

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL
HELD ON MONDAY 5 JANUARY 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr D Adams-Shaw
Cllr Mrs H Chapman
Cllr J Fildes
Cllr Mrs B Harrison
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 7

PC Crooks

Clerk: Mr P Briggs

3096 **APOLOGIES**

Apologies were received from Cllr P Byrne and Cllr M Sherwood

3097 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, registered a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

3098 **APPROVAL OF MINUTES**

The Minutes of a Meeting of the Parish Council held on Monday 1 December 2008 were approved and signed by the Chair.

3099 **EXEMPT ITEMS**

It was **RESOLVED** there were no exempt items on the agenda.

3100 **CHAIR'S ANNOUNCEMENTS & REPORTS**

Chair's Reports

The Chair, Cllr Mrs C Hart, was delighted to report that the Switching On of the Christmas lights and decorations on 6 December 2008 went extremely well and she wished to place on record thanks to all those people that were involved in making the Community event a great success.

Following a presentation by the Chair, Cllr Mrs C Hart, it was **RESOLVED** that Cllr Mrs B Harrison and Cllr B King attend the Annual Parish Meeting with Derbyshire Constabulary on Wednesday 7 January 2009 commencing at 7.00pm at Butterley Hall, Ripley.

Public Participation

a) The Chair, Cllr Mrs C Hart, extended sincere appreciation to Ms Rachel Sidebottom, District Youth Manager – DCC and Mr John Davies, Youth Worker – DCC who had kindly attended this meeting of the Parish Council to discuss plans and arrangements in place to divert young people away from anti-social behaviour and to ensure there was a co-ordinated approach with other agencies to include CSP, WHPC and Derbyshire Constabulary. Following a very purposeful and progressive discussion on these many issues it was **RESOLVED** that Ms Sidebottom would issue the database held by DCC to the West Hallam Parish Council and would take proactive initiatives to ensure that the different agencies approach matters of mutual interest in partnership. Continuing the Chair, Cllr Mrs C Hart, presented a report on behalf of PC Crooks who had very kindly presented a varied range of statistics which demonstrated that the level of criminal activity over the past 12 months had reduced in the majority of areas classified. With regard to future activity it is planned to hold 30 engagement activities in West Hallam over the next year to cover anti-social behaviour, speeding, school talks and street briefings.

It was **RESOLVED** that the report be received with thanks.

b) Following a report by a resident it was **RESOLVED** that the Clerk make arrangements for the shades on the flood lights at the MUGA to be re-positioned and also to invite the Community Centre Management Team to make arrangements and ensure that the gate to the car park is locked as early as possible throughout the week.

3101 **MATTERS FOR DETERMINATION**

a) Further to a discussion at the last meeting of the Parish Council the Chair, Cllr Mrs C Hart, was able to report and confirm that to date the Borough Council had received no planning application for the demolition and rebuilding of the new Methodist Church at High Lane West.

b) Members considered further how best to improve the landscaping around the War Memorial in the Village. It was **RESOLVED** that Grass Track be invited to submit an estimate of costs to remove the trees and shrubs immediately behind the War Memorial leaving the leylandii trees in place and allow for the planting of flower bulbs which will be considered further at the next meeting of the Parish Council.

c) Cllr Mrs C Hart presented replies from 3 residents at Eton Court regarding the leylandii trees at the rear of the Community Centre. Given the residents' views it was **RESOLVED** that Mr R Green be informed of the

residents' views and also a request from the Parish Council to trim the leylandii trees to a reasonable height.

d) Members considered Circular Number 59/2008 from DALC regarding the publication of candidates' addresses at UK Parliamentary elections. It was **RESOLVED** the Clerk respond to that consultation as directed by Members.

e) Members considered Circular Number 60/2008 from DALC regarding the Derbyshire Transport Group. It was **RESOLVED** that the Clerk respond to the consultation as directed by Members.

f) The Chair, Cllr Mrs C Hart, presented information about the small grants scheme from WREN, the provision of CCTV at the Powtrell Community Pavilion and the problems of drainage at the Beech Lane Recreation Ground. Following discussion on these matters it was **RESOLVED** that the Clerk submit an application to WREN for an extension to the Powtrell Community Pavilion and improvement of drainage at the Beech Lane Recreation Ground as set out by Pugh Lewis in their correspondence dated 23 December 2008.

With regard to the provision of CCTV at the Powtrell Community Pavilion it was **RESOLVED** that the Parish Council Standing Order be set aside and that the Chair, Cllr Mrs C Hart, and Vice Chair, Cllr M Sherwood, be given delegated powers to agree a scheme with Charter Consultancy and for the Clerk on direction to submit an appropriate submission to the Football Foundation for a grant towards this project.

g) Members received correspondence dated 24 November 2008 from the Secretary to the Covenant Churches Planning and Enabling group inviting Parish Council Members to a Service which is to be held at 10.30am on Sunday 25 January 2009 at Scargill School, Beech Lane, West Hallam. It was **RESOLVED** that Parish Councillors attend this important Service if convenient.

h) Members received an e-mail dated 15 December 2008 from EBC confirming that the Borough Council is keen to expand its use of electronic consultation to all Parishes and a report summarising the success of the trial period will be presented to the Parish Forum on Wednesday 21 January 2009. It was **RESOLVED** that Cllr Mrs H Chapman, Cllr Mrs C Stevenson and Cllr B King meet to complete the proforma consultation questions on this subject matter.

i) Members received Circular Number 55/2008 from DALC regarding the voting age. It was **RESOLVED** that the Clerk respond to that consultation as directed by Members.

j) The Clerk informed the meeting that the West Hallam Junior Football Club had returned their signed Licence Agreement for the use of the Beech Lane Recreation Ground due 31 December 2009. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, sign both copies and for the Clerk to retain one copy for reference and return one signed copy to the Football Club.

k) Cllr D Adams-Shaw declared an interest in this agenda item and took no part in the discussion.

The Chair, Cllr Mrs C Hart, presented correspondence received December 2008 from Eon regarding the provision and installation of additional street lights at the footpath between Hallam Way and Station Road, West Hallam. Following discussion it was **RESOLVED** that the Clerk check progress with the other Companies who had been invited to submit a tender and report to the next meeting of the Parish Council accordingly.

l) The Clerk presented a consultation document issued by the Communities and Local Government Department regarding Local Authority publicity. It was **RESOLVED** that this matter be considered at the next meeting of the Parish Council.

m) Members received correspondence dated 19 December 2008 from the Shipley Lakeside Development Liaison Group regarding the role of Chairman. It was **RESOLVED** the correspondence be noted.

n) Members received correspondence dated 3 January 2009 from a resident of High Lane East extending sincere appreciation to the Parish Council for the work carried out on the trees at Millhouse Field. It was **RESOLVED** the correspondence be noted with thanks.

o) For reference the Clerk presented e-mail correspondence dated 4 January 2009 from PC Crooks regarding progress on matters of interest over the past several months. It was **RESOLVED** the report be received with thanks.

p) The Chair, Cllr Mrs C Hart, reported that she had received a letter of appreciation from Mrs Bulwer following the death of her husband. It was **RESOLVED** the report be noted.

3102 **ACCOUNTS**

a) The following accounts were approved for payment:-

| | | |
|------------------------------|----------|---------------------------------|
| Mr P Briggs | £347.00 | |
| Mrs L C Broughton | £116.00 | |
| Mr C Gadsby | £258.00 | Litter picking |
| Grass Track | £685.16 | Monthly maintenance programme |
| TPA | £54.05 | Provision of barriers and signs |
| REMCO signs | £1025.34 | Christmas lights |
| Mr P Briggs | £7.35 | Paper and Envelopes |
| West Hallam Village Hall | £25.00 | Donation to electricity |
| Ms C Davis | £25.00 | Donation to electricity |
| West Hallam Community Centre | £120.71 | CCTV |
| WH MC Council Magazine | £130.00 | Cost of advertisements |
| Steelcraft | £102.23 | Vehicle Barrier* |
| Park Hall Designs | £47.06 | Monthly web-site and printing* |
| Mr G Wright | £125.00 | Pinxton Puppets* |
| Grass Track | £700.05 | Maintenance* |

* In consultation with the Chair these accounts were paid between meetings.

3103

PLANNING

a) Members were informed that on appeal the Inspector had approved the following application:

ERE/0608/0001 – West Hallam Nursing Home at 8 Newdigate Street
Advertisement – externally illuminated sign.

b) Members were advised that EBC have approved the following planning application:

ERE/1008/0033 – 169 High Lane West
Demolish existing building and lean-to conservatory and erect a replacement bungalow and conservatory.

3104

MATTERS FOR INFORMATION

a) Members were advised that the CCTV warning signs had been erected at the Community Centre, the MUGA and the Powtrell Community Pavilion.

3105

DATE OF NEXT MEETING

The next meeting of the West Hallam Parish Council will take place on **Monday 2 February 2009** commencing at 7.00pm at the Powtrell Community Pavilion, Beech Lane Recreation Ground.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 2 FEBRUARY 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr M Sherwood (Vice Chair)
Cllr D Adams-Shaw
Cllr P Byrne
Cllr Mrs H Chapman
Cllr Mrs B Harrison
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 4

Clerk: Mr P Briggs

3106 **APOLOGIES**

Apologies were received from Cllr J Fildes

3107 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, registered a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Being a Member of the Borough Council Planning Committee, Cllr M Sherwood, declared a personal interest with regard to planning matters on the agenda whereby he would be able to advise and inform but would not be able to participate in the decision making process.

3108 **APPROVAL OF MINUTES**

The Minutes of a Meeting of the Parish Council held on Monday 5 January 2009 were approved and signed by the Chair.

3109 **EXEMPT ITEMS**

It was **RESOLVED** there were no exempt items on the agenda.

3110 **CHAIR'S ANNOUNCEMENTS & REPORTS**

Chair's Reports

The Chair, Cllr Mrs C Hart, explained to the meeting about her Community budget provided by DCC which on application would be allocated to groups and individuals in the area. It was **RESOLVED** that Members consider this opportunity and advise groups and individuals to submit their application for consideration direct to Cllr Mrs C Hart.

The Chair, Cllr Mrs C Hart, along with other Members of the Parish Council attended the Covenant Church Service at Scargill School which had been discussed at the last meeting of the Parish Council.

The Chair, Cllr Mrs C Hart, explained about the KINS meeting held recently where the priorities for Policing in the area would change slightly to include street briefings and consideration of an extension of Drop In Centres.

The Chair, Cllr Mrs C Hart, also explained about a meeting attended with Mrs J Riley who had organised a Community Meeting at the Dales Shopping Centre whereby discussions took place as to how the borders around the shopping centre could be cleared and trimmed which included conversations with the Fire Service and EBC.

The Chair, Cllr Mrs C Hart, also presented information about a matter discussed at a recent meeting of the Scargill Foundation regarding the Children's Centre at Scargill School which would provide support to various individuals and groups.

The Chair, Cllr Mrs C Hart, also reminded the meeting that the Civic Parking initiative in Erewash commences on 19 February 2009 whereby those who park illegally may well receive a fixed penalty fine.

Public Participation

a) A resident registered concern about the amount of broken glass in and around the Station Road Recreation Ground and the Community Centre. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, inform the Council's Litter Picker to pay particular attention to this area.

3111 **MATTERS FOR DETERMINATION**

a) Cllr Mrs B Harrison and Cllr B King presented a report on the Annual Meeting held with Derbyshire Constabulary on Wednesday 7 January 2009 which covered the following items:

- Derbyshire Constabulary employed less Police Community Support Officers than any other Force in the area.
- Criminal activity was generally down on last year for example with regard to serious organised crime this has reduced from 43 – 19 cases.

- There had been a reduction on assault and violent crime.
- There were 52 gang groups in Derby and 22 outside Derby.
- There are 29 street gangs among 300 individuals.
- There were 8,000 heroin users.
- 1% of the budget was spent on traffic matters in the County.

It was **RESOLVED** that the report be received with thanks.

b) The Clerk presented a report on a meeting held with Grass Track regarding the landscaping at the rear of the War Memorial and informed Members that in the event that Members decided to remove the shrubbed area at the rear of the War Memorial it would cost in the region of £200-£250. Following further discussion it was **RESOLVED** that given the circumstances the area behind the War Memorial would be left as it is presently.

c) The Chair, Cllr Mrs C Hart, and Vice Chair, Cllr M Sherwood presented a report on the provision of CCTV at the Powtrell Community Pavilion. Following further discussion it was **RESOLVED** that with regard to the CCTV system at the Community Centre and the play area at the Beech Lane Recreation Ground arrangements should be made for level 1 (basic) insurance cover at a cost of £520 plus VAT and be arranged through Quadrant and further that the Parish Council would not pursue the option of providing additional equipment for the CCTV system at the Powtrell Community Pavilion in the sum of £250 plus VAT.

d) The Chair, Cllr Mrs C Hart, presented a report on a meeting of the Borough and Parish Councils Forum held on Wednesday 21 January 2009 and extended an invitation to Members to attend the next meeting of the Forum which is to be held at Long Eaton Town Hall on Monday 27 April commencing at 6.30pm when the following topics will be discussed:

- Licensing
- Community Safety including Police
- Neighbourhood Wardens and Civil Parking

It was **RESOLVED** the report be received with thanks.

e) The Chair, Cllr Mrs C Hart, confirmed that the WHWRCC intend to continue to prepare the cricket square at the Beech Lane Recreation Ground for cricket matches of WHWRCC and Quarndon CC during 2009 and also to use the Powtrell Community Pavilion accordingly. Cllr Mrs C Hart also presented the signed Licence Agreements which had been received from the WHWRCC. It was **RESOLVED** the report be noted and that the Chair sign both copies of the Licence Agreement returning one copy to the Club and retaining one copy for the Parish Council.

f) Cllr D Adams-Shaw declared a personal interest in this item and accordingly would not be participating in the decision making process.

The Chair, Cllr Mrs C Hart, presented a report with regard to the provision of street lighting at the footpath between Hallam Way and Station Road and that the estimates had been passed to DCC for their further advice on this project. Following discussion it was **RESOLVED** that the Chair and Vice Chair be given delegated powers to deal with this matter as appropriate and to report to the next meeting of the Parish Council accordingly.

g) The Chair, Cllr Mrs C Hart presented correspondence dated 12 January 2009 from EBC regarding the Borough Blitz. It was **RESOLVED** that the Clerk enquire of Scargill School and Community Groups whether they would be able to join the Parish Council in this initiative and to report back to the next meeting of the Parish Council accordingly.

With regard to 'Hot Spots' as requested by EBC it was **RESOLVED** that the following locations be submitted:

- Dales Shopping Centre
- The Community Centre at Station Road and the Recreation Ground
- Millhouse and Beech Lane Recreation Grounds

h) The Chair, Cllr Mrs C Hart, presented correspondence dated 8 January 2009 from Lowland Derbyshire Bio-Diversity partnerships informing that Parish and Town Councils along with all other public authorities now have a duty under Section 40 of the Natural Environment and Rural Communities (NERC) Act to conserve bio-diversity. Following discussion it was **RESOLVED** that the Clerk complete the application form as required, to discuss this initiative with Mr R Green of the Community Centre and also to publish the matter on the Parish Council's website for information.

i) The Chair, Cllr Mrs C Hart, presented an e-mail dated 1 February 2009 from Abbey Tree Care advising that the hedge and trees do require trimming at the rear of 49 Hallam Way/Beech Lane Recreation Ground in the sum of £150.00 plus VAT. It was **RESOLVED** that Abbey Tree Care be authorised to undertake the works as described at a cost of £150 plus VAT.

j) Members considered the Consultative Document issued by the Communities and Local Government Department regarding Local Authority Publicity. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, and the Clerk complete the questionnaire as directed by Members.

k) Following a report by Cllr B King it was **RESOLVED** that the Clerk write to EBC advising that it would be helpful if a directional sign could be located at the end of the footpath between Station Road and Sunninghill Close.

l) Cllr B King reported that trees and shrubs at a property on Bagot Street had overgrown into the public footpath. It was **RESOLVED** that the Clerk send an appropriate letter to the new owner of the property.

m) Cllr D Adams-Shaw initiated a discussion on the value and feasibility of a Community Representative on the Scargill School Governors. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, determine whether such an opportunity exists and to report back on this matter to the next meeting of the Parish Council.

n) Members received correspondence dated February 2009 from the Derbyshire Rural Community Council regarding the Calor Derbyshire Village of the Year 2009. It was **RESOLVED** the correspondence be noted.

o) Cllr Mrs B Harrison initiated a discussion on the purpose and value of young people joining the local Cadets. Following a fruitful discussion it was **RESOLVED** that Cllr Mrs B Harrison explore the feasibility of this proposal in more detail for consideration by the Parish Council at an early date in this calendar year and that an on-line information sheet also be made available for publication on the West Hallam Parish Council website.

3112 **ACCOUNTS**

a) The following accounts were approved for payment:-

| | | |
|-----------------------------|----------|--------------------------------|
| Mr P Briggs | £347.00 | |
| Mrs L C Broughton | £116.00 | |
| Mr C Gadsby | £258.00 | Litter picking |
| Park Hall Designs | £22.00 | Monthly web charge |
| EBC | £208.79 | Advertisement/Christmas lights |
| Abbey Tree Care | £402.50 | Trees at Millhouse field |
| Mr P Briggs | £9.94 | Ink Cartridge |
| Mr B Overton | £75.00 | Fitting of CCTV signs* |
| Sign Systems | £213.90 | CCTV Signs* |
| Charter Consultancy | £3714.50 | CCTV at Pavilion |
| Powtrell Community Pavilion | £2279.00 | Donation** |

* In consultation with the Chair, Cllr Mrs C Hart, these accounts were paid between meetings.

**Please refer to paragraph (c) below

b) The Chair Cllr Mrs C Hart presented a revised Precept Budget for 2009/10 and elaborated on the options available for Members at this time. It was **RESOLVED** that the Clerk continue to prepare applications for funding to WREN in respect of the extension to the Powtrell Community Pavilion in the sum of £10,000 and to the Football Foundation with regard to the drainage at the Beech Lane Recreation Ground in the sum of £10,000. These applications would require a contribution of £5,000 from the Parish Council which was approved. In the event that the applications fail the Parish Council would consider option B with regard to an extension to the Powtrell Community Pavilion and improved drainage to the football pitch at the Beech Lane Recreation Ground.

c) The Chair, Cllr Mrs C Hart, presented an application from the Powtrell Community Pavilion Management Committee for a donation of £1500 towards the operation of the Pavilion itself. Continuing the Chair explained

that the outturn forecast to 31 March 2009 shows a deficit of £2279.00. The Clerk elaborated on the application and the financial forecast presented by the Management Committee and following that report it was **RESOLVED** that a donation of £2279.00 be made to the Management Committee of the Powtrell Community Pavilion.

With regard to the operation of the Pavilion, the Chair, Cllr Mrs C Hart, explained that the Management Committee continue to work extremely hard and it is an objective to operate the Pavilion on a non-profit making basis but with a break even profile and more discussion will take place around that objective.

Making the payment above will leave a balance of £3804 to the Parish Council to allocate as appropriate to the operation of the Powtrell Community Pavilion through to 31 March 2010

3113

PLANNING

a) Members considered the following planning applications as presented by Cllr Mrs H Chapman, Cllr Mrs C Stevenson and Cllr B King:

ERE/0109/0020 – 6 Mapperley Lane
First Floor Extension and Ground Floor extension

It was **RESOLVED** that whilst the Parish Council have no objections to this application, subject to neighbourhood consultation, there is a concern that the work has already commenced.

ERE/0109/0017 – 34 High Lane Central
Single storey rear extension and attached garage

It was **RESOLVED** that whilst the Parish Council have no objection to this application, subject to neighbourhood consultation, there is a concern that the work has already commenced on site.

ERE/0109/0013 – 27 Hallam Way
Demolish of existing garage and re-build with bedroom above.

It was **RESOLVED** the Parish Council would object to this application as it represents an over intensification of the site, it is too close to the adjacent property and presents, therefore, an intrusion to the neighbours and it has a detrimental impact on the street scene.

