

**MINUTES OF A MEETING OF**

**THE WEST HALLAM PARISH COUNCIL**

**HELD ON MONDAY 10 JANUARY 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr B Broughton  
Cllr A Draycott  
Cllr Mrs B Harrison  
Cllr B King  
Cllr Mrs C Stevenson

Clerk: Mr P Briggs

Members of the Public: 7

Representative from the Office of Census: Mrs Chris Watson  
(Area Manager)

3252 **APOLOGIES**

Apologies were received from Cllr D Adams-Shaw and Cllr P Byrne.

3253 **DECLARATION OF INTERESTS**

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk, and subsequently withdrew from the meeting during consideration of those matters.

The Chair, Cllr Mrs C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

3254 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 6 December 2010 were approved and signed by the Chair.

3255 **EXEMPT ITEMS**

It was **RESOLVED** that the agenda item regarding CCTV (para e) and the Contracts of Employment for staff (para h) be considered as exempt items.

## 3256 CHAIR'S ANNOUNCEMENTS AND REPORTS

### Chair's Announcements

The Chair, Cllr Mrs C Hart, reported on matters as follows:

The proposed planning application to erect a store on the area of open space at the Dales Shopping Centre had been refused on appeal.

The Memorial sign had now been completed for the tree at the Beech Lane Recreation Ground and the Clerk will make arrangements to meet with the benefactor accordingly.

It was also **RESOLVED** that Cllr B Broughton arrange to take photographs for publication on the Parish Council website.

A resident had complained about items being pushed through her letterbox normally on a Thursday and Friday evening. It was **RESOLVED** that PC R Crooks be informed.

The Parish Council are waiting for Leisurelites to submit an estimate of costs for repairs to the Christmas lights which will be considered by Parish Council in due course.

A resident had expressed concern about the poor bus services in and around West Hallam. It was **RESOLVED** that the resident be informed that the Parish Council are not responsible for such services, however his concerns will be presented to DCC.

The Queen's medal for bravery had been presented to Christopher Davis of West Hallam by the Lord Lieutenant of Derbyshire. It was **RESOLVED** that an appropriate letter be sent to Christopher Davis.

A meeting at DCC will take place on Tuesday 11 January 2011 concerning snow clearance in the Council. It was **RESOLVED** that in the event that Cllr Mrs B Harrison was unable to attend the Clerk will attend in her place.

The Vehicle Activated Sign (VAS) will now be installed by DCC by the end of March 2011 at a cost of £4100 and will be installed at location 'B' on the plan provided by DCC.

Dog fouling posters had now been made available by EBC and it was **RESOLVED** the Clerk publish the posters around the Village.

A burglary took place on Beech Lane last Friday which is of concern to the Parish Council. Given the concerns and increase in burglaries in the area it was **RESOLVED** that the Clerk inform PC R Crooks and present his response to those concerns to the next meeting of the Parish Council.

### Public Participation

The Chair, Cllr Mrs C Hart, reported on a presentation made by Mrs C Watson from the Census Department regarding the Census 2011. There will be 43 questions on a wide range of issues to be completed on the Census Day which is 27 March 2011. It was **RESOLVED** the report be received with thanks.

In response to a resident's question about the provision of a pharmacy at the Dales Shopping Centre, the Chair explained the progress to date, in that the matter had not been finally resolved at this date. However a business plan was required to be submitted by the

applicant by February of this year. Continuing the Chair explained that Members of Parliament had been informed by the Parish Council of the residents' concerns and about the legislation which seems to prohibit the PCT from considering appropriately residents' views on such matters.

Concern was expressed about the proposed security fence at the rear of the Community Centre which will prohibit pedestrians walking at the rear of the Community Centre onto Millhouse fields. It was **RESOLVED** that the Community Centre be informed that 3 residents are opposed to the provision of a security fence as presented. However they would accept a smaller security fence which would maintain the present right of way from Hallam Way to Millhouse fields.

A number of residents expressed concern about the licensing application submitted by the Newdigate Public House and thanks were extended to the Parish Council for their support in submitting objections to that application. A planning application had now been submitted for a development of the public house itself and following discussions on the issues of concern it was **RESOLVED** that the Clerk submit the Parish Council's strong objection to this application listing those items discussed during this public participation.

