

WEST HALLAM PARISH COUNCIL

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Clerk: Kate Sharpe
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Derby
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6 February 2017

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the meeting of West Hallam Parish Council to be held at **7pm on Monday 13 February 2017** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam. (Any apologies please email or telephone the Clerk).

Yours sincerely,

Kate Sharpe
Clerk & RFO to the Council

AGENDA

Public Participation

1. At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.
2. **Apologies for absence**
3. **Declarations of Members' Interests**
To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **Variation of Order of Business (if any)**
5. **Public Speaking**
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **Approval of Minutes**
To approve the minutes of the Parish Council meeting held on Monday, 9 January 2017.

7. **Exempt Items**
To determine which items from the Agenda, if any, in addition to those already listed, should be considered with the public and press excluded.
8. **Chairman's Announcements and Reports**
8.1 For the Chairman of the Parish Council to present any reports and/or announcements
8.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
9. **Reports of Sub-Committees and Working Parties**
None
10. **Clerk's Report**
10.1 Play area inspection report recommendations
10.2 War memorial area
 - Quote for Yorkstone repair
 - Ongoing Maintenance
10.3 Policies & Procedures
10.4 EBC Play scheme Grant application form
10.5 Clerk's CiLCA Training
10.6 Contribution to Broadband at Community Centre
11. **Matters for Determination**
11.1 Powtrell Pavilion - Roller Shutter conversion update
11.2 Arrangements for the move to Unity Trust Bank
11.3 Financial Risk Policy
12. **Derbyshire Association of Local Councils**
12.1 Circular Nos. 01/2017 & 02/2017
(Previously distributed, with no requests for further information)
12.2 Subscription 2017/18
12.3 Spring Seminar – 27 April 2017 at Lumb Farm, Ripley
13. **Consultations** – None
14. **Finance**
15.2 Bank Reconciliation and Budget Monitoring Report
15.3 The following accounts are presented for approval of payment:

Payee

Cheque no	Payee/Description	Nett	VAT	Gross
303673	PCC of St. Wilfrid's Magazine annual subs	£150.00	£0.00	£150.00
303674	Leisure Lites Ltd.	£520.00	£104.00	£624.00
303675	Erewash Borough Council – payroll January	£1140.67	£6.56	£1147.23
303676	David Coates – leaf clearing at Beech Lane	£30.00	£0.00	£30.00

303677	West Hallam Parish Council - cheque to open Unity Trust Bank Account	£500.00	£0.00	£500.00
303678	Grasstrack - January	£633.54	£126.71	£760.25
303679	Kate Sharpe – reimbursement for purchase of Defibrillator battery and electrodes	£61.50	£13.08	£78.48
303680	Kate Sharpe – Clerk’s expenses	£45.98	£0.00	£45.98
303681	West Hallam Community Centre – Broadband recharge	£162.00	£0.00	£162.00
303682	Derbyshire Association of Local Councils	£250.00	£0.00	£250.00

Income

Income from the sale of Commemorative Coins	£7.50
Licence Fee from High Lane East Property	£25.00
Invoice to Blue Property 11/16 – for litterpicking at Dales Shopping Centre	£57.60

Bank Account Balances from the latest statements (30 December 2016)

Community Direct Plus - £58,039.62 and Business Select - £14,304.44

15.

Planning applications:

(a) ERE/1216/0037 – 52 Derbyshire Avenue, West Hallam

Front, rear and side extension

Response from Councillor Mrs C Hart. T Maclean, Mrs C Barnes and B Harrison

(b) ERE/1216/0042 – 58 High Lane East, West Hallam

Two storey side & rear extension, loft conversion, rear dormers and new chimney extension

Responses from Councillors Mrs C Hart, T Maclean and Mrs C Barnes

(c) ERE/0117/0015 – 73 High Lane East, West Hallam

Single storey rear extension

Responses from Councillors Mrs C Hart, B Broughton, D Adams-Shaw and Mrs C Barnes

(d) ERE/0117/0027 – 74 Station Road, West Hallam

Partial demolition and construction of two storey extension including internal and external alterations to form larger accommodation.

Responses from Councillors Mrs C Hart and Mrs C Barnes

16. **Matters for Information**

None

17. **Date of Next Meeting**

The next meeting of the Parish Council will be on **Monday 13 March 2017 at 7pm.**

18. **Exclusion of press and public**

In view of the confidential nature of the following items of business Council is asked to **RESOLVE –**

“That the press and public be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the following items of business”.

19. **Exempt Items**

19.1 Grounds Maintenance Tender submissions

19.2 Approve employee contracts

19.2 Clerk’s probationary period