

Minutes of a Meeting of the West Hallam Parish Council

Held at the Powtrell Pavilion on Monday 11 September 2017

Present

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw (Vice-Chairman), Mr B Broughton and Mrs C Stephenson.

Also Present

Mrs K Sharpe (Clerk & RFO) and one member of the public.

761 Apologies for absence

Apologies for absence were accepted from Councillors Mrs H Chapman, Mrs C Barnes and Mrs B Adams-Shaw.

762 Declarations of Interest

None.

763 Variation of Order of Business

None.

764 Public Speaking

a) Police

PC Shannon had submitted a report to the meeting by email and this was discussed during Chairman's announcements. The report referred to restorative justice issued in relation to one incident. The Clerk was asked to obtain details of the type of restorative justice issued. The dates for future meetings of the Council had been forwarded to PC Shannon in response to his request to attend one of the meetings.

b) County Councillor Report

The Councillor's report was included within the Chairman's report.

765 Approval of Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 10 July 2017 be approved as a true record and signed by the Chairman.

766 Exempt Items

RESOLVED that an item on an honoraria payment be considered in Exempt Items.

767 Chairman's Announcements

a) Chairman's report

HGA had reported their concern that on a number of occasions when they had called the Police with details of suspicious activity at the Community Centre, the Police had not attended. The Chairman referred to the email sent by PC Shannon that listed the occasions where CCTV footage had been used to investigate incidents at the Community Centre.

Roger Wood, local historian had written to the Chairman regarding the WW1 Commemorative activities in 2018. In addition to the proposed activities at the start of the 2018 Well Dressing Festival, there were plans for articles in the West Hallam and Mapperley Church and Community magazine from November 2017 edition and then throughout 2018. The Parish Council had been asked if they could locate minutes of the PC meeting during the years of the war. Also the history of the Village Memorials was being researched and the family trees of the fallen had been produced for future family and village references.

The Chairman had received letters of thanks from Richard Brooks and Pauline Fern for the Parish Council's support of the Well Dressing Festival.

It was reported that the problem of the cars for sale outside Millhouse Garage on the corner of Station Road and High Lane West had not been resolved. The Chairman was looking into the legal situation. However Erewash Borough Council (EBC) had some powers in this situation as there was more than two cars parked. The Neighbourhood Warden from EBC would visit the garage to speak to manager about the parking. The garage had also erected a large sign and the Clerk was asked to check with the planning department at EBC whether the garage had applied for planning permission for this.

There were still problems with litter and the state of the Pavilion after teams had played at Beech Lane on a weekend. Once again the Football Club had passed the message to Managers to ask the teams to clean up after themselves.

The Parish Council had been asked by the Football Club to support a change to the siting of the storage container. The original site was to be behind the Pavilion, however because of various problems the request had changed to site it in the corner of the field. This was discussed by the Members and the decision was that the Parish Council do not support this change of site as it is

not aesthetically pleasing and would affect a site where trees had been planted. The Members preferred the container to be sited behind the Pavilion and the Clerk was requested to write to the Club to advise them of this.

RESOLVED that the report and actions be noted and approved.

b) Consideration given to items raised during Public Participation

The Chairman noted that a resident had requested information on the planned WW1 commemoration activities in 2018

768 Reports of Sub Committees and Working Parties @

a) Friends of Beech Lane

A meeting of the 'Friends' had taken place on 5 September. Discussions were around the next steps in fundraising. Collection tins were to be placed in some businesses around West Hallam, and letters had been prepared to circulate to all businesses asking for a contribution to the fundraising target of £3500, which was towards additional items for the main play area. A Just Giving page had also been set up and they were looking into the possibility of a 'Non-Uniform Day' at the School to raise additional funds.

RESOLVED that the Parish Council would support the submission of the 'Awards for All' application and would complete in the Parish Council's name and submit it on the Friends behalf. If the funding is secured the Parish Council would then consult with neighbouring residents on the location of the piece of equipment.

b) F&GP Committee

Council **RECEIVED** the Minutes of the meeting held on 8 September and **NOTED** that the amended Financial Regulations would be brought to the next meeting of full Council for adoption.

