



Clerk: Mrs Kate Sharpe
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4 June 2018

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the meeting of West Hallam Parish Council to be held at **7pm on Monday 11 June 2018** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam. (Any apologies please email or telephone the Clerk).

Yours sincerely,

Kate Sharpe
Clerk & RFO to the Council

AGENDA

1. **Public Participation**

At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.

2. **Apologies for absence**

To receive apologies for absence (if any).

3. **Declarations of Members' Interests**

To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **Variation of Order of Business (if any)**
5. **Public Speaking**
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **Approval of Minutes**
To approve the minutes of the Annual General Meeting held on 14 May 2018.
7. **Exempt Items**
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
8. **Chairman's Announcements and Reports**
 - 8.1 For the Chairman of the Parish Council to present any reports and/or announcements.
 - 8.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
9. **Reports of Sub-Committees and Working Parties**
None
10. **Clerk's Report**
 - 10.1 Community Clean-up Project
 - 10.2 Parking at Caversham Way/Hallam Way
 - 10.3 EBC Play scheme Grant
 - 10.4 EBC Rural Grants available
11. **Matters for Determination**
 - 11.1 Request for donation towards WHCC rates
 - 11.2 Cultivation Licence
 - 11.3 WW1 Commemoration items
 - 11.4 Trees on Farnham Walk
12. **Derbyshire Association of Local Councils**
DALC Circular 7/2018
13. **Consultations**
None

14. **Finance**

14.1 To receive the Internal Auditors Report on the Accounts 2017/18

14.2 Approval of the Accounts and Annual Return for 2017/18

14.3 Appointment of Barrie Woodcock as Internal Auditor for 2018/19

14.4 The following accounts are presented for approval of payment

Payee

Cheque no	Payee/Description	Nett	VAT	Gross
BACS UTB	Erewash Borough Council - Payroll March	£1272.47	£6.56	£1279.03
BACS UTB	David Coates – removal of fly tipping	£35.00	£0.00	£35.00
BACS UTB	West Hallam Community Centre – Broadband Recharge	£27.77	£0.00	£27.77
BACS UTB	Fox Landscaping – monthly contract May	£616.66	£123.33	£739.99
BACS UTB	Royal British Legion – purchase of 16 lamp post poppies	£48.00	£0.00	£48.00
BACS UTB	Shelter Maintenance Ltd. Annual bill - 4 cleans	£24.80	£4.96	£29.76
BACS UTB	Barrie Woodcock – Internal Audit	£124.77	£0.00	£124.77
BACS UTB	Kate Sharpe – Clerk’s Expenses	£77.66	£0.00	£77.66
BACS UTB	Councillor Mrs Carol Hart – Chairman’s allowance (+2% on previous year)	£360.57	£0.00	£360.57

Income

Community Centre Pre-school - contribution broadband	£30.00
Erewash Borough Council – Play scheme grant	£1200.00

Bank Account Balances from the latest statements (31 May 2018)

Co-Op - Community Direct Plus - £37,378.38

Business Select - £14,309.26

Unity Trust Bank - £46,571.06

15. **Planning applications:**

ERE/0518/0010 – 4 Bagot Street, West Hallam

Two storey extension to side and rear and single storey extension to front
Response from Councillor Mrs C Hart.

16. **Matters for Information**

None

17. **Correspondence**

Email about bench at Beech Lane

Email about Parking at Bagot Street

18. **Date of Next Meeting**

The next meeting of the Parish Council will be held on **Monday 9 July 2018 at 7pm.**

19. **Exempt Items**

None