

## **Minutes of a Meeting of the West Hallam Parish Council**

**Held at the Powtrell Pavilion on Monday 9 July 2018**

### **Present**

Councillors Mrs C Hart (Chairman), Mr D Adams-Shaw (Vice-Chairman), Mrs C Barnes, Mrs B Harrison and Mrs C Stephenson.

### **Also Present**

Mrs K Sharpe (Clerk & RFO) and five members of the public.

### **952 Apologies for absence**

Apologies for absence were accepted from Councillors Mrs B Adams-Shaw and Mr B Broughton.

### **953 Declarations of Interest**

Councillor Mrs C Hart declared a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

### **954 Variation of Order of Business**

None.

### **955 Public Speaking**

#### a) Police

None.

#### b) County Councillor Report

This was included in the Chairman's report.

### **956 Minutes**

**RESOLVED** that the minutes of the meeting of the Parish Council held on 11 June 2018 be approved as a true record and signed by the Chairman.

### **957 Exempt Items**

**RESOLVED** that the Item on cultivation quotes would be considered in Exempt Items due to commercial sensitivity.

### **958 Chairman's Announcements**

#### a) Chairman's report

The Chairman advised she would meet with the tree surgeon at the War Memorial to discuss the pruning that was required to open up this area.

The Church Warden had volunteered to plant and maintain the two planters at the War Memorial.

The Chairman advised she would meet with the MD of HGA soon, to discuss the CCTV contract. HGA had reported that the police had been called numerous times, over possible drug taking, drinking and usual anti-social behaviour.

The Chairman advised that the DCC new grant schemes might be a suitable way of obtaining a grant to extend the present play scheme and possibly providing something for the older children.

The dog bin near to the MUGA on Station Road play area was surrounded by bushes, the Clerk would contact GM Contractor to clear area.

The Chairman highlighted that the benches around West Hallam needed some repair. The Clerk would prepare report for the next meeting to identify where work was needed.

The Chairman had met with one contractor to discuss the issue of drainage at Beech Lane. The Chairman would meet with two other contractors, and then, because there was no meeting in August and ideally the work should be carried out in summer holiday whilst school is closed, the three quotes would be circulated around all Councillors by email for a decision to be made.

There were two issues with play areas. A seat had become detached on the two-seat swing at Station Road play area. HGA had seen children playing with this and had alerted the Chairman who had taken the seat away and put it in storage. The Clerk would contact the contractor to have the equipment repaired. At the June meeting, the Clerk had brought to the Council's attention a resident's concerns about the gap in the bench on Beech Lane play area. The Clerk had contacted the contractor about this but had not had a response. Councillor D Adams-Shaw and Councillor B Harrison had visited the site and advised that they too had some concerns from a Health and Safety point of view. The Clerk would follow this up with contractor asap to seek advice on how the bench could be made safe.

The Chairman advised that the latest edition of the Parish Newsletter had been sent out, and there was a vote of thanks to Councillor Boughton for his input on this.

b) Consideration given to items raised during Public Participation

A resident expressed concern that the boundary of the Beech Lane recreation area had not been cut. The Clerk advised that this should have been done in the previous week and this would be followed up with contractor.

A resident highlighted the problems that would result from the withdrawal of the No.11 bus service and asked what action the Parish Council was able to take. The Chairman advised that the Council would write to the other bus service providers to ask whether they would be taking over some of the route of the withdrawn service.

There were concerns expressed about the parking of the motorhome on Hallam Way. The Clerk updated the Council and public on the latest response from EBC and the Police.

A resident expressed concern about the drains beside Station Road being blocked, however the Chairman advised she had been assured by DCC that the drains had been jetted and were clear.

A resident asked whether any work was planned to the overgrown hedges at the Stanley end of Station Road. The Chairman advised that she had contacted DCC, who had informed her that they were establishing ownership of the hedges and would ask for work to be done.

**RESOLVED** that the report and actions be noted and approved.

**959 Reports of Sub Committees and Working Parties**

None.