### 3257 **MATTERS FOR DETERMINATION**

a) The Chair, Cllr Mrs C Hart, elaborated further on the DCC initiative with regard to Winter gritting and the duties of a proposed Snow Warden. DCC would provide free grit to be delivered to a location in West Hallam to be distributed and used accordingly throughout the Parish. It was **RESOLVED** that a letter of thanks be sent to both DCC and EBC regarding the refuse collection service and the snow clearance service respectively.

On another matter the Chair, Cllr Mrs C Hart, explained that as the land outside Tesco Express shop, the Doctors' surgeries and other retail outlets at the Dales Shopping Centre, was private the Parish Council nor the County Council could spread grit at this location. However given the dangerous condition of the pedestrian footpath at that location it was **RESOLVED** that the Clerk write to Tesco, the Doctors' surgeries and other retail outlets explaining about snow clearance and including the snow clearance code issued by DCC.

b) It was **RESOLVED** that the report on a meeting with the West Hallam Junior Football Club be deferred to the next meeting of the Parish Council. However Cllr A Draycott was pleased to report that the cabinet in the PCP meeting/activity room had now been filled with trophies and hopefully the external logo will be presented for approval shortly.

c) It was **RESOLVED** that Members note DALC circular number 58/2010 regarding the future of the Standards Framework for Members of Local Authorities in England.

d) It was **RESOLVED** that Members note DALC circular number 59/2010 regarding the Localism Bill.

e) It was **RESOLVED** the item regarding CCTV be considered as an exempt item.

f) Members were notified of the public engagement events 2011 and an invitation from the Chief Constable and the Chair of Derbyshire Police Authority. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, attend this meeting and report back to the next meeting of the Parish Council accordingly.

g) With regard to the Census it was **RESOLVED** the report made by the representative from the Census Office be noted.

h) It was **RESOLVED** that the updated contracts and job descriptions of the Clerk and Assistant Clerk be considered as exempt items.

i) Members received correspondence dated 20 December 2010 from EBC regarding the proposed Deed of Easement at Hallam Way/Bramble Lodge Care Home. The Clerk elaborated on the proposed Deed of Easement and following that it was **RESOLVED** that the Chair and Vice Chair sign the document as required.

j) The Clerk presented e-mail correspondence dated 24 December 2010 from residents in the area extending sincere appreciation to the Parish Council for the recent new play equipment provided at Station Road and Beech Lane. It was **RESOLVED** the correspondence be received with thanks.

On a related matter the Clerk informed the meeting that in accordance with previous decisions, orders had been placed for a new litter bin and seats for installation at the Station Road Recreation Ground during March and that discussions will take place with Mr Keith Webster and Mr B Overton regarding painting and the actual installation.

k) Members received correspondence dated 20 December 2010 from EBC regarding arrangements for the Brass Band Concerts in 2011. It was **RESOLVED** that the Concert take place on the Sunday of the Well Dressing week, that being 10 July 2011, commencing at 2.30pm at the Village Hall and that EBC be informed accordingly.

l) Members received correspondence dated 22 December 2010 from the Ministry of Justice regarding the proposed closure of St Wilfrid's Churchyard, West Hallam, Ilkeston.

It was **RESOLVED** that the correspondence be noted and that EBC be informed of the closure accordingly.

m) Members received e-mail correspondence and reports dated 31 December 2010 from EBC regarding the licensing of sexual entertainment venues by the Borough Council. The Clerk elaborated on the Sex Establishment Licensing Consultation and the draft Sex Establishment Licensing Policy and Procedures Document, following that, it was **RESOLVED** that EBC be informed that the Parish Council would approve and support the draft policy as presented.

n) Members received correspondence dated December 2010 from Derbyshire County Council regarding the introduction of the Flood and Water Management Acts 2010 which designates Derbyshire County Council as the lead Local Flood Authority with a duty to prepare a preliminary flood risk assessment to satisfy the European flood directives/flood regulations 2009. Following discussion it was **RESOLVED** that the Clerk submit the following areas where flooding of some kind takes place in the Parish:

Bottom of St Wilfrid's Road  
Beech Lane – opposite the Shopping Centre  
High Lane Central – adjacent St Wilfrid's crossroads  
Derbyshire Avenue at the junction with St Wilfrid's Road  
High Lane East – adjacent the Newdigate Public House

o) Following a report by the Clerk it was **RESOLVED** that the Council's play equipment and recreation grounds be submitted to inspection by ROSPA in May 2011 at a cost of approximately £285 plus VAT.

