

Minutes of a Meeting of the West Hallam Parish Council

Held at the Powtrell Pavilion on Monday 13 November 2017

Present

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw (Vice-Chairman), Mrs B Adams-Shaw, Mr B Broughton, Mrs B Harrison, Mrs C Stephenson and Mr T Maclean.

Also Present

Mrs K Sharpe (Clerk & RFO) and five members of the public, including Sergeant Damien Shannon and PC Ann-Marie Gregory from the rural team that covers West Hallam.

797 Apologies for absence

Apologies for absence were accepted from Councillors Mrs C Barnes and Mrs H Chapman.

798 Declarations of Interest

Councillor Mrs C Hart declared personal interests in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

799 Variation of Order of Business

None.

800 Public Speaking

a) Police

PC Gregory and Sergeant Shannon reported on the Street Meet that had taken place on 13 November. Several members of the public had stopped to talk to them. The main issue of concern was about young people congregating and ASB. They had advised that any incident should be reported to 101 so that issues can be responded to and tracked. Sergeant Shannon made a request to the Public that as the dark nights draw in, to check all doors on cars and properties and keep them locked and therefore secure.

b) County Councillor Report

The Councillor's report was included within the Chairman's report.

801 Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 9 October 2017 be approved as a true record and signed by the Chairman.

802 Exempt Items

It was **RESOLVED** to discuss the renewal of the Ground Maintenance Contract in Exempt items.

803 Chairman's Announcements

a) Chairman's report

The Chairman reported that there had been an excellent turn out at the Remembrance parade and service. It was noted that though two pews had been reserved in the church for Parish Councillors, only three spaces had been taken. Therefore it was suggested that a role call be taken prior to next year's event to ascertain which Councillors would be attending the service and advise the Church on the number of seats required.

The poppies on the lampposts had been welcomed by residents and next year it was suggested that the Council purchase more poppies so that they can be displayed on both sides of the lampposts and possibly in more places.

The Chairman reported that the trees surrounding the Memorial were so overgrown they were blocking the view of flagpole. The tree surgeon, Tom Richards had been contacted and he had visited the area prior to Remembrance Day to clear some of the foliage. In lieu of payment he had asked the Parish Council to make a donation to the Poppy Appeal. This was discussed and the Council agreed to make a donation of £50.

The Clerk was asked to send a letter of thanks to Tom Richards; also letters of thanks to Mr Keith Webster and Mr Bryan Webster, both of whom had taken part in the ceremony.

The Chairman advised that the application for the 'Awards for All' grant had been successful and £9350 had been awarded. This money would be used for the next stage of improvements at the Beech Lane play area.

A resident had sent pictures of plastic packets found in the area behind the Community Centre, which would indicate possible drug use there. The pictures had been passed to PC Gregory who advised she would look in to this. The large conifers behind the Community Centre had been cut back and it was hoped that this would reduce ASB activity in that area.

In response to the number of concerns raised about the planning application for 61 Hallam Way, the Chairman advised that the application would be considered at the Planning Committee on 22 November 2017. Any building work that had already started was within permitted development rules.

The Chairman updated the Council on the issue of parking in front of Millhouse Garage. A letter had been sent to the garage from the legal department at Derbyshire County Council, however the garage continued to park vehicles for sale in the area. The Chairman would pass to the legal department information and photographs of the cars parked that were 'offered or advertised for sale'.

The church had asked Cllr. Hart, the County Councillor if it was alright to replace a bench at the church gates that had been stolen some considerable time ago, Cllr. Hart had queried this at DCC and received no reply for a couple of months and she informed the church that as nothing had been heard that it would be alright to replace the bench, used by parishioners waiting for the buggy to take them up the church path. Unfortunately the paperwork had been mislaid at DCC and they had now responded and asked that the Parish Council complete an application form but that it would be retrospective and therefore not a problem.

The Chairman had noted that the planter on Beech Lane had not been cleared and the Clerk was asked to contact EBC to request that this was done.

HGA (CCTV provider) had sent two reports of suspicious activity involving possible drug taking / drug dealing to the police.

b) Consideration given to items raised during Public Participation

The Chairman welcomed the attendance of PC Gregory and Sergeant Shannon at the Parish Council meetings and also the increased engagement with the public to hear their concerns e.g. the recent 'Street Meet' held at the Dales. It was also appreciated that PC Gregory had responded to recent reports of ASB behaviour in the village and had taken steps to monitor this.

There were some concerns from residents about the condition of the pathway at Sunninghill Close/Station Road and lighting in jittys near the Pavilions and also at Henley Way/ Hayes Close. The Chairman confirmed she had already reported the pathway at Sunninghill Close to EBC and would also report the issue at the Pavilions. The Clerk was asked to write to the resident of the house with the tree that was reported as blocking the light from the column in the jitty between Henley Way and Hayes Close, to request that the tree be pruned.

In response to residents' concerns about the changes to the bus service time tables and the lack of consultation on these changes, the Clerk was asked to write to the three bus companies with services that go through the village, to express the Council's concerns and to request that any proposed changes to the services be communicated to the Parish Council so that they may not only respond on behalf of their residents but also to keep residents informed of possible changes.

