

# WEST HALLAM PARISH COUNCIL

Website: [www.westhallam-pc.org.uk](http://www.westhallam-pc.org.uk)  
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Clerk: Kate Sharpe  
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5 June 2017

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the meeting of West Hallam Parish Council to be held at **7pm on Monday 12 June 2017** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam. (Any apologies please email or telephone the Clerk).

Yours sincerely,

Kate Sharpe  
Clerk & RFO to the Council

## **AGENDA**

### 1. **Public Participation**

At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.

### 2. **Apologies for absence**

To receive apologies for absence (if any).

### 3. **Declarations of Members' Interests**

To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

### 4. **Election of Vice Chairman for Civic Year 2017/18**

To elect a Vice Chairman for the Civic Year 2017/18

### 5. **Variation of Order of Business (if any)**

### 6. **Public Speaking**

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7. **Approval of Minutes**  
To approve the minutes of the Ordinary Meeting held on 10 April 2017 and the Annual Meeting held on Monday, 8 May 2017.
8. **Exempt Items**  
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
9. **Chairman's Announcements and Reports**  
9.1 For the Chairman of the Parish Council to present any reports and/or announcements  
9.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
10. **Reports of Sub-Committees and Working Parties**  
None
11. **Clerk's Report**  
11.1 Confirmation of Zurich Insurance Renewal - Year 2 of 5 Year commitment  
11.2 Play Equipment inspections & maintenance
  - Replaced Chains
  - Remove/replace spring animal
  - Crown lift trees near play area on Station Road
  - Slide barriers on Station Road
11.3 High Lane Central Licence  
11.4 Blue Property / Litterpicking at the Dales  
11.5 Millhouse garage parking  
11.6 Beech Lane update
  - Wetpour repair
  - Friends of Beech Lane project
11.7 Arrangements for review of Standing Orders and Financial Regulations
12. **Matters for Determination**  
12.1 Powtrell Pavilion – quotes for replacement boiler  
12.2 Summer activities for older children – Peak Cycling and EBC offer  
12.3 Parish Council logo  
12.4 Request for litterbin on land between Scargill Road / Nursery Avenue  
12.5 Well Dressing Festival – additional work required.
13. **Derbyshire Association of Local Councils**  
DALC Circular 7/2017.
14. **Consultations** – None
15. **Finance**  
15.1 To receive the Internal Auditors Report on the Accounts 2016/17  
15.2 Approval of the Accounts and Annual Return for 2016/17  
15.3 Appointment of Barrie Woodcock as Internal Auditor for 2017/18  
15.4 The following accounts are presented for approval of payment:

**Payee**

<b>Cheque no</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	Erewash Borough Council	£1316.40	£6.56	£1322.96
BACS UTB	Streetscape - swing chains replacements	£90.00	£18.00	£108.00
BACS UTB	Kate Sharpe – Clerk’s Expenses	£73.88	£0.00	£73.88
BACS UTB	Tom Richards Tree Services (Tree Works)	£1010.00	£202.00	£1212.00
BACS UTB	Tudor Landscapes – wet pour repair kit & labour	£214.70	£0.00	£214.70
BACS UTB	Barrie Woodcock – Internal Audit	£124.77	£0.00	£124.77
BACS UTB	Comparity Ltd. replacement MUGA light	£80.00	£0.00	£80.00
BACS UTB	HGA – Admin fee	£50.00	£10.00	£60.00
BACS UTB	Fox Landscaping	£571.66	£114.33	£685.99
Cheque 300008	Cancelled cheque sent to EBC re. grant application	£0.00	£0.00	£0.00
Cheque 300009	Councillor Carol Hart Chairman’s allowance	£353.50	£0.00	£353.50
Cheque 300010	WH Community Centre Telephone Recharge	£28.79	£0.00	£28.79

**Income**

Community Centre Pre-School – Contribution towards broadband	£30.00
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**Bank Account Balances from the latest statements (31 May 2017)**

Co-Op - Community Direct Plus - £49,953.38 and Business Select - £14,307.02  
 Unity Trust Bank - £42,257.84

16. **Planning applications:**

None

17. **Matters for Information**

None

18. **Correspondence**

Letter of thanks from the West Hallam Well Dressing Committee

19. **Date of Next Meeting**

The next meeting of the Parish Council will be held on **Monday 10 July 2017 at 7pm.**

20. **Exempt Items**  
None