ERE/0109/0017 – 28 The Village
Permission to fell a Silver Birch Tree.

It was **RESOLVED** that subject to the advice of the tree surgeon at EBC the Parish Council have no objections to the proposal.

ERE/0109/0021 – The Rookery
Retention of alterations and extensions as built to planning permission
ERE/0704/0026

It was **RESOLVED** the Parish Council are confused about the proposed development and its description and more so having taken cognisance that work has commenced on site. Given these circumstances it was **RESOLVED** that the Clerk obtain further clarification regarding this application and report accordingly to Cllr Mrs H Chapman who will deal with the matter through the Planning Sub-Committee.

ERE/0109/0030 – Mill View Barn, the Village
Alterations to fenestration on north and west elevations

It was **RESOLVED** that subject to neighbourhood consultation the Parish Council would have no objection to this application.

ERE/0109/0023 – Plot 6 Jubilee Court, West Hallam

It was **RESOLVED** the Parish Council would approve this application.

b) Members received information about planning decisions made by EBC as follows:

ERE/1108/0019 – Scargill Primary School
Proposed stores, class noticeboard and creation of a cobbled hard standing and also replacement of doors.

Permission for development.

ERE/1108/0015 – Paddock Farm, High Lane East
Demolition of existing dwelling and erection of replacement dwelling.

Permission for development.

3114

MATTERS FOR INFORMATION

a) Members were informed that the restoration of the War Memorial will now commence week beginning 6 April 2009.

b) Mr Keith Webster has been authorised to undertake the painting of the play equipment at a cost of £1188.40 and work will commence shortly.

c) Members received correspondence dated 24 January 2009 from the West Hallam Village Hall Charity extending sincere appreciation for the cheque of £25.00 which was gratefully acknowledged.

d) Members were informed that Steelcraft will be attending to repairs to the vehicle barrier at the Dales Shopping Centre during the week and at the same time will set back the pedestrian barrier at the entrance to the Beech Lane

Recreation Ground adjacent Scargill School (a requirement of the Insurance Company).

3115

DATE OF NEXT MEETING

The next meeting of the West Hallam Parish Council will take place on **Monday 2 March 2009** commencing at 7.00pm at the Powtrel Community Pavilion, Beech Lane Recreation Ground when it is anticipated Mr Peter Leigh and Mr Graham Watley from Derbyshire County Council will be present to respond to questions about the provision of traffic lights at St Wilfrid's Road and also the provision of vehicle activated signs. Opportunity will also be taken to clarify the criteria for the provision of speed limits on highways.

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL
HELD ON MONDAY 2 MARCH 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr M Sherwood (Vice Chair)
Cllr Mrs B Harrison
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 12

Mr P Leigh – DCC
Mr G Wheatley - DCC

Clerk: Mr P Briggs

3116 **APOLOGIES**

Apologies were received from Cllr Mrs H Chapman and Cllr D Adams-Shaw.

3117 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, registered a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Being a Member of the Borough Council Planning Committee, Cllr M Sherwood, declared a personal interest with regard to planning matters on the agenda whereby he would be able to advise and inform but would not be able to participate in the decision making process.

3118 **APPROVAL OF MINUTES**

The Minutes of a Meeting of the Parish Council held on Monday 2 February 2009 were approved and signed by the Chair.

3119 **EXEMPT ITEMS**

It was **RESOLVED** there were no exempt items on the agenda.

3120 **CHAIR'S ANNOUNCEMENTS & REPORTS**

Chair's Reports

- a) Working with the Scargill School a resident had requested permission to clear a small area of land adjacent the school at the Beech Lane Recreation Ground. It was **RESOLVED** that the resident be authorised to clear the small area in question providing that appropriate health and safety measures have been put in place which would include a risk assessment.
- b) The Police Community Support Officer (PCSO) James Carroll had now been deployed to West Hallam as part of the neighbourhood team and PCSO Hart had be re-deployed to another area in the Division.
- c) Derbyshire Constabulary was now promoting the use of hand held speed radar guns by residents and it was anticipated that volunteers would be requested in West Hallam shortly.
- d) A meeting had been organised by a resident with representatives from various agencies to which the Chair, Cllr Mrs C Hart, attended and further discussion will take place regarding extending the operational hours of the Drop In Centre at the Community Centre.
- e) The Parish Council's electronic newsletter will be published shortly and the Chair, Cllr Mrs C Hart, invited Members to forward their items for inclusion to the webmaster.

Public Participation

- a) The Chair, Cllr Mrs C Hart, presented a report on behalf of Mr P Leigh and Mr G Wheatley from DCC who had attended the public participation session of this Parish Council meeting in order to discuss with Members and residents the following matters:
 - The provision of traffic lights at St Wilfrid's Road and Station Road
 - The provision of vehicle activated signs on the A609 and other roads in the parish
 - The criteria for deciding on speed limits on highways.

With regard to provision of traffic lights the data collected by DCC did not provide sufficient evidence for such investment. With regard to the provision of vehicle activated signs (VAC) Mr Leigh very kindly agreed to present to the Parish Council a written report in the form of a proposal for the provision of vehicle activated signs which will be considered at the next meeting of the Parish Council.

In response to the Parish Council's view that there has been a significant increase in the nature and extent of vehicle movement, Mr Leigh agreed to undertake a further 12 hour survey which would be undertaken during

September of this year and that a report would be presented to the Parish Council for information.

b) A resident enquired if the Parish Council could assist with advice regarding the damage caused to the fence at the boundary of the property adjacent the Dales Shopping Centre. A number of suggestions were proposed for which the resident thanked the Parish Council.

c) In response to a request of progress from a resident it was **RESOLVED** that the Clerk make arrangements for EBC to provide and install one litter bin at the Beech Lane Recreation Ground at the entrance adjacent Hallam Way.

d) In reply to a resident the Chair, Cllr Mrs C Hart, was able to advise that the pruning of trees at the Beech Lane Recreation Ground was a minor project to trim back the trees from the neighbourhood properties.

e) Following a report by a resident the Chair, Cllr Mrs C Hart, was able to advise that whilst it would be preferable for dog owners to use the designated dog bins for the disposal of dog faeces the normal litter bins could also be used.

f) In response to a resident's request for the provision of a yellow grit bin and salt the Chair Cllr Mrs C Hart explained that there would be a difficulty with regard to precedence in that there are a number of areas in the Parish that perhaps would benefit from such provision. However it was not considered feasible to pursue this provision at this time.

3121 **REPROTS OF SUB-COMMITTEES AND WORKING PARTIES**

a) Cllr Mrs C Stevenson presented a report of a meeting of the Community Centre Management Team and particularly the confusion regarding the leylandii trees at the rear of the Community Centre, the locking of the gate at the car park and the capital works of refurbishments to windows and toilets. Following a discussion it was **RESOLVED** that the Chair, Cllr Mrs C Hart and the Vice Chair, Cllr M Sherwood meet with the Chair of the Management Committee Mr Roger Green to discuss these matters in more detail.

3122 **MATTERS FOR DETERMINATION**

a) The Chair, Cllr Mrs C Hart presented a report of progress regarding the provision of street lighting at the footpath between Hallam Way and Station Road which it was anticipated would be installed shortly. It was **RESOLVED** the report be received with thanks.

b) Following discussions at a meeting of the Parish Council previously, the Chair, Cllr Mrs C Hart, was able to advise that there is no such post as a community representative on the Scargill School Governors and membership of that office would need to be pursued as a parent school governor.

c) Members considered correspondence dated 2 February 2009 from EBC regarding the Nottingham Core Housing Market Area Strategic Housing Land Availability Assessment. Following discussion it was **RESOLVED** the report be noted.

d) Members considered the dates for the Annual Parish Meeting of West Hallam and the Annual General Meeting of the Parish Council. It was **RESOLVED** that the Annual Parish Meeting of West Hallam will take place on Monday 4 May 2009 commencing at 6.30pm in the Powtrell Community Pavilion at the Beech Lane Recreation Ground, Beech Lane, West Hallam followed by the Annual General Meeting of the West Hallam Parish Council.

e) Cllr B King was pleased to report that the sign at Belper Road had been repainted. Continuing Cllr King reported that while the trees at Bagot Street had been pruned back off the footpath the large shrub still required attention. It was **RESOLVED** that the Clerk make an enquiry at the land registry to determine ownership of the land in question and to pursue further the trimming back of the overgrown shrubs accordingly.

On another matter Cllr King reported that the rain water downpipes on the front elevation at the Powtrell Community Pavilion had again been subject to vandalism and required repair. Given these circumstances Cllr King enquired whether it would now be feasible to remove the downpipes altogether and allow the rain to run along the channel across the front elevation. It was **RESOLVED** this matter be discussed by the Powtrell Community Pavilion Management Committee at their next meeting.

f) Members considered an e-mail dated 12 February 2009 from EBC regarding the Community Forums and it was **RESOLVED** that the Clerk respond to the enquiry as directed.

g) The Clerk presented correspondence dated 19 February from Charter Consultancy regarding the draft code of practice for the CCTV system. It was **RESOLVED** that the Clerk respond appropriately to the draft code.

h) The Clerk presented correspondence dated 27 February 2009 from Plans4Buildings regarding the proposed extension to the Powtrell Community Pavilion at an estimated budget cost of £10,375. It was **RESOLVED** the Clerk submit this information to WREN for funding.

i) The Clerk presented correspondence received from the West Hallam White Rose Cricket Club confirming the fixture list for 2009 and also the fixture list for the Quarndon Cricket Club in respect of the Beech Lane Recreation Ground. It was **RESOLVED** the fixture lists be accepted and that given the present circumstances with regard to drainage at the Beech Lane Recreation Ground the Parish Council would not levy any charges during 2009, a matter which would be subject to review in 2010 and that both clubs be advised accordingly.

j) For information the Clerk presented an e-mail dated 27 February 2009 from DCC regarding an incident whereby a vehicle owned by DCC collided with the barrier at the Dales Shopping Centre and that the County Council's Insurance Company may approach the Parish Council on this matter.

k) Members received correspondence dated 9 February from Derbyshire Children's Holiday Centre. Following discussion it was **RESOLVED** that the Parish Council are unable at this time to make a contribution to the Holiday Centre.

l) The Clerk presented the incident report from HGA which set out an incident that occurred at the Community Centre and which will be the subject of further investigation by Derbyshire Constabulary.

m) The Clerk presented Circular Number 06/2009 from DALC and specifically the arrangements for nominating the Community Police Officer, the Police Community Support Officer of the Year and the Neighbourhood Policing Team Awards for 2009. Following discussion it was **RESOLVED** the report be noted.

n) Members received correspondence dated 23 February 2009 from the Shipley Lake Development Liaison Committee regarding the Office of Chair and new Members. It was **RESOLVED** the correspondence be noted.

3123 **ACCOUNTS**

a) The following accounts were approved for payment:-

| | | |
|------------------------------|----------|---|
| Mr P Briggs | £347.00 | |
| Mrs L C Broughton | £116.00 | |
| Mr C Gadsby | £258.00 | Litter picking |
| Grass Track | £685.16 | Monthly maintenance prog. For January |
| Grass Track | £685.16 | Monthly maintenance prog for February |
| Park Hall Designs Designs | £66.24 | Monthly web charge for Jan and printing for January and February |
| Remco Signs | £517.50 | Removal of Christmas lights |
| Mr P Briggs | £4.00 | Envelopes and paper |
| Quadrant | £602.60 | Maintenance CCTV-PCP* |
| Mrs L C Broughton | £30.18 | Dictation tapes |
| Mrs L C Broughton | £50.00 | Postage and Administration |
| DALC | £690.46 | Annual subscription |
| WMD | £103.50 | CCTV – alarm at PCP |
| WHCC | £21.47 | CCTV/Broadband |
| Mr K Webster | £1188.40 | Painting play equipment |
| Mr P Briggs | £4.86 | Cartridge for computer |
| Mr M Noble | £250.00 | Half yearly honorarium |

* In consultation with the Chair, Cllr Mrs C Hart, this account was paid between meetings and it was **RESOLVED** accordingly.

b) The Clerk reported receipt of £12,928.91 from the Customs and Excise in respect of a VAT refund and also the sum of £1000 credited by way of a Section 106 in respect of the Jubilee Development at Station Road.

3124

PLANNING

a) Members were informed of decisions made by the sub-committee between meetings as follows:

ERE/0209/0009 – 126 High Lane East

Change front flat roof over garage to pitched and ground floor extension

It was **RESOLVED** the Parish Council would approve the application subject to neighbourhood consultation.

ERE/0209/0008 – land to North West Jubilee Court

Reserve matters application for plot 5 Jubilee Court – 1 detached dwelling with detached garage.

It was **RESOLVED** the Parish Council would approve this application.

ERE/0109/0030 – Mill View Barn- The Village

Alterations to fenestration on north and west elevations and addition of balcony to northern elevation plus amended description of works.

It was **RESOLVED** the Parish Council would approve this application.

3125

MATTERS FOR INFORMATION

a) Members received progress reports on matters detailed as follows:

- DCC have registered the need for a sign at the footpath at Station Road/Sunninghill Close (footpath number 28)
- A letter to the resident of Bagot Street regarding the overgrown hedge has been delivered
- Notices and correspondence have been sent regarding the Borough Blitz to Scargill School, the Community Centre, and the Village Hall.
- Abbey Tree Care have been authorised to carry out the work to overgrown trees at the Beech Lane Recreation Ground.
- Police Community Support Officer Hart has been deployed to another area within the division and replaced by PCSO Carroll.
- The vehicle barrier at the Dales Shopping Centre has been repaired.
- The “C” gate at the Beech Lane Recreation Ground has been amended to ensure that it does not open on to the public footpath.
- Grass Track have been authorised to undertake a series of repairs to play equipment.
- Information has been published on the Parish Council’s web regarding civil parking, Save Energy and Wasting Money.

3126

DATE OF NEXT MEETING

The next meeting of the West Hallam Parish Council will take place on **Monday 6 April 2009** commencing at 7.00pm at the Powtrel Community Pavilion, Beech Lane Recreation Ground.

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL
HELD ON MONDAY 6 APRIL 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr M Sherwood (Vice Chair)
Cllr D Adams-Shaw
Cllr Mrs H Chapman
Cllr J Fildes
Cllr Mrs B Harrison
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 7

Clerk: Mr P Briggs

3127 **APOLOGIES**

Apologies were received from Cllr P Byrne.

3128 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, registered a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Being a Member of the Borough Council Planning Committee, Cllr M Sherwood, declared a personal interest with regard to planning matters on the agenda whereby he would be able to advise and inform but would not be able to participate in the decision making process.

3129 **APPROVAL OF MINUTES**

The Minutes of a Meeting of the Parish Council held on Monday 2 March 2009 were approved and signed by the Chair.

3130 **EXEMPT ITEMS**

It was **RESOLVED** that paragraph (m) on the agenda and a matter presented by Cllr Mrs C Hart in respect of the electronic newsletter be considered as exempt items.

3131 **CHAIR'S ANNOUNCEMENTS & REPORTS**

Chair's Reports

- a) The Chair presented an e-mail dated 17 March from a resident expressing concern about the metal gate at the entrance to the children's play area adjacent the Community Centre at Station Road. Following discussion it was **RESOLVED** that the Clerk investigate a modification to the gate to improve safety for young children and also alternative arrangements for a security gate.
- b) The Chair was pleased to report that Mary Bednall had agreed to postpone clearance of the Beech Lane Recreation Ground to a time when the Borough Blitz will be organised in the parish.
- c) The Chair explained to Members the importance of the electronic newsletter which had now been published. It was **RESOLVED** that Members submit items to the web master for the next publication.
- d) The Chair referred to a report from HGA regarding incidents that had occurred in the parish and reported on a serious incident that took place adjacent the Beech Lane Recreation Ground which was under investigation by Derbyshire Constabulary at this time.

Public Participation

- a) A resident reported that motor cycles had been observed on the Beech Lane Recreation Ground some two or three weeks ago and the Police were notified accordingly. It was **RESOLVED** that if the resident again observes motor cycles on the Recreation Ground he should contact either the Chair, Cllr Mrs C Hart, or the Clerk, Mr P Briggs.
- b) Following discussion about the Borough Blitz in West Hallam it was **RESOLVED** that the Chair, Cllr Mrs C Hart, pursue the matter further with EBC and report to the next meeting of the Parish Council.
- c) In response to a request from a resident, the Chair, Cllr Mrs C Hart, was able to inform that the new litter bin had now been installed at the Beech Lane Recreation Ground.

3132 **REPORTS OF SUB-COMMITTEES AND WORKING PARTIES**

Cllr B King reported on a meeting convened by EBC regarding the new systems and procedures to support the e.government initiative which he found most informative and helpful. Continuing Cllr King explained that a new proforma had been designed which allowed for Parish Councils to report comments on planning applications. The Clerk was able to confirm that the new proforma had now been implemented at West Hallam. It was **RESOLVED** the report be received with thanks.

3133 **MATTERS FOR DETERMINATION**

a) The Chair, Cllr Mrs C Hart, presented a report on a meeting held with representatives of the Community Centre on 23 March 2009 convened to discuss the leylandii trees, the locking of the car park and the capital works programme at the Community Centre. Continuing the Chair was able to present information provided by Mr Roger Green, the Chair of the Management Committee which set out the financial summary of the Community Centre at this date. Following further discussion it was **RESOLVED** that a grant of £300.00 be made payable to the Community Centre to the overall costs of trimming the conifer trees and the capital works.

b) Members considered a consultation report from DCC dated 27 March 2009 on the question of minerals and waste core strategy. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, and the Clerk complete the questionnaire on behalf of the West Hallam Parish Council.

c) Members were informed that the cleaning of the War Memorial will take place commencing Monday 6 April and will take approximately 2 weeks and that arrangements have been made for the Contractor to use the utilities at the Village Hall. The Rev S White has also been informed about the works. It was **RESOLVED** the report be received with thanks.

d) The Clerk informed the meeting that the new additional lighting at the footpath between Hallam Way and Station Road had now been installed by DCC. The title deeds for the land on which the Community Centre stands had been located and a copy of those deeds had been sent to DCC in order to allow the adoption of the footpath by DCC to proceed. Part of the adoption requires the Parish Council to make a specific and safe opening at Station Road. Following further discussion it was **RESOLVED** that the Clerk discuss with Grass Track the opening at Station Road, that a letter to the residents regarding repairs to their fence be sent and that the incident recorded on CCTV be discussed further with PC R Crooks requesting him to publish the image in local papers in order to try and identify the offender.

e) The Clerk confirmed receipt of a copy of the insurance policy held by the WHWRCC as required by the Licence Agreement. With regard to the WHJnrFC it was **RESOLVED** that a letter be sent to Mr G Hamson requesting a copy of the fixture list for 2009, a copy of the insurance document and a reminder to him to repair the brick retaining wall at the Powtrell Community Pavilion.

f) Given the application for funding in respect of an extension to the Powtrell Community Pavilion and following discussion it was **RESOLVED** that Mr Royce Drew be given authority to prepare the drawing, specification and contractual documentation.

g) Cllr M Sherwood presented a verbal report on the provision of boundary fences at each of the recreation grounds at Station Road, Beech Lane, High Lane Central and High Lane East. Following discussion it was **RESOLVED** that a sub-committee of the Vice Chair, Cllr M Sherwood, and Cllr D Adams-Shaw investigate the proposal in more detail and to present the results of their research to the next meeting of the Parish Council for consideration. It was

also **RESOLVED** that the Clerk enquire of the Council's insurance company regarding the provision of a fence as opposed to hedgerow.

h) Members received correspondence dated 19 March 2009 from EBC regarding the Civic Dinner. It was **RESOLVED** the correspondence and invitation be noted.

i) Members received correspondence dated 20 March 2009 from DCC regarding a proposal to divert the public footpath number 8 (part) at 157 High Lane Central. It was **RESOLVED** the Parish Council would not object to a diversion at this location and that the Clerk inform DCC accordingly.

j) The Clerk presented a verbal report on an application from the West Hallam Junior Football Club to increase the frequency of mowing at Millhouse field from 14 occasions to 16 occasions each year. Following a discussion with the Club this was a matter that the Committee of the Football Club was going to consider at a future meeting. However no details have been received regarding this matter. It was **RESOLVED** that the matter be deferred pending response from the Football Club.

k) Members received correspondence dated 4 March 2009 from a resident regarding parking at the Village and School Square, a matter which had been discussed previously by the Council. The Clerk informed the meeting that he had written to the resident confirming that School Square is a public highway and accordingly members can park cars at that location. It was **RESOLVED** the report be noted.

l) The Chair, Cllr Mrs C Hart, presented correspondence dated 19 March 2009 from Fineturf regarding vertidrain works at the Beech Lane recreation ground in the sum of £850.00 plus VAT. The Clerk also informed the meeting that he had obtained a cost for such works from Morley Hayes in the sum of £500.00 plus VAT. It was **RESOLVED** that Mr R Allsopp of Morley Hayes be invited to undertake vertidrainage of the Beech Lane Recreation Ground in the sum of £500.00 plus VAT.

m) On the matter of drainage to the Beech Lane Recreation Ground it was **RESOLVED** that this matter be dealt with as an exempt item.

n) Members received an e-mail from DCC dated 23 March 2009 regarding an incident that occurred on 8 January 2009 at the Dales Shopping Centre Car Park which involved a Derbyshire County Council vehicle. Members also received correspondence dated 28 March 2009 from Mr G Singh acknowledging that he was now the owner of the vehicle barrier at the Dales Shopping Centre. Mr Singh who believed that the Parish Council had erected the barrier should now re-imburse Derbyshire County Council to the damage of the vehicle in the sum of approximately £1600.00. The Clerk informed the meeting that he had written to Mr Singh explaining that the Parish Council did not erect the barrier and would not be held responsible for the account, a matter which he should resolve directly with DCC. It was **RESOLVED** that the report be noted with thanks.

o) In order to provide an opportunity for Members to consider matters that have been brought to attention since the publication of the agenda Members considered the following items:

i) In reply to an enquiry from Cllr D Adams-Shaw the Clerk confirmed that he will ensure that the agenda and minutes of the Parish Council meetings are delivered in good time prior to the date of the Parish Council meeting.

ii) The Clerk presented an e-mail dated 1 April 2009 from DCC regarding the provision of VAS in West Hallam. It was **RESOLVED** that the Chair, Cllr Mrs C Hart and Vice Chair, Cllr M Sherwood, meet with Mr M Hawkins to consider suitable sites for the installation of three – mobile VAS's and to report back to the next meeting of the Parish Council accordingly.

iii) The Clerk presented correspondence dated 2 April 2009 from EBC regarding Brass Band Concerts for 2009. It was **RESOLVED** that by preference the Concert would take place on Saturday 11 July between 2-4pm at the Village Hall, that being the date of the Well Dressings. If, however, that date could not be arranged Sunday 12 July would be appropriate.