**960 Clerk's Report**

a) Cultivation Licence

The Clerk confirmed that this had been applied for, however DCC had advised that it may take 8-10 weeks for the decision to be made.

b) Hedge on footpath between Hallam Way and Community Centre

DCC had advised that this footpath was not adopted by them, therefore the Parish Council's Ground's Maintenance team had been instructed to cut back the verge and hedge. However, before this was carried out, the pathway was cleared, presumably by DCC.

c) Well Dressing Festival arrangements incl. litter picker

The Clerk confirmed that all arrangements were in place for the Well Dressing weekend. A litter picker had confirmed he was available to clear up after the event on Saturday and Sunday. The Clerk was asked to contact Mr Webster to enquire whether the flag could be raised at the special commemoration event due to take place before the official opening of the Well Dressing Festival

d) Amenity Licence for Bench at St. Wilfrid's Church

The Clerk confirmed that the Amenity Licence for the siting of the bench at the gates of St. Wilfrid's Church had been granted by DCC.

**RESOLVED** that the report and actions be noted.

**961 Matters for Determination**

a) Request for donation towards WHCC rates

The Community Centre Committee had requested a donation from the Parish Council towards the rates and water bill in 2018/19. It was noted by Council that the donation amount had remained the same over the last 8 years and the Community Centre had advised that the increase to their utility bills was between 3-5% this year.

**RESOLVED** that the s137 grant to the Community Centre this year would be increased by 5% to £615.

- b) Request to support Village Hall's application for EBC Rural Community Grant  
The Members considered the request from the Village Hall committee.

**RESOLVED** to support the application in principle however the final decision would be made once the actual completed application was circulated to Members by email.

- c) WW1 Commemoration items – decision on site and inscription  
The Members discussed a possible site for the Commemoration bench and planters, also considering the possible inscriptions for the items.

**RESOLVED** that the Mapperley crossroads would be the preferred site, replacing one of the existing benches there. Final agreed wording: -

PLANTER 1 - They shall grow not old, as we that are left grow old:  
Age shall not weary them, nor the years condemn.

PLANTER 2 - At the going down of the sun and in the morning.  
We will remember them.

BENCH - West Hallam Parish Council  
To commemorate the centenary of the end of WW1  
Sing softly. Be still. Cease.

- d) Request for transfer of land at Hampton Close  
A solicitor's letter had been received acting on behalf of residents at 3, Hampton Close, asking for the Parish Council's agreement to the transfer of a strip of Parish Council land that had been enclosed by the residents into their garden some 13 years ago. The land is a 2/3 foot-wide strip running down the side of a jitty pathway between Hampton Close and Hallam Way.

**RESOLVED** that the Clerk would contact a Solicitor for legal advice.

- e) Withdrawal of Bus Service  
The Council considered the impact of the withdrawal of the weekday No.11 bus service by the 'Your Bus' company. Elderly residents in the village have approached the Parish Council, worried that with the reduction in services and the lack of a bus route near their home, they will struggle to get to doctor and hospital appointments.

**RESOLVED** that the Clerk would write to the two other bus companies operating services through the village to ask whether it is possible for them to alter their bus routes to cover some of the route lost with the withdrawal of the No.11 bus.

- f) Requests for Tree works around village  
Quotes had been obtained for tree works at various sites around the village on Parish Council land. These were discussed by Members.

**RESOLVED** that the following works be approved: -

- 10 Weybridge Close – pollard 3 Maples and 2 Willow trees
- 7 Weybridge Close – fell Hornbeam tree
- 56 Farnham Walk – pollard Silver Birch
- 62 Farnham Walk – fell London Plane
- 2 Pavilion Court – cut back branches overhanging resident's garden
- Beech Lane recreation ground – prune back branches overhanging pathway and clear sight lines
- Station Road – prune back branches overhanging pathway.

