

Minutes of a Meeting of the West Hallam Parish Council

Held at the Powtrell Pavilion on Monday 14 January 2019

Present

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw, Mrs C Barnes, Mr B Broughton, and Mrs C Stephenson.

Also Present

Mrs K Sharpe (Clerk & RFO) and four members of the public.

01/19 Apologies for absence

Apologies for absence were accepted from Councillors Mrs B Adams-Shaw, Mrs B Harrison and Mr T Maclean.

02/19 Declarations of Interest

Councillor Mrs C Hart declared a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

03/19 Variation of Order of Business

None.

04/19 Public Speaking

a) Police

None.

b) Borough Councillor Report

This was included in the Chairman's report.

c) County Councillor Report

This was included in the Chairman's report.

05/19 Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 10 December 2018 be approved as a true record and signed by the Chairman.

06/19 Exempt Items

RESOLVED that the item on Cultivation Consent would be considered in Exempt Items.

07/19 Chairman's Announcements

a) Chairman's report

HGA had reported an incident to the Police where rubbish in black bin bags had been dumped in the Community Centre Car Park from the back of a car. HGA had been able to give car registration number to the Police and they had visited the registered keeper.

The Chairman asked Members to note that there was a Keep Britain Tidy Spring Clean campaign running from 22 March to 22 April 2019. The Chairman recognised that West Hallam is very fortunate in that the Parish Council's litter pickers do a very good job in keeping the village tidy and free of litter; therefore, there was no need to organise any community litter pick.

There had been some complaints about the overflowing waste bins outside the Indian Restaurant in The Dales. The Chairman had asked officers from Erewash Borough Council to speak to the owners and the Parish Council would also send a letter to the business with the polite request that the bins be kept tidy as the site was close to the conservation area of the village.

The Chairman advised Council that the roll-out of LED installation in street lights had commenced in West Hallam.

Erewash Borough Council had reported that the Small Bulky Waste disposal scheme had been very successful across the Borough with a good tonnage of items being collected in this way. There was another collection in West Hallam planned for 9 February 2019 at the Community Centre Car Park.

The Chairman suggested that this year the village could enter the Erewash in Bloom competition. There are additional planted areas around West Hallam and the Garden Club members may like to be involved. The Clerk would ask EBC for the details and timescales for the competition and bring these to a future meeting.

b) Consideration given to items raised during Public Participation

In response to a resident's request for something to be done about the parking at Straw's Bridge at the end of school day, the Clerk would write to the local police officer to ask if their traffic colleagues could go to Straw's Bridge at the relevant time to assess the situation and speak to drivers about the parking. Also, to request that they speak to school about the issue.

In response to a resident's request for an update on the withdrawal of the No.11 bus, the Chairman advised that Stanley & Stanley Common Parish Council had agreed that one of their councillors, Bryan Lowe would liaise with her to try to persuade Trent Barton to look at possibly changing their route to provide the circular route through West Hallam. A letter of support would be obtained from the doctors' surgeries in the Dales to hopefully show what an impact the withdrawal of this route was having on patients, particularly the elderly.

RESOLVED that the report and actions be noted and approved.

08/19 Reports of Sub Committees and Working Parties

None

09/19 Clerk's Report

a) War Memorial maintenance

The Clerk had been asked to contact the company who had carried out conservation work on the Memorial in 2015/16, to ask whether a report should be carried out on the condition of the Memorial and to obtain a quote for this report to be done. The Clerk brought the quote to Council and as it was a significant amount, Members asked for further quotes from other companies.

b) Update on new CCTV installation

The Clerk updated the Council on where HGA were at with the upgrade of the CCTV system. BT were installing the Wi-Fi into the Pavilion by the end of January, a week later this would be upgraded to Superfast Fibre and then HGA will start to install new cameras and set up system.

c) Update on Friends of Beech Lane bench & others

The Clerk had brought alternative quotes for benches for the Friends of Beech Lane bench. These were discussed by Members together with the site of the bench. It was decided to site the bench inside the play area in the opposite corner to the gate and to purchase a bench the same as the Station Road benches (multi-coloured and made from recycled plastic) that would be installed at the same time and by the same installer.

RESOLVED that the report and actions be noted.