3134 **ACCOUNTS**

a) The following accounts were approved for payment:-

| | | |
|------------------------------|----------|--|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Grass Track | £685.16 | Monthly maintenance prog. For March |
| Park Hall Designs | £40.90 | Web maintenance & printing |
| SCM Electrical | £48.00 | Repairs to floodlights at MUGA |
| Abbey Tree Care | £172.50 | Hedge at Beech Lane Rec Ground |
| Mr P Briggs | £26.53 | Stamps, photographs and cartridge |
| Mr P Briggs | £39.12 | New document shredder* |
| E-On | £5092.20 | Lighting at footpath – Hallam Way/Station Rd** |
| West Hallam Community Centre | £120.71 | CCTV |
| Steelcraft | £73.60 | Barrier at DSC & C Gate at Beech Lane |
| Mr A Gadsby | £20.00 | Removal of debris from Station Road |
| Mr P Briggs | £6.04 | Paper and Stamps |
| DALC | £13.50 | Local Council's subscription |
| Mr P Briggs | £1.98 | Brush for PCP |
| WH Community Centre | £300.00 | Contribution to trees and capital works |
| Mr B Broughton | £50.00 | Honorarium |

* This purchase was completed following discussions with the Vice Chair. Cllr M Sherwood

** A request has been submitted to DCC for their contribution in the sum of £2214.00.

PLANNING

a) The Planning Sub-Committee presented planning applications dealt with between meetings as follows:

ERE/0309/0020 – Paddock Farm, High Lane East
Demolition of existing farm house and erection of new dwelling

The Parish Council have no objections for this application subject to neighbourhood consultations.

ERE/0109/0013 – 27 Hallam Way
Two storey side extension involving demolition of existing attached garage.

The Parish Council would approve the application subject to neighbourhood consultation.

ERE/3/0309/1066 – the Bottle Kiln
To carry out careful pruning of the tree adjacent the highway

The Parish Council would approve the application subject to neighbourhood consultations.

b) Members considered the following planning applications received following the publication of this agenda:

ERE/0309/0046 – Plot 6 Jubilee Court, West Hallam
Erection of a detached dwelling with detached garage

It was **RESOLVED** the Parish Council would approve the application.

ERE/0309/0060 – 149 High Lane West, West Hallam
Relocation of the existing access to Plantation Farm

The Parish Council would approve this application subject to neighbourhood consultation.

Following a report by the Clerk it was **RESOLVED** that a letter be sent to EBC planning advising of the resident's concerns about access to Paddock Farm by heavy goods vehicles from 5.30am.

c) Members received information about planning decisions made by EBC as follows:

ERE/0109/0017 – 34 High Lane Central
Single storey rear extension and attached garage

Permission for development.

ERE/0109/0021 – The Rookery, The Village

Retrospective application for retention of alterations and extensions to dwelling

Permission for development

ERE/0109/0020 – 6 Mapperley Lane
First floor extension and ground floor side extension

Permission for development

ERE/0109/0023 – Plot 6 Jubilee Court
Reserved matters for detached property

Permission for development

ERE/0109/0030 – Millview Barn, The Village
Alterations to the Fenestration and addition of a balcony

Permission for development

3136

MATTERS FOR INFORMATION

a) The Clerk presented a report on matters detailed as follows:

- For Members to receive a letter of appreciation from High Lane West regarding the trimming of trees and hedges at Millhouse Field dated 18 March 2009.
- Further consultation will take place on the East Midlands Regional Plan Partial Review commencing 30 June 2009 when information will be presented to the Parish Council for consideration.
- The litter bin at the Beech Lane Recreation Ground will have been installed by EBC by the date of this meeting.

3137

EXEMPT ITEM

a) The Clerk presented three estimates for drainage works at the Beech Lane Recreation Ground. The whole issue of improved drainage was discussed at length by Members and following those appropriate discussions it was **RESOLVED** that Mr R Allsopp be invited to submit an estimate for drainage for further consideration by the Parish Council in May. It was also **RESOLVED** that the application for funding to the Football Foundation be put on hold until the Parish Council have considered further the issue of improved drainage at the Beech Lane Recreation Ground.

On a related matter it was also **RESOLVED** that the Clerk enquire of Mr Royce Drew where the rainwater from the Powtrell Community Pavilion goes to at the Beech Lane Recreation Ground.

b) The Chair, Cllr Mrs C Hart, presented a copy of the electronic newsletter which had been produced by the Clerk, the web master and herself. Continuing the Chair explained that if the newsletter was going to continue it was essential for Members to submit items for publication to the web master accordingly. Following further discussion it was **RESOLVED** that a £50.00 honorarium be made payable to the web master for the additional works required to publish the e-newsletter.

3138

DATE OF NEXT MEETING

The next meeting of the West Hallam Parish Council will take place on **Monday 4 May 2009** at the Powtrell Community Pavilion, Beech Lane Recreation Ground, West Hallam commencing at 6.30pm with the Annual Parish Meeting which itself will be followed by the Annual General Meeting of the West Hallam Parish Council.

**MINUTES OF THE ANNUAL GENERAL MEETING OF
THE WEST HALLAM PARISH COUNCIL**

HELD

ON MONDAY 4 MAY 2009

IN

**THE POWTRELL COMMUNITY PAVILION
BEECH LANE, WEST HALLAM**

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr Mrs B Harrison
Cllr B King

Clerk: Mr P Briggs

Members of the Public: 9

3039 **APOLOGIES**

Apologies were received from Cllr M Sherwood and Cllr Mrs C Stevenson and PC R Crooks.

3040 **ELECTION OF CHAIR**

Cllr Mrs C Hart was elected to the Office of Chair of the West Hallam Parish Council for 2009/2010 and signed the Declaration of Office.

3041 **ELECTION OF VICE CHAIR**

Cllr Mrs H Chapman was elected to the Office of Vice Chair of the West Hallam Parish Council 2009/2010 and signed the Declaration of Office.

3042 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, registered a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

3043 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 6 April 2009 were approved and signed by the Chair.

3044 **EXEMPT ITEMS**

It was **RESOLVED** that there were no exempt items on the agenda.

3045 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

a) **Public Participation**

a) In response to an enquiry the Chair, Cllr Mrs C Hart, was pleased to report that the question and concerns about the overgrown hedge at Baggot Street had been passed to Derbyshire County Council for attention who had acknowledged the enquiry accordingly and it was hoped that the matter will be resolved shortly.

b) Cllr Mrs C Hart presented a request from the WHWRCC for an increase in the frequency of grass cutting at the Beech Lane Recreation Ground with an additional cut during April, May and June which would result in increasing the overall frequency from 16 to 19 cuts per year. Being mindful of other projects that are on-going at this time and following further discussion it was **RESOLVED** that the Clerk engage in discussions with the Council's contractor to explore the feasibility of increasing the frequency of grass cutting at the Beech Lane Recreation Ground and reducing cuts in other areas to fund the increase in costs.

c) On behalf of a resident the Chair, Cllr Mrs C Hart, explained an enquiry regarding the resurfacing of the highway and footpaths at Pavilion Court. During discussion it was acknowledged that the Developer was no longer in business and DCC would only adopt highways and footpaths that are constructed to a certain standard. Given these circumstances and the concern of residents it was **RESOLVED** that the Chair, Cllr Mrs C Hart, pursue the matter with DCC and report to the next meeting of the Parish Council and to include a response with regard to the mowing of grass verges at this location.

d) The Chair, Cllr Mrs C Hart, presented a report of concern from residents at Pavilion Court regarding young people urinating at the side of the hedge and at the side of the footpath which occurs on a Friday/Saturday evening between 8.30pm and 9pm. It was also reported that similar behaviour occurs at the Powtrell Community Pavilion at the same time. Following discussion it was **RESOLVED** that the Clerk inform PC Crooks of these incidents, check with HGA to see if there is any recording on CCTV and to publish an appropriate notice on the Parish website

3046 **MATTERS FOR DETERMINATION**

a) The Chair Cllr Mrs C Hart, presented further information about the Borough Blitz and the arrangements for West Hallam. It was **RESOLVED** that the Borough Blitz will take place on Saturday 6 June and that the Clerk liaise with Richard Windsor at EBC regarding the details.

b) The Clerk presented a report following a conversation with PC R Crooks regarding an incident that was recorded on CCTV that occurred on the footpath between Hallam Way and Station Road. It was disappointing to report that the image was not a clear image and it only showed the rear of the offender and as a result it would not be beneficial to publish the photograph in the local area for identification. It was **RESOLVED** the report be noted.

c) Cllr Adams-Shaw provided further information on a provision of alternative fencing at the boundaries of the Parish Council's recreation grounds. Following discussion it was **RESOLVED** that a further report be presented to the next meeting of the Parish Council outlining the costs associated with the project.

On this matter, the Vice Chair, Cllr Mrs Chapman informed the meeting that a resident opposite the High Lane Central recreation ground had expressed concern about the height of the hedge and that it was impossible to see the young children playing on the recreation ground. It was **RESOLVED** that this matter be considered further at the next meeting of the Parish Council when Cllr Adams-Shaw presents information about alternative boundary provisions.

Relating to this item it was also **RESOLVED** that the Clerk enquire of the Council's insurance company a view on the provision of hedge as opposed to fencing at the boundaries of the recreation grounds adjoining highways.

d) The Chair, Cllr Mrs C Hart, presented a report on a meeting held with representatives of DCC to discuss the provision of mobile vehicle activated signs in the parish and that a report was expected from DCC setting out a firm proposal shortly. It was **RESOLVED** the matter be deferred to the next meeting of the Parish Council for consideration.

e) Following a report by the Clerk it was **RESOLVED** that the emergency procedures set out in the document presented regarding the CCTV operation in West Hallam be adopted by the Parish Council and further that Mr M Perry continue as Lay Visitor with regard to the system as required by the Information Commissioner.

f) Members received an e-mail dated 15 April 2009 from EBC confirming that the avenue of trees at St Wilfrid's Church are not covered by TPOs. However as the site is a conservation area, consent would still be required for works to any trees. Following discussion it was **RESOLVED** that before the Parish Council determine whether or not it would be appropriate to request EBC to apply a TPO to those trees the Clerk enquire of the costs associated with

such a request and report appropriately to the next meeting of the Parish Council.

g) Following a report by the Clerk it was **RESOLVED** that an appropriate letter be sent to Mr G Hamson of the WHJnrFC regarding the submission of the Club's insurance company to the Parish Council as required and set out in the Licence Agreement for 2009.

h) The Clerk presented a report from HGA regarding the CCTV operation. Following discussion it was **RESOLVED** that the Chair, Cllr Mrs C Hart and the Vice Chair, Cllr Mrs H Chapman meet with PC R Crooks, Mr M Perry and HGA to review the CCTV recordings over the past quarter and to present a report to the next meeting of the Parish Council.

i) Members received an estimate of costs for repairs to the Mapperley Colliery War Memorial adjacent the War Memorial in the Village which requires urgent attention in the sum of £5480 plus VAT. The Clerk informed Members that given the financial budget for 2009/10 it would be acceptable to include this project in the precept budget for 2010/11 which itself would be the subject of an application to the War Memorials Trust who could grant up to 50% of the cost involved. It was **RESOLVED** that this matter be considered further in November when the budgets for 2010/11 are agreed.

j) The Clerk presented a report on damage to the safer play surface at the Station Road recreation ground and following consultation with the Chair, Cllr Mrs C Hart, prior to this meeting arrangements for the Police Officer involved to discuss with the offender opportunities for both parties under "Restorative Justice System" and also for the offender to be involved perhaps in the Borough Blitz. It was **RESOLVED** that the proposals outlined be adopted by the Parish Council.

k) The Chair, Cllr Mrs C Hart, presented a report on a meeting of the Borough and Parish Councils' Forum held on Monday 27 April 2009 which discussed the Stanton redevelopment, civil parking enforcement, the neighbourhood wardens scheme and the Derbyshire Constabulary's crime mapping facility. It was **RESOLVED** the report be received with thanks.

l) The Chair, Cllr Mrs C Hart, reported that 60 people attended a recent meeting of the Ilkeston Rural Safer Neighbourhood Team which was held on Thursday 23 April 2009. From that meeting the priorities for policing over the next quarter will relate to speeding in the area and the provision of diversionary tactics in response to ASB. It was **RESOLVED** the report be received with thanks.

m) Members received correspondence dated 14 April 2009 from the Equality and Human Rights Commissioner regarding the public sector duties which the Clerk elaborated on appropriately. It was **RESOLVED** the report be noted.

n) Members received an application for grant aid dated 7 April 2009 from the West Hallam Well Dressing Association. It was **RESOLVED** that a grant of £250 be made this evening.

o) Following a report by the Vice Chair, Cllr Mrs H Chapman, it was **RESOLVED** that the Chair, Cllr Mrs C Hart, discuss with DCC the urgent need for surfacing the footpaths at St Wilfrid's Road, particularly from 92 down to the Hollow.

p) The Vice Chair, Cllr Mrs H Chapman, reported that a hedge located at the Station Road T junction had overgrown significantly onto the public footpath. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, pursue the matter with DCC accordingly.

q) The Clerk presented correspondence from EBC dated 27 April 2009 regarding the conservation area report for Ilkeston. It was **RESOLVED** that the report and plans be circulated to each Parish Councillor and any comments or observations to be given to the Clerk for a corporate response by 29 May.

r) The Clerk reported further on the concern of the "C" Gate at Station Road and the provision of warning signs. Following further discussion it was **RESOLVED** that the Clerk contact Steelcraft to see whether it is feasible to lower the "C" gate at Station Road and also to check with ROSPA for advice and information and to report back to the next meeting of the Parish Council.

s) The Clerk reported on the Community Speed Watch and the recruitment of volunteers in the parish to be trained in the use of the hand held speed radar gun which had been published in the Community Magazine and the Parish Council website. It was **RESOLVED** the report be noted.

t) The Clerk informed Members that the concerns about the overgrown hedge onto the public footpath at Baggot Street had been reported to DCC under case number 199552 and it was hoped that a positive response would be organised shortly.

u) The Clerk presented circulars from DALC numbered 17, 18, 19, 20 and 21/2009. It was **RESOLVED** that the circulars be distributed to Members with comment or observations to the Clerk.

v) The Clerk presented further and more detailed information from Plans 4 Buildings regarding the preparation of contractual documentations for the proposed extension to the Powtrell Community Pavilion. It was **RESOLVED** that the Clerk instruct Mr Royce Drew to proceed with the work described as soon as possible.

3047 **ACCOUNTS**

a) The following accounts were approved for payment:-

| | | |
|-------------------|---------|---------------------------------------|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Park Hall Designs | £67.16 | Web, printing and newsletter accounts |
| Allianz Insurance | £999.46 | Insurance Policy Renewal |

| | | |
|-----------------------------|----------|--------------------------|
| Charter Consultancy | £230.00 | CCTV at PCP |
| West Hallam Well Dressing | £250.00 | Donation |
| Cllr Mrs C Hart | £329.00 | Chair's Allowance |
| Powtrell Community Pavilion | £240.00 | Meeting room for 2009/10 |
| Skillingtons | £4217.05 | War Memorial* |
| Mr P Briggs | £19.17 | Cartridge |

* The Clerk informed Members that he will now submit the account to the War Memorials Trust to allow them to pay their approved contribution to this project.

- b) The Clerk reported receipt of £2214 from DCC representing a contribution to the provision of street lighting at the footpath between Hallam Way and Station Road.
- c) The Clerk reported receipt of £2545 from the Football Foundation in respect of the Powtrell Community Pavilion. For information the total project of the cost of the Powtrell Community Pavilion was £255,152 and that the total grant made by the Football Foundation was £126,045 that being 49.4% of the total project costs.
- d) The Clerk informed Members that the notice of the Annual Audit for the year ending 31 March 2009 had been received and that the audit will take place on 20 July 2009. It was **RESOLVED** that the Clerk proceed with the audit as normal.
- e) The Clerk reported receipt of £19,356 and £26,500 representing the concurrent and precept budget respectively for 2009/10.
- f) The Chair, Cllr Mrs C Hart, reported to Members that the Council's Litter Picker, Mr C Gadsby, celebrated his 80th birthday recently. It was **RESOLVED** that an appropriate letter be sent to Mr Gadsby by the Clerk.

3048 **PLANNING**

- a) The Planning Sub-Committee presented the following planning applications dealt with between meetings as follows:

ERE/0409/0017 – Scargill Primary School

Replace 27 existing windows and 2 existing doors with new double glazed windows and doors and the installation of 21 photovoltaic panels on roof.

It was **RESOLVED** the Parish Council would have no objections to this application.

ERE/0409/0019 – 7 Nursery Avenue

Two storey front extension and part two storey and part one storey rear extension and new chimney to north elevation.

The Parish Council are extremely concerned about the design of this development which it is considered would have a detrimental impact on

the street scene. The design is considered to be very elaborate and represents an over-intensification of the site. Whilst the Parish Council would object to the front elevation development the Parish Council are quite happy with the development for the rear of the property.

ERE/0409/0020 – Foxhills, The Village

First floor side and rear extension with new dormer windows to front and rear plus the demolition and re-building of the existing detached garage.

