

Minutes of a Meeting of the West Hallam Parish Council

Held at the Powtrell Pavilion on Monday 13 March 2017

Present

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw, Mrs B Harrison, Mrs C Barnes, Mr B Broughton and Mrs C Stephenson.

Also Present

Mrs K Sharpe (Clerk & RFO) and one member of the public.

665 Apologies for absence

Apologies for absence were accepted from Councillors Mrs H Chapman, Mr T Maclean and Mrs B Adams-Shaw.

666 Declarations of Interest

Councillor Mrs C Hart declared a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club. This was pertinent to the item regarding the Rural Community Grant applications. Councillors Mrs C Barnes and Mrs C Stephenson also declared an interest in respect of the Community Centre's application to the same grant scheme as they are both Members of the Community Centre Committee.

667 Variation of Order of Business

None.

668 Public Speaking

(a) Police

The local P.C's had been invited to the meeting. However they were unable to attend and had sent a summary of the issues in the area and the related police response which was read out by the Chairman.

(b) County Councillor Report

The report is included in Chairman's announcements

669 Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 13 February 2017 be approved as a true record and signed by the Chairman.

670 Exempt Items

RESOLVED that the items regarding the Grounds Maintenance Tender submission for Contract B - Annual Flail should be considered as an exempt item with the public and press excluded.

671 Chairman's Announcements

a) Chairman's report

As previously advised to the Council, a strategy was being developed at national level allowing Local Authorities to play a larger part to influence bus arrangements in their area. As part of the consultation communities were invited to submit their responses by 21 March 2017. The Chairman suggested that the Parish Council submitted a response and a local resident, Dr Disney had prepared a detailed back ground to the bus services; this would form part of the Council's response. The Clerk was asked to submit the response on behalf of the Parish Council by the due date.

The date for the Erewash Band Concert in West Hallam had been confirmed as 16 July 2017, the weekend of the Well Dressing. The Chairman asked for volunteers to help put out chairs for the band on the Sunday. Erewash Borough Council had asked for a risk assessment and the Clerk would forward this request to the Village Hall for them to carry out the assessment.

The Chairman requested that the Clerk contact Erewash Borough Council to request two more floral baskets for the summer season. This was to comply with the agreement that for every basket sponsored by an individual the Council would sponsor one basket.

Councillor Barry Lewis had circulated the Conservative manifesto for the upcoming elections in May, and this was available if any Councillor wanted it. Councillor Mrs B Harrison requested that the Clerk sent a copy to her.

The Chairman commented that she had noticed that there were no Minutes of meetings displayed on the Parish Council's noticeboards. The Clerk advised this was due to lack of space; however she would put up a notice on each noticeboard advising the public where the Minutes could be viewed on the website. The Clerk's contact details would also be displayed in order for copies of Minutes to be requested.

The Caretaker for the Powtrell Pavilion had passed on concerns about the heating in the building. Because of the timer on the boiler it was often cold during the day when there were groups using the building. It was suggested that a thermostat or manual override be fitted to the boiler so that there was more control over when there was heat. The Clerk was asked to source a

Plumber to meet the Chairman and the Caretaker at the Powtrell Pavilion to discuss the requirements.

RESOLVED that the report and actions be noted.

b) Consideration given to items raised during Public Participation

The Chairman voiced her concern that there was no update for the Police on a couple of incidents at the Community Centre that had been reported and there was footage from the CCTV monitoring available. Footage from one incident had been seen by the Police but as yet the second footage had not been viewed. The Chairman would bring this up when next she met with the Police Inspector who covered the West Hallam area.

In response to residents' concerns about parking on pavements down Beech Lane during Football matches and at school drop off & pick up times, the Chairman advised that whilst this was not illegal as long as there was a space to get a double buggy and the like through, she acknowledged that this causes problems. The Football Club would be asked to pass on a message to its own players and visiting clubs asking them to park considerately. The Club would also be asked to negotiate with the School and the White Hart Public House to see if it would be possible to use their parking areas. The Chairman would respond individually to those residents that have complained.

