

## **Minutes of a Meeting of the West Hallam Parish Council**

**Held at the Powtrell Pavilion on Monday 11 June 2018**

### **Present**

Councillors Mr D Adams-Shaw (Vice-Chairman), Mrs C Barnes, Mr B Broughton, Mrs B Harrison, Mr T Maclean and Mrs C Stephenson.

### **Also Present**

Mrs K Sharpe (Clerk & RFO) and one member of the public.

### **929 Apologies for absence**

Apologies for absence were accepted from Councillors Mrs B Adams-Shaw, Mrs H Chapman and Mrs C Hart.

### **930 Declarations of Interest**

None.

### **931 Variation of Order of Business**

None..

### **932 Public Speaking**

#### a) Police

None.

#### b) County Councillor Report

This was included in the Chairman's report.

### **933 Minutes**

**RESOLVED** that the minutes of the meeting of the Parish Council held on 14 May 2018, subject to a correction in the title; from Annual General Meeting to Annual Meeting, be approved as a true record and signed by the Chairman of the meeting.

### **934 Exempt Items**

None.

### **935 Chairman's Announcements**

The Chairman of the Parish Council, Councillor Mrs C Hart had given her apologies for the meeting, therefore the Chairman of the meeting, Councillor D Adams-Shaw read out the Chairman's report on her behalf.

a) Chairman's report

The Football Club had volunteered to take out the metal posts from the cricket square on Beech Lane recreation ground for £40. Rather than wait for the Cricket Club to remove them, the Council approved the payment so that this work could be done.

In response to the Council's idea that the WW1 Commemoration bench be sited at the church gates, the Chairman had made enquiries regarding the bench already at that site. The bench at the church gates was in memory of someone, therefore it could not be moved and another site for the WW1 Commemoration bench would have to be found.

In response to the report from the last meeting that the drains on Station Road were blocked, the Chairman has checked with Highways at DCC, who confirmed that the drains had been jetted on the day of the flooding back in March and therefore there should be no further problems.

The planter on Beech Lane/Station Road junction had not been planted as requested. The Clerk would contact EBC to ask for this be done.

The Football Club had asked for the perimeter of Beech Lane recreation ground to be cut; also, the hedge along Beech Lane needed a cut back. The Clerk would request this work to be done by Grounds Maintenance contractor.

The Chairman reported to the Council that the painting had been completed at the Powtrell Pavilion. The Clerk was asked to obtain some quotes for the carpet to be cleaned, which would be considered by the Powtrell Pavilion Committee.

The Chairman reported that the sign with rules on entering the Beech Lane recreation ground from Hallam Way needed a clean, also the dog bin placed there as well. The Clerk would arrange for these to be cleaned.

The Chairman had met with a contractor regarding the problem of flooding at the pathway that leads from Hallam Way onto Beech Lane. The contractor would provide a quote to the Clerk, with an explanation of what would be done.

HGA had reported that the police had been called two or three times, over possible drug taking, drinking and usual anti-social behaviour.

b) Consideration given to items raised during Public Participation

A resident expressed concern about the cutting back of the blackberry bushes on the perimeter of the field near the MUGA. The Clerk would check with the Council's contractor whether the team cut this area, and if yes, request that next year these are not cut back so far.

**RESOLVED** that the report and actions be noted and approved.

**936 Reports of Sub Committees and Working Parties**

None.

**937 Clerk's Report**

a) Community Clean-up Project

The Clerk reported that the painting work at the Powtrell Pavilion had been completed. The Council resolved that the Clerk would write a letter of thanks on behalf of the Council.

b) Parking at Caversham Way/Hallam Way

The Clerk reported that PC Gregory had visited the property to advise the resident of the issues caused by the parking of the vehicles on the road. A letter had also been sent to the resident on behalf of the Pariah Council. The issue seemed to have resolved itself and the resident was now parking all vehicles of the road and on his driveway,

c) EBC Play scheme Grant

The Clerk reported that a play scheme grant had been applied for and had been successful. The money had been transferred to the Parish Council. AM Sports, who will run the play scheme for the Council, had contacted Scargill School and had confirmed the first two weeks of summer holiday for the play scheme. (w/c 23/7/18 and 30/8/18)

d) EBC Rural Grants available

EBC had sent details of the latest round of Rural Community Grants. Parish councils within the Borough of Erewash can apply to EBC for a share of the £62,500 Rural Grant Community Grant funding. This was available for each of the next two years, ending in March 2019. This funding must be used to meet the costs of new capital projects in 'parished' areas. The Clerk informed Council that these grants were available (for this round) to apply for up until 8 August if they knew of any community groups that would be interested.

**RESOLVED** that the report and actions be noted.

**938 Matters for Determination**

a) Request for donation towards WHCC rates

The Community Centre Committee had requested a donation from the Parish Council towards the rates and water bill in 2018/19. It was noted by Council that the donation amount had remained the same over the last 8 years and there was some discussion whether there should be an increase to the Council's donation

**RESOLVED** that the Clerk would write to the Community Centre Committee to ask the % increase to the bills from last year's costs. This information would be brought to the next Council meeting when a decision would be made.

b) Cultivation Licence

Following consultation with the Legal department at DCC, Highways had clarified the type of Cultivation Licence the Council could apply for at Millhouse Crossroads.

**RESOLVED** that the Clerk would submit the application for the Cultivation Licence.

c) WW1 Commemoration items

The Clerk had brought a full quotation from D. Ogilvie Ltd. which included all the items that the Council had previously resolved to purchase as part of the WW1 Commemoration. This was one bench and two planters and related fixing kits, lettering and delivery.