It was **RESOLVED** the Parish Council would approve this application.

ERE/0409/0031 – 143 High Lane West

Outline application with all matters reserved for two detached dwellings.

It was **RESOLVED** the Parish Council would approve this application.

3049 **MATTERS FOR INFORMATION**

a) The Clerk informed Members that arrangements have now been made for a band concert to take place on Saturday 11 July at the Village Hall commencing 2.30 - 4.30pm (Well Dressing Day) and that the band will be the Black Diamond Brass Band.

3050 **DATE OF THE NEXT MEETING**

a) The next meeting of the West Hallam Parish Council will take place on Monday 1 June 2009 commencing at 7.00pm in the Powtrell Community Pavilion, Beech Lane Recreation Ground, West Hallam.

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 1 JUNE 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman
Cllr D Adams-Shaw
Cllr P Byrne
Cllr J Fildes
Cllr Mrs B Harrison
Cllr B King

Members of the Public: 11

Clerk: Mr P Briggs

The Chair, Cllr Mrs C Hart, explained to Members that Cllr M Sherwood, a Parish Councillor for 30 years had suddenly passed away and as a mark of respect to Cllr Sherwood, and to remember his family, at this sad time invited those present to stand for a minute's silence.

3051 **APOLOGIES**

Apologies were received from Cllr Mrs C Stevenson

3052 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, registered a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

3053 **APPROVAL OF MINUTES**

The Minutes of a Meeting of the Annual Parish Meeting held on Monday 4 May 2009 were approved.

The Minutes of the Annual General Meeting of the West Hallam Parish Council held on Monday 4 May 2009 were approved and signed by the Chair.

3054 **EXEMPT ITEMS**

It was **RESOLVED** that the matter relating to the Dales Shopping Centre and the barrier (agenda item 1.8(l) refers) be considered as an exempt item.

3055 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

Public Participation

- a) A resident had expressed concern about a dog fouling in the MUGA arena at the Station Road Recreation Ground. Following further discussion it was **RESOLVED** that the Clerk arrange for a suitable sign to be erected at the MUGA and that PC Crooks be informed of the details known of this unacceptable behaviour.
- b) In response to a report by a resident it was **RESOLVED** that the Clerk inspect the bench seats at Millhouse field and if necessary arrange for appropriate repairs.
- c) A resident expressed concern about young people obtaining alcohol from the Dales Shopping Centre and consuming copious amounts around the recreation grounds and play areas. It was **RESOLVED** that the Clerk inform PC Crooks of this report.
- d) In reply to a report from a resident regarding a motor cycle riding at the Beech Lane Recreation Ground, the Chair was pleased to report that the offender had now been seen by the Police and it was anticipated that no further action will be required regarding this matter but the situation will be monitored.

Chair's Announcements

- a) The Chair explained about the procedure around the vacancy on the Parish Council which would be filled either by an election if 10 electors register a request for a poll or by co-option if there is no poll.
- b) The Chair reminded the meeting that the litter pick under the umbrella of the Borough Blitz will take place on Saturday 6 June 2009 at the Beech Lane Recreation Ground commencing at 10.00am to 12noon.
- c) The Chair reported on a meeting of the West Hallam Safer Neighbourhoods held recently where it was agreed that the level of anti-social behaviour in the area had reduced. Derbyshire County Council Youth Workers were visiting the area each Monday to engage with the young people and it may be that the feasibility of using the Powtrel Community Pavilion will be explored in more detail to support that initiative.
- d) The Chair was delighted to report that a resident extended sincere appreciation to the Parish Councillors for their hard and conscientious work on behalf of the residents of West Hallam.

3058 **MATTERS FOR DETERMINATION**

- a) The Chair, Cllr Mrs C Hart, presented a report on the review of mowing frequencies on the Council's recreation grounds in order to fund additional mowing at the Beech Lane Recreation Ground. Following further discussion and a review of the options available it was **RESOLVED** that the mowing frequency at the High Lane Central and High Lane East Recreation Grounds be reduced by one cut each year to allow the increase of frequency of mowing at the Beech Lane Recreation Ground from sixteen to nineteen occasions each year and that the matter will be reviewed in December 2009 when the present Licence Agreements expire. On this matter it was

also **RESOLVED** that the Chair and Vice Chair be extended delegated powers to deal with the mowing of the recreation grounds as appropriate.

b) The Chair, Cllr Mrs C Hart, presented a report on repairs to the public footpaths, highways and the mowing of verges at Pavilion Court, West Hallam, and explained that a sum of £82,000 by way of a bond was held by DCC and that fund would be used to resurface the footpaths and highways at Pavilion Court hopefully by October 2009. It was **RESOLVED** the report be received with thanks.

c) Following a report by Cllr Adams-Shaw it was **RESOLVED** that the report on the provision of boundary fences at the Council's recreation grounds be deferred to the next meeting of the Parish Council.

On this matter the Clerk confirmed that following discussions with Allianz Insurance the Company had no definitive comment to make on the type of fencing to be used apart from the fact that it should be sufficient to reduce or eliminate any risk to users of the recreation grounds.

Continuing and given the circumstances presented the Clerk presented information about the inspections of recreation grounds and play areas by ROSPA which would include comment about boundary fences, footpaths and gates at a cost of £66 per site plus VAT. It was **RESOLVED** that the Clerk arrange for ROSPA to undertake the inspections as described.

d) The Chair, Cllr Mrs C Hart, presented an e-mail dated 28 May 2009 from DCC regarding the provision of vehicle activated signs in the parish. Following consideration of the report it was **RESOLVED** that DCC be invited to provide more detailed information about the design of the signs, to provide a photocopy or image of the proposed signs and to present more details about costs particularly in the event that the vehicle signs may be used in other areas of the Borough.

e) The Chair, Cllr Mrs C Hart, confirmed that the trees at the entrance to St Wilfrid's Church were covered and protected by the provisions of a conservation area and that a TPO would not be necessary in this case. It was **RESOLVED** that no further action is required.

f) The Clerk reported that despite further correspondence the Football Club had not at this date submitted a copy of the Club's insurance policy as required and set out in the Licence Agreement for 2009. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, pursue this matter with the Club and report to the next meeting accordingly.

g) The Chair, Cllr Mrs C Hart, reported that the re-surfacing of the footpath at St Wilfrid's Road particularly from 92 down to the Hollow, is listed on the Derbyshire County Council's plan as outstanding work and it was hoped that this work would be undertaken as soon as possible.

h) With regard to the overgrown trees located at the Station Road "T" junction it was **RESOLVED** the matter be deferred to the next meeting of the Parish Council.

i) With regard to the East Derbyshire Greenway Strategy Review – Consultation it was **RESOLVED** the matter be deferred to the next meeting of the Parish Council.

- j) Following a report by the Clerk it was **RESOLVED** that the Parish Council join as a Member of the Derbyshire Rural Community Council at an annual subscription of £30.00.
- k) The Clerk presented Circular Number 23/2009 from DALC and it was **RESOLVED** that Cllr B King and Cllr D Adams-Shaw attend the Derbyshire Constabulary Annual Parish Council evening on Tuesday 15 September 2009 at the Police Headquarters, Ripley.
- l) It was **RESOLVED** that the agenda item 1.8(l) regarding the Dales Shopping Centre be considered as an exempt item.
- m) The Chair, Cllr Mrs C Hart, presented a letter of apology from a young person who had caused damage to the drainage at the Powtrell Community Pavilion, an incident that had been recorded by CCTV. It was **RESOLVED** that an appropriate letter of acknowledgement be sent to the person concerned and that Derbyshire Constabulary be authorised to publish this information appropriately.
- n) Members were informed that the next meeting of the Borough/Parish Forum will take place on Wednesday 15 July 2009 at 6.30pm at Ilkeston Town Hall. On this matter Members were invited to bring forward items for the agenda and also ideas on how attendance to these Forums could be improved.
- o) The Chair, Cllr Mrs C Hart, presented further information regarding the drainage at the Beech Lane Recreation Ground after which appropriate discussion took place about the various options available. The Clerk confirmed that Mr R Allsopp had been given formal approval to complete the solid tining at the Beech Lane Recreation Ground and it was anticipated that this work would be completed during the next two weeks. It was **RESOLVED** that the Clerk obtain estimates from Grass Track and Groundwork Erewash to clear the open ditch at the rear of the Powtrell Community Pavilion that being the western boundary of the recreation ground and the open ditch on the northern boundary through to the footpath adjacent Scargill School which will be considered further on receipt of those estimates.
- p) Members received correspondence dated 8 May 2009 from Mencap requesting a donation to this charity. It was **RESOLVED** that at this time the Parish Council are unable to make such a donation.
- q) Members received correspondence dated 6 May 2009 from the West Hallam Centre and Recreation Ground requesting a grant towards the cost of the Borough Council rates, trade waste charges and water and sewerage charges. It was **RESOLVED** that a donation of £578 be paid to the Community Centre.
- r) Members received correspondence dated May 2009 from Vitalise requesting a donation from the Parish Council towards operating costs. It was **RESOLVED** the Parish Council were unable to make a donation to this charity.
- s) Cllr Mrs B Harrison requested that further information about the provision of the blue bin service now £27.00 be published on the Parish Council website and this was **RESOLVED** accordingly.

On another matter it was **RESOLVED** that the Clerk obtain details about the Youth Engagement Scheme organised by the Fire and Rescue Service for consideration at the next meeting of the Parish Council.

t) Members received correspondence dated 19 May 2009 from Victim Support requesting a grant to operational costs. It was **RESOLVED** the Parish Council were unable to make a grant.

u) Members received correspondence dated 19 May 2009 from Grass Track confirming that the roundabout at High Lane East is redundant due to the high cost of repair. It was **RESOLVED** that Grass Track be authorised to remove the roundabout and for the Clerk to obtain quotes for a suitable replacement.

v) Members received correspondence dated May 2009 from the East Midlands Regional Assembly regarding the Regional Plan Partial Review. It was **RESOLVED** the correspondence be noted.

w) Members received an e-mail dated 21 May 2009 from DCC giving an invitation to a Workshop on Minerals and Waste Planning. It was **RESOLVED** the correspondence be noted.

x) Members received DALC Circular Number 24/2009 regarding possible changes to the administration of concessionary travel. It was **RESOLVED** that the Chair, Vice Chair and Clerk respond to the consultation as appropriate on behalf of the Parish Council.

y) Members received correspondence dated 1 June 2009 from Plans 4 Building setting out proposals for the extension to the Powtrell Community Pavilion. Following discussion it was **RESOLVED**:

- A cheque be raised in the sum of £170.00 for EBC planning permission.
- That Mr R Drew be authorised to progress the preparation of tender, documents and specifications and submissions of estimates from Contractors
- That in the tendering process RMS and Hamson's Builders be invited to submit an estimate of costs.

3057 **ACCOUNTS**

a) The following accounts were approved for payment:

| | | |
|--------------------------------|---------|---|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Grass Track | £720.67 | Monthly maintenance prog. |
| Park Hall Designs | £43.00 | Web maintenance & printing |
| Mr C S Jackson | £575.00 | Hedge cutting 2008/2009 |
| West Hallam Community Centre | £23.57 | CCTV contribution |
| Charter Consultancy | £276.00 | Additional CCTV and light and Scargill School |
| EBC | £381.30 | Playground inspection by Zurich Insurance |
| W H Centre & Recreation Ground | £578.00 | Donation to rates |

Mr P Briggs
EBC
DRCC

£9.77 Cartridge
£170.00 PCP plus planning application
£30.00 Annual subscription for membership

b) The Clerk elaborated on information provided to Members regarding the audit of accounts for year ending March 2009. The Clerk elaborated on expenditure, income and bank conciliations. The external auditor submitted his report and confirmed that there were no matters of concern to bring to the Parish Council, indeed, the accounts of the Parish Council were maintained in a very professional manner. On this basis it was **RESOLVED** that the Chair, Cllr Mrs C Hart, signed the Annual Return for the Audit Commission as required and for the Clerk to progress the completion of the audit accordingly.

3058 **PLANNING**

a) Members considered the following planning applications:

CD8/0509/25 – Scargill CofE Voluntary Aided Primary School

Proposed removal of two temporary classrooms to rear and erection of a classroom and a meeting room with store. Creation of a new entrance to the Children’s Centre at the front of the building with additional car parking space in front of the building.

It was **RESOLVED** that the Parish Council have major concerns about the provision of car parking in an area which already has a significant problem with vehicles parking and as a consequence the risk of injury to pedestrians particularly young children.

ERE/0409/0057 - 17 Peveril Crescent

First floor front and side extension over existing garage (garage to become domestic use), becoming two storey extension at the rear. Construction of a new single storey garage and conservatory to the rear.

It was **RESOLVED** that the Parish Council would approve this application subject to neighbourhood consultations.

ERE/0509/0033 – The Depot (TDG Storage)

To change present use and operational hours of units 330 and 350 to 24/7/52 for the purpose of food storage.

On this matter the Clerk elaborated on his discussion with the Planning Department and it was **RESOLVED** that Members consider this application and its report made available at the meeting and that the Parish Council meet again at a special meeting on Monday 8 June 2009 to consider specifically this planning application and that the Clerk make the appropriate arrangements.

3059 **MATTERS FOR INFORMATION**

a) The Clerk reported on matters as detailed on the agenda which are summarised as follows:

- The Erewash North Community Forum will take place on Tuesday 9 June at Ladywood Primary School, Oliver Road, Kirk Hallam.
- The Derbyshire Constabulary “Have Your Say report for 2008” was made available for circulation to Members.
- Members received a Stanton Regeneration monthly update dated April 2009 from EBC.
- The Derbyshire Constabulary have been informed that the young people urinating at hedges at Pavilion Court will now become the subject of further actions by the Constabulary.
- For Members to be informed that the “Borough Blitz” (litter pick in West Hallam) will take place on Saturday 6 June at the Beech Lane Recreation Ground commencing at 10.00am.

3060 **EXEMPT ITEMS**

a) The Chair, Cllr Mrs C Hart, presented an e-mail dated 7 May 2009 from DCC concerning the vehicle barrier at the Dales Shopping Centre whereby a view was held that the Parish Council should be responsible for repairs to the damaged vehicle.

A full discussion took place regarding this matter and the history associated with it and it was **RESOLVED** that the Clerk set out a chronological report of events and correspondence regarding the vehicle barrier at the Dales Shopping Centre which will in the first place be made available to the Chair to present to the Solicitors at EBC for advice.

3061 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 8 June 2009 commencing at 7.00pm at the Punchbowl Public House Restaurant, Beech Lane, West Hallam to consider planning application ERE/0509/0033 – The Depot (TDG) Cat and Fiddle Lane, West Hallam.

The next normal meeting of the West Hallam Parish Council will take place on Monday 6 July 2009 commencing at 7.00pm at the Powtrell Community Pavilion, Beech Lane Recreation Ground, West Hallam.

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL
HELD ON MONDAY 6 JULY 2009
AT
THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr P Byrne
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 9

Clerk: Mr P Briggs

PCSO: James Carroll 3840

3062 **APOLOGIES**

Apologies were recorded on behalf of Cllr Mrs C Hart, Cllr Mrs H Chapman, Cllr Mrs B Harrison, Cllr J Fildes and Cllr D Adams-Shaw

3063 **ELECTION OF CHAIR**

Due to the absence of the Chair and Vice Chair of the Parish Council it was **RESOLVED** that Cllr B King act as Chair for this meeting of the Parish Council.

3064 **DECLARATION OF INTERESTS**

There were no declarations declared.

3065 **APPROVAL OF MINUTES**

The Minutes of meetings of the West Hallam Parish Council held on Monday 1 June 2009 and 8 June 2009 were approved and signed by the Chair.

3066 **EXEMPT ITEMS**

It was **RESOLVED** that there were no exempt items listed on the agenda.

3067 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

a) On behalf of the Chair, Cllr Mrs C Hart, the Clerk presented the following items:

- i) In response to a concern of a resident living in St Wilfrid's Road it was **RESOLVED** the Clerk conduct a site meeting and take the appropriate action accordingly.
- ii) It was **RESOLVED** the Clerk organise resources to repair the gate to the entrance of the High Lane Central Recreation Ground.
- iii) In response to a matter presented by Cllr Mrs B Harrison regarding the YES project delivered by the Fire Authority and reference to an e-mail from the Area Manager of the Alfretton Community Safety Department, it was **RESOLVED** that PC R Crooks be invited to consider and if appropriate, nominate a young person who would obtain benefit from such a referral.
- iv) It was **RESOLVED** that the Clerk arrange for sealant to be applied to the shower in the Officials' changing room at the Powtrel Community Pavilion.
- v) All Members of the Parish Council are invited to attend the AGM of the Powtrel Community Pavilion Management Committee which will take place on Monday 13 July commencing at 8.00pm in the Powtrel Community Pavilion.
- vi) The Clerk informed the meeting of the need to commission Grass Track to carry out essential repairs to the footpath at the Beech Lane Recreation Ground. It was **RESOLVED** the Council adopt the Chair's action on this matter.
- vii) It was **RESOLVED** that the Council adopt the Chairman's action in authorising Grass Track to remove the redundant metal seat supports at Millhouse field.
- viii) Information was presented regarding the provision of a cantilever two bay bus station at the bus shelter adjacent the High Lane Central Recreation Ground. The Clerk informed Members that a two bay cantilever bus shelter with lights would cost in the region of £5,000 and that Derbyshire County Council would provide half the costs involved. For a solar powered lighting scheme the cantilever bus shelter would cost £6,000. It was **RESOLVED** that the matter be deferred to the August meeting for further consideration.
- ix) Members considered a request to make a donation of £50 to Derbyshire Constabulary to purchase a hand held speed radar gun for use in the Parish by the Police and by trained volunteers from the parish. It was **RESOLVED** the matter be deferred to the next meeting of the Parish Council.

Public Participation

- a) In response to a report by a resident regarding the footpath at the corner of Bagot Street and Newdigate Street it was **RESOLVED** that the Clerk make an appropriate site visit and organise for the footpath to be cleared and repaired appropriately.
- b) In response to a resident's concerns about noise emanating from the White Hart Public House particularly on Friday and Saturday evenings at 0130 hours, it was **RESOLVED** that PCSO James Carroll arrange to patrol the area at the times mentioned and to have an appropriate word with the Manager. It was also

RESOLVED that the Clerk send an appropriate letter to the Manager outlining the concerns of residents.

c) In response to a resident's concerns about noise from the West Hallam White Rose Cricket Club at Cock Orchard, Cllr P Byrne explained what had taken place was a surprise birthday party. However apologies had been made to the residents concerned and assurances given that it would not occur again in the future. It was **RESOLVED** that in the event of re-occurrence of such matters the residents are invited to report direct to the Parish Council.

d) A number of residents expressed concern about the planning applications submitted by TDG requesting that two units be allowed to operate 24 hours, 7 days, 52 weeks at the Depot. The response of the Parish Council to this planning application was shared with the meeting. The residents were disappointed that the Parish Council had not delivered a definitive objection to this application but understood there was a balance between the prospects for 30 new posts for employment in the area.

e) PCSO J Carroll submitted a report which identified that there had been a significant reduction in the calls for service regarding anti-social behaviour and nuisance behaviour and that matters would be monitored during the Summer period. CCTV had identified five people with regard to incidents that had taken place at the Community Centre or Beech Lane and those matters were being processed accordingly by the Constabulary to include Anti-Social Behaviour letters and visits to home addresses by the Police. On Wednesday 2 October 2009 between 2pm and 6pm the Constabulary will be doing a controlled speed watch event and that residents are invited to join in this initiative and be trained in the use of the hand held speed radar gun. Any volunteers are required to make contact with PC Russell Crooks or PCSO James Carroll accordingly. Police attendance will be at the Well Dressing on 13 July and the street briefing will take place on that day between 3pm and 3.30pm at Scargill School.