## 3258 ACCOUNTS

a) The following accounts were approved for payment:

Mr P Briggs	£361.00	
Mrs L C Broughton	£120.00	
Mr N Gadsby	£132.00	(Litter picking)
Mr M Bower	£132.00	(Litter Picking)
Park Hall Designs	£31.88	(Web charge and printing)
Leisure Lights	£940.00	(Installation of Christmas lights)
Grass Track	£1441.34	(Mowing & inspection for Nov & Dec)
Mr P Briggs	£32.46	(Cartridges)
Glason	£291.96	(Litter bin)
DALC	£15.50	(Local Council Review)
WH & MC Parish Magazine	£130.00	(Adverts)
West Hallam Village Hall	£20.00	(Donation to electricity/Christmas Lights)
Mr P Briggs	£50.00	(Land registry registration Millhouse field)*
VP Tool Hire	£76.38	(Barriers at Christmas Lights)*

\*These accounts were paid between meetings.

## 3259 PLANNING

a) The Vice Chair, Cllr Mrs H Chapman, presented a decision of the planning sub-committee on the following planning application:

CD8/1210/132 – Scargill Primary School

Retrospective application for the erection of an outdoor timber classroom.

It was **RESOLVED** that the Parish Council was disappointed to find that this timber structure had been erected without planning consent.

The Parish Council is concerned that this building could attract the attention of young people who indulge in anti-social behaviour and other activities which being close to residential properties may result in complaints from residents.

The Parish Council appreciate that the colour of the walls and roof have been selected to blend in with the surroundings and subject to the concerns expressed above and neighbourhood consultation, the Parish Council would approve the application.

b) Members considered the following planning applications:

ERE/1210/0024 – Newdigate Arms Public House

Taking account of the residents concerns and after due consideration the WHPC would object strongly to this application for the following reasons:

- The development proposes to increase the size of the existing establishment by some 40% which will increase significantly the number of patrons and vehicles visiting the licensed premise. This will result in a significant and detrimental impact on the residents in this rural area in regards to the peace and quiet, privacy, safety and security, noise and well being that residents should rightly expect in such a location

- The installation of 5 large double doors which will open onto the open space will result in an unacceptable level of noise being broadcast to the area generally at a level that will have a detrimental impact on all the residents in this rural area in terms of Peace and Quiet, Privacy and Well Being
- The increase in the number of vehicles travelling in and out of the restricted access to the car park presents a high level risk of incident and injury to residents, pedestrians and patrons. Consideration should also be given to the risks associated with vehicles accessing and leaving the establishment from and onto the busy A 609 where accidents and incidents have occurred previously
- The applicant requests permission to fell trees which are considered to have no value. This is totally unacceptable and accordingly all the established trees and shrubs on site presently, which contribute to a very pleasing and scenic picture should remain and not removed or felled
- The proposed development requires a permanent construction on what is, " Green Belt" and accordingly the Policy of the Borough Council should be invoked to ensure that Green Belt land continues to be protected from any development
- The proposed Flat Roof Extension presents a detriment of significance in terms of the Esthetic Values that exist presently particularly when you approach the establishment from a Northerly direction
- The general character of this Rural Area will be detrimentally affected by this proposal
- There is a risk that increased activity will increase the risk of incidents in respect of Crime and Disorder that will have a detriment on the area and residents generally
- There is a concern that this application has been submitted to support an application for an increase in the licensing activity and hours of operation which will magnify and extend the detriment, the issues and concerns of Residents in this Rural Area to an unacceptable level

For the reasons set out above the WHPC urge the Planning Committee to refuse this application.

