

**Minutes of a Meeting of the West Hallam Parish Council**

**Held at the Powtrell Pavilion on Monday 12 March 2018**

**Present**

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw (Vice-Chairman), Mrs C Barnes, Mr B Broughton and Mrs C Stephenson.

**Also Present**

Mrs K Sharpe (Clerk & RFO)

**871 Apologies for absence**

Apologies for absence were accepted from Councillors Mrs B Adams-Shaw, Mrs H Chapman and Mrs B Harrison.

**872 Declarations of Interest**

None made.

**873 Variation of Order of Business**

None.

**874 Public Speaking**

a) Police

The Chairman read a short report received from PC Ann-Marie Gregory.

The report was **NOTED**.

b) County Councillor Report

The Councillor's report was included within the Chairman's report.

**875 Minutes**

**RESOLVED** that the minutes of the meeting of the Parish Council held on 12 February 2018 be approved as a true record and signed by the Chairman.

**876 Exempt Items**

None.

## 877 Chairman's Announcements

### a) Chairman's report

The Chairman, in her capacity as Leader of Erewash Borough Council, had received a letter from trentbarton bus company that outlined details of a new improved bus service 'my15'. This would be an enhanced service from Ilkeston to East Midlands Airport which would benefit travellers and employees working at EMA.

The maintenance agreement with HGA had been located. The Chairman had contacted them to talk over the current provision of monitoring and had agreed to have a meeting with one of the directors in early May.

A letter had been received from Richard Brookes, which outlined the arrangements for the Well Dressing event in July. This year, the opening ceremony for the event would take place at the War Memorial as the WW1 Commemoration would follow it. Councillor Hart had been invited to open the event.

The Football Club had written for permission to hold a Fun Day at Beech Lane recreation ground on 1 July 2018. The Council approved this request and permission was given.

There had been an incident of anti-social behaviour at Beech Lane play area which was firstly reported to EBC and the Pride in Erewash team attended and cleaned up the area. Although the area is not their responsibility there was a health hazard. The Parish Council then ordered a deep clean of the area.

### b) Consideration given to items raised during Public Participation

There were no public present at the meeting. However, the Chairman raised an item that she had been contacted about by a resident.

There had been an incident on Beech Lane near the school at school drop off time, when a car pulling up narrowly missed hitting a pedestrian. This highlighted the concerns about parking at school drop of and pick up time. Bollards should be erected, these had been requested some years ago and Highways had declined as they stated the pavement was too narrow but Councillor Hart would raise this issue with Highways at DCC in her capacity as County Councillor. The Clerk would also write to EBC to ask whether it would be possible for them to programme into the schedule some visits from the Civil Enforcement Officers to monitor the area at School pick up and drop off times.

**RESOLVED** that the report and actions be noted and approved.

**878 Reports of Sub Committees and Working Parties**

Friends of Beech Lane

The Chairman advised the Council that the Friends group had been awarded £500 from her County Councillor's DCC Capital Grant funding pot; and that Councillors Broughton and Councillor Harrison, in their capacity as Borough Councillors, were each awarding £200 of their EBC community grant money to the group.

**879 Clerk's Report**

a) General Data Protection Regulations (GDPR) – update

The Clerk had attended a DALC workshop to update Councils on the requirements of GDPR. Steps would be taken for the Council to comply with the new regulations that come into force on 25 May and the Clerk would report further to Council at the next meeting.

b) Garfield Weston Foundation Community Grants

The Council had received details on grants available of 30-150K from the Garfield Weston Foundation. These could be used for community projects including capital works. The Council discussed these grants and projects for the Village Hall and the Football Club were suggested. The Clerk would forward the information onto these two groups for consideration.

**Update on actions from previous meetings:**

c) Licence at High Lane Central

The licence fee for 2017-2018 had been paid by the property at High Lane Central. The licence is due for renewal in November 2018.

d) Community Clean-up Project

The Clerk had met with the co-ordinator of the Community Clean-up Project who had confirmed which areas of the Powtrell Community Pavilion could be included in the work. The team would start in the community room and work through the building and would do as much as time allowed. Both walls and doors could be included. The Council were to supply the paint and equipment, forwarding COSHH data sheets for any paint used to the co-ordinator prior to any work commencing. The Council would then be notified of the dates when the team could do the work. The Clerk would liaise with the caretaker and the Football Club to ensure the dates do not conflict with any other activity in the building.

e) Storage at Pavilion

The Cricket Club had advised that they were unable to remove the roller from the storage area at the Pavilion, until the weather improves, and the land dries out sufficiently. The Football Club have been informed that the freeing up of space in the storage area would be delayed.