10/19 Matters for Determination

a) Tree at Eton Court

The Council had received a request from a resident to prune or fell the tree to the rear of their property on Millhouse Field. The Clerk advised Members that all the 2018/19 budget for tree work had already been spent.

RESOLVED that Chairman would look at the tree and report back to the next Council meeting; and in the meantime, the Clerk would write to the resident to advise that their request would not be considered until the next budget year.

b) Flail of Millhouse Field

It was suggested by the Clerk that a heavy flail be carried out on the boundary of Millhouse Field.

RESOLVED that the Clerk would check that a flail was not included in the Grounds Maintenance Contract. If it was not the Clerk would obtain a quote from the contractor for the work to bring to the next meeting.

c) Date for Light Switch-on 2019

RESOLVED that the date for this year's Christmas Light Switch-on would be Saturday, 7 December 2019.

11/19 Derbyshire Association of Local Councils

DALC Circular 16/2018 was **NOTED**.

12/19 Consultations

None.

13/19 Finance

- a) Further to discussions held at the December 2018 meeting, Council were asked to formally confirm the Budget & Precept for 2019/20.

RESOLVED that -

- 1) There be 0% increase in precept for 2019/20 and the amount to be raised be set at £39,603.00. (This was slightly less than 2018/19 because of change to Council Tax Base.)
 - 2) The Council would use bank balances to cover the shortfall in 2019/20 - approximate amount £12,500.
 - 3) The budget for 2019/20 as presented and set out in **Appendix** to these minutes be approved.
- b) Council was asked to receive the monthly Bank Reconciliation and Budget Monitoring Report.

These reports were **NOTED**.

- c) Council was asked to approve a schedule of payments and note the bank account balances and income statement.

RESOLVED that-

- (1) The Schedule of payments below be approved.
- (2) The Bank Account Balances at 31 December 2018 be noted: -
 - Co-Op - Community Direct Plus - £37,378.38
 - Business Select - £14,313.73
 - Unity Trust Bank - £14,409.27

Payments

BACS payments were authorised by Councillors Mrs C Hart and Mr D Adams-Shaw. (These payments will be made from the Unity Trust Bank account).

Cheque no/BACS	Payee/Description	Nett	VAT	Gross
BACS UTB	Erewash Borough Council - Payroll Dec 2018	£1,239.25	£6.56	£1,245.81

BACS UTB	Mr S Jackson – cancelled cheque 300030 – pay by BACS instead	£420.00	£84.00	£504.00
BACS UTB	Tom Richards - work to Surbiton Close trees	£380.00	£76.00	£456.00
BACS UTB	Heanor Gate Association – CCTV Monitoring July - December	£2250.00	£450.00	£2700.00
BACS UTB	Fox Landscaping – monthly contract Dec	£616.66	£123.33	£739.99
BACS UTB	K Sharpe – Clerk’s Expenses	£27.07	£0.00	£27.07
	Viking – stationery - inks, lamination pouches, 2 reems of paper	£63.35	£12.67	£76.02
BACS UTB	DALC Training Course for Clerk	£45.00	£0.00	£45.00
BACS UTB	St. John Ambulance – First Aid for Christmas Event	£92.00	£18.40	£110.40
BACS UTB	Dale Abbey Plants – plants for Remembrance planters	£159.38	£6.38	£165.76
BACS UTB	Tom Richards - work to War Memorial trees	£250.00	£50.00	£300.00
BACS UTB	Erewash Borough Council - Payroll Jan 2019	£1,258.81	£6.56	£1,265.37
BACS UTB	WHCC – Recharge for telephone	£153.92	£0.00	£153.92
BACS UTB	David Coates – for filling grit bins etc.	£30.00	£0.00	£30.00
BACS UTB	LeisureLites Ltd – for removal of Christmas Lights	£545.00	£109.00	£654.00
UTB DD	Bank Charges	£18.00	£0.00	£18.00

Income – None

14/19 **Planning**

Dealt with previously – no objections.

a) **ERE/1218/0002 – 31, Marlow Crescent, West Hallam**

Single storey side & rear extension (resubmission of ERE/0818/0001 due to amendments to the roof shape, external materials (render), and the number of windows and rooflights including the addition of a side roof light).

Response from Councillor Mrs C Hart.