Given the extent of the proposals and the Public concern the WHPC requests that this application is presented to the Planning Committee for determination.

ERE/0111/0002 – 6 Hampton Close, West Hallam  
Erection of single storey pitched roof garage to side

It was **RESOLVED** the Parish Council would approve this application subject to neighbourhood consultation.

Tree/ERE/1210/1197 – Pruning of lime trees at St Wilfrid's Churchyard.

Having discussed this application with the Tree Officer placement and environment, the Parish Council would approve and support this application accordingly.

In respect of the application form dated 15 December 2010, the Parish Council would make adverse comment in relation to the absence of information regarding the existence of the TPO, the additional information and the poor quality sketch drawing.

c) Members received correspondence dated 15 December 2010 from the Planning Inspectorate in respect of the appeal by Unit B, Dales Shopping Centre, The Village, West Hallam. The decision of the Appeals Inspector is as follows:

*I conclude that the proposed development would neither preserve nor enhance the character or appearance of the conservation area, the desirability of which national planning advice in planning policy statement 5: Planning for the Historic Environment, indicates should be afforded high priority. I consider that the scheme would conflict with LP Policies DC10 and EV5 and would be unacceptable.*

*For the reasons given above and having regard to all other matters raised the appeal should fail.*

### 3260 **MATTERS FOR INFORMATION**

a) By correspondence dated December 2010 the Parish Council Office now holds the agreed policy for small grants funding for 2010/2013. It may be that Members wish Clubs and Organisations in the Parish to be made aware of this funding policy.

It was **RESOLVED** that the Clerk inform Organisations in West Hallam about the new grant policy.

b) For the Clerk to report correspondence dated 14 December 2010 whereby the West Hallam Junior Football Club have returned their signed Licence Agreement for 2011 in respect of playing football at the Beech Lane and Millhouse fields recreation ground.

c) For the Clerk to report that the registration of the Millhouse Fields Recreation Ground with the Land Registry Office has now been completed and accordingly the process with regard to the drainage at that location can proceed in accordance with the Deed of Easement presented by EBC.

d) For the Clerk to inform Members of the receipt of e-mail correspondence dated 8 December 2010 from Cllr A Phillips at EBC requesting information for the period 2003 – 2010 a matter which is being progressed by the Clerk accordingly.

### 3261 **EXEMPT ITEMS**

a) The Clerk presented further information regarding the CCTV operation and the cost of repairs and maintenance. Following discussion it was **RESOLVED** that:

- The repairs and maintenance to the CCTV system will be based upon an “as and when” basis.
- HGA be requested to provide a monthly report of incidents that have been reported to the Police.
- That PC Crooks be asked if he is attending to any incidents in West Hallam presently and what are the frequencies of patrol in the area.

It was **RESOLVED** also that the Clerk report back to the next meeting of the Parish Council on these matters.

b) Members considered updated Contracts of Employment and Job Descriptions for the Clerk and Assistant Clerk.

The Clerk left the meeting at this stage.

It was **RESOLVED** that subject to the amendment of paragraph 8 and paragraph 11 of the Clerk's Contract of Employment regarding leave and gratuity, the Contracts for both the Clerk and Assistant Clerk along with the job descriptions be approved and adopted by the Parish Council accordingly.

3262 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 7 February 2011 at the Powtrell Community Pavilion , Beech Lane, West Hallam, commencing at 7.00pm.

**MINUTES OF A MEETING OF**

**THE WEST HALLAM PARISH COUNCIL**

**HELD ON MONDAY 7 FEBRUARY 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr D Adams-Shaw  
Cllr B Broughton  
Cllr A Draycott  
Cllr B King  
Cllr Mrs C Stevenson

Clerk: Mr P Briggs

Members of the Public: 7

Group Manager Rick Roberts  
– Derbyshire Fire & Rescue Service (DF&RS)

3263 **APOLOGIES**

Apologies were received from Cllr Mrs B Harrison.

3264 **DECLARATION OF INTERESTS**

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk, and subsequently withdrew from the meeting during consideration of those matters.

The Chair, Cllr Mrs C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

3265 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 10 January 2011 were approved and signed by the Chair.

