

# WEST HALLAM PARISH COUNCIL

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Clerk: Kate Sharpe  
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2 January 2017

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the meeting of West Hallam Parish Council to be held at **7pm on Monday 9 January 2017** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam. (Any apologies please email or telephone the Clerk).

Yours sincerely,

Kate Sharpe  
Clerk & RFO to the Council

## **Public Participation**

- 1.0 At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.

## **A G E N D A**

### **Part 1 – Non-exempt items**

- 1.1 **Apologies for absence**
- 1.2 **Declarations of Members' Interests**  
To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 1.3 **Variation of Order of Business (if any)**
- 1.4 **Public Speaking**  
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 1.5 **Approval of Minutes**  
To approve the minutes of the Parish Council meeting held on Monday, 12 December 2016.
- 1.6 **Exempt Items**  
To determine which items from Part 1 of the Agenda, if any, should be considered with the public and press excluded. If the Council decide to exclude the public and press it would be necessary to pass a resolution in the following terms:  
  
“In view of the confidential nature of items under 3.1 to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the items.”
- 1.7 **Chairman’s Announcements and Reports**  
1.7.1 For the Chairman of the Parish Council to present any reports and/or announcements  
1.7.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
- 1.8 **Reports of Sub-Committees and Working Parties**  
1.8.1 Finance & General Purposes Committee  
This item may be considered in conjunction with agenda item 1.12.1 (Finance/Budget and Precept)
- 1.9 **Clerk’s Report**  
1.9.1 Planning application for storage container at Powtrell Pavilion  
1.9.2 Appointment of Caretaker at Powtrell Pavilion  
1.9.3 Tesco Bags of Help grant claimed  
1.9.4 Repair of Footpath leading from side of 47 Hallam Way to Scargill School  
1.9.5 Play area maintenance by Grasstrack  
1.9.6 EBC Play area inspection reports  
1.9.7 Boiler repair at Powtrell Pavilion  
1.9.8 Grounds Maintenance Tender  
1.9.9 Letter from TrentBarton re. York Stone damage
- 1.10 **Matters for Determination**  
1.10.1 Update on costs for Easter Play scheme 2017  
1.10.2 Powtrell Pavilion - Roller Shutter conversion  
1.10.3 Appointment of Internal Auditor for 16/17  
1.10.4 Unity Trust Bank – Signatories  
1.10.5 Arrangements for review of Clerk’s probationary period  
1.10.6 Approval of Councillor’s Absence – s85 Local Government Act 1972  
(*provisional additional item – added to agenda 4.1.2017*)
- 1.11 **Derbyshire Association of Local Councils**  
Circular No. 19/2016  
(Previously distributed, with no requests for further information)
- 1.12 **Consultations** – None
- 1.13 **Finance**  
1.12.1 To set the Budget & Precept for 2017/18

- 1.12.2 Bank Reconciliation and Budget Monitoring Report  
 1.12.3 The following accounts are presented for approval of payment:

**Payee**

<b>Cheque no</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
303663	Erewash Borough Council – payroll December	£1407.47	£6.56	£1414.03
303664	Grasstrack - December	£633.54	£126.71	£760.25
303665	Tudor Landscapes – Leaf clearing	£40.00	£0.00	£40.00
303666	Kate Sharpe – Clerk’s expenses	£49.99	£0.00	£49.99
303667	Tudor Landscapes – footpath repair	£257.00	£0.00	£257.00
303668	Powtrell Pavilion – Room Hire	£10.00	£0.00	£10.00

**Bank Account Balances from the latest statements (30 November 2016)**

Community Direct Plus - £62,166.30 and Business Select - £14,304.44

1.14 **Planning applications:**

(a) **ERE/1216/0010 – 102 St. Wilfrid’s Road, West Hallam**

Single storey front & rear extensions and two storey side extension  
 Response from Councillor Mrs C Hart

(b) **ERE/1216/0016 – 168 High Lane East, West Hallam**

Part single & part two storey rear extension  
 Responses from Councillors Mrs C Hart, T Maclean and Mrs C Barnes

(c) **ERE/1216/0034 – The Village Hall, West Hallam**

Listed building consent for single storey rear extension and associated works including removal of existing dormers windows & chimney, insertion of roof lights & creation of an access ramp

(d) **ERE/1216/0035 – The Village Hall, West Hallam**

Single storey rear extension and associated works including removal of existing dormers windows & chimney, insertion of roof lights & creation of an access ramp.

1.15 **Matters for Information**

None

**Part 2 – General**

2.0 **Date of Next Meeting**

The next meeting of the Parish Council will be on **Monday 13 February 2017 at 7pm.**

**Part 3 – Exempt Items**

3.0 **HGA**