The Football Club had requested permission from the Parish Council to attach a goal post storage container to the rear of the Powtrell Pavilion. This was discussed and approved by the Council.

f) DCC Footpath Maintenance grant

The Erewash Rambler group had been contacted again to enquire whether any footpaths in the Parish needed any remedial work. The group could not identify any work needed; and therefore, the Council would not access the grant available DCC for footpath maintenance.

**RESOLVED** that the report and actions be noted.

**880** **Matters for Determination**

a) EBC Mobile Activities offer for the summer

The Parish Council had received details of the Mobile Activities available from EBC for the Summer.

**RESOLVED** that the Parish Council would fund two x 6-hour sessions in the Summer school holidays. The Clerk would contact EBC and enquire about availability and confirm dates with them.

b) West Hallam United Charities – Appointment of representatives

The Parish Council was asked to approve the re-appointment of two representatives of the West Hallam United Charities trustees.

**RESOLVED** to approve the reappointment of the two representative Trustees to West Hallam United Charities, each for a term of four years - Mr A Draycott and Mr S Webster.

c) Request for contribution cost of electric – Village Hall

The Parish Council had received a request from the Village Hall Committee for a contribution towards the cost of electricity used by Christmas lights.

**RESOLVED** that a contribution of £50 be made by the Parish Council.

d) Tree works request at Beech Lane

The Council had received a request for some remedial work be carried out on an oak tree on Beech Lane recreation ground; this was to remove excessive ivy growth. Advice and a quote had been obtained from the tree surgeon. Remedial work on this tree had been recommended in the Tree Report issued in 2017.

**RESOLVED** that the quote be accepted, and the work be carried out.

e) Defibrillator – pads purchase

A local company had carried out the annual service of the defibrillator. They had recommended that a set of pads for use on children be purchased and stored with defib.

**RESOLVED** that the paediatric pads be purchased and stored with defib.

f) DALC Subscription 2018-19

The Parish Council had received notification of the DALC subscription charges for 2018-19.

**RESOLVED** that the Council would renew in April on the lower level subscription of £754.19.

**881** **Derbyshire Association of Local Councils**

DALC Circulars 03/2018 & 04/2018 were **NOTED**.

**882** **Consultations**

None.

**883** **Finance**

Council was asked to approve a schedule of payments and note the bank account balances and income statement.

**RESOLVED** that–

- (1) The Schedule of payments below be approved, and the income report be noted.

- (2) The Bank Account Balances at 31 December 2017 be noted: -  
 Co-Op - Community Direct Plus - £37,378.38  
 Business Select - £14,309.26  
 Unity Trust Bank - £17,691.19

**Payments**

BACS payments were authorised by Councillors Mrs C Hart and Mr D Adams-Shaw. (These payments will be made from the Unity Trust Bank account)/

<b>Cheque no/BACS</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	Streetscape – supply and install of zip wire and thermoplastic ground art.	£11,675.00	£2,335.00	£14,010.00
BACS UTB	Erewash Borough Council - Payroll November	£1215.15	£6.56	£1221.71
BACS UTB	Fox Landscaping – monthly contract February	£571.66	£114.33	£685.99
BACS UTB	Community Centre recharge	£28.00	£0.00	£28.00
BACS UTB	Kate Sharpe – Clerk’s Expenses	£43.92	£0.00	£43.92
BACS UTB	Dirty Wellies – maintenance checks on play equipment Nov - Feb	£150.00	£0.00	£150.00
BACS UTB	West Hallam Village Hall – contribution to electricity for Christmas lights.	£50.00	£0.00	£50.00

### **Income**

Contribution to broadband from Community Centre pre-school	£30.00
From Friends of Beech Lane, contribution towards cost of play equipment.	£2,751.69
Licence fee from 68, High Lane Central	£25.00

### **Bank Transfer**

Transfer from Co-Op Community Direct Plus Account (Awards for All grant)	£9,350.00
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#### **884 Planning**

Dealt with previously.

##### **(a) ERE/0218/0008 – 38, High Lane West, West Hallam**

Change of use of existing Financial advisers offices (Use Class A2) to form a residential dwelling (Use Class C3) along with a two storey extension and internal alterations.

Response from Councillor Mrs C Hart.

#### **885 Items for Information only**

The arrangements for EBC WW1 Centenary commemoration were **NOTED** and the invitation for the Parish to take part in the 'Ringing out for Peace' national campaign had been passed to Rev Turner-Callis to discuss with the Bell-Ringers.

#### **886 Correspondence**

Council **NOTED** that the Mayor's Charity Civic Dinner would take place on Friday 20 April 2018 and EBC have invited Councillors to support the event.

#### **887 Date and Time of Next Meeting**

Council **NOTED** that the next meeting would be held on Monday 9 April 2018 at 7pm.

#### **888 Exempt Items**

None