3068 **MATTERS FOR DETERMINATION**

a) The Clerk was pleased to report that he had now received a copy of the Insurance Liability held by the West Hallam Junior Football Club as required by the Licence Agreement and the matter was now closed. It was **RESOLVED** the report be received with thanks.

b) Members received a report from ROSPA following the site inspections of the Council's Recreation Grounds. The Clerk elaborated on the report accordingly. It was **RESOLVED** that the Clerk pursue matters for clarification with ROSPA and to report back to the next meeting of the Parish Council accordingly.

c) The Clerk presented estimates from Groundwork Erewash and Grass Track for clearing the existing ditch of vegetation and debris at the Beech Lane Recreation Ground. It was **RESOLVED** that the Clerk obtain further and better information from Grass Track regarding this project and report to the next meeting of the Parish Council. On a related matter and in response to the Chair's actions, now approved by Council, it was **RESOLVED** that Grass Track be authorised to complete the installation of a drainage soak away at the footpath at the Beech Lane Recreation Ground in the sum of £260 plus VAT.

d) The Clerk reported further on the unfortunate incident that occurred at the Beech Lane Recreation Ground and confirmed that Allianz Insurance had not made contact with the Parish Council regarding this matter at this time. It was **RESOLVED** that the Clerk take a photograph of the public sign at the Recreation Ground for reference in the future.

e) The Clerk received information regarding costs about new play equipment for the High Lane East Recreation Ground and that information was outstanding from HAGS and SMP. It was **RESOLVED** that the matter be deferred to the next meeting of the Parish Council for further consideration.

f) Members received e-mail correspondence dated 15 June 2009 from DCC regarding the provision of VACs in West Hallam and that further information will be provided shortly. It was **RESOLVED** that the matter be deferred to the next meeting of the Parish Council for further consideration.

g) Members received a copy of the West Hallam Safer Neighbourhood meeting minutes held on 23 April 2009 and noted that the next meeting is to take place on 6 August 2009 commencing at 7.00pm at the Community Room, United Church of All Saints, Belper Road, Stanley Common. The Clerk elaborated on the minutes of the meeting held on 23 April accordingly. It was **RESOLVED** the report be received with thanks.

h) Cllr B King presented a report on the East Derbyshire Greenways Strategy Consultation Document. It was **RESOLVED** that a report be circulated to Members and was handed to Cllr P Byrne at the meeting for distribution.

i) Members received correspondence dated 6 June from the West Hallam Village Hall Charity requesting a contribution to the rates, water and refuse charges. It was **RESOLVED** that a donation of £578 be awarded which represented last year's donation plus 2%.

j) The Clerk reported further on the concern of nuisance youths urinating in full view of their house, the level of dog fouling at Bagot Street/Newdigate Street and the concerns of residents regarding trees at Station Road. The Clerk elaborated appropriately and it was **RESOLVED** the Clerk deal with matters accordingly and make a site visit to pursue further the concerns regarding trees.

k) The Clerk submitted correspondence dated 3 June 2009 from DCC setting out a temporary traffic regulation order at Cat and Fiddle Lane, Stanley, between 6 July and 31 July 2009 to allow resurfacing to be undertaken. It was **RESOLVED** the report and correspondence be noted.

l) The Clerk presented correspondence dated 18 June 2009 from DCC regarding the draft proposed Public Path Creation agreement between Hallam Way and Station Road. It was **RESOLVED** that the agreement be approved by the Parish Council and that DCC be informed when the footpath entrance and exit to Station Road has been resurfaced.

m) The Clerk reported on a meeting held with HGA and Derbyshire Constabulary in respect of the CCTV operation in West Hallam. It was agreed that a further meeting be convened in August to discuss progress on a number of incidents that have occurred over the past months. It was **RESOLVED** the report be noted.

o) Members received correspondence dated 19 June 2009 from EBC regarding the Erewash Issues and Options Core Strategy – consultation with Parish Councils in the Borough. It was **RESOLVED** that a representative from the Parish Council would be pleased to attend a meeting with EBC to discuss this matter when convened.

p) Members received correspondence dated 17 June 2009 from the West Hallam Centre and Recreation Ground extending sincere appreciation to the Parish Council for their recent grant to the Centre.

On another matter the Committee were unable to approve the issue of a key to the Council's representative Mr Mike Perry for use to re-boot the CCTV equipment. However a list of key holders was provided for Mr Perry's information. It was **RESOLVED** the report be noted with thanks.

3069 **ACCOUNTS**

a) The following accounts were approved for payment:

| | | |
|------------------------------|----------|---------------------------------|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Mr P Briggs | £25.96 | Paper, envelopes and cartridge |
| West Hallam Village Hall | £578.00 | Donation |
| Grass Track | £720.67 | Monthly maintenance prog. May |
| Grass Track | £752.61 | Repairs to play equipment |
| Park Hall Designs | £42.16 | Web maintenance & printing June |
| West Hallam Community Centre | £44.28 | CCTV contribution |
| HGA | £5278.50 | CCTV monitoring to June 2010 |
| West Hallam Community Centre | £120.71 | CCTV |
| Playsafe | £379.50 | ROSPA Inspections |
| Grass Track | £720.67 | Mowing in June |
| Grass Track | £74.75 | Back fill ditch at Beech Lane |
| West Hallam Playscheme | £1200.00 | Donation |

b) The Clerk reported receipt of £1833.00 from the War Memorial Trust representing 50% of the cost of the refurbishment of the War Memorial in the Village and £1200.00 from EBC towards the cost of the West Hallam Playscheme.

c) The Clerk informed the meeting that due to a burglary at his home address it had been necessary to stop all the cheques presented by the Parish Council and as a result there were a number of cheques presented to the June meeting which had been stopped. For the same reason the Clerk was unable to present cheques for signing off at this meeting. A new cheque book has been posted by the Co-operative Bank and will be with the Clerk shortly. It was **RESOLVED** that the Chair and Vice Chair sign the cheques as approved at this meeting on receipt of the new cheque book from the bank.

3070 **PLANNING**

a) Cllr Mrs C Stevenson presented the Planning Sub-Committee's views on:

ERE/0609/0006 – 1 Twyford Close

Demolish existing garage and replace with new integral garage and re-surface driveway.

The Parish Council would approve the application subject to neighbourhood consultation.

b) ERE/0609/0024 – 38 Station Road

Erection of 1 four-bedroomed bungalow

Cllr P Byrne declared a personal and prejudicial interest in this application and left the meeting. At this stage the Parish Council were inquorate and as a result the Chair closed the meeting.

In order to consider the above application it was agreed that a special meeting of the Parish Council be convened as quickly as possible.

3071 **DATE OF NEXT MEETING**

a) The next meeting of the West Hallam Parish Council will take place on a date to be arranged as quickly as possible to consider the planning application ERE/0609/0024.

b) The next normal meeting of the West Hallam Parish Council will take place on Monday 3 August 2009 commencing at 7.00pm at the Powtrell Community Pavilion, Beech Lane Recreation Ground, West Hallam.

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL
HELD ON MONDAY 3 AUGUST 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr P Byrne
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 6

Clerk: Mr P Briggs

3072 **APOLOGIES**

Apologies were recorded on behalf of Cllr Mrs C Hart, Cllr Mrs B Harrison, and Cllr J Fildes.

3073 **DECLARATION OF INTERESTS**

Cllr P Byrne registered a personal interest in the West Hallam White Rose Cricket Club.

3074 **APPROVAL OF MINUTES**

The Minutes of meetings of the West Hallam Parish Council held on Monday 6 July 2009 and Monday 20 July 2009 were approved and signed by the Vice Chair.

3075 **EXEMPT ITEMS**

It was **RESOLVED** that there were no exempt items listed on the agenda.

3076 **VICE CHAIR'S ANNOUNCEMENTS AND REPORTS**

Public Participation

The Vice Chair , Cllr Mrs H Chapman, reported on matters discussed during the public open session as follows:

i) Following a report regarding overgrown hedges on the footpath adjacent Station House, Stanley and traffic signs left in situ on Cat and Fiddle Lane it was **RESOLVED** that the Clerk notify DCC accordingly.

ii) In response to a request of progress with regard to the provision of vehicle activated signs the Vice Chair, Cllr Mrs H Chapman, explained about the options that had been presented by DCC including costs and was a matter that was to be considered further by the Parish Council.

iii) In response to a question the Vice Chair, Mrs H Chapman, explained that the Community Police Officer, PC R Crooks had organised training in the use of the hand held speed radar gun for residents of West Hallam which will take place in October of this year and that anyone interested in receiving such training should make contact direct with PC R Crooks.

iv) On behalf of the Parish Council, the Vice Chair, Cllr Mrs H Chapman, received thanks from residents at Station Road regarding concerns about the noise from The White Hart Public House, a matter which was being investigated further by Derbyshire Constabulary. On this matter the meeting was informed that the Licensing Manager at EBC had been notified of the concerns of residents and had made a visit to the Manager of the Public House.

v) The Vice Chair, Cllr Mrs H Chapman, extended sincere appreciation to all those that were involved in compiling a response to the planning application at 38 Station Road and confirmed that any resident who wished to present reports to the Planning Committee which is to be held on 12 August 2009 starting at 6.30pm at the Town Hall, Long Eaton, would need to notify EBC by latest Monday noon; that being two days before the Planning Committee meeting.

3077 **MATTERS FOR DETERMINATION**

a) Members considered the provision of a two bay cantilever bus shelter with lights at the bus stop outside High Lane Central Recreation Ground. Following discussion it was **RESOLVED** that the Clerk write to DCC asking for such a bus shelter to be installed. Notwithstanding this request it was also **RESOLVED** that in the event that DCC were unable to provide the bus shelter the Parish Council would consider the matter further at a budget meeting to be convened which will examine further capital expenditure for the current financial year.

b) Following a report it was **RESOLVED** that a donation of £50.00 be made payable to Derbyshire Constabulary to purchase a hand held speed radar gun for use in the Parish by the Police and by trained volunteers from the Parish.

c) Members received a further report and correspondence from ROSPA following site inspections of the Council's Recreation Grounds which provided clarity on non-compliance of EN1176 in respect of the spring animals. ROSPA also made comment about the fall area at the MUGA and advised that an enquiry should be made to Wicksteed regarding non-compliance with standard EN14974.2006. It was **RESOLVED** that the Clerk pursue the matter with Wicksteed.

d) Members considered further information regarding clearance of the vegetation and debris at the ditch at the Beech Lane Recreation Ground, a matter considered previously. Following further discussion it was **RESOLVED** that Derby and Derbyshire Groundwork be selected to undertake the works at a cost of £1250 plus VAT and that the Vice Chair, Cllr Mrs H Chapman, and the Clerk meet with Groundwork on site to ensure that the specification responds positively to the requirements of the Parish Council and that the Vice Chair, Cllr Mrs H Chapman be

given delegated powers to confirm the appointment of Groundwork to complete the work.

e) Members received information regarding new play equipment for High Lane East Recreation Ground. Members also considered the provision of vehicle activated signs and the provision of Council notice boards at High Lane East and High Lane West. Following discussion it was **RESOLVED** that the budget meeting to be convened discuss in more detail the provision of a two bay cantilever bus shelter, new play equipment, the provision of vehicle activated signs, and the provision of two notice boards.

With regard to the provision of vehicle activated signs it was **RESOLVED** that the Clerk write to DCC requesting appropriate road marking at Station Road and St Wilfrid's Road.

f) The Vice Chair, Cllr Mrs H Chapman, and Cllr B King presented a report on the Erewash Issues and Options Core Strategy – Consultation with Parish Councils in the Borough and also the Aligned Core Strategy Issues and Options June 2009 report – Working in Partnership to plan for Greater Nottingham. Following a general discussion on the main topics involved which centred around homes, leisure and recreation, employment, retail, schools and services and road networks it was **RESOLVED** that the Erewash Issues and Options Core Strategy paper be noted and that the Vice Chair, Cllr Mrs H Chapman, complete the questionnaire for the Greater Nottingham paper on behalf of the Parish Council.

g) Members received e mail correspondence dated 27 July 2009 outlining the cost of repairs to the gate at High Lane Central recreation ground. It was **RESOLVED** that Mr Barry Overton be authorised to carry out the work as described at a cost of £250.

h) Members received correspondence dated 20 July 2009 from 143 St Wilfrid's Road. It was **RESOLVED** that the Council's Contractor be authorised to trim back the bushes and shrubs adjacent this property at St Wilfrid's cross roads.

i) Members received a DALC circular number 41/2009 regarding an opportunity and invitation to meet with DCC representative Cllr Mrs C Hart, who is keen to establish a Parish and Town Council Liaison Forum. It was **RESOLVED** that Cllr D Adams-Shaw and Cllr P Byrne attend this very important meeting on Tuesday 22 October 2009 commencing at 6.30pm in the Members Room at Derbyshire County Council.

On a related matter and in response to ideas for agenda items it was **RESOLVED** that the Clerk inform DCC of the following items:

- Road and footpath resurfacing
- Traffic Management following the re-organisation and “decriminalisation” of car parking
- Response to planning applications specifically with regard to access and egress
- The budget position for the current financial year and plans for 2010/11

j) Members received DALC circular number 42/1009 requesting nominations for President and Vice President. It was **RESOLVED** that the Parish Council nominate the current President (Cllr Mrs Tracy Critchlow – Derbyshire Dales) to the Office of President and to the Office of Vice President Miss S Fowler (Amber Valley).

k) Members received an e-mail dated 24 July 2009 from EBC regarding the Erewash Sports Awards and specifically an application of grant to cover a category or help towards the running costs of the Sports Awards Event itself. It was **RESOLVED** that a donation of £60 be made to this event.

l) Members received correspondence dated 20 May 2009 from Zurich following an inspection of play equipment. It was **RESOLVED** that the Clerk enquire of Zurich the following matter:

- Why is it necessary for a safer surface to be provided under the basketball equipment?
- More information is requested regarding the need for a fence around play equipment and the access and egress to the highway.
- The Clerk obtain costs for the signs recommended by Zurich.
- Grass Track be authorised to carry out the low cost items as recommended in the report.

m) Following the untimely and sudden death of Cllr M Sherwood it was **RESOLVED** that the following nominations be made with immediate effect:

- The Vice Chair, Cllr Mrs H Chapman, be appointed as the Parish Council's representative on the Ann Powtrell Foundation.
- The Vice Chair, Cllr Mrs H Chapman, be nominated as a representative of the Parish Council on the West Hallam United Charities Committee.
- Cllr P Byrne be nominated as a representative of the Parish Council to the Powtrell Community Pavilion Management Committee.
- Cllr B King be nominated as the Parish Council's representative to the West Hallam Community Centre Management Committee.

n) Following a report by the Vice Chair, Cllr Mrs H Chapman, it was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman, Cllr Mrs C Stevenson, and Cllr D Adams-Shaw meet with representatives of the West Hallam Village Hall Charity and other organisations at a date to be confirmed to discuss the arrangements for the switching on of the Christmas lights in the Village which will take place on Saturday 5 December 2009. It was also **RESOLVED** that the Vice Chair, Cllr Mrs H Chapman, advise the Clerk of the date, venue and the time when the meeting will commence.

o) Members received correspondence from DCC regarding "Excellence in the Community Awards 2009". The Clerk elaborated on the Community Awards and it was **RESOLVED** the report be noted with thanks.

p) The Clerk presented a brief report on the Borough and Parish Councils Forum meeting held on Wednesday 15 July 2009 which centred around road closure orders, the Licensing Act 2003 and the Stanton redevelopment. It was **RESOLVED** that the report be received with thanks and that Cllr B King be confirmed as the Parish Council's representative on the Borough and Parish Council's Forum.

q) Following a report by the Clerk it was **RESOLVED** that the Clerk make contact with Richard Windsor at EBC to organise arrangements for a litter pick in West Hallam in support of the Borough Blitz.

r) Members received copy correspondence dated 21 July 2009 from the West Hallam Wells extending the Committee's thanks to the Parish Council for the Council's help and support towards the Well Dressings this year. It was **RESOLVED** the correspondence be received with thanks.

s) Following a report by the Vice Chair, Cllr Mrs H Chapman, it was **RESOLVED** that the Chair, Cllr Mrs C Hart, and Vice Chair, Cllr Mrs H Chapman, arrange to meet with PC Crooks and HGA to review progress on incidents recorded on the CCTV.

t) The Clerk presented a report regarding concerns of residents in respect of mowing the open space adjacent Hurley Court and Burcot Close and presented e mail correspondence dated 31 July 2009 from EBC regarding the mowing and mowing frequency of that open space. Following discussion it was **RESOLVED** that the Clerk explore the feasibility of additional cuts, the transfer to West Hallam Parish Council and the provision of play equipment and for the matters to be discussed further at the next meeting of the Parish Council.

u) The Clerk presented a report on the proposed extension to the Powtrel Community Pavilion and confirmed that the application for funding to WREN had been unsuccessful. Continuing the Clerk explained that it was now appropriate for the Parish Council to place an advertisement in the Ilkeston Advertiser requesting tenders to undertake the work required. Following further discussion it was **RESOLVED** that:

- An advertisement be placed in the Ilkeston Advertiser on Friday 14 August 2009 requesting tenders from appropriate contractors to undertake the works.
- Tenders are to be received at the Clerk's address by the closing date of 12 noon Friday 4 September.
- The Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and Mr R Drew, the Council's Consultant meet at 6.30pm on Monday 7 September to open the tenders and to advise the Parish Council at a meeting to be held on that same evening.

v) Members received correspondence dated 3 August 2009 from the WHJFC requesting a contribution to the installation of sockets into the recreation ground to hold the new football posts. Following discussion it was **RESOLVED** that the Parish Council are unable to make a donation to this work. However the Club may wish to submit an application for consideration to the Ann Powtrel Foundation.

On another matter and relating to the Beech Lane Recreation Ground and specifically to the costs required to undertake the drainage improvements it was **RESOLVED** that as the Clubs do not pay for the use of the recreation ground both

the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club should be approached to see if they could contribute to the costs of phase 2 of the drainage works.

3078 ACCOUNTS

a) The following accounts were approved for payment:

| | | |
|-------------------------------|---------|-------------------------------------|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Mrs J Hayes | £22.68 | Flowers at War Memorial |
| Mr P Briggs | £20.91 | Cartridges for computer |
| Derbyshire Rural Comm Council | £34.00 | Membership subscriptions* |
| Mr C S Jackson | £575.00 | Hedge cutting for 2008 and 2009** |
| Grass Track | £720.67 | Monthly maintenance |
| Park Hall Designs | £65.22 | Web maintenance (June) and Printing |
| Powtrell Community Pavilion | £16.00 | Hire of meeting room |
| Hintex UK Ltd | £575.00 | Plans for PCP extension |
| EBC | £60.00 | Sports Awards |

*DRCC were charged £4.00 for stopping the cheque and they have now written to the Parish Council requesting payment of £30.00 subscription plus £4.00 bank charges. It was **RESOLVED** that the subscription and bank charges be reimbursed as presented.

The cheque for Mr Jackson was re-issued similar to the DRCC and was paid between meetings. It was **RESOLVED this payment be approved.

b) Following a report by Cllr D Adams-Shaw it was **RESOLVED** that the bank mandate for the West Hallam Parish Council be reviewed at the next meeting of the Parish Council.

3079 PLANNING

a) Cllr P Byrne declared a personal interest in this application and took no part in the decision making process.

The Vice Chair, Cllr Mrs H Chapman, presented the views of the Planning sub-committee on the planning application:

ERE/tree/0709/01090 – The Bent at Cock Orchard whereby the applicant had made an application to trim the trees at this location which were themselves protected by a TPO.

It was **RESOLVED** the report and comments be adopted by the Parish Council.

b) Concern was expressed about the large extension being constructed at 6 Mapperley Lane and about the difficulties caused by a number of vehicles parking on the highway at this location. After further discussion it was **RESOLVED** that the Enforcement Officer at EBC be invited to make a site visit to Mapperley Lane and

check compliance with the planning conditions and also the planning application and development at 1 Hallam Way.