- b) **ERE/1218/0006 – 171, High Lane West, West Hallam**
Extend existing pitched roof to replace flat roof on existing rear extension and an additional conservatory extension to rear.
Response from Councillor Mrs C Hart

- c) **ERE/1218/0019 – 69, Derbyshire Avenue, West Hallam**
Single storey rear extension and raised decking.
Responses from Councillors Mrs C Hart and Mr D Adams-Shaw.

- d) **ERE/1218/0036 – 136 High Lane West, West Hallam**
Erect detached outbuilding.
Responses from Councillors Mrs C Hart and Mr B Broughton.

15/19 Items for Information only

It was **NOTED** that the next Parish and Town Council Liaison Forum would take place at 6pm on Tuesday 29 January 2019 at County Hall, Matlock. (Note -This meeting was subsequently cancelled due to adverse weather warnings).

16/29 Correspondence

The emails of thanks from E. Sarson and R.Green were **NOTED**.

17/19 Date and Time of Next Meeting

Council **NOTED** that the next meeting would be held on Monday 11 February 2019 at 7pm.

18/19 Exempt Items

The Council were updated on the Cultivation Consent obtained for Millhouse Crossroads.

RESOLVED that the Clerk would update the Council further at the next meeting.

APPENDIX

WEST HALLAM PARISH COUNCIL BUDGET/PRECEPT PROJECTIONS FOR 2019 / 2020

	Precept +/- 0%	Precept +/- 0%	
	Precept/Budget 2018/19 (Precept +/- 0%, - 5% from EBC on CF, £0 decrease on SG) £25.13 per Band D property	Precept/Budget 2019/20 (Precept +/- 0%, - 5% from EBC on CF, £0 decrease on SG) £25.13 per Band D property	
INCOME			
Precept	£ 39,935.00	£ 39,603.00	
Support Grant	£ 1,770.00	£ 1,770.00	
Con Functions	£ 14,636.00	£ 13,904.00	
Interest	£ 10.00	£ 10.00	
Dales income	£ -	£ -	
Floral Sponsors	£ 240.00	£ 395.00	
Other income	£ 150.00	£ 150.00	
Grant from EBC for playscheme	£ 1,200.00	£ 1,200.00	
Rural Community Grant	£ -	£ -	
VAT	£ 5,000.00	£ 5,000.00	
Total	£ 62,941.00	£ 62,032.00	Sub Total
Transfer from reserves for 2018/19	£ 6,959.00	£ 12,518.00	Reserves
	£ 69,900.00	£ 74,550.00	Total

	Precept/Budget 2018/19	Precept/Budget 2019/20	
EXPENDITURE			
Grounds Maintenance Contract	£ 7,400.00	£ 7,400.00	
Tree Works and Hedges	£ 3,500.00	£ 5,000.00	
Planting	£ 1,200.00	£ 1,550.00	
Funding - Station Road Play Area improvements	£ 5,000.00	£ 5,000.00	
Community Grants	£ -	£ -	
S137 Grants/Donations	£ 1,800.00	£ 1,800.00	
Staff Costs	£ 15,500.00	£ 15,700.00	
Administration (incl Chairs Allow)	£ 1,650.00	£ 1,650.00	
General Data Protection Regulation	£ 300.00	£ -	
Audit fees	£ 450.00	£ 450.00	
DALC	£ 800.00	£ 800.00	
Website	£ 300.00	£ 300.00	
Printing	£ 500.00	£ 500.00	
Training	£ 600.00	£ 600.00	
Insurance	£ 1,500.00	£ 1,500.00	
General Maintenance	£ 1,500.00	£ 1,500.00	
Events	£ 3,300.00	£ 4,500.00	
Play areas and MUGA	£ 3,500.00	£ 3,500.00	
CCTV and Phone	£ 7,000.00	£ 7,000.00	
War Memorial	£ 800.00	£ 800.00	
WW1 Commemoration	£ 2,000.00	£ -	
Contingency	£ 2,000.00	£ 2,000.00	
Playschemes (Summer and Easter)	£ 3,300.00	£ 3,500.00	
Powtrell	£ 1,000.00	£ 1,000.00	
Election costs	£ -	£ 3,500.00	
VAT	£ 5,000.00	£ 5,000.00	
Total	£ 69,900.00	£ 74,550.00	