

Minutes of a Meeting of the West Hallam Parish Council

Held at the Powtrell Pavilion on Monday 8 January 2018

Present

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw (Vice-Chairman), Mrs C Barnes and Mr B Broughton.

Also Present

Mrs K Sharpe (Clerk & RFO) and one member of the public.

834 Apologies for absence

Apologies for absence were accepted from Councillors Mrs B Adams-Shaw, Mrs B Harrison, Mr T Maclean and Mrs C Stephenson.

835 Section 85(1) Local Government Act 1972 – Dispensation for non-attendance

The Council considered a request for dispensation for non-attendance from Councillor Mrs H Chapman under the provisions of Section 85(1) of the Local Government Act 1972

RESOLVED that Councillor Mrs Chapman be granted a dispensation for non-attendance for a further 6 months.

836 Declarations of Interest

Councillor Mrs C Hart declared a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club. Councillor Mr B Broughton declared a pecuniary interest in respect of Park Lane Designs.

837 Variation of Order of Business

None.

838 Public Speaking

a) Police

No report.

b) County Councillor Report

The Councillor's report was included within the Chairman's report.

839 Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 11 December 2017 be approved as a true record and signed by the Chairman.

840 Exempt Items

None

841 Chairman's Announcements

a) Chairman's report

The Chairman reported that she had been advised by Derbyshire County Council (DCC) that the work on the footpath near 40, Station Road should have been completed by the end of December 2017. Councillor Broughton would check whether this was complete.

The Council had received the usual reports from HGA who monitor the CCTV equipment. The police had been involved on several occasions.

The Chairman advised that the DCC Safer Communities unit were offering the services of the Pay Back team to do some community projects across the County. The Parish Council were invited to put forward a scheme and it was suggested that we ask if it would be possible for them to paint the community room at the Powtrell Pavilion, this would mean the labour would be free and the only cost would be the paint.

The Council has received a number of complaints about litter in The Dales shopping centre. In May 2017 the Council had been asked to suspend litter picking in The Dales. The property management company which runs the centre had advised they did not have the funds to pay the Council for the litter picking it provided. In the light of the recent complaints, the Clerk was asked to contact the property management company to get an update on when the litter picking could resume.

The Chairman reported that during the last period of snowy weather (in December 2017), Mr Coates had been asked to grit the area around Nursery Avenue and up to the shops. He had done a sterling job, gritting right up to the car park. Although this is not the Parish Council's responsibility, for the safety of our residents it was felt it should be included. A number of residents had thanked Mr Coates and the Council for this work. It was very well received.

The Chairman updated the Council on the changes at the Beech Lane recreation ground. The Football Club were keen to access the area available at Beech Lane since the Cricket Club had advised they would no longer use Beech Lane for matches. There were some posts left by the Cricket Club on

the cricket square, which the Football Club had attempted to remove. They had found the foundations of the posts much deeper than previously thought. They had ordered some top soil to infill the holes left once the posts were removed. The work would be completed asap.

b) Consideration given to items raised during Public Participation

The Chairman responded to the concerns expressed by the resident present, regarding the bus service through the village. These echoed the concerns raised by Dr John Disney about cancelled buses and the poor condition of some of the buses on the routes through the village. Dr Disney had recently communicated with the Managing Director of the trentbarton bus company; he had also raised his concerns with Pauline Latham MP and Simon Evans the Transport Commissioner for North West England. The Clerk was asked to write on behalf of the Parish Council to all three parties, supporting Dr Disney's request for these concerns to be investigated and responded to.

The Chairman also responded to another resident who had contacted her regarding the lack of consideration by some individuals who parked their cars onto the pavement at Station Road and at High Lane. The resident advised that for anyone using a disability scooter or pedestrians with prams, these obstructions caused an issue. The Clerk was asked to contact PC Ann-marie Gregory to ask whether there was anything that could be done through the Safety Partnership.

RESOLVED that the report and actions be noted and approved.

842 Reports of Sub Committees and Working Parties

F&GP Committee

The F&GP Committee had met on the 5 January 2018. The Minutes of that meeting were **RECEIVED** by the Council.

It was **RESOLVED** that the Finance/Budget and Precept would be considered in conjunction with agenda item 15.1

Other matters considered:-

a) Grant Policy

RESOLVED to accept the recommendation from the Committee that no formal Grant Policy was required, as there were several funding streams already available in the Borough.

b) Beech Lane new play equipment – additional costs

The revised siting of the zip wire at Beech Lane would incur additional costs of £2300 and the Council considered how they would meet these additional costs from the remaining budget for this financial year.

RESOLVED that the Council could meet these additional costs, transferring any shortfall in this year's budget from reserves.

c) AM Sports – play scheme provision in school holidays

Council considered the budget to support the play schemes over the Easter and summer school holidays.

RESOLVED that the budget allocated would be £3300 to support the play schemes and the Clerk was asked to contact provider to start discussions about a possible venue and also dates.