**RESOLVED** that an order be placed for one bench and two planters.

d) Trees on Farnham Walk and other areas

1) Following a request from a resident for five trees to be cut back from the resident's property adjacent to Farnham Walk, the Clerk had obtained a quote for pruning and pollarding work to be carried out. Council discussed whether pruning or pollarding would be sufficient, as there may be an ongoing problem with these trees.

**RESOLVED** that the Clerk would obtain a quote for the trees to be taken out completely.

2) There were several other trees and areas that had also been highlighted in need of some work and the Clerk was asked to obtain quotations for work on these for the next meeting.

- Tree and shrubs adjacent to 56 Farnham Walk.
- Tree opposite 62 Farnham Walk blocking Sky signal.
- Tree to rear of 2 Pavilion Court overhanging garden and side windows.
- Trees on Beech Lane recreation ground overhanging pathway near play area

3) There was a discussion about the hedge on Beech Lane opposite Recreation Ground, that had been cut back last year in time for Well Dressing weekend.

**RESOLVED** that because of the time constraint, the Clerk would circulate a quote for this work by email to get consensus whether the Council would pay for this work to be carried out in time for Well Dressing weekend.

4) The Council had received a request from the Football Club for one of the cuts on Beech Lane recreation ground to be brought forward to just before Family Fun event on 1 July. Also, for there to be a perimeter cut on Beech Lane asap.

**RESOLVED** that both requests be approved.

- 5) The Council had received several requests from residents to cut the footpath hedges and verges of the path between Hallam Way and the back of the Community Centre. This is not Parish Council land or responsibility.

**RESOLVED** that the Clerk would contact the footpaths officer at DCC to ask whether they maintain this pathway and ask them to carry out work on it asap.

**939 Derbyshire Association of Local Councils**

DALC Circulars 07/2018 was **NOTED**.

**940 Consultations**

None.

**941 Internal Audit Report and Receipts and Payments account**

Council received the Internal Auditor's report for 2017/18.

It was noted that the accounts had been approved and there were no matters to be drawn to the attention of the Council.

Council were then asked to approve the Receipts and Payments Accounts for 2017/18.

**RESOLVED** that

- 1) the report of the Internal Auditor be received and approved.
- 2) The Receipts and Payments Accounts be approved and signed by the Chairman and Clerk/RFO.

**942 Annual Governance Statement**

Council were asked to approve the Annual Governance Statement for 2017/18

**RESOLVED** that the Annual Governance Statement 2017/18 (Section 1 of the Annual Return) be approved by Council and signed by the Chairman and Clerk/RFO.

**943 Accounting Statements**

Council were asked to approve the Accounting Statements for 2017/18

**RESOLVED** That the Accounting Statements for 2017/18 (Section 2 of the Annual Return) be approved by Council and signed by the Chairman and Clerk/RFO.

**944 Annual Return 2017/18**

**RESOLVED** that the Annual Return be submitted to the External Auditor and the prescribed notices and accounts be published on the website and displayed on the notice boards.

**945 Appointment of Internal Auditor for 2018/19**

**RESOLVED** that Barrie Woodcock be appointed as Internal Auditor for the current financial year.

**946 Accounts for payment**

Council was asked to approve a schedule of payments and note the bank account balances and income statement.

**RESOLVED** that–

- (1) The Schedule of payments below be approved.
- (2) The Bank Account Balances at 31 May 2018 be noted: -  
Co-Op - Community Direct Plus - £37,378.38  
Business Select - £14,311.49  
Unity Trust Bank - £46,571.06

**Payments**

BACS payments were authorised by Councillors Mr B Broughton and Mr D Adams-Shaw. (These payments will be made from the Unity Trust Bank account).

<b>Cheque no/BACS</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	Erewash Borough Council - Payroll March	£1272.47	£6.56	£1279.03
BACS UTB	David Coates – removal of fly tipping	£35.00	£0.00	£35.00
BACS UTB	West Hallam Community Centre – Broadband Recharge	£27.77	£0.00	£27.77
BACS UTB	Fox Landscaping – monthly contract May	£616.66	£123.33	£739.99
BACS UTB	Shelter Maintenance Ltd. Annual bill - 4 cleans	£24.80	£4.96	£29.76
BACS UTB	Barrie Woodcock – Internal Audit	£124.77	£0.00	£124.77
BACS UTB	Kate Sharpe – Clerk's Expenses	£77.66	£0.00	£77.66

BACS UTB	Councillor Mrs Carol Hart – Chairman's allowance (+2% on previous year)	£360.57	£0.00	£360.57
BACS UTB	Wicksteed Limited – play equipment	£2376.69	£475.34	2852.03
Cheque 300028	Royal British Legion – donation for civic wreath and wooden crosses for Well Dressing event)	£80.00	£0.00	£80.00
Cheque 300029	Royal British Legion – donation for 16 lamp post poppies	£48.00	£0.00	£48.00

**Income**

Community Centre Pre-school - contribution broadband	£30.00
Erewash Borough Council – Play scheme grant	£1200.00

**947 Planning**

Dealt with previously.

**ERE/0518/0010 – 4 Bagot Street, West Hallam**

Two storey extension to side and rear and single storey extension to front  
Response from Councillor Mrs C Hart.

**948 Items for Information only**

None.

**949 Correspondence**

The correspondence below was **NOTED** by the Council: -

- Email about bench at Beech Lane – Clerk was asked to refer this to contractor who carries out play area inspections.
- Email about parking at Bagot Street.

**950 Date and Time of Next Meeting**

Council **NOTED** that the next meeting would be held on Monday 9 July 2018 at 7pm.

**951 Exempt Items**

None.