769 Clerk's Report

a) Beech Lane play area update

The Clerk reported that all work had been completed at the Beech Lane play area, including the painting of the old equipment and the repair of the wet pour area. The end of project report for the 'Tesco Bags of Help' scheme would be submitted in order to release the remaining 25% of agreed funding - £2000.

The two pieces of equipment removed from the Beech Lane play area had been inspected. The Springer was no longer useable, however the see saw, with some refurbishment, was still useable and could be recycled in another area. The Station Road play area was mentioned by Members as an area that

needed to be improved and would be considered at budget setting time for a refurbishment programme in 2018/19.

b) Remembrance Day – incl. update on Bugler

The Clerk advised that she had been unable to find a musician to play the Last Post at the service. Suggestions were made to contact local schools and also put out a plea on Social Media and in newsletters. Once found the fee for the musician was confirmed as £30 as in previous years.

All individuals and organisations had been contacted by letter to confirm their attendance. Also the application for the Road Closure order had been submitted and the letters to Bus Companies regarding the Road Closure and Diversion had also been sent.

Council was asked to confirm arrangements for the civic wreath and the number of crosses. A donation of £50 for the wreath and £30 for 12 crosses was agreed by Council.

c) Powtrell Pavilion Boiler

The Clerk confirmed the new Boiler had been fitted and was providing hot water once again to the showers and hand basins in the Pavilion. However the plumber had reported that the old pump, which he had not quoted for, was not working and he had some concern about the risk of Legionella developing in system if hot water was not continually circulated. The Clerk would speak to the sterilizing services company to ask their advice. If advised that the pump replacement was necessary, the Members agreed for the work to be done. The quote was £250+VAT.

d) Fly tipping at Farnham Walk

Over the summer, there had been an issue with fly-tipping of asbestos on Parish Council land. Erewash Borough Council had agreed to remove this on our behalf for a charge.

e) Summer Activities – evaluation

The Clerk reported on the feedback and evaluations from the summer activities provided by the Parish Council and EBC and would circulate the reports by email to all Councillors.

f) Skate Park repairs

The Clerk had received a report that the Skate Park ramps needed some more repairs in the area where the ramp meets the tarmac. The area had been inspected and the contractor is looking into the type of material that can be used to fill the narrow channel that is causing the problem as cement or tarmac are not suitable

RESOLVED that the report and actions be noted.

770 Matters for Determination

a) Parish Council logo

The amended designs for the logo had been circulated to all Members and also the family of Mr Price had been consulted. The majority had chosen the version with the scrolls with some slight alteration.

RESOLVED Councillor Broughton would ask for these small changes to be made and for a colour version to be produced. The finished design would then be sent to the Clerk to produce some versions of a letterhead to submit to Council.

b) Increase mailbox capacity

The Clerk reported that the mailbox was nearly at full capacity and had requested an increase in mailbox size to allow for archiving of older emails. Councillor Broughton reported that the increase in cost per annum to do this was minimal.

RESOLVED that the mailbox capacity could be increased from the time of annual renewal for the small additional cost.

c) Prune tree behind Chertsey Court

d) Prune/cut back conifers by Community Centre pathway

e) Tree prune on Beech Lane behind Harlow Court

Quotes for the tree work requests outlined above were considered by Council.

RESOLVED that work to all three requests be approved to go ahead.

f) Application for Works - Oak Tree Twyford Close / Hallam Way

An application for works to the tree had been previously refused by EBC. The resident had enquired whether the Parish Council would support a resubmission of the application. The tree in question has been the subject of emails and letters to the Council from concerned residents.