3266 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

## 3267 CHAIR'S ANNOUNCEMENTS AND REPORTS

### Chair's Announcements

The Chair, Cllr Mrs C Hart, reported on matters as follows:

A resident at Fernilee Court enquired whether it would be feasible to close the public footpath between Fernilee Court and the Cascades due to vandalism to the perimeter wall. Continuing the Chair explained that the matter had been reported to the Coimmunity Police Officer. It was **RESOLVED** the report be noted with thanks.

The Chair informed the meeting that the Bottle Kiln are to explore the provision of additional car parking spaces at the Bottle Kiln, a matter which is to be discussed further when the Chair, Cllr Mrs C Hart, meets with the owner. It was **RESOLVED** the Chair, Cllr Mrs C Hart, report progress on this matter to the next meeting of the Parish Council. The improved drainage at Bramble Lodge/Millhouse field had now commenced and it was anticipated that the works will take several weeks to complete and the neighbours in the cul-de-sac would be notified accordingly.

In response to community concerns about the increase in anti-social behaviour and crime PC R Crooks had confirmed by e-mail dated 7 February 2011 that additional patrols will be made in West Hallam over Friday, Saturday and Sunday.

Derbyshire County Council Youth Workers had been working with young people in West Hallam for an extended period of time and the Chair was disappointed that there had been a lack of contact or liaison with the Parish Council on this matter. It was **RESOLVED** that Rachel Sidebottom be requested to elaborate on the purpose of this initiative including outcomes for consideration at the next meeting of the Parish Council.

The Chair, Cllr Mrs C Hart, gave a report on the provision of information as required by Cllr Phillips under the Freedom of Information Act and that the documentation had been taken to the Town Hall at Ilkeston today and the account for the work required to provide the information had been paid.

Following further discussion it was **RESOLVED** that in the event that the Clerk wished to join other Clerks in complaining about the inappropriate language used by Cllr Phillips at the last meeting at EBC, the Clerk of West Hallam Parish Council could join following consultation with the Chair, Cllr Mrs C Hart.

### Public Participation

The Chair, Cllr Mrs C Hart, reported on matters discussed during this public participation session as follows:

The Chair, Cllr Mrs C Hart, gave a verbal report on a presentation made by Group Manager Rick Roberts of the Derbyshire Fire and Rescue Service which centred around the revised budget consultation report and response to the Parish Council consultation on the Derbyshire Fire and Rescue Service Service Plan for 2011/2014, a copy of which was attached to the agenda for this meeting. Following discussion it was **RESOLVED** the report be noted with thanks.

A resident complained about cars parking on both sides of Station Road when users attended the Community Centre on Monday evenings. The resident had complained to the

Environmental Health Department at EBC but had received no response to date. It was **RESOLVED** that the Community Police Officer, PC R Crooks, be notified of this concern, that the Community Centre provide details and response to the complaint and that the Environmental Health Department be requested to advise the Parish Council as to the delay in the response to the resident concerned.

In reply to a resident's report it was **RESOLVED** that the Clerk arrange with Grass Track to ensure that the small springy animal at the Station Road Recreation Ground is made safe urgently.

In response to a resident's report it was **RESOLVED** that the Clerk authorise Grass Track to make urgent repairs to the perimeter fence at the MUGA, adjacent the Community Centre and also for the Clerk to arrange for repairs to the flood lighting at that location.

### 3268 **MATTERS FOR DETERMINATION**

a) As the meeting at Derbyshire Constabulary regarding public engagement did not take place until Wednesday 9 February, it was **RESOLVED** that the Chair, Cllr Mrs C Hart, provide a report on that meeting to the next meeting of the Parish Council.

b) Members received correspondence and information dated 13 January 2011 from the NHS Derbyshire Community Health Service setting out how this organisation will become an NHS Trust from 1 April 2011. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and the Clerk complete the questionnaire on behalf of the Parish for submission to the Trust accordingly.

c) Members received an estimate dated 12 January 2011 from Grass Track to fund the removal of one steel goal post from the Powtrel Community Pavilion for installation at High Lane Central Recreation Ground in the sum of £105.00. It was **RESOLVED** that Grass Track be authorised to undertake this work.