RESOLVED that the report and actions be noted and approved.

804 Reports of Sub Committees and Working Parties

It was **NOTED** that a Friends of Beech Lane meeting had been held on 7 November 2017. From the minutes of that meeting it was noted that the Friends intended to do a bucket collection on the night of the Christmas Light Switch-on. It was felt by the Village Hall Committee and the Parish Council that this did not really fit with the event. This event is a major fundraiser for the Village Hall and a free event supported by the Parish Council, therefore, the Friends group were to be asked not to collect at this event. The Clerk could advise the Friends that the Well Dressing Event in the summer would be an option.

805 Clerk's Report

a) WW1 Commemoration 2018

The Clerk advised that Roger Wood had sent the complete list of 75 names of the fallen that appeared on the Mapperley Colliery plaque and the Village Memorial. The Clerk also confirmed that the cost of producing individual wooden crosses for the Remembrance Day service in 2018 would be £6.50 each.

The Clerk had also brought information to the meeting about a Commemoration bench and a planter. These two items were favoured and the Clerk was asked to obtain exact costs so this could be considered when Council looked at budgets, in order for items to be purchased in the new financial year.

An article would be included in the Parish Council newsletter, inviting the public to make suggestions for other items or activities for the WW1 Commemoration. Any suggestions would also be considered by the Parish Council for the budget in 2018/19.

b) St. Wilfrid's Road safety barrier

The EBC Neighbourhood Warden had advised that she had spoken to the landowner about the fence on their boundary, and had been told that this

would be repaired in the next few days. Once repaired EBC would remove the safety barriers.

c) DCC Pathways Maintenance Grant

Following receipt of information from Derbyshire County Council (DCC) regarding a DCC Pathways Maintenance Grant available to the Parish, the Clerk had contacted the Erewash Ramblers to ask for advice on which pathways needed maintenance. The Rambler's reply had identified two sites on pathways where stiles needed some repair. The Council discussed whether the maintenance grant could be used for the repair of stiles. The Clerk was asked to contact DCC to ask their advice on what the Maintenance Grant could be used for.

d) Trees at War Memorial

The Clerk reported that as requested at the last Council meeting, a letter had been sent to Rev Turner-Callis with the request that some trees be cut back in the Rectory garden as they overshadowed the Memorial. There had been no reply therefore the Chairman said she would discuss the trees with Rev Turner-Callis as they were part of a larger amount of work that need to be done before the WW1 commemoration In 2018.

e) Planning re. 61 Hallam Way

A letter had been received from EBC advising that the planning application for 61 Hallam Way would be considered at the Planning Committee meeting on 22 November 2017.

RESOLVED that the report and actions be noted.

806 Matters for Determination

a) Quote for toilet repairs at Pavilion

The Council had received a quote for the repair of toilets at the Powtrell Pavilion

RESOLVED that this be referred to the Pavilion Committee for consideration.

b) Christmas Light Switch-on Event – payments and arrangements

It was confirmed to the Council that all arrangements for this event had been made including the road closure order and notices. The notices would be displayed in the village a few days before the event. The resident at 12, The Village had confirmed they were happy for the Council to include their tree in the light display. All payments relating to the event are listed under Finance.

RESOLVED that all payments be made including £30 to resident of 12, The Village as a contribution to their electricity; and £125 donation to 1st West Hallam Guides to provide refreshments at event.

c) High Lane Central license agreement

The Clerk advised that the Licence agreement was due for renewal with 68, High Lane Central for their use of the strip of Parish Council land alongside their boundary. As no progress has been made regarding the sale of the strip of land to the owners of 68 High Lane Central, the Clerk asked for direction from the Council on whether to request the renewal of the Licence and payment of the annual fee.

RESOLVED that the Clerk would write to the owners of 68, High Lane Central to seek to renew Licence agreement and request payment of annual Licence fee.

d) Budget / Precept – initial discussion on possible projects for next financial year

Members discussed possible projects for the 2018/19 budget year including refurbishment at the Station Road play area and WW1 Commemoration activities.

RESOLVED that the ideas should be discussed in more detail at the F&GP Committee meeting which would take place on 22 November 2017.

e) Parish Council logo and letterhead

The options for the letterhead using the new Parish Council logo were shown to Members and the preferred design was chosen.

RESOLVED that the design now chosen be adopted for use on all letters sent on behalf of the Parish Council.

807 Derbyshire Association of Local Councils

DALC Circular 12/2017 was **NOTED**

808 Consultations

None.

809 Finance

Council was asked to approve a schedule of payments and note the bank account balances and income statement.

RESOLVED that–

- (1) The Schedule of payments below be approved, and the income report be noted.