RESOLVED that the Chairman would check with EBC whether there is a mechanism for appeal and depending upon the outcome of this, the Parish Council would be willing to support a re-submission of the application for works.

g) Derbyshire 'Lamp Post Poppy' campaign

The Council had received information about the Royal British Legion's Derbyshire 'Lamp Post Poppy' campaign, which takes place during this year's Poppy Appeal (Thursday 26th October until Sunday 12th November). The

invitation is to make a donation to receive large poppies to display on lamp posts throughout the campaign period. The Chairman had enquired with Highways at DCC about the legal position of displaying the poppies and had received a reply. Whilst no structural test was required, an application would have to be made to DCC.

RESOLVED that the Council would order ten poppies at a cost of £3 each to display on the route of the Remembrance Day parade. The Chairman would identify which lampposts would fulfil the Highways criteria and the Clerk would make the application to DCC.

771 Derbyshire Association of Local Councils

DALC Circular 09/2017 was **NOTED**

772 Consultations

It was **NOTED** that a response had been sent on behalf of the Parish Council to the consultation on the A609 Speed Limit Traffic Regulation Order

773 Finance

a) The Clerk reported that the external audit return for 2016/17 had been approved by Grant Thornton on 15 August 2017.

RESOLVED that the External Auditors report be noted and accepted.

b) Council was asked to approve a schedule of payments and note the bank account balances and income statement.

RESOLVED that–

(1) The Schedule of payments below be approved, and the income report be noted.

(2) The Bank Account Balances at 31 August 2017 be noted:-

- Co-Op - Community Direct Plus - £42,378.38
- Business Select - £14,307.02
- Unity Trust Bank - £20,496.92

Payments

(N.B. These payments will be made from the Unity Trust Bank account)

Cheque no	Payee/Description	Nett	VAT	Gross
Bank Charges	Unity Trust Bank Bank Charges (01/07/17)	£18.00	£0.00	£18.00
BACS UTB	Erewash Borough Council – Payroll July	£1233.90	£6.56	£1240.46

BACS UTB	Powtrell Pavilion	£20.00	£0.00	£20.00
BACS UTB	S Douglas Construction Ltd. Tarmac work at Beech Lane Play Area	£4500.00	£900.00	£5400.00
BACS UTB	Fox Landscaping – monthly contract July	£571.66	£114.33	£685.99
BACS UTB	Fox Landscaping – Beech Lane perimeter Flail	£70.00	£14.00	£84.00
BACS UTB	Parish Online (mapping software)	£70.00	£14.00	£84.00
BACS UTB	Mark Witham – painting of Beech Lane play ground	£1090.00	£0.00	£1090.00
BACS UTB	Erewash Borough Council – Payroll August	£1252.65	£6.56	£1259.21
BACS UTB	A M Sports Coaching Summer playscheme	£2200.00	£0.00	£2200.00
BACS UTB	Wicksteed Playgrounds	£7.17	£1.43	£8.60
BACS UTB	Erewash Borough Council - wheeled roadshow	£210.26	£0.00	£210.26
BACS UTB	Peak Cycling Summer Activity days x 3	£300.00	£0.00	£300.00
BACS UTB	Pictorial – promotion banner for activity days	£38.00	£7.60	£45.60
BACS UTB	Tudor Landscapes Wetpour repair Beech La.	£769.00	£0.00	£769.00
BACS UTB	Kate Sharpe – Claim for Purchase of Annual Subs to Microsoft Office	£59.99	£0.00	£59.99
BACS UTB	Kate Sharpe – Clerk's Expenses	£54.30	£0.00	£54.30
BACS UTB	Fox Landscaping – monthly contract August	£571.66	£114.33	£685.99
BACS UTB	Fox Landscaping – Pruning of hedges at Mapperley Crossroads	£250.00	£0.00	£300.00