3080 MATTERS FOR INFORMATION

a) For the Clerk to report receipt of correspondence dated 20 July 2009 regarding a site visit to 9 St Wilfrid's Road.

b) For the Clerk to confirm arrangements made with REMCO Signs for the installation and removal of Christmas lights for 2009 at a cost of £790 plus VAT for installation and £460 plus VAT for removal. The Clerk can confirm that REMCO have been advised of the 3 December for installation.

c) Following concerns of residents investigations have been undertaken regarding the poor conditions of two service manholes at the Dales Shopping Centre which the Clerk is now pursuing ownership through an enquiry with the Land Registry, a matter that was dealt with and approved by the Chair, Cllr Mrs C Hart.

3081 DATE OF NEXT MEETING

Meetings of the West Hallam Parish Council will take place on:

- Monday 17 August at the Powtrell Community Pavilion commencing at 7.00pm in order to interview those candidates selected for the office of Parish Councillor.
- Following the meeting above a budget meeting will take place for Members to discuss the capital programme for this year which will centre around the provision of bus shelters, play equipment, notice boards, vehicle activated signs and the Powtrell Community Pavilion.
- Monday 7 September at the Powtrell Community Pavilion commencing at 6.30pm for the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and Council's Consultant, Mr R Drew, to meet to open the tenders received for the extension to the Powtrell Community Pavilion.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 7 SEPTEMBER 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr P Byrne
Cllr Mrs B Harrison
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 5

Clerk: Mr P Briggs

The Chair, Cllr Mrs C Hart, explained to the meeting that Mr H Shaw, a past Councillor at Erewash Borough Council and the West Hallam Parish Council, had passed away and as a mark of respect and of the recognition of the community work undertaken by him over many years, invited those present to stand for a minute's silence.

3082 **CASUAL VACANCY**

The Chair, Cllr Mrs C Hart, presented a report on the outcome of the interviews undertaken on Monday 17 August 2009 and invited the Parish Council to formally adopt Mr A Draycott as a Parish Councillor of the West Hallam Parish Council. It was **RESOLVED** that Mr A Draycott be appointed to the Office of Councillor to the West Hallam Parish Council with immediate effect.

On this matter the Clerk informed Members that the Declaration of Acceptance of Office will be signed when Cllr Draycott returns from leave when also he will complete the notification by Members of a Local Authority of Financial and Other Interests form, to receive the Standards Board for England Code of Conduct Booklet and a copy of the Parish Council's financial and standing orders. It was **RESOLVED** the report be noted.

3083 **APOLOGIES**

Apologies were recorded on behalf of Cllr D Adams-Shaw, Cllr A Draycott, and Cllr J Fildes.

3084 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, declared a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Cllr P Byrne declared a personal interest in the West Hallam White Rose Cricket Club.

3085 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 3 August 2009 were approved and signed by the Chair.

3086 **EXEMPT ITEMS**

It was **RESOLVED** that due to the confidential nature of dealing with tenders it was **RESOLVED** that item 1.8(g) be considered as an exempt item on this agenda.

3087 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

Chair's Announcements

The Chair reported on the following matters:

- a) Following a report on the restorative justice it was **RESOLVED** that the Clerk arrange for the pruning of shrubs and trees to allow a clear view for the CCTV camera at the Community Centre, Station Road.
- b) The Chair informed the meeting that Mrs G Riley of the Neighbourhood Watch had organised a scheme to clear the borders at the Dales Shopping Centre and to re-plant ground covering plants in those areas. Continuing the Fire Service and Garden Association will support this initiative and Mrs Riley had been informed about the need to obtain appropriate permissions from the owner/s of the borders. Following further discussion it was **RESOLVED** that the Parish Council, would, in principle, make a donation to the group towards the purchase of ground covering plants following receipt of more detailed information.
- c) Following a report by the Chair it was **RESOLVED** that an appropriate letter be sent to the owners of the properties on High Lane East and High Lane West regarding the overgrown and untidy areas at those locations.
- d) Following a report regarding the bricks that have been removed from the patio at the Powtrell Community Pavilion it was **RESOLVED** that the Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H Chapman, enquire whether this vandalism had been recorded by CCTV when next they meet with HGA and the Community Police Officer.

3088 **MATTERS FOR DETERMINATION**

- a) The Chair, Cllr Mrs C Hart, presented a report on a meeting held on Monday 17 August 2009 to discuss the revised precept budget for the remainder of 2009/10 along with the priority projects for 2009/10 and 2010/11. Referring to a copy of the budget statement considered at that meeting the Chair, Cllr Mrs C Hart, was able to advise that a sum of £14, 382 was available to spend on projects during this fiscal year and informed the meeting that the priorities selected at that meeting was to replace the play equipment recently removed at High Lane East Recreation Ground and to part-fund with DCC the provision of a bus shelter

adjacent the High Lane Central Recreation Ground. Discussions also centred around the provision of the vehicle activated signs in the area and which were themselves extremely expensive. Following further discussion it was

RESOLVED:

- Wicksteeds be invited to provide and install a flying saucer at the High Lane East Recreation Ground in the total sum of £2674.15 plus VAT.
- That DCC be advised that the Parish Council would wish to part fund the provision of a cantilever two bay bus shelter with lighting at the bus stop adjacent the Recreation Ground at High Lane Central.
- That the Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H Chapman meet with Mr P Leigh of DCC and PC Crooks, the Community Police Officer, to discuss in more detail signage and road markings on St Wilfrid's Road, Station Road and the A609.
- That the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman, and Cllr Mrs C Stevenson arrange to meet to design a scheme for the development of the Play Area at Station Road Recreation Ground.

b) Further to the Allianz Insurance Report regarding the non-compliance at the MUGA at Station Road Recreation Ground, the Clerk informed the meeting that he had now held a site meeting with representatives of Wicksteed who were now in the process of re-designing the skateboard park to ensure compliance with the appropriate safety regulations and that the design will be presented to the Parish Council in due course. It was **RESOLVED** that the report be noted.

c) The Chair, Cllr Mrs C Hart, reported that following a meeting with Mr S Doone of Derby and Derbyshire Groundwork the works regarding the drainage system at the Beech Lane Recreation Ground which originally was to commence on Monday 7 September had been delayed and would now commence within the next several days. It was **RESOLVED** the report be noted.

d) The Clerk reported further on a reply from Zurich Insurance regarding the play surface at the Basketball Equipment located on the Beech Lane Recreation Ground and confirmed that following receipt of an e-mail dated 1 September 2009 from Zurich Engineering, the comments with reference to the suitability of the surface around the Basketball net will be removed from future reports.

e) The Clerk informed Members that he had made contact with Richard Windsor of EBC regarding a litter pick in West Hallam and had offered the 3 and 10 October as suitable/convenient dates. It was **RESOLVED** that on confirmation of the appropriate date the Clerk make appropriate arrangements to publish the event in the parish and to inform Members accordingly.

f) In response to the concern of residents in the area the Chair, Cllr Mrs C Hart, presented further information on the mowing of the open space adjacent Hurley Court and Burcot Close and referred to an e-mail dated 8 August 2009 which had been sent to EBC setting out a number of proposals regarding the maintenance of this area. It was **RESOLVED** the matter be deferred to the next meeting of the Parish Council when more information will be made available for consideration.

g) In accordance with the Council's Standing Orders and Financial Regulations the tenders received regarding the construction of an extension to the Powtrell Community Pavilion had been opened prior to this Parish Council meeting by the Chair, Cllr Mrs C Hart and Cllr B King. It was **RESOLVED** that this matter be deferred for further consideration to the exempt item on this agenda.

h) As replies from both the Football and Cricket Clubs had not been received regarding a donation to the drainage works at the Beech Lane Recreation Ground it was **RESOLVED** that this matter be deferred for consideration to the next meeting of the Parish Council.

On a related matter and in order to ensure there is clarity around charges for the use of the Beech Lane Recreation Ground and the use of the Powtrell Community Pavilion it was **RESOLVED** that the Clerk obtain costs for hire from Derby City Council and Erewash Borough Council for consideration at the next meeting of the Parish Council.

i) The Chair, Cllr Mrs C Hart, presented a report on the removal of the portacabin at the Beech Lane Recreation Ground and advised that due to legitimate reasons there had been a slight delay. However it was anticipated that the cabin will be removed during the course of the next 7-10 days. It was **RESOLVED** the report be noted.

j) For information the Clerk presented an e-mail dated 12 August 2009 from EBC directed from a resident of Harlow Court expressing concern about the grass/hedge at the rear of his property at the Beech Lane Recreation Ground. Continuing the Clerk explained that he had discussed the matter with the resident concerned and explained that the matter will be resolved when the drainage works and land clearance scheme is completed which is to commence during the course of the next several days

k) Members considered DALC Circular No: 44/2009 regarding Swine Flu, Community Response Plans and Active Derbyshire Campaign and also Circular No: 45/2009 - Strengthening Local Democracy. It was **RESOLVED** that:

- The information regarding sports be published on the noticeboard at the Village Hall, the Community Centre, the Powtrell Community Pavilion and on the Parish Council web.
- That the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman, meet to complete the questionnaires regarding local democracy and also to complete the community plan.

l) By e-mail dated 25 August 2009 from EBC the Clerk was able to advise that the repair to the bus shelter at Beech Lane will be completed within the next four to six weeks. It was **RESOLVED** the report be noted.

m) With regard to the proposed road marking scheme for St Wilfrid's and Station Road it was **RESOLVED** this matter be included for discussion by the Chair and Vice Chair when they next meet with representatives of DCC.

n) Members received correspondence dated 14 August 2009 from DCC regarding the Parish Council Rights of Way Minor Maintenance Agreements and

a review of that process. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, and Vice Chair, Cllr Mrs H Chapman complete the consultation when they next meet.

o) By e-mail dated 24 August 2009 Members received confirmation that the Parish Council representative, Cllr Mrs C Hart, on the Scargill Education Foundation expired in July of this year. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, continue as the Parish Council representative on the Scargill Education Foundation to July 2012.

p) Members received correspondence dated 19 August 2009 from EBC regarding the presentation of Erewash Sports Award in September and specifically an award to the Junior Sportswoman. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, represent the Parish Council at this event.

q) Members received correspondence dated 10 August 2009 from DCC regarding Improving Derbyshire Roads. In support of this initiative it was **RESOLVED** that the information be published on the Parish Council web and in the Community magazine and that notices be placed on the noticeboards around the Village accordingly.

r) Members received correspondence dated 28 August 2009 from the West Hallam Methodist Church extending an invitation to an Open Session to learn about and discuss the Church's plans to build a new Community annex. The Open Session will take place on Sunday 19 September 2009 between 11am and 12 noon in the Church Worship area. Following discussion and taking cognisance of the personal and prejudicial interest on the basis that in due course a planning application may be presented for consultation to the Parish Council it was **RESOLVED** that whilst Members can attend the meeting they should not make comment or offer advice at this time and for the Clerk to inform the Methodist Church accordingly.

s) Following a report by Cllr B King it was **RESOLVED** that the Clerk inform PC Crooks of the residents' concerns about vehicles parking around the Newdigate Street/Belper Road T junction.

t) Following a report by Cllr P Byrne it was **RESOLVED** that the Clerk request DCC to remove the old directional sign at High Lane East which directs vehicles to TDG through West Hallam. It was also **RESOLVED** that DCC be requested to renew the lettering on the boundary sign located on the A609 opposite Straw's Bridge pond.

u) Following a report by the Vice Chair, Cllr Mrs H Chapman, Members were notified that in the event they or residents observed HGV vehicles driving through the Village they should obtain the vehicle registration number, date and time and report it direct to the Clerk or the Trading Standards at Derbyshire County Council on 08456 058 058.

v) Following a report by the Vice Chair, Cllr Mrs H Chapman, it was **RESOLVED** that on behalf of the residents of West Hallam a letter of thanks be sent to DCC for the resurfacing of footways undertaken recently at St Wilfrid's Road.

w) Members received correspondence dated September 2009 from the Derbyshire Fire and Rescue Service regarding the Service Plan and Annual

Budget and an invitation to attend a focus group on Tuesday 29 September from 6.15 – 8.30pm at the Ilkeston Fire Station, Derby Road, Ilkeston. It was **RESOLVED** that the Vice Chair, Cllr Mrs H Chapman, Cllr Mrs B Harrison, Cllr Mrs C Stevenson and Cllr P Byrne attend that focus group and report back to the Parish Council meeting in October 2009.

3079 **ACCOUNTS**

a) The following accounts were approved for payment:

| | | |
|-------------------------|---------|----------------------------------|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Grass Track | £720.67 | Mowing and maintenance |
| Quadrant Security Group | £165.00 | Repairs to camera at CCTV |
| Mr P Briggs | £95.31 | Advert in Ilkeston Advertiser |
| Mr P Briggs | £39.14 | Purchase of a new printer* |
| Park Hall Designs | £43.21 | Website maintenance and printing |
| Mr M Noble | £250.00 | Honorarium |
| Mrs C A Briggs | £6.98 | Files |
| WHCC | £23.58 | CCTV |
| Mr R Allsop | £575.00 | Vertidrainning Beech Lane |
| EBC | £142.69 | Building Control PCP |
| Severn Trent Water | £256.00 | Build Over Agreement PCP |

* In consultation with the Chair, Cllr Mrs C Hart, approval was given for the Clerk to purchase a new printer between meetings.

It was also **RESOLVED** that a letter of appreciation be sent to Mr Noble for locking and unlocking the MUGA at the Station Road Recreation Ground.

b) Members reviewed the bank mandate and it was **RESOLVED** that the present mandate of the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman, Cllr J Fildes, Cllr P Byrne, the Clerk, Mr P Briggs and the Assistant Clerk, Mrs L Broughton remain in place and that the Co-operative bank be informed that the mandate should require the Clerk and or Assistant Clerk plus two of the signatories to sign cheques for payments.

Members received a copy of the receipts and payments accounts for year ending 31 March 2008 and 31 March 2009 in respect of the Powtrell Community Pavilion. Following discussion it was **RESOLVED** that the Clerk send an appropriate letter to the Management Committee of the Powtrell Community Pavilion extending the Parish Council's sincere appreciation for the work they undertake in providing the services and facilities to the Community.

3090 **PLANNING**

a) Members received a report from the Planning sub-committee regarding the planning application listed below:

ERE/0709/0053 – 117 St Wilfrid's Road.

Erection of rear conservatory.

The WHPC object to this application because it represents a significant and unacceptable detriment to the adjacent neighbours in terms of the environment in which they have lived for a considerable period of time.

The proposed development represents a canvass that will be unsightly and overbearing to the neighbours in terms of size, mass and intrusion.

Given the extent and nature of concerns the Borough Council are invited to take the views of residents into account.

3091 **MATTERS FOR INFORMATION**

a) The Clerk presented matters for information as follows:

- Arrangements are now being put in place to trim back the overgrown hedge and shrubs at Station Road/Stanley by DCC.
- The £50 agreed as a contribution to the Derbyshire Constabulary regarding the purchase of a hand held speed radar gun has been cancelled and will be presented shortly when requested by Brian Hutchinson of Little Eaton who is organising the purchase on behalf of all the Parish Councils.
- An advert has been published on the Parish Council's website and the Community magazine regarding the Community speed watch , which has been organised by our Community Police Officer, PC Russell Crooks and will take place on 2 September, 2 October and 18 November at St Wilfrid's Road, Station Road and Mapperley Lane.
- By way of correspondence dated 24 August 2009 from DCC a temporary traffic regulation order will take place over the period 26 September to 11 October on Saturday and Sunday only between 2100 hours and 0600 hours at Cat and Fiddle Lane, Stanley, to enable resurfacing to take place.
- By e-mail dated 1 September 2009 Members were informed that letters had been sent to persons acting in an anti-social manner outside the Community Centre.

3092 **EXEMPT ITEMS**

In accordance with the LGA 1972 and due to the nature of the information to be considered it was **RESOLVED** that the public and press be invited to leave the meeting.

a) The Chair, Cllr Mrs C Hart, presented five tenders received from various contractors detailing costs to build the small extension to the Powtrell Community Pavilion. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H Chapman, meet with the Council's Consultant Clerk of Works, to examine in more detail the tenders to ensure compliance with the tender documentation specification and contract and for the Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H Chapman, to be given delegated powers to select an appropriate contractor and to confirm the commission accordingly.

3093 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 5 October 2009 commencing at 7.00pm at the Powtrell Community Pavilion, Beech Lane Recreation Ground, West Hallam.

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL
HELD ON MONDAY 5 OCTOBER 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr P Byrne
Cllr A Draycott

Members of the Public: 10

Clerk: Mr P Briggs

The Chair, Cllr Mrs C Hart, extended a warm welcome to Cllr Alan Draycott who was attending his first meeting as a Parish Councillor of West Hallam.

3094 **APOLOGIES**

Apologies were received from Cllr Mrs B Harrison, Cllr B King and Cllr Mrs C Stevenson.

3095 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, declared a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Cllr P Byrne declared a personal interest in the West Hallam White Rose Cricket Club.

3096 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 7 September 2009 were approved and signed by the Chair.

3097 **EXEMPT ITEMS**

It was **RESOLVED** that there were no items listed on the agenda that should be dealt with as an exempt item.

3098 CHAIR'S ANNOUNCEMENTS AND REPORTS

a) Chair's Announcements

On behalf of Mrs G Riley, the Chair extended sincere appreciation to the Parish Council for the very kind donation towards planting at the Dales Shopping Centre.

It has now been confirmed that a meeting will be held with Mr P Leigh and Mr M Hawkins of DCC regarding the provision of signs, road markings, and vehicle activated signs. On this matter the Chair was able to advise that the provision of one vehicle activated sign would cost £3,000.

The "KINS" meeting has now been re-scheduled to take place on 17 November at Little Eaton commencing at 7.00pm.

The Sports Award organised by EBC, and attended by the Chair, proved to be an excellent evening and the Borough Council very much appreciated the donation made by the Parish Council to this important award.

The East/North Community Forum will take place on 14 November commencing at 7.00pm at the Methodist Church Hall. On this matter it was **RESOLVED** that the Parish Council write to EBC offering the Powtrel Community Pavilion for future meetings.

The Chair reported on the results of a meeting, held prior to this Parish Council meeting, with Mr Royce Drew, the Council's Clerk of Works, convened to examine in detail the various tenders that had been submitted by Contractors to build the new extension to the Powtrel Community Pavilion. Following careful examination and discussion it was agreed that subject to satisfactory references and insurance that B & L Contractors be commissioned to build the extension at a cost of £6,900 plus VAT.

b) Public Participation

i) The Chair was able to inform the meeting that following concerns of a resident she had registered the need for a footpath to be created outside the White Hart Public House at Station Road to improve pedestrian safety. Following discussion it was also **RESOLVED** that the Chair invite DCC to examine the feasibility of re-designing that junction to include a traffic island similar in design to what existed prior to the present road network system.

ii) In response to a customer's enquiry and comment, the Chair, Cllr Mrs C Hart, was able to explain and elaborate on the work that had been undertaken by Derbyshire and Derby City Groundwork at the Beech Lane Recreation Ground in respect of improved drainage.

iii) PC Russell Crooks presented a report of activity to the Parish Council which included an incident that occurred last Friday when a number of young people were migrating from Kirk Hallam to West Hallam.

iv) In response to a comment from a Member of the Public PC Crooks was able to advise that he had spoken to the family regarding the use of quad bikes on land at the rear of High Lane East and he had been assured that there will be no repeat of the incidents that were the cause of concern.

Continuing P C Crooks explained further about : operation Pembroke, operation Relentless, the steps taken to manage Halloween and the traffic initiative that will take place at St Wilfrid's Road and Mapperley Lane on 18 November during the afternoon.

v) A Member of the Public enquired as to whether the Parish Council will be pursuing matters relating to green energy in the Village, for example the provision of wind turbines.

Cllr D Adams-Shaw declared an interest in this matter because he was employed by an energy company.

Following discussion it was **RESOLVED** that the resident provide further and better information on this matter to the Clerk for inclusion on the agenda for the next meeting of the Parish Council.

vi) In response to a comment from Members of the Public PC Crooks assured the meeting that appropriate steps had been made in respect of the excessive noise emanating from Cock Orchard.

