



Clerk: Mrs Kate Sharpe  
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2 October 2018

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the meeting of West Hallam Parish Council to be held at **7pm on Monday 8 October 2018** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam.

Any apologies **should be directed to the Clerk** by email: [contact@westhallam-pc.org.uk](mailto:contact@westhallam-pc.org.uk) or telephone: 07986 740189.

Yours sincerely,

Kate Sharpe

Clerk & RFO to the Council

## **AGENDA**

1. **Public Participation**

At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.

2. **Apologies for absence**

To receive apologies for absence (if any).

3. **Declarations of Members' Interests**

To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **Variation of Order of Business (if any)**

5. **Public Speaking**  
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **Approval of Minutes**  
To approve the minutes of the Ordinary Meeting held on 10 September 2018.
7. **Exempt Items**  
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
8. **Chairman's Announcements and Reports**
  - 8.1 For the Chairman of the Parish Council to present any reports and/or announcements.
  - 8.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
9. **Reports of Sub-Committees and Working Parties**
  - 9.1 F&GP Committee
  - 9.2 Powtrell Pavilion
10. **Clerk's Report**
  - 10.1 EBC Sport and Health Development meeting
  - 10.2 Tree Application into EBC for War Memorial trees TR
  - 10.3 Amenity Licence application for bench and planters
11. **Matters for Determination**
  - 11.1 WW1 Commemoration items – quotes
  - 11.2 Remembrance Day payments
    - RBL Wreath - £tbc
    - Refreshments - £tbc
    - Bugler - £tbc
  - 11.3 Site for EBC Waste Disposal initiative
  - 11.4 Adoption of Standing Orders, Financial Regulations and Terms of Reference for the F&GP Committee
  - 11.5 Snow Warden scheme
  - 11.5 Request for brambles to be cut back 143 Hallam Way
  - 11.6 Tree work High Lane West & Surbiton Close
  - 11.7 Planter at White Hart – winter plants
12. **Derbyshire Association of Local Councils**  
DALC Circular 12/2018 & 13/2018 incl. details of DALC Annual Executive Meeting and Annual General Meeting

13. **Consultations**

None

14. **Finance**

14.1 Update on External Audit

14.2 To receive the Bank Reconciliation and Budget Monitoring Report

14.3 The following accounts are presented for approval of payment

**Payee**

<b>Cheque no</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	Erewash Borough Council - Payroll Sept	£1254.91	£6.56	£1261.47
BACS USB	Fox Landscaping – monthly contract Sept	£616.66	£123.33	£739.99
BACS UTB	Erewash Borough Council – Top soil for Beech Lane repair	£58.77	£11.75	£70.52
BACS USB	PK Littlejohn LLP	£300.00	£60.00	£360.00
BACS UTB	Broxap – 2 x planters WW1 commemoration	£1078.00	£215.60	£1293.60
BACS UTB	K Holness – Expenses Algon	£9.74	£0.00	£9.74
BACS UTB	K Sharpe – Clerk’s Expenses	£65.25	£0.00	£65.25
BACS UTB	Viking Ltd. Stationery – 2 packs ink cartridges	£43.25	£8.65	£51.90
BACS UTB	Powtrell Pavilion – Reimbursement for water refund cheque made out to WHPC	£124.24	£0.00	£124.24
BACS UTB	Powtrell Pavilion – Room hire for 2/10/18	£15.00	£0.00	£15.00
BACS UTB	C Blundell - Bugler at Remembrance Day AM and PM	tbc		
Cheque	Royal British Legion for wreath	tbc		
Cheque	St. Wilfrids Church for refreshments at Remembrance event	tbc		
DEBIT	Bank service charges	£18.00	£0.00	£18.00

## Income

Refund cheque for Powtrell Pavilion made out to WHPC	£124.24
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## **Bank Account Balances from the latest statements (30 September 2018)**

Co-Op - Community Direct Plus - £37,378.38

Business Select - £14,311.49

Unity Trust Bank - £28,585.94

### 15. **Planning applications:**

#### **a) ERE/0918/0007 – 19, Station Road, West Hallam**

Proposed Extensions to Front and Side of Dwelling.

Response from Councillor Mrs C Hart.

#### **b) ERE/0918/0009 – 121, High Lane West, West Hallam**

First floor rear extension, installation of flue, front extension to provide new bay window and internal alterations.

Response from Councillor Mrs C Hart.

#### **c) ERE/0918/0018 – 145 Nursery Avenue, West Hallam**

Proposed Single Storey Side & Rear Extensions.

Responses from Councillors Mrs C Hart and Mr B Broughton.

#### **d) ERE/0918/0029 – 8, Newbridge Close, West Hallam**

Proposed single storey extension.

Responses from Councillors Mrs C Hart, Mr T Maclean and Mr B Broughton

#### **e) ERE/0918/0042 – 7, Newdigate Street, West Hallam**

Ground floor single storey rear extension, first floor rear extension over existing ground floor extension and loft conversion with new dormer window to the rear elevation.

Response from Councillor Mrs C Hart and Mr B Broughton.

### 16. **Matters for Information**

None

### 17. **Correspondence**

From Community Centre Management Committee

### 18. **Date of Next Meeting**

The next meeting of the Parish Council will be held on **Monday 12 November 2018 at 7pm.**

### 19. **Exempt Items**

Cultivation quotes