672 Reports of Sub Committees and Working Parties

It was noted that the next Friends of Beech Lane meeting was to be on Tuesday 21 March at 7pm in The Punch Bowl. The Clerk, who would be attending the meeting, was asked to bring up the subject of the painting of the play equipment.

673 Clerks Report - Matters dealt with

a) Powtrell Pavilion - Roller Shutter conversion update

The Clerk confirmed that the electrical spurs had been fitted to the two doors at the Pavilion and she would contact Attenborough Doors to ask for an installation date for the motors. The Council was advised that a keypad access system was not possible; therefore a keysafe system was discussed rather than a padlock system. The Clerk would look into options.

b) Update on move to Unity Trust Bank

The Clerk had received confirmation that the new account had been set up and had produced a letter to be signed by two signatories of the Parish Council which would be sent to Erewash Borough Council requesting that the Precept and concurrent function payment for 2017/18 be deposited into the new account.

Additional forms had been signed and returned to Unity Trust Bank to allow for the setting up of Internet Banking in order that in the future, all payments to suppliers could be processed electronically.

c) Appointment of Internal Auditor

The Clerk advised that she had made contact with the Council's previous Internal Auditor – Mr David Ingham who had indicated that as he was now retired he would no longer be available to act as Internal Auditor for the Parish Council. Therefore, as agreed at the 13 January 2017 meeting, in Minute 639(c), the Clerk had contacted Barrie Woodcock and he had agreed to act as Internal Auditor of the Parish Council.

d) Update on Easter play scheme

The Clerk informed the Council that Adam from AM Sports Coaching had advised that he would be giving a presentation about the Easter play scheme during Assembly at Scargill School on Monday 12 March. He would also hand out the application forms for the scheme.

The Members discussed how to contact any children / parents who do not attend Scargill School, but who are resident in West Hallam. The suggestion was for information on the scheme to be dropped in to Mapperley School.

e) Information on holiday activities for teenagers

The Clerk had received some information from Peak Cycling regarding possible holiday activities for teenagers. This was discussed by Councillors. A 'Gaming Bus' was also mentioned and the Clerk was asked to find out more information and prices for both of these activities in time for the next meeting.

f) Repair to High Lane Central gate

The Clerk had received a phone call from a resident reporting that the hinge on the low gate in to the recreation ground at High Lane Central was broken. On inspection it was noted that the posts holding the gate were in need of repair and the Council asked the Clerk to get a quote for this repair to bring to next meeting.

RESOLVED that the report and actions be noted.

674 **Matters for Determination**

a) Nomination of Trustee to the Scargill Educational Foundation

The Chairman was nominated and seconded to the role of Trustee of the Scargill Educational Foundation. This is for a term of three years.

RESOLVED that as a representative of the Parish Council, Councillor Carol Hart be appointed Trustee of the Scargill Educational Foundation.

b) Rural Community Grant Applications

The Council had received two requests to support applications in the latest round of the Rural Community Grant scheme run by Erewash Borough Council; one from the Community Centre to replace the lighting to LED; the second from the White Rose Cricket Club to improve the facilities at their pavilion.

After a discussion amongst the Councillors a vote was taken, in which Councillor Hart, Councillor Stephenson and Councillor Barnes abstained because of the previously declared interest in the two bodies.

It was **RESOLVED** that the Council would support the application from the White Rose Cricket Club in this funding round. However it recognises the merit of the application from the Community Centre; therefore the Clerk was asked to write to the Chairman of the Community Centre Committee to advise that the Parish Council recognised the merit of the application from the Community Centre and therefore suggested that the application should be re-submitted in a future round of funding.

675 Derbyshire Association of Local Councils

DALC Circular Nos. 03/2017 & 04/2017 were **NOTED**

Councillor B Broughton asked the Clerk whether the Council had the latest edition of the Arnold Baker reference book for Local Councils (10th edition) mentioned in Circular 04/17.