Councillor Broughton reported concerns to the Council about a tree on St. Wilfrid's Road. The tree had overgrown the road and was a possible obstruction to high vehicles

**RESOLVED** that the Clerk would write to the tree officer at EBC to enquire whether any remedial work was scheduled for the tree.

g) Requests for Hedges to be cut around village

- Beech Lane opposite side to recreation ground  
Because of the time constraint, at the last meeting **it was resolved that** the Clerk would circulate a quote by email to get consensus whether the Council would pay for this hedge and verge to be tidied in time for the Well Dressing weekend. The quote had been circulated and the consensus was work should be carried out.

**RESOLVED** by Members to give retrospective approval for the cutting of this hedge, however the Clerk was asked to approach EBC to request that the verge and hedge be included in their schedule of works for next year.

- Farnham Walk  
A resident on Farnham Walk had requested that hedges and ivy on Parish Council land be cut away from encroaching on resident's fence and garden.

**RESOLVED** that the work be carried out.

h) Arrangements for business continuity in August

Because there is no meeting in August the Council were asked to consider arrangements for business continuity for this month.

**RESOLVED** that any matters raised could be dealt with by the Clerk in consultation with the Chairman unless it was felt information had to be emailed to all Members for decision.

**962** Derbyshire Association of Local Councils

DALC Circulars 08/2018 and 09/2018 were **NOTED**.

**963** Consultations

None.

**964 Finance**

Council was asked to approve a schedule of payments and note the bank account balances and income statement.

**RESOLVED** that–

- (1) The Schedule of payments below be approved.
- (2) The Bank Account Balances at 30 June 2018 be noted: -  
 Co-Op - Community Direct Plus - £37,378.38  
 Business Select - £14,311.49  
 Unity Trust Bank - £42,313.28

**Payments**

BACS payments were authorised by Councillors Mrs C Hart and Mr D Adams-Shaw. (These payments will be made from the Unity Trust Bank account).

<b>Cheque no/BACS</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	Erewash Borough Council - Payroll June	£1305.81	£6.56	£1312.37
BACS UTB	Fox Landscaping – monthly contract June	£616.66	£123.33	£739.99
BACS UTB	Erewash Borough Council – Flower Baskets Year 3 of 3	£600.00	£120.00	£720.00
BACS UTB	Erewash Borough Council – Flower Baskets Year 2 of 3	£145.00	£29.00	£174.00
BACS UTB	Erewash Borough Council – Flower Baskets Year 1 of 3	£158.34	£31.67	£190.01
BACS UTB	Erewash Borough Council – Flower Planter @White Hart	£112.63	£22.53	£135.16
BACS UTB	Kate Sharpe – Clerk’s Expenses	£34.80	£0.00	£34.80
BACS UTB	Powtrell Pavilion - 50% waste charges	£72.50	£0.00	£72.50
BACS UTB	West Hallam Community Centre – broadband recharge	£132.12	£0.00	£132.12
Service Charge	Unity Trust Bank	£18.00	£0.00	£18.00

## Income

High Lane Licence Fee	£25.00
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### 965 Planning

Dealt with previously.

#### a) **ERE/0618/0003 – 9, Burncroft, West Hallam**

Detached garage and store

Responses from Councillors Mrs C Hart, Mr T Maclean, Mrs B Adams-Shaw and Mr D Adams-Shaw

#### b) **ERE/0618/0021 – 153, Hallam Way, West Hallam**

Single storey flat roof extension to rear and side of existing dwelling

Response from Councillor Mrs C Hart.

### 966 Items for Information only

None.

### 967 Correspondence

The correspondence below was **NOTED** by the Council: -

- Community Involvement Scheme – the Clerk was asked to register the Council's interest in the scheme with DCC and confirm to them that the Council would send a representative to any meetings.
- War Memorials Workshop on 1 August – details for this had been circulated to members of the History Society.

### 968 Date and Time of Next Meeting

Council **NOTED** that there would be no meeting in August and that the next meeting would be held on Monday 10 September 2018 at 7pm.

### 969 Exempt Items

The item on cultivation quotes was deferred to the September meeting.