0.00	£21.67
BACS UTB	s137 Payment to the Village Hall – approved at Feb meeting	£615.00	£0.00	£615.00
BACS UTB	s137 Payment to St. Wilfrid’s for annual service of clock – approved at Feb meeting	£210.00	£0.00	£210.00
BACS UTB	Tudor Landscapes Ltd. Remove rusted bench at Mapperley X’s, make good cement	£58.00	£0.00	£58.00
BACS UTB	Tudor Landscapes Ltd. Remove 2no old metal benches from Station Rd play area	£178.00	£0.00	£178.00
BACS UTB	Tudor Landscapes Ltd. Install 1no recycled bench to Beech Lane play area	£160.00	£0.00	£160.00
BACS UTB	Tudor Landscapes Ltd. Install 2no recycled bench to Station Road play area	£320.00	£0.00	£320.00

BACS UTB	Tudor Landscapes Ltd. 2 x replacement benches on Millhouse @£270 each plus refurbishment of bench on Station Road play area @£137	£677.00	£0.00	£677.00
BACS UTB	WH Community Centre – Telephone recharge	£29.67	£0.00	£29.67
BACS UTB	Parish Magazine – annual fee for Council’s advert in magazine	£150.00	£0.00	£150.00
BACS UTB	HGA – CCTV for Jan – March 2019	£1275.00	£255.00	£1530.00
BACS UTB	ADP Wholesale Plants – purchase of plants for Millhouse crossroads project	£566.67	£113.33	£680.00

### **Income**

Community Centre Pre-school - contribution broadband	£30.00
Donation from Friends of Beech Lane for bench	£813.08
HMRC – VAT Return	£3478.17

15.

### **Planning applications**

#### **a) ERE/0119/0052 – 156 Hallam Way, West Hallam**

Single storey front extension.

Response from Councillor Mrs C Hart

16.

### **Matters for Information**

- Elections May 2019 – dates for submission of nomination and EBC briefing on 20 March
- Parish Liaison Forum – new date 3 April 6-8pm at County Hall, Matlock

17.

### **Correspondence**

- Request for donation from Derbyshire Holiday Homes
- Request for donation from EM-Derbyshire Army Cadet Force

18.

### **Date of Next Meeting**

The next meeting of the Parish Council will be held on **Monday 8 April 2019 at 7pm.**