3099 **MATTERS FOR DETERMINATION**

a) Members received further information regarding the provision of a bus shelter at High Lane Central. It was **RESOLVED** that the Clerk complete the appropriate administration and advise DCC of the preferred style of bus shelter to be provided.

b) Members received correspondence dated 8 September 2009 from WHWRCC confirming that due to their financial commitments at this time the Club would be unable to make a contribution to the drainage works at the Beech Lane Recreation Ground.

By e-mail dated 1 October 2009 the WHJnrFC advised they are willing to contribute in principle but the precise amount would depend on the outcome of discussions with the Parish Council. It was **RESOLVED** the correspondence be noted.

c) Following the death of Mr H Shaw, it was **RESOLVED** that Mr B Broughton be nominated as a Trustee to the Ann Powtrell Foundation for a period of four years from the date of office.

d) The Chair, Cllr Mrs C Hart, presented a report on a meeting held on 30 September 2009 with representatives of the Village Hall to discuss the arrangements of the Carol Service and the switching on of the Christmas decorations which will take place on Saturday 5 December 2009 commencing at 5.00pm. Continuing the Chair advised that "Rammie" and the "Pinxton Puppets" had been booked, Carols agreed, road barriers ordered, and that the road closure administration is in process at this time.

There are a number of items outstanding in terms of availability regarding a very special guest and the Scargill School choir. Following further discussion it was **RESOLVED** that the Parish Council will provide mince pies and refreshments during the evening at a cost of £50.00 and that a £50.00 donation will be made to the Girl Guides who will be serving the refreshments throughout the evening.

e) Cllr D Adams-Shaw presented a report on the Annual Parish Councils' Evening held with the Chief Constable of Derbyshire Constabulary on Tuesday 15 September 2009 which centred around the budgets, the manpower, a demonstration and a discussion on restorative justice. It was **RESOLVED** the report be received with thanks.

f) The Clerk presented a report on the mowing of Hurley Court and Burcot Close, a matter of concern previously to residents and advised that EBC had now decided to increase the frequency of mowing throughout the Borough and as a result the concerns of residents about the quality and frequency of mowing will be resolved in a satisfactory manner. It was **RESOLVED** the report be received with thanks.

g) Members considered further a litter pick in West Hallam and considered the date of 24 October. Following discussions it was **RESOLVED** the matter be deferred to Spring 2010.

h) The Chair, Cllr Mrs C Hart, presented a report on the progress with regard to land drainage clearance at the Beech Lane Recreation Ground whereby it was anticipated that Derbyshire and Derby City Groundwork will commence work during the course of the next several days. It was anticipated that following a site inspection further costs may be involved to establish the open ditch along the boundary, a matter that will be reviewed in due course.

i) The Chair, Cllr Mrs C Hart, presented a report on a meeting of the Powtrell Community Pavilion held on 9 September 2009. A matter of significance was the view held by the WHJnrFC in respect of their working relationships with the Parish Council and in view of those concerns it was considered appropriate that a joint meeting be convened to discuss these concerns in more detail. Following further discussion it was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and Cllr A Draycott meet with representatives of the WHJnrFC to discuss matters of concern including charges, the Licence Agreement and the developmental programme of football in West Hallam to include maximum utilisation of the Beech Lane Recreation Ground and the Millhouse playing fields.

j) Cllr Mrs H Chapman presented a report on a meeting held at the Derbyshire Fire Service convened on Tuesday 29 September to discuss the Service Plan and budget. It was **RESOLVED** the report be received with thanks.

On this matter the Chair, Cllr Mrs C Hart, registered a concern about Members who had volunteered to attend meetings outside the Parish Council and were unable to attend due to other commitments. In order to ensure that the integrity of the Parish Council is maintained throughout the region it was **RESOLVED** that those Members who volunteer to attend meetings outside Parish Council meetings and are unable to attend due to other commitments must inform the Clerk so that arrangements can be made to organise a substitute to attend.

k) Members received correspondence dated 14 September 2009 from DCC regarding the Young Achiever Award 2009 and that nominations for this award should be submitted to DCC by the latest Friday 16 October. Following appropriate discussion it was **RESOLVED** that the Clerk inform Mr R Green and Mrs G Halford about this award.

l) Cllr D Adams-Shaw presented a verbal report on pricing for fencing at the Beech Lane Recreation Ground and that further information would be presented to the next meeting of the Parish Council to include a firm proposal. It was **RESOLVED** the report be received with thanks.

m) Following a report by Cllr D Adams-Shaw it was **RESOLVED** that Members bring for consideration to the next meeting of the Parish Council proposals on appropriate memorials which may include the provision of a bench and /or plaque and/or trees in recognition of the work undertaken by Cllr M Sherwood and Mr H Shaw who had recently passed away.

n) Following a report by the Vice Chair Cllr Mrs H Chapman it was **RESOLVED** that the Clerk write to Mr S Jackson regarding the cutting of the hedges at Station Road and the Beech Lane Recreation Ground. It was also **RESOLVED** that the Clerk obtain an estimate from Grass Track and Abbey Tree Care with regard to the pruning of trees and the pruning of hedges at the High Lane Central Recreation Ground for consideration to the next meeting.

o) Cllr P Byrne expressed a concern about the design of “C” gates provided at the Station Road and Beech Lane Recreation Grounds and given those concerns the Parish Council may wish to consider a “kissing” gate styled gate for future use.

p) Cllr D Adams-Shaw initiated a discussion on the production of a Communication strategy between the Parish Council, the community in West Hallam and other partners. It was **RESOLVED** that Cllr D Adams-Shaw present a draft proposal to the next meeting of the Parish Council for consideration.

q) The Clerk presented e-mail correspondence dated 30 September 2009 from Jaimy Richards, Tree Officer at EBC, regarding the results of an inspection of trees at the Millhouse fields. It was **RESOLVED** that the Clerk ask Abbey Tree Care to provide an estimate of costs to carry out the works identified and to present that information to the next meeting of the Parish Council.

r) The Clerk presented e-mail correspondence dated 28 September 2009 from EBC confirming that the bus shelter on Beech Lane (opposite Scargill School) will be restored between the 12 and 16 October 2009. It was **RESOLVED** the report be noted.

s) The Clerk presented correspondence dated 28 September 2009 from Scargill School Governors regarding the concerns of the Parish Council in respect of car parking following the opening of the new support services at the school. Given the nature of the correspondence it was **RESOLVED** that the Chair, Cllr Mrs C Hart, reply to that correspondence on behalf of the Parish Council.

t) Members were reminded of the very important Parish and Town Council Liaison meetings arranged by DCC to take place on 22 October 2009 at the County Offices in Matlock.

u) The Clerk informed Members that the Licence Agreements for use of the Beech Lane and Millhouse fields Recreation Grounds by the Football and Cricket Clubs expire in December 2009 and that he will present the matter for further consideration to the next meeting of the Parish Council accordingly.

3100 ACCOUNTS

a) The following accounts were approved for payment:

| | | |
|-----------------------------------|---------|-----------------------------|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Grass Track | £720.67 | Mowing and maintenance |
| Audit Commission | £460.00 | Audit fee |
| West Hallam Community Centre | £120.71 | CCTV/Broadband |
| Information Commissioner's Office | £35.00 | Data Protection Act Renewal |
| Park Hall Designs | £22.00 | Website maintenance |
| Mrs C A Briggs | £5.97 | Cartridge |
| Mrs G Riley | £58.54 | Donation to planting at DSC |

b) The Clerk presented a report on the audit of the Parish Council's accounts for year ending March 2009 which had been concluded satisfactorily with no matters to be presented to Members for consideration. It was **RESOLVED** the report be received with thanks.

3101 PLANNING

a) Members considered the following planning applications:

ERE/0909/0039 – 6 Mapperley Lane

Construction of new dwelling.

It was **RESOLVED** that the Parish Council are concerned about this application because it represents a “retrospective” planning application and given the work that has already been carried out at this location is a concern to the Parish Council. Notwithstanding that the Parish Council believe that this particular application is extremely large and disturbs the street scene in a detrimental manner.

ERE/0909/0033 – Jubilee Court

Approval of reserved matters (access, appearance, landscaping, layout and scale) Following outline approval ERE/0406/0001.

Given that the plans were not available to view on the computer it was **RESOLVED** that the Clerk obtain copies of the application for the planning sub-committee to consider accordingly.

ERE/0609/0024 – 38 Station Road

Proposed erection of one four bedroomed bungalow.

The Clerk presented correspondence dated 29 September 2009 from EBC advising that the above application will be considered at a meeting of the Planning Committee on 14 October 2009 in the Council Chamber at the Town Hall Long Eaton and in the event that any Member wishes to attend and speak to that application the Democratic Services Team are to be notified two days before the meeting at the latest.

The Clerk discussed correspondence dated 25 September 2009 from the Chair of the West Hallam Methodist Church Building Committee regarding the Community Annex to the West Hallam Methodist Church. In summary the Parish Council had received plans that had been produced which may be submitted for formal planning application to EBC in due course. The Clerk expressed a view that given the need to consider personal and prejudicial interest it would be inappropriate for Council Members to study in any detail the plans now provided by the Methodist Church and that they should be returned to the Chair of the Methodist Church Building Committee with an appropriate letter of explanation. It was **RESOLVED** the Clerk's actions be adopted accordingly.

3102 **MATTERS FOR INFORMATION**

The Clerk presented matters for information as follows:

- a) For Members to receive correspondence dated 18 September 2009 from EBC confirming a tree preservation order at the West Hallam Methodist Church.
- b) For Members to note that arrangements have now been put in place with Wicksteeds to provide and install replacement play equipment at High Lane East which should be completed during the course of the next two/three weeks.
- c) For Members to be informed that Wicksteed have now completed the reorganisation of the skate park adjacent the MUGA at the Station Road Recreation Ground in order to comply with the insurance requirements.
- d) For Members to be informed that Erewash Borough Council has been requested to repair the boundary signs at High Lane East and Belper Road and that DCC will be removing the old directional sign for TDG at High Lane East.
- e) For the Clerk to advise that arrangements have been put in place regarding the Remembrance Day Parade and Service which will take place on Sunday 8 November commencing at 10.45am.

3103 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 2 November 2009 commencing at 7.00pm at the Powtrell Community Pavilion, Beech Lane Recreation Ground, West Hallam.

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL
HELD ON MONDAY 2 NOVEMBER 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr P Byrne
Cllr A Draycott
Cllr Mrs B Harrison
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 4

Clerk: Mr P Briggs

3104 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, declared a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Cllr P Byrne declared a personal interest in the West Hallam White Rose Cricket Club.

3105 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 5 October 2009 were approved and signed by the Chair.

3106 **EXEMPT ITEMS**

It was **RESOLVED** that Agenda item 1.8 (n) be considered as an exempt item.

3107 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

a) Chair's Announcements

The Chair was pleased to report that the installation of the bus shelter adjacent the High Lane Central Recreation Ground had commenced and would hopefully be completed by the end of November.

With regard to the drainage works at the Beech Lane Recreation Ground, Groundwork Derby and Derby City had now recommenced this operation and it was anticipated that this work would be completed shortly.

The extension to the Powtrell Community Pavilion had commenced and it was anticipated that this too would be completed during the next two to three weeks.

b) Public Participation

i) In response to a question from a resident, the Chair, Cllr Mrs C Hart, was able to advise that the provision of a community speed gun had been temporarily withdrawn subject to further consideration by Derbyshire Constabulary in respect of a warning letter and/or prosecution. The Chair informed the meeting that she would make contact with representatives of the Constabulary to discuss the matter in more detail and report back to the next meeting of the Parish Council.

ii) A resident reported incidents of anti-social behaviour and nuisance youths and that following contact with Derbyshire Constabulary the Community Police Officer visited twice to the resident concerned. However the anti-social behaviour/nuisance youths was still occurring but the resident was pleased with the response from the Constabulary and the matter will continued to be monitored. On a related matter an incident had occurred at the Dales Shopping Centre on 2 November at about 6.30pm when 20 young people verbally harrassed a member of the public. It was **RESOLVED** the Community Polcie Officer PC R Crooks be notified accordingly.

3108 **MATTERS FOR DETERMINATION**

a) Following a report by the Clerk it was **RESOLVED** that Members consider further the "Green Energy" in the Village and specifically the provision of wind turbines at the next meeting of the Parish Council.

b) Following discussion it was **RESOLVED** that Members bring forward for consideration to the next meeting of the Parish Council appropriate suggestions for Memorials which may include the provision of a bench and/or plaque and/or trees in recognition of the work undertaken by past Councillors and for the Clerk to provide information and costs on the provision of flower troughs and the provision of containers for planting.

c) The Clerk presented an estimate from Grass Track dated 27 October 2009 for the pruning of trees and hedges at the High Lane Central Recreation Ground in the sum of £360 plus VAT. The Clerk informed the meeting that he had also requested an estimate from the new owners of Abbey Tree Care but unfortunately it was not available to present to this meeting. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H Chapman, be extended delegated powers to select the contractor to carry out the works required and to inform Members at the next meeting of the Parish Council accordingly.

d) With regard to the provision of a draft communication strategy it was **RESOLVED** that Cllr D Adams-Shaw present a draft strategy for consideration by Members to the next meeting of the Parish Council.

e) The Clerk informed Members that he had requested an estimate of costs to undertake the works at the Millhouse field as described by Jamie Richards, The Tree Officer at EBC, but the estimate has not been submitted at this date. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H

Chapman, be extended delegated powers to make a decision regarding this work on receipt of the estimate from Abbey Tree Care.

f) Members received the fixture list for the season 2010 from the West Hallam White Rose Cricket Club which was approved accordingly.

On a related matter it was **RESOLVED** that the Clerk e-mail Mr P Milnes regarding interests of another Club to use the Beech Lane Recreation Ground for the purpose of playing cricket during the season 2010 and to report back to the next meeting of the Parish Council on this matter.

With regard to the Licence Agreements for 2010 it was **RESOLVED** that there will be no charges to either the West Hallam Jnr Football Club or the West Hallam White Rose Cricket Club for the 2010 season. On this matter it was also **RESOLVED** that following the amendments to the provision of car parking, the Clerk issue the revised agreements to both Clubs for signature.

g) The Clerk presented an estimate of costs for the provision of four signs; one on each of the recreation grounds advising Members of the Public where to report damage. It was **RESOLVED** that the Clerk enquire of EBC whether it would be feasible to use the Prideline Telephone Number for Members of the Public to report defects and to use the Police contact number as opposed to 999 and to report further on these matters to the next meeting of the Parish Council.

h) The Clerk advised Members of an application for funding submitted to South East Derbyshire Accessibility Partnership towards the provision of two community notice boards which would be subject to matched funding. Following discussion it was **RESOLVED** the Clerk complete the application form and submit accordingly.

i) The Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H Chapman presented a report on a meeting held with HGA, PC R Crooks and PCSO J Carroll, held on 12 October 2009 convened to review progress with those cases recorded by CCTV and to discuss matters of mutual interest. The discussion centred around the operation of the CCTV system which had proved productive, the restorative justice initiative which had also provided opportunity to resolve problems, the extent and nature of anti-social behaviour and nuisance youths, the reduced rate of incidents in the area and the pro-active initiatives being tabled by the Constabulary to respond to community priorities. It was **RESOLVED** the report be noted with thanks.

j) The Clerk informed Members that the bus shelter adjacent High Lane Central recreation ground will be installed by the end of November 2009 at a cost of £2,500 to the Parish Council. It was **RESOLVED** the report be noted.

k) Members considered the questionnaire presented by Derbyshire Fire and Rescue Service Planning 2010 – 2013 Consultation. Following discussion it was **RESOLVED** that the Derbyshire Fire Service be notified that the Parish Council's views were submitted by the Vice Chair, Cllr Mrs H Chapman, and Cllr Mrs C Stevenson.

l) Cllr B King reported on a meeting of the Borough Parish Liaison meeting held on Monday 19 October 2009 which centred around the provision of bye-laws, the Stanton Regeneration and the budgets 2010/2011. It was **RESOLVED** the report be received with thanks.

m) Cllr P Byrne and Cllr Mrs B Harrison presented a report on the Parish and Town Council Liaison Forum meeting held on 22 October 2009 at DCC which centred around the work and priorities of the County Council and exhibitions to include Trusted Trader, Highways, Law and Order, and Trading Standards. Both Members applauded DCC for this initiative which will now continue as a regular feature in terms of communications. It was **RESOLVED** the report be received with thanks.

n) As agreed earlier the issues around the Dales Shopping Centre were to be discussed as an exempt item.

o) Members considered the appointment of a representative Trustee to serve on the West Hallam Trust to fill the vacancy resulting from the death of Mr H Shaw. It was **RESOLVED** that Cllr A Draycott be appointed as a representative to the West Hallam Trust. On a related matter it was **RESOLVED** that Mrs J Hayes and Mr J Housley continue as representative Trustees on behalf of the Parish Council.

p) Following a report by the Clerk it was **RESOLVED** that Cllr A Draycott and Cllr B King join with the Clerk to act as marshals at the Remembrance Day Parade and Service and would meet at 10.30am on Sunday 8 November to erect the barriers and to discuss crowd control.

q) The Clerk informed the meeting that Groundwork Derby and Derby City had recommenced work on the drainage scheme at the Beech Lane Recreation Ground but would be unable to excavate the drainage ditch around the perimeter. Taking account that the Parish Council had agreed a cost of £1200 for the whole of the project, Groundwork Derby and Derby City would be presenting an invoice in the sum of £500 for land clearance around the perimeter. It was **RESOLVED** that the charge of £500 be adopted by the Parish Council and that the Clerk obtain a price for excavating the ditch around the perimeter from Mr Pugh Lewis and to report back on this matter to the next meeting of the Parish Council.

r) The Clerk informed the meeting that a resident of Harlow Court had submitted a complaint about a tree overgrowing the boundary at the Beech Lane Recreation Ground, a matter which the Parish Council had dealt with in 2008. It was **RESOLVED** that the Clerk obtain a price for pruning back the tree from Abbey Tree Care for consideration at the next meeting of the Parish Council.

3109 **ACCOUNTS**

a) The following accounts were approved for payment:

| | | |
|--------------------|---------|--|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Grass Track | £720.67 | Mowing and maintenance |
| Mr P Briggs | £1.14 | Postage – Mr Singh |
| Park Hall Designs | £36.28 | Web site maintenance and printing |
| Mr P Briggs | £24.54 | Cartridge and refill pads |
| Grass Track | £782.00 | Repairs to play equipment and groundwork |
| Mr D Ingman | £290.00 | Audit fee |
| Moorley's Printers | £36.00 | Carol Sheets |

| | | |
|------------------------------------|---------|-------------------------------|
| Mrs M Blockley | £10.00 | Refreshments |
| Mr S Barker | £30.00 | Remembrance Day |
| 1 st West Hallam Guides | £100.00 | Donation and Christmas Lights |

b) The Clerk informed Members of a VAT refund in the sum of £5612.67.

3110 **PLANNING**

a) Members considered the following planning applications received following the publication of the agenda:

ERE/1009/0023 – The Bent, Cock Orchard

Single storey front and side extension

It was **RESOLVED** the Parish Council is concerned about this application as it represents a development on the established green belt. On this basis the Parish Council would object to this application.

ERE/1009/0037 – 31 Peveril Crescent

Two storey side extension incorporating garage.

It was **RESOLVED** the Parish Council are concerned that the development is very close to the adjacent property. In the event that EBC are content with this aspect the Parish Council would approve the application subject to neighbourhood consultation.

Tree/1109/1106 – Bramble Lodge

Permission to remove trees that are protected by a TPO.

It was **RESOLVED** the Parish Council would not object to this application.

3111 **MATTERS FOR INFORMATION**

The Clerk presented the following items for information:

- A Voice issue number 7 (A Division Neighbourhood Watch Association Committee)
- Information regarding a speed watch to be undertaken on Monday 16 November at Station Road and Wednesday 18 November at St Wilfrid's Road and Mapperley Lane.
- Confirmation that the West Hallam Gateway sign at High Lane East will be replaced in the next two weeks by DCC.
- Advance notification that the annual subscription to DALC will increase by 2% to £704.26 next year.