NOTE: The Clerk was able to confirm that she has access to a copy of the latest edition though this is not owned by West Hallam Parish Council.

676 Consultations

None.

677 Finance - Payments/Balances and Financial reports

Council was asked to approve a schedule of payments and note the bank account balances, income statement and bank reconciliation report.

RESOLVED that–

(1) The Schedule of payments below be approved, and the income and bank reconciliation reports be noted.

(2) The Bank Account Balances at 31 January 2017 of Community Direct Plus - £53,616.02 and Business Select - £14,304.44 be noted.

Payments

Cheque no	Payee/Description	Nett	VAT	Gross
303684	Erewash Borough Council	£1279.21	£6.56	£1285.77
303685	WH Community Centre – telephone recharge	£27.29	£0.00	£27.29
303686	Grasstrack Grounds Maintenance - Feb	£633.54	£126.71	£760.25
303687	Kate Sharpe – Clerk’s Expenses	£43.94	£0.00	£43.94
303688	Viking (Printer Inks)	£52.46	£10.49	£62.95
303689	Joe Rice Tree Services (Eton Court)	£180.00	£0.00	£180.00
303690	Park Hall Designs – website and email hosting and charges	£184.44	£0.00	£184.44
303691	Powtrell Pavilion – room hire	£20.00	£0.00	£20.00
303692	Shaws Electrical – electrical spurs Pavilion	210.00	£0.00	£210.00
303693, 303694 and 303695	Three Cheques cancelled (written in error, new tax year, therefore payments to be made from Unity Trust Bank)	£0.00	£0.00	£0.00

Income

Blue Property – Invoice 01/17 for litter picking at Dales shopping centre	£57.60
HMRC VAT return	£1953.06
Tesco Bags of Help Grant funding	£6000.00
Quarterly contribution from Community Centre Pre-School towards cost of Broadband	£30.00

678 Planning

Dealt with previously.

(a) ERE/0117/0041 – 68, St Wilfrid’s Road, West Hallam

The erection of a two storey side extension and a single storey rear extension plus erection of a detached garage to the side of the dwelling.

Responses from Councillors Mrs C Hart, B Broughton and Mrs C Barnes.

(b) ERE/0117/0050 – 34 High Lane Central, West Hallam

Remodelling of existing bungalow consisting of an increase in height to create a two storey dwelling, first floor side extension above existing garage, first floor rear extension above existing single storey extension, and two storey front extension.

Responses from Councillors Mrs C Hart, Mrs C Barnes. T Maclean and D Adams-Shaw.

(c) ERE/0217/0018 – 37 Peveril Crescent, West Hallam

Single storey side and front extension.

Responses from Councillors Mrs C Hart, Mrs C Barnes. T Maclean, D Adams-Shaw and Mrs B Harrison.

(d) ERE/0217/0029 – Powtrell Pavilion, West Hallam

Temporary detached storage container adjacent to community pavilion.

Responses from Councillor Mrs B Harrison.

679 Items for Information only

None

680 Correspondence

In response to the request for a donation to the Derbyshire Children’s Holiday Centre – the Council **RESOLVED** that it would not make a donation.

681 Date and Time of Next Meeting

It was **NOTED** that the next meeting of the Parish Council would be held on 10 April 2017 at the Powtrell Pavilion commencing at **7.00 pm**.

682 Exempt Items

The Council discussed the Grounds Maintenance Tender submissions for Contract B - Annual Flail.

RESOLVED that the Annual Flail Contract be let as now agreed for three years, to the existing Contractor Mr S Jackson.

The Council also discussed Contract C – Play equipment monthly inspections and maintenance. This had been awarded to a Contractor who was to confirm to Clerk whether he wished to take this Contract on its own. As a backup the Clerk is to look into alternative arrangements for this Contract.

RESOLVED that the Clerk ask for confirmation of intention from Contractor by 24 March 2017; and make alternative arrangements for Contract if this is not taken up.