



Clerk: Mrs Kate Sharpe
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6 May 2018

Dear Sir/Madam,

I hereby give notice that the Annual Parish meeting of West Hallam will take place at **6.30 pm on Monday 14th May 2018** at the Powtrel Community Pavilion, Beech Lane Recreation Ground, West Hallam in order to transact the under-mentioned items of business.

The Parish Meeting is an opportunity for parishioners on the Electoral Role to raise any matters of concern to them that relates to their local community. It would be helpful to have written notice of any matters to be raised but it is not essential. Matters can be raised at the meeting without prior notice. For any queries, please contact the Clerk to the Council (details above).

Please note that the public are entitled to be present, but such persons only as are registered as local government electors for West Hallam Parish Council will be allowed to vote at the meeting.

Yours faithfully,

Kate Sharpe

Clerk to West Hallam Parish Council

AGENDA

- 1 **Apologies for absence**
- 2 **Approval of Minutes**
To approve the minutes of the Annual Parish Meeting held in May 2017.
3. **Reports**
 - a. To receive a report from a representative of West Hallam Parish Council
 - b. To receive a report from a representative of Erewash Borough Council
 - c. To receive a report from a representative of Derbyshire County Council
4. **Reports from other Organisations and Clubs within West Hallam**
5. **Matters raised by Electors - Question and Answer session**
6. **Closure of meeting**