843 **Clerk's Report**

a) Christmas Lights at 12, The Village

Over the Christmas period the lights at 12, The Village had stopped working on two occasions. On the first visit the lights had been repaired and this had incurred a charge, which was included as a payment in this month. On the second visit the contractor had been unable to gain access to get the lights working again, but the Council may still incur a charge for the visit. The Contractor had advised the Council to replace the lights with more modern LED lights and had provided a quote for the Council to consider at a future meeting.

Councillor Mr B Broughton asked whether the Council would consider making a donation to the Village Hall for the cost of the electricity used by the Christmas Lights, as the Council does contribute towards the use of electricity at 12 The Village by the Council's Christmas lights. It was suggested that the Village Hall Committee submit a formal request to the Clerk and this would be considered by the Council at a future date.

b) Play area inspection reports

The Council had received from Erewash Borough Council, the annual inspection reports for the Parish Council's four play areas. These had shown no major repairs were needed but had advised where a few minor repairs or improvements were required. The Clerk would contact the maintenance provider and action the repairs or improvements. There were some pieces of equipment that required painting and these would be considered in the 2018/19 schedule.

c) General Data Protection Regulation

The Clerk advised that new General Data Protection Regulations (GDPR) would come into force in May 2018. These would require the Parish Council to appoint a Data Protection Officer (DPO) and this was advised not to be the Clerk to the Council. DALC were looking into the possibility of appointing a central provision to act as DPO for several Councils; who would advise each Council on compliance with the regulations. Therefore a line had been included in the budget for £300 to cover this potential cost. The Clerk would update the Council on GDPR as more information became available.

d) Meeting dates for 2018

The Clerk had circulated a list of the meeting dates for 2018, the 2nd Monday of each month. The list had also been posted to each of the noticeboards in the village and would be added to the website.

RESOLVED that the report and actions be noted.

844 Matters for Determination

a) Flail at Millhouse Field

The Council considered a suggestion made by the Grounds Maintenance contractor that Mr Jackson carry out a flail of the boundary at Millhouse Field Lane to remove large shrubs and undergrowth.

RESOLVED that the Clerk would contact Mr Jackson to quote for this work. The quote would be brought to the next Council meeting

b) Living Wage pay scales

The Council was asked to consider a report from the Living Wage Council on the real living wage.

RESOLVED that the Council would look at other options to adjust pay scales and would revisit this at a future meeting.

c) Parish Council website

Note - Councillor Mr B Broughton left the room at this point of the meeting and did not take part in the discussion or decision on this item.

The Council had been informed by its website provider Park Lane Designs that they were scaling back their website support work. They were willing to continue to support the Parish Council website, but had been advised that costs may increase for hosting charges by around £10 a year.

RESOLVED that the Council would continue, because of the excellent service, with the current supplier for website hosting and maintenance, Park Hall Designs.

845 Derbyshire Association of Local Councils

DALC Circular 15/2017 was **NOTED**

846 Consultations

It was **NOTED** that the Council had been invited to respond to a consultation on Derbyshire County Council's Local List. It was **RESOLVED** that no response would be sent as the Council did not feel it had the necessary expertise or understanding on this matter to be able to respond effectively.

847 Finance

- a) To set the Budget & Precept for 2018/19

It was reported that the F&GP Committee had met on 5 January 2018 to consider the budget and precept for 2018/19.

The Council had been advised by Erewash Borough Council that the Concurrent Function allocation was to be reduced by £770 for 2018/19.

After a full discussion the Committee had agreed that the recommendation to Council was that there should be no increase in precept for 2018/19 and to ask the Council to consider the use of bank reserves to cover the one off costs in 2018/19 (Station Road play area improvements and the WW1 Commemorations).

A draft budget has been prepared in line with this recommendation for Members consideration.

RESOLVED that-

- (1) There be no increase in precept for 2018/19 and the amount to be raised be set at £39,935.00.
- (2) The Council would use bank reserves to cover the one off costs in 2018/19 - approximate amount £7000 (Station Road play area improvements and the WW1 Commemorations).
- (3) The budget for 2018/19 as presented and set out below be approved.