BACS UTB	Tom Richards – Pruning at Beech Lane CCTV, 141 Hallam Way and hedge at Pavilion Court	£1040.00	£208.00	£1248.00
BACS UTB	Erewash Borough Council – Payroll September	£1222.65	£6.56	£1229.21
BACS UTB	Erewash Borough Council – Payroll Asbestos removal	£829.82	£165.96	£995.78
BACS UTB	Dirty Wellies – July and August play area inspections	£75.00	£0.00	£75.00
BACS UTB	West Hallam Community Centre – Telephone recharge	£27.66	£0.00	£27.66
BACS UTB	Andrew Sharpe – Honorarium (Mentoring)	£250.00	£0.00	£250.00
UTB Cheque 300012	David Coates 2 Odd jobs	£40.00	£0.00	£40.00
UTB Cheque 300013	Information Commissioner - Annual Registration	£35.00	£0.00	£35.00

Income (into Unity Trust Bank unless otherwise stated)

From	Amount
Dales Invoice 06/17	£30.00
Floral Display Subscription C Hart	£60.00
Floral Display Subscription H Chapman	£60.00
Erewash Borough Council Play Scheme Grant	£1200.00
VAT Return up to 30/06/17	£1896.86
Pre-School contribution to Broadband at Community Centre	£30.00

774 Planning

Dealt with previously.

a) ERE/0717/0006 – 8 Eckington Close, West Hallam

Proposed detached garage and erection of fence adjacent to public footpath
Responses from Councillors Mrs C Hart, Mrs C Barnes, Mr D Adams-Shaw, Mrs B Adams-Shaw, Mr T Maclean and Mr B Broughton.

b) ERE/0717/0030 – 39 High Lane East, West Hallam

Application for variation of condition 3 following grant of planning permission (ERE/0403/0015)

Responses from Councillors Mrs C Hart, Mrs C Barnes, Mr T Maclean and Mr B Broughton.

Amended plans consultation

Responses from Councillors Mrs C Barnes and Mr D Adams-Shaw

c) ERE/0717/0046 – Station House, Station Road, West Hallam

Proposed first floor games/leisure room extension over existing garage including entrance at ground floor (resubmission in amended form of application ERE/1116/0019)

Responses from Councillors Mr D Adams-Shaw, Mrs B Adams-Shaw, Mrs C Barnes and Mr B Broughton.

d) ERE/0717/0049, 0050, 0051 – Foxhole Farm, Dale Abbey

0049 - Retrospective application for the retention of a livestock building

0050 - Retrospective application for the retention of an extension to a pole barn

0051 - Retrospective application for the retention of a lean-to extension to existing building to provide storage of straw bedding

Responses from Councillors Councillors Mrs C Hart, Mrs C Barnes, Mr D Adams-Shaw, Mrs B Adams-Shaw, Mrs B Harrison, Mr T Maclean and Mr B Broughton.

e) ERE/0717/0060 - Coach House Garage, The Village, West Hallam

Conversion of existing building to form new dwelling and two storey extension (resubmission of ERE/0916/0009)

Responses from Councillors Mrs C Hart, Mrs C Barnes, Mr T Maclean, Mr D Adams-Shaw, Mrs B Adams-Shaw and Mr B Broughton.

f) ERE/0817/0021 – 43 Belper Road, West Hallam

Replace flat roof part of existing roof with a pitched roof to match existing, erection of two dormer windows to replace roof lights and internal changes to layout.

Responses from Councillors Councillors Mrs C Hart, Mrs C Barnes, Mr D Adams-Shaw, Mrs B Adams-Shaw, Mrs B Harrison, Mr T Maclean and Mr B Broughton.

g) ERE/0817/0037 – 127 High Lane West, West Hallam

Proposed front porch and canopy roof.

Responses from Councillors Councillors Mrs C Hart and Mrs C Barnes.

775 Items for Information only

It was **NOTED** that information received from EBC regarding a recent case study on the Conduct of Members had been circulated to Members.

776 Correspondence

The Council **NOTED** that a letter had been received from the Chief Inspector for Derbyshire about Policing at Community Events

777 Date and Time of Next Meeting

Council **NOTED** that the next meeting of the Parish Council would be held on Monday 9 October 2017 at 7pm.

778 Exempt Items

The Council discussed the honoraria payment to Mr Andrew Sharpe for the mentoring of the Clerk over the first year in the role. The payment of £250 was agreed.