(2) The Bank Account Balances at 31 October 2017 be noted:-

- Co-Op - Community Direct Plus - £44,378.38
- Business Select - £14,309.26
- Unity Trust Bank - ££9,487.81

Payments

BACS payments were authorised by Councillors Mrs C Hart and Mr D Adams-Shaw. (These payments will be made from the Unity Trust Bank account)

Cheque no/BACS	Payee/Description	Nett	VAT	Gross
BACS UTB	Erewash Borough Council - Payroll October	£1230.15	£6.56	£1236.71
BACS UTB	Naylor Plumbing - Boiler Installation	£4700.00	£0.00	£4700.00
BACS UTB	Naylor Plumbing – Pump Installation	£350.00	£0.00	£350.00
BACS UTB	Keith Holness – expenses reclaim for cleaning product	£6.99	£0.00	£6.99
BACS UTB	Fox Landscaping – monthly contract October	£571.66	£114.33	£685.99
BACS UTB	Dirty Wellies – September & October play area inspections	£198.00	£0.00	£198.00
BACS UTB	Kate Sharpe – Clerk’s Expenses	£30.30	£0.00	£30.30
BACS UTB	K Isaaks – Smart Wheelie Bin Stickers	£107.00	£0.00	£107.00
BACS UTB	WHCC – Recharge MUGA electricity	£116.49	£5.82	£122.31
BACS UTB	Powtrell Pavilion – Room Hire F&GP Meeting 22/11/17	£20.00	£0.00	£20.00
BACS UTB	Tom Richards – Tree works at Beech Lane and Conifers at Community Centre	£970.00	£194.00	£1164.00

BACS UTB	Snake Lane Design	£85.00	£17.00	£102.00
BACS UTB	Andrew Robertson - Entertainer	£120.00	£0.00	£120.00
Cheque 300017	Ilkeston Brass – Entertain at Christmas Lights	£150.00	£0.00	£150.00
Cheque 300018	Promedical 2002 Ltd. First Aid at Christmas Lights	£70.00	£0.00	£70.00
Cheque 300019	PDP Character Hire - Christmas event entertainment, 4 characters and hire of Santa suit (£140+£15)	£155.00	£0.00	£155.00
Cheque 300020	1 st West Hallam Guides – donation for refreshments at Christmas event	£125.00	£0.00	£125.00
Cheque 300021	12 The Village – Sharon Martin Contribution to electricity for lights	£30.00	£0.00	£30.00

Income

Tesco Bags of Help grant – 25% remaining funding available claimed on completion of project – Co-Op account	£2000.00
Interest on Business Select Instant Access – Co-Op account	£2.24
Western Power – Unity Trust account	£4.60
HMRC VAT Reclaim – Unity Trust account	£3701.92

810 Planning

Dealt with previously.

a) **ERE/1017/0005 – 2 Sunninghill Close, West Hallam**

Proposed workshop extension to rear of existing garage and removal of existing sloping asbestos cement roof and replacement with pitched roof with tile finish to match the existing house.

Responses from Councillors Mrs C Hart, Mr D Adams-Shaw, Mr B Broughton and Mrs C Barnes.

- b) **ERE/1017/0006 – 102 St.Wilfrids Road, West Hallam**
 Single storey rear extension, new roof over existing garage, new roof structure over main house (including box dormer) to form second storey bedroom suite.
 Responses from Councillors Mrs C Hart, Mr D Adams-Shaw, Mr B Broughton and Mrs C Barnes.
- c) **ERE/1017/0012 – 118 High Lane East, West Hallam**
 Proposed two storey side and rear extension and single storey rear extension.
 Response from Councillors Mrs C Hart, Mrs B Harrison, Mr D Adams-Shaw, Mrs B Adams-Shaw, Mr B Broughton and Mrs C Barnes.
- d) **ERE/1017/0022 – 12 Scargill Road, West Hallam**
 Erection of rear extension to kitchen with rear balcony
 Response from Councillor Mrs C Hart, Mrs B Harrison, Mr D Adams-Shaw, Mrs B Adams-Shaw, Mr B Broughton and Mrs C Barnes.
- e) **ERE/1017/0023 – 81, High Lane West, West Hallam**
 Double storey rear extension.
 Responses from Councillors Mrs C Hart, Mrs B Harrison, Mr D Adams-Shaw, Mr B Broughton and Mrs C Barnes
- f) **ERE/1017/0062 – 26 Derwent Avenue, West Hallam**
 Two storey side extension.
 Responses from Councillors Mrs C Hart, Mr D Adams-Shaw, Mr T Maclean and Mrs C Barnes.

811 Items for Information only

It was **NOTED** that the next Borough and Parish Councils' Forum meeting would take place on 30 November 2017 at 2.30pm at Ilkeston Town Hall..

812 Correspondence - None.

813 Date and Time of Next Meeting

Council **NOTED** that the next meeting would be held on Monday 11 December 2017 at 7pm.

814 Exclusion of Press and Public

RESOLVED that the Press and Public be excluded from the remainder of the meeting.

815 Exempt Items

Members discussed the Grounds Maintenance Contract renewal quote

RESOLVED to award the Ground Maintenance Contract to Fox Landscaping Services for a further two years, till the end of March 2020.