WEST HALLAM PARISH COUNCIL BUDGET/PRECEPT PROJECTIONS FOR 2018 / 2019

			Precept +/- 0%	
	Precept/Budget		Precept/Budget	
	2017/18 (0.00 % increase)		2018/19 (Precept +/- 0%, - 5% from EBC on CF, £0 decrease on SG)	
	£25.13 per Band D property		£25.13 per Band D property	
INCOME				
Precept	£ 39,485.00		£ 39,935.00	
Support Grant	£ 1,770.00		£ 1,770.00	
Con Functions	£ 15,406.00		£ 14,636.00	
Interest	£ 54.00		£ 10.00	
Dales income	£ 750.00		£ -	
Floral Sponsors	£ 240.00		£ 240.00	
Other income	£ 150.00		£ 150.00	
Grant from EBC for playscheme	£ 1,200.00		£ 1,200.00	
VAT	£ 4,000.00		£ 5,000.00	
Tesco Bags of Help Funding 75% (in 16/17)	£ -		£ -	
Tesco Bags of Help Funding 25% (in 17/18)	£ 2,000.00		£ -	
Rural Community Grant to CC	£ -		£ -	
Awards for All Grant for Beech Lane	£ -		£ -	
	£ 65,055.00	Sub Total	£ -	
2016/17 ringfenced Tesco B of H Funding 75% c/f	£ 6,000.00		£ -	
2016/17 ringfenced for doors at Pavilion c/f	£ 1,600.00		£ -	
Total	£ 72,655.00	Total	£ 62,941.00	Sub Total
Transfer from reserves for 2018/19			£ 6,959.00	
			£ 69,900.00	Total
	Precept/Budget		Precept/Budget	
	2017/18 (0.00 % increase)		2018/19	
EXPENDITURE				
Grounds Maintenance Contract	£ 7,900.00		£ 7,400.00	
Tree Works and Hedges	£ 2,000.00		£ 3,500.00	
Planting	£ 800.00		£ 1,200.00	
Donations to Friends of Beech Lane (Admin)	£ 200.00		£ -	
Funding - Beech Lane Play Area improvements	£ 13,000.00		£ -	
Funding - Station Road Play Area improvements	£ -		£ 5,000.00	
S137 Grants/Donations	£ 1,800.00		£ 1,800.00	
Staff Costs	£ 14,900.00		£ 15,500.00	
Administration (incl Chairs Allow)	£ 1,500.00		£ 1,650.00	
General Data Protection Regulation	£ -		£ 300.00	
Audit fees	£ 650.00		£ 450.00	
DALC	£ 900.00		£ 800.00	
Website	£ 300.00		£ 300.00	
Printing	£ 505.00		£ 500.00	
Training	£ 600.00		£ 600.00	
Insurance	£ 1,350.00		£ 1,500.00	
General Maintenance	£ 1,500.00		£ 1,500.00	
Events	£ 3,300.00		£ 3,300.00	
Play areas and MUGA	£ 3,450.00		£ 3,500.00	
CCTV and Phone	£ 6,500.00		£ 7,000.00	
War Memorial	£ 800.00		£ 800.00	
WW1 Commemoration	£ -		£ 2,000.00	
VAT	£ 4,000.00		£ 5,000.00	
Contingency	£ 2,000.00		£ 2,000.00	
Playschemes (Summer and Easter)	£ 2,300.00		£ 3,300.00	
Powtrell	£ 800.00		£ 1,000.00	
Powtrell doors, money 'held over' from 16/17	£ 1,600.00		£ -	
Rural Community Grant to CC	£ -		£ -	
Total	£ 72,655.00	Total	£ 69,900.00	

- b) Council was asked to approve a schedule of payments and note the bank account balances and income statement.

RESOLVED that–

- (1) The Schedule of payments below be approved, and the income report be noted.
- (2) The Bank Account Balances at 31 December 2017 be noted:-
 Co-Op - Community Direct Plus - ££46,728.38
 Business Select - £14,309.26
 Unity Trust Bank - £15,108.25

Payments

BACS payments were authorised by Councillors Mrs C Hart and Mr D Adams-Shaw. (These payments will be made from the Unity Trust Bank account)

Cheque no/BACS	Payee/Description	Nett	VAT	Gross
BACS UTB	Erewash Borough Council - Payroll December	£1215.15	£6.56	£1221.71
BACS UTB	Kate Sharpe – Clerk’s Expenses	£45.00	£0.00	£45.00
BACS UTB	Leisure Lites – repair of Christmas Lights at 12, The Village	£130.00	£26.00	£156.00
BACS UTB	WHCC – Broadband Recharge	£127.80	£0.00	£127.80
BACS UTB	Fox Landscaping – monthly contract December	£571.66	£114.33	£685.99
Cheque 300023	Rural Community Grant to WHCC	£5,820.00	£0.00	£5,820.00
Cheque 300024	West Hallam Church & Community Magazine Parish Council advert	£150.00	£0.00	£150.00
Cheque 300025	David Coates – Lamp post Poppies install & remove. Grit Nursery Avenue	£50.00	£0.00	£50.00

Bank Charges	Bank charges for the quarter – Unity Trust Bank	£18.00	£0.00	£18.00
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Income

Rural Community Grant (into Unity Trust Account	£5,820.00
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Bank Transfer

Transfer between Co-Op Community Direct Plus account and Unity Trust Bank account	£7,000.00
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848 Planning

Dealt with previously.

a) ERE/1217/0027 – 171 Derbyshire Avenue, West Hallam

Single storey extensions and pitched roof to existing garage.

Response from Councillors Mrs C Hart, Mr T Maclean and Mrs C Barnes.

849 Items for Information only

None

850 Correspondence

It was **NOTED** that an invitation to the East Midlands in Bloom New Entrants Workshop 2018 had been received. There were no plans to take part in the event.

851 Date and Time of Next Meeting

Council **NOTED** that the next meeting would be held on Monday 12 February 2018 at 7pm.

852 Exempt Items

None