- Information regarding road closures to allow the Remembrance Day Parade and Service to take place at West Hallam.
- Advice from PCSO J Carroll regarding the noise at the White Hart.
- Confirmation from the Council's Consultant Clerk of Works regarding the completion of the Powtrell Community Pavilion extension.
- The monthly report presented by HGA.
- The purchase of a speed gun and KINS meeting.
- The October Stanton Regeneration monthly update.

3112 **EXEMPT ITEM**

It was **RESOLVED** that due to the nature of the matter to be considered that Members of the Public and Press be requested to leave the meeting.

The Chair, Cllr Mrs C Hart, presented a report of progress with regard to the vehicle barrier at the Dales Shopping Centre. Appropriate discussion took place on this matter and it was **RESOLVED** that:

- The Clerk send a letter to Mr Singh requesting a contribution to the damage to the DCC vehicle.
- That the Clerk send a letter to DCC requesting for the cost to be written off.
- That subject to the above for the Clerk to hold a further discussion with DALC regarding District Audit.
- That the matter be re-considered at the next meeting of the Parish Council.

3113 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 7 December 2009 commencing at 7.00pm at the Powtrell Community Pavilion, Beech Lane Recreation Ground, West Hallam.

Reminders for Members

The Chair, Cllr Mrs C Hart, extended a cordial invitation to Members to attend the Remembrance Day Parade and Service which takes place on Sunday 8 November commencing at 10.40am with the Service of Remembrance at the Memorial in the Village followed in St Wilfrid's Church at 11.00am for a special service.

Members are also reminded of the Switching On of the Christmas lights and Carol Service which will take place on Saturday 5 December commencing at 5.00pm in the Village.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 7 DECEMBER 2009

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr P Byrne
Cllr A Draycott
Cllr Mrs B Harrison
Cllr B King
Cllr Mrs C Stevenson

Members of the Public: 28

Clerk: Mr P Briggs

3115 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, declared a personal interest in the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Cllr P Byrne declared a personal interest in the West Hallam White Rose Cricket Club.

3116 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 2 November 2009 were approved and signed by the Chair.

3117 **EXEMPT ITEMS**

It was **RESOLVED** there were no exempt items listed on the agenda.

3118 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

a) Chair's Announcements

The Chair, Cllr Mrs C Hart, was delighted to receive a thank you from residents regarding the hedge cutting undertaken by Mr S Jackson on the Council's recreation ground which was received with thanks.

A number of residents had complained about the state of the footpaths in and around the Village. It was **RESOLVED** that the Clerk obtain a list of all footpaths in the Village from EBC/DCC and for Members to consider further at the next meeting of the

Parish Council a programme of works around clearing the footpaths of overgrown weeds and shrubs.

The Switching On of the Christmas Lights which took place on Saturday 5 December was very well supported despite atrocious weather and accordingly the Chair, Cllr Mrs C Hart, extended thanks to all those who helped to prepare the event.

The Powtrell Community Pavilion was now to be advertised on the EBC website which will ensure that the facilities available for hire reach a wider audience in the area.

Information had been received about plans for the provision of a Pharmacy in the area which may have a detrimental impact on the services and care provided by the existing surgeries in West Hallam. Following discussion it was **RESOLVED** that the Clerk organise a public meeting to take place on 16 December commencing at 7.30pm hopefully in the Scargill School, Beech Lane. It was also **RESOLVED** that an invitation be extended to the Chair, Councillors and the Community at Stanley and Stanley Common, Mapperley, Morley, and Dale Abbey.

With regret, the Chair, Cllr Mrs C Hart, presented correspondence dated 5 December 2009 from Cllr J Fildes confirming that due to his continuing ill health it was now necessary for him to resign his office of Councillor to the West Hallam Parish Council. It was **RESOLVED** that the Clerk make the necessary arrangements to declare the vacancy and to write an appropriate letter to Cllr J Fildes who had completed in excess of 40 years service in public office at DCC, WHPC and EBC.

b) Public Participation

i) The Chair, Cllr Mrs C Hart, presented a report on behalf of a resident who expressed concern about significant numbers of young people congregating at and around the MUGA at Station Road prior to the opening of the Drop In Centre at the Community Centre which commenced last Friday. Continuing the resident was also concerned about the large number of empty alcohol bottles and beer cans he collected from and around the MUGA on Saturday morning. Following discussion it was **RESOLVED** that the Clerk check with HGA to determine if those young people can be identified and also to inform the Community Beat Officer, PC R Crooks.

A number of residents submitted letters of objection to the proposed development at the West Hallam Methodist Church which was received by the Parish Council formally.

The Chair invited those residents present to submit their individual letter of objection to the Borough Council.

A resident presented a cogent argument objecting to the proposed development submitted for Unit B at the Dales Shopping Centre (new storage building and brick wall) which would be constructed on a small pocket of land adjacent his residential property and at the entrance to the Dales Shopping Centre itself. The resident set out a number of issues of concern and it was **RESOLVED** the Parish Council would take account of those when the planning application was considered in the closed session.

3119 **MATTERS FOR DETERMINATION**

a) Members considered further appropriate suggestions for Memorials in recognition of the work undertaken by past Councillors. It was **RESOLVED** this matter be deferred to the next meeting of the Parish Council for further consideration.

b) The Clerk presented information from Mr Pugh-Lewis in respect of excavating the boundary ditch at the Beech Lane Recreation Ground and referred to e-mail correspondence dated 25 November 2009 on this matter. Following further discussion it was **RESOLVED** that the Clerk make contact with Mr B Woodlands to obtain advice and a cost for excavating the ditch on the west and southern boundaries of the Beech Lane Recreation Ground for consideration at the next meeting of the Parish Council.

c) Members received e-mail correspondence dated 10 November 2009 from a resident on behalf of his children regarding the lack of suitable play equipment. It was **RESOLVED** that the Clerk respond to the correspondent explaining that during 2011 the Parish Council hope to be in a position to respond positively to the concerns expressed.

d) Members received further information regarding the provision of signs at the recreation grounds as required by the Council's insurance company. The Clerk referred to e-mail correspondence dated 16 November 2009 from Sign Systems and confirmed also that the Prideline number at Erewash could be used for contact purposes and the cost for four signs would cost £127 plus VAT plus installation. It was **RESOLVED** that the Clerk make the necessary arrangements to provide and install those signs.

e) Members considered further "Green Energy" in the Village and in the absence of information from the resident concerned it was **RESOLVED** the matter be deferred until such times that the information is provided.

f) Members received correspondence dated 12 November 2009 from DCC regarding a proposal to divert public footpath number 8 (157 High Lane Central). It was **RESOLVED** the Parish Council would not object to the proposed diversion and that the Clerk inform DCC accordingly.

g) The Chair, Cllr Mrs C Hart, and Cllr A Draycott presented a report on a meeting held with representatives of the West Hallam Junior Football Club held on Tuesday 3 November 2009. Following discussions it was **RESOLVED** that Cllr A Draycott be nominated as the Parish Council's representative to the Management Committee of the West Hallam Junior Football Club with immediate effect and that Cllr Draycott pursue further a response from the Football Club on the following matters and to report to the next meeting of the Parish Council in January 2010:

- The signing of the Licence Agreement for 2010
- The development of the Beech Lane and Millhouse Field Recreation Ground
- The use of the Powtrell Community Pavilion

- The development of football in West Hallam
- The safe storage of the football posts at the PCP
- A financial contribution to the drainage works at Beech Lane.

h) Members received correspondence dated 6 November 2009 and 20 November 2009 from the Church of St Wilfrid's, West Hallam, regarding the maintenance to the Church clock and the annual expenses of maintaining and winding the clock. Following discussion it was **RESOLVED** that the Parish Council make a grant of £159 towards the maintenance of the clock to be paid this evening. However with regard to the wider costs for clock winders and maintenance in the sum of £483 per year the Parish Council are unable to make a contribution to that expense at this time but the Church of St Wilfrid's are to be invited to make contact with EBC, DCC and the Heritage Foundation for grant purposes.

i) The Chair, Cllr Mrs C Hart, presented correspondence dated 5 December 2009 confirming that due to his on-going health problems he can no longer carry out his duties as Parish Councillor and as a consequence submits his resignation as a Member of the West Hallam Parish Council with immediate effect. It was **RESOLVED** that with regret the letter of resignation submitted by Cllr J Fildes be accepted, that the Clerk write an appropriate response to Cllr J Fildes and that the Clerk make the necessary arrangements to publish the vacancy as required by the LA Act 1972.

j) The Chair, Cllr Mrs C Hart, and Vice Chair, Cllr Mrs H Chapman, presented a report on a meeting held with representatives of Derbyshire County Council held on Friday 4 December 2009 regarding the provision of vehicle activated signs (VAS) and road markings along High Lane West and St Wilfrid's Road. Following further and appropriate discussion it was **RESOLVED** that the provision of two vehicle activated signs be deferred pending further investigation by DCC into the costs associated with the deployment of mobile VAS signs a matter which will be considered at the next meeting of the Parish Council.

On a related matter discussions also took place on the junction of Beech Lane/Station Road whereby DCC agreed to explore the feasibility of changing the priority at that junction to what existed prior to the existing network.

k) The Clerk informed Members that he had received no further information regarding the vehicle barrier at the Dales Shopping Centre. It was **RESOLVED** the matter be deferred to the next meeting of the Parish Council.

l) The Clerk presented a report on the application submitted to Accessibility Partnership for funding (£540) towards the provision of two new notice boards for the Parish and that at this date a decision on the application had not been made. It was **RESOLVED** the matter be deferred to the next meeting of the Parish Council.

m) Members received e-mail correspondence dated 24 November 2009 from Mr N Hilliard – Community Payback Officer at Derbyshire Probationary Service who can provide supervised teams of offenders who are available to undertake a range of community work on an unpaid basis. Following discussion it was

RESOLVED that the Clerk introduce Mr Hilliard and his service to both the Village Hall and the Community Centre and inform Mr Hilliard from the Parish Council's perspective work may be appropriate in the reinstatement of the boundary at the Beech Lane recreation ground and Millhouse fields and also footpath clearance in West Hallam.

n) Members received copy correspondence from the Department for Communities and Local Government regarding the maintenance, repair and protection of War Memorials and penalties for vandalism. It was **RESOLVED** that the report be noted.

On a related matter the Clerk informed the meeting that the Area Poppy Appeal this year – a sum of £940.29 was collected in West Hallam. It was **RESOLVED** that the report be noted.

o) Members received e-mail correspondence dated 19 November 2009 from PCSO James Carroll and his initiatives to respond to matters of concern in respect of parking at the Bottle Kiln and Scargill School. It was **RESOLVED** the initiatives be noted with thanks.

p) Members received e-mail correspondence dated 26 November 2009 from Unlocking Democracy Organisation and a request to support an amendment to the Sustainable Communities Act to include Town and Parish Councils in the process. Following discussion it was **RESOLVED** that the Clerk respond accordingly to this communication.

q) Members received correspondence dated 19 November 2009 from EBC regarding a consultation on a review of the statement of principles under section 349(3) of the Gambling Act 2005. It was **RESOLVED** that the Parish Council have no objection to the proposals set out to the various paragraphs in that correspondence and that the Clerk inform EBC accordingly.

r) The Clerk presented information from B & L Contractors (Midlands) Ltd regarding repairs to the lights and the relocation of CCTV at the PCP following the completion of the extension. It was **RESOLVED** that the Clerk arrange for the lights to be repaired and to obtain a second estimate from RMS Contractors and that in view of the urgency for these repairs to be completed the Chair be given delegated powers to make an appropriate decision.

s) The Clerk presented correspondence dated 1 December 2009 from Rev Simon White advising the Parish Council that St Wilfrid's Church had submitted an application to the Ministry of Justice to close the burial grounds at St Wilfrid's Church and that the Church would be requesting the Parish Council to take over the maintenance of the Church yard in due course. The Clerk elaborated on that process and it was **RESOLVED** that the Borough Council would be asked by the Parish Council to take on that responsibility in due course.

t) The Clerk presented DALC Circular number 61/2009 in respect of the Derbyshire County Council Parish and Town Councils' Forum held on 22 October 2009. In response to the consultation it was **RESOLVED** that DCC be informed that larger accommodation for the provision of refreshments would be appreciated. On this matter the Clerk informed the meeting that the next meeting

of the Derbyshire County Council Parish and Town Council's Forum will take place on 22 April 2010 at County Hall, Matlock.

3120 **ACCOUNTS**

a) The following accounts were approved for payment:

| | | |
|--------------------------|----------|---------------------------------------|
| Mr P Briggs | £354.00 | |
| Mrs L C Broughton | £118.00 | |
| Mr C Gadsby | £263.00 | Litter picking |
| Grass Track | £720.67 | Mowing and maintenance |
| Mrs J Hayes | £24.97 | Bedding plants at the memorial |
| The Royal British Legion | £50.00 | Wreath for Remembrance Day |
| Wicksteed Playscapes | £3075.27 | Play equipment at High Lane East |
| Park Hall Designs | £45.94 | Website maintenance and printing |
| Grass Track | £103.50 | Replacement of bark at play equipment |
| WHCC | £23.58 | CCTV |
| Mr P Briggs | £10.90 | Paper and Cartridge |
| TPA | £52.99 | Remembrance Day barriers |
| TPA | £56.35 | Christmas Lights barriers |
| B & L Contractors | £7935.00 | PCP Extension |
| Hinetex | £975.00 | Clerk of Works & Planning Fees - PCP |
| DCFC | £28.75 | Rammy at Christmas Lights |
| St Wilfrid's PCP | £159.00 | Clock maintenance |
| Pinxton Puppets | £130.00 | Puppets at Christmas Lights |

b) Members considered both the Concurrent and Precept budgets for 2010/11 and considered also correspondence dated 18 November 2009 from EBC setting out the conditions relating to these budgets. Following discussion it was **RESOLVED** that the Precept budget for 2010/11 be confirmed at £26,500 and that the budget as set out by the Clerk be adopted.

With regard to the Concurrent function it was **RESOLVED** that the Concurrent function be agreed at £19,550 with a request for a further £2,000 to cover increased frequency of mowing at Millhouse recreation ground, Beech Lane recreation ground, drainage at the Beech Lane recreation ground and repairs to play equipment. The budget also made accommodation for increasing the frequency of mowing at the Beech Lane and Millhouse field recreation grounds.

3121 **PLANNING**

ERE/1109/0026 – West Hallam Methodist Church

Demolition of existing Community Hall and construction of a new Community annex.

The Parish Council received and acknowledged nine letters of objection from residents of Kiln Close and High Lane Central. The residents objected strongly to this application for reasons that centred around public highway and local traffic safety, adverse impact on existing local community facilities within West Hallam, health and safety issues during the development, obtrusive new development, the detrimental impact on the aesthetic values of the area and street scene, the design

of the building, and that the development overshadows the Church itself and the religious activities therein.

Having considered these matters and the application in some detail it was **RESOLVED** that the Parish Council applaud the Management Committee for bringing new facilities into West Hallam, however the Parish Council do have a number of concerns about the proposal which are listed as follows:

- Taking account of the anticipated increase in the present level of activity, the development will generate the planned reduction in the number of car parking spaces which will increase to a significant extent the risk of accidents and the injury to road users and pedestrians due to cars having to park on the busy A609, St Wilfrid's Road and Kiln Close.
- Of concern is the reduction in car parking spaces during the construction of the development which will continue for an extended period of about nine months, this is a real concern.
- The development will create an unsightly corridor at the approach to Kiln Close and impact detrimentally the street scene at this location in this residential area.
- The reasons for the applicant selecting this preferred option in terms of development is not accepted by the Parish Council because it represents an over intensification of the site. As a consequence the whole and well established street scene will be at a significant detriment in terms of the aesthetic values which must be protected.
- The development will require a well established and beautiful tree to be felled which originally was provided by the Parish Council when the Church was first constructed.

Given the concerns of the residents and of the Parish Council it is hoped that a sensible discussion could take place with the applicant in order to respond in a positive manner to the issues identified.

The Parish Council also request that this application is presented to the Planning Committee of the Borough Council for determination and that a site visit by the Committee is made prior to that determination.

ERE/1109/0031 – Unit B Dales Shopping Centre

New storage building and brick wall.

It was **RESOLVED** the Parish Council object most strongly to this application for the following reasons:

- The land under proposed development has been tended as a garden for over 20 years and forms part of the character of the Centre of the Village and is indeed a very attractive area of land which adds quality to the aesthetic values and street scene adjacent to the delightful conservation area.

- The development will result in the removal of established trees and shrubs which adds to the beauty of this area presently.
- The proposed development will create a right of way and invade the peace quiet and privacy of residents adjacent and opposite the site.
- The proposed store is across the road from the unit that it is intended to serve. This will necessitate goods being carried backwards and forwards across a very busy entrance/egress to the shopping centre. This will create a high risk of injury to pedestrians and other road users and represents a real problem.
- The storage of food in this store will attract vermin which is totally unacceptable in this residential and conservation area.
- There are real issues around health and safety, fire and security which will impact on the residents adjacent and opposite the site.
- The proposed wall will attract individuals and groups of people and will encourage sitting and loitering in the area which will invade the safety of shoppers and residents and their privacy, peace and quiet.
- The proposed storage unit will reduce the present visibility splays at this very busy junction of the shopping centre and Beech Lane and as a consequence the risk of accidents and injury will increase to a significant degree.
- It is noted that the previous hot food retailer at unit B did not require such a storage unit and disposed of waste in a compound at the rear of Tesco's which may be considered more appropriate for the provision of a storage unit also.

ERE/1109/0052 – Unit B Dales Shopping Centre

Alterations to existing shop front.

It was **RESOLVED** that whilst the Parish Council have no objection to this application it may be prudent for the Borough Council to review the provision of a handrail at this site because the site is adjacent the loading and unloading area for HGVs who delivery to the Tesco Store and this may present a risk of accident/injury to other drivers and pedestrians.

The Clerk informed Members that the Borough Council Planning Committee will meet on Wednesday 16 December 2009 in the Council Chamber at Ilkeston Town Hall commencing at 5.30pm to consider the following planning applications:

ERE/0509/0033 – Depot –Cat and Fiddle Lane

To consider a proposed variation of condition six of planning g permission SED/361/79 to allow warehouse 2, building 330 and 350 to be used 24 hours a day, 7 days a week at the Depot, Cat and Fiddle Lane.

On this matter, the Chair, Cllr Mrs C Hart, presented correspondence dated 17 November 2009 from the Product Supply Direct of Brakes (Fresh Ideas) expressing how keen the Company was to expand their operations at West Hallam.

The Chair also presented e-mail correspondence dated 24 November 2009 from a resident at West Hallam asking for Councillors to support the application. It was **RESOLVED** the report be noted with thanks.

The Clerk issued a document received from the Borough Council, "Public Speaking at Planning Committees – a Protocol" for Members reference. It was **RESOLVED** the report be received with thanks.

3122 **MATTERS FOR INFORMATION**

The Clerk presented matters for information as follows:

- a) For Members to note that the Parish Council have made contact with the Derbyshire Cricket Association offering the facilities at Beech Lane to those cricket teams who may not have facilities presently or who may be looking for facilities to hold special matches throughout the season during 2010.
- b) For Members to note that the HGA report on 5 November identified large groups of teenagers by the Pavilion whereby the Police were updated. There have been no other incidents reported by the 12 November 2009.
- c) Members are informed that the bus shelter adjacent the High Lane Central Recreation Ground will be installed on Wednesday 2 December 2009.
- d) For Members to receive correspondence dated 15 November 2009 from the 1st West Hallam Guides extending sincere appreciation to the Parish Council for the £50.00 donation to funds and for the £50.00 to purchase mince pies, tea, coffee and juice for serving on Saturday 5 December when the Christmas lights will be officially switched on.

3123 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 4 January 2010 commencing at 7.00pm in the Powtrell Community Pavilion, Beech Lane Recreation Ground, West Hallam.