

**MINUTES OF A MEETING OF**  
**THE FINANCE & GENERAL PURPOSES COMMITTEE OF**  
**WEST HALLAM PARISH COUNCIL**

**HELD ON FRIDAY 8 SEPTEMBER 2017 AT 2.00 PM**  
**AT THE POWTRELL PAVILION, BEECH LANE, WEST HALLAM**

**Present:** Councillor Mrs C Hart (Chairman)  
Councillor B Broughton  
Councillor D Adams-Shaw

In attendance: Kate Sharpe, Parish Clerk & RFO

**1 APOLOGIES**

Councillor Mrs H Chapman and Councillor Mrs C Barnes.

**2 DECLARATIONS OF INTEREST**

None.

**3 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN FOR CIVIC YEAR 2017/18**

**RESOLVED** that Councillor Mrs C Hart would serve as Chairman of the Committee and Mr D Adams-Shaw would serve as Vice Chairman.

**4 MINUTES**

**RESOLVED** that the minutes of the meeting held on 6 April 2017 be approved as a true record and signed by the Chairman.

**5 BUDGET MONITORING AND BANK RECONCILIATION REPORTS**

The Committee considered the budget monitoring and bank reconciliation reports up to month ending 31/08/17. The Clerk drew Members attention to the high expenditure so far on tree works and the purchase of the new boiler for the Powtrell Pavilion. The Council may need to consider a transfer of funds from reserves later in the year.

**RESOLVED** that the reports be noted.

**6 TRANSFER FROM BALANCES FOR NON-BUDGETED ITEM**

**RESOLVED** that as there was sufficient funds in the Council's Unity Trust bank account to cover invoices at this time, the Council would defer any transfer from reserves until the last quarter of the financial year.

**7 REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS AND TERMS OF REFERENCE FOR F&GP COMMITTEE**

The Standing Orders of the Council and the Terms of Reference for the F&GP Committee were reviewed at the meeting and it was **RECOMMENDED** that these be approved without amendment or addition.

The Financial Regulations of the Council were reviewed at the meeting and a number of amendments were suggested to reflect the move to internet banking and BACS payments. It was **RECOMMENDED** that these changes be approved.

**RESOLVED** that the recommendations would be brought to the Council meeting in October.

**8 PURCHASE OF LITTER BINS FOR MAPPERLEY CROSSROADS AND FOR SCARGILL DRIVE/NURSERY AVENUE**

The Committee considered the requests for the siting of new litter bins at two sites in the village.

**RESOLVED**

- a) That the request for a bin at Scargill Drive/Nursery Avenue would be referred to Erewash Borough Council as it is their land.
- b) That the Clerk would write to Mapperley Parish Council regarding the request for a bin at Mapperley Lane, suggesting a sharing of costs to site a bin adjacent to the seat that is within Mapperley Parish Council boundary.

**9 PURCHASE OF NEW CCTV CAMERA**

The Committee discussed the suggestion by HGA that an infra-red camera be installed at Community Centre.

**RESOLVED** that because of budget restrictions, the Council would defer this until such time as a camera is in need of replacing.

**10 PURCHASE OF LAND AT HIGH LANE CENTRAL**

The Committee considered the request from the occupiers of 68, High Lane Central to purchase the strip of Parish Council land adjacent to their property that they currently use under a Licence from the Council. Initial enquiries suggest that there may be a covenant on the land that would prevent its disposal.

**RESOLVED** that the Clerk write to our Solicitor, Geldards to see if they are holding the deeds for this land which would clarify any covenants.

**11 TREE PRUNING REQUESTS**

After considering the budget for Tree and Hedge works the Committee discussed the tree prune requests for Harlow Court and Chertsey Court.

**RESOLVED** that both of these requests be approved for pruning to go ahead.

**12 CONSIDERATION OF PLAY EQUIPMENT ON STATION ROAD PLAY AREA**

Options to replace the blue Springer play equipment at Station Road were considered including purchase of a new Springer and recycling of the See-Saw removed from Beech Lane.

**RESOLVED** that any new equipment would be considered as part of a whole programme of work at Station Road play area and a budget for this would be considered for 2018/19. The blue Springer would be removed and the area made safe.

**13 DATE OF NEXT MEETING**

**RESOLVED** that the next meeting of the committee would be held in November to consider draft budget for 2018/19. Exact date to be confirmed.