



Clerk: Mrs Kate Sharpe
25 Wilmslow Drive,
Oakwood,
Derby,
Derbyshire,
DE21 2HR

Telephone: 07986 740189
Email: contact@westhallam-pc.org.uk
Website: www.westhallam-pc.org.uk

6 May 2018

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the Annual General Meeting of West Hallam Parish Council to be held at **7pm on Monday 14 May 2018** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam. **This meeting will follow the Annual Parish Meeting that will commence at 6.30pm.** (Any apologies please email or telephone the Clerk).

Yours sincerely,

Kate Sharpe
Clerk & RFO to the Council

AGENDA

1. **Election of Chairman**
2. **Declaration of acceptance of office**
3. **Apologies for absence**
4. **Declarations of Members' Interests**
To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. **Election of Vice Chairman**
6. **Appointment to Parish Council Committees and external organisations**

7. **Variation of Order of Business (if any)**
8. **Public Speaking**
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
9. **Approval of Minutes**
To approve the minutes of the Ordinary Meeting held on 9 April 2018.
10. **Exempt Items**
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
11. **Chairman's Announcements and Reports**
 - 11.1 For the Chairman of the Parish Council to present any reports and/or announcements.
 - 11.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
12. **Reports of Sub-Committees and Working Parties**
 - 12.1 Finance & General Purposes Committee
 - 12.2 Friends of Beech Lane – approval needed from Council for aluminium signs
13. **Clerk's Report**
 - 13.1 War Memorial Campaign response
 - 13.2 Annual Insurance quote
14. **Matters for Determination**
 - 14.1 General Data Protection Regulations – adoption of Privacy Notice
 - 14.2 WW1 Commemoration items & Millhouse cultivation licence
 - 14.3 Letter from WHCC re. hedgerow adjacent to community centre
 - 14.4 Appointment of Representative to West Hallam United Charities
 - 14.5 RBL Lamp post poppy campaign – expression of interest
 - 14.6 Quote for electrical work to light sensor on pavilion
15. **Derbyshire Association of Local Councils**
DALC Circular 6/2018
16. **Consultations**
Consultation re. DCC Library Service

17.

Finance

14.1 Bank Reconciliation and Budget Monitoring Report

14.2 The following accounts are presented for approval of payment

Payee

Cheque no	Payee/Description	Nett	VAT	Gross
BACS UTB	West Hallam Well Dressing Festival Committee s137 grant	£350.00	£0.00	£350.00
BACS UTB	East Midlands Medical Services Ltd. Defib service	£50.00	£0.00	£50.00
BACS UTB	The Dirty Wellies Gardening Company Play area inspection March	£25.00	£0.00	£25.00
BACS UTB	Powtrell Pavilion – waste management recharge	£72.50	£0.00	£72.50
BACS UTB	Powtrell Pavilion Room Hire charge for 27/4/18	£20.00	£0.00	£20.00
BACS UTB	Erewash Borough Council - Payroll April	£1253.01	£6.56	£1259.57
BACS UTB	Fox Landscaping – monthly contract April	£616.67	£123.33	£740.00
BACS UTB	Kate Sharpe – Clerk's Expenses	£39.30	£0.00	£39.30
BACS UTB	Zurich Insurance (including Insurance Premium Tax £145.06)	£1353.86	£0.00	£1353.86

BACS UTB	Pictorial Ltd.	£52.00	£10.40	£62.40
BACS UTB	Shelter Maintenance Ltd. Clean up at Beech Lane	£145.00	£29.00	£174.00
Cheque 300027	CANCELLED CHEQUE Sent to EBC with play scheme grant application	£0.00	£0.00	£0.00

Income

From EBC – Precept, top-up grant and concurrent function	£56,341.00
Interest on Co-op Business Select account	£2.23

Bank Account Balances from the latest statements (31 March 2018)

Co-Op - Community Direct Plus - £37,378.38

Business Select - £14,311.49

Unity Trust Bank - £50,380.64

18. **Planning applications:**

(a) **ERE/0318/0054 – Brook Farm, Mapperley Lane, West Hallam**

Retrospective application for the change of use of land from agriculture to the storage of touring caravans (Use Class B8)

Response from Councillors Mrs C Hart, Mr B Broughton, Mr T Maclean, Mr D Adams-Shaw and Mrs C Barnes

(b) **ERE/0418/0011 – 56, High Lane West, West Hallam**

Two-storey side extension and single storey side and rear extensions.

Response from Councillors Mrs B Harrison and Mr T Maclean

(c) **ERE/0418/0015 – 8, Eton Court, West Hallam**

Rear conservatory

Response from Councillors Mrs B Harrison and Mr T Maclean

(d) **ERE/0418/0023 – 56, High Lane West, West Hallam**

Retrospective application for the retention of stables and Use of Land for Mixed Use Comprising Agriculture (sui generis use) and Livery (sui generis use). Two Ancillary Storage Buildings. Laying of hard standing and Widening of Access Road.

Response from Councillors Mrs C Hart and Mr T Maclean

(e) **ERE/0418/0011 – 131, High Lane Central, West Hallam**

Erection of new dwelling on the land adjacent to no. 131

Response from Councillors Mrs C Hart and Mr T Maclean

(f) **ERE/0418/0034 – 27, Hallam Way, West Hallam**

Change of use of domestic garage to A1 florists (retrospective).

Response from Councillors Mrs C Hart, Mr T Maclean and Mr B Broughton

19. **Matters for Information**

s137 allowance figure

20. **Correspondence**

Letter of thanks from West Hallam Well Dressing Festival Committee for the Council's donation

21. **Date of Next Meeting**

The next meeting of the Parish Council will be held on **Monday 11 June 2018 at 7pm.**

22. **Exempt Items**

None