Cllr D Adams-Shaw declared an interest in this item and took no part in the discussion.

d) Members received a sketch plan of storage cupboards to be constructed and installed in the small storage area at the Powtrel Community Pavilion in the sum of £600.00. Following discussion it was **RESOLVED** that subject to the Clerk obtaining further and better details regarding the sizes, the installation of the storage cupboards be approved in the sum of £600.00.

Discussion also took place on the usage of the meeting room at the Powtrel Community Pavilion by private users when the Football Club is playing on the recreation ground. It was **RESOLVED** that this item be deferred to the Powtrel Community Pavilion Management Committee for consideration.

e) Cllr A Draycott presented a report on a meeting held with the West Hallam Junior Football Club and presented the draft logo for installation at the Powtrel Community Pavilion. It was **RESOLVED** that the Football Club Representative presents the logo for approval to the next meeting of the Powtrel Community Management Committee.

f) The Clerk presented a report on matters relating to the CCTV system at West Hallam and that Charter Consultancy had now closed down. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, and the Clerk meet with Mr Perry to discuss matters of mutual interest and to report back to the next meeting of the Parish Council accordingly.

- g) Members received e-mail correspondence dated 15 January 2011 from Mapperley Parish Council regarding matters at Mapperley Brook and that mobile CCTV signs had been erected and litter cleared. It was **RESOLVED** the report be noted with thanks.
- h) The Chair, Cllr Mrs C Hart, gave a report further on the Town and Parish Council Winter Service Briefing. Following further discussion it was **RESOLVED** that DCC be informed that the Parish Council would provide storage for grit for the use in the Parish and that the Council's part-time Litter Picker would spread the grit at hot spots for the appropriate remuneration. Continuing and following further discussion it was **RESOLVED** that an advert be placed in the Community Magazine, Notice boards and the Parish Council's Website for a Snow Warden, the duties of which were listed on the papers provided by DCC and for the matter to be considered again at the next meeting of the Parish Council.
- i) The Clerk informed Members that the Council's part-time Litter Pickers have continually discharged their duties and responsibilities in a very professional manner and in accordance with the contract would request the Council to confirm employment at the end of the 6 month probationary period that being the end of February 2011. It was **RESOLVED** that the employment of the Council's part-time Litter Pickers be made permanent.
- j) Members received information about the "Big Offer" a free programme of practical learning for community groups and activists which the Clerk elaborated on appropriately. It was **RESOLVED** that the Clerk inform the organisation that the lead in time was insufficient for Members to consider or register on the courses available.
- k) Members received DALC circular number 08/2011 regarding the Clerk and Members Training Day on 13 April 2011. It was **RESOLVED** that the circular be noted and that DALC be advised that the Parish Council would have preferred this programme to be organised at a date following the elections in May.
- l) The Clerk presented results of an unsolicited conversation with Ben Dunning of the Football Foundation regarding the construction of the Powtrell Community Pavilion and the usage of the Beech Lane/Millhouse field recreation ground by the Football Club. It was **RESOLVED** that Cllr A Draycott, representatives of the West Hallam Junior Football Club and Clerk arrange to meet with the representative of the Derbyshire FA to consider further the feasibility and implications of undertaking a drainage project at the Beech Lane Recreation Ground and to report back to the Parish Council accordingly.
- m) Further to the presentation made by the Derbyshire Fire and Rescue Service, it was **RESOLVED** that the Clerk inform Rick Roberts that each Parish Councillor will respond individually to the questions listed in the report presented.
- n) Following a report by the Clerk it was **RESOLVED** that the Annual Parish Meeting and the Annual General Meeting of the West Hallam Parish Council will take place on Monday 16 May commencing at 6.30pm in the Powtrell Community Pavilion and that the meetings be advertised on the Notice boards, Community Magazine and the Parish Council's website.
- o) Following a report by Cllr B King regarding the sails at the Cat and Fiddle Windmill it was **RESOLVED** that Cllr King make contact with the Planning Department at EBC.
- p) Members were notified that the Borough Blitz for 2011 will take place between 1 and 31 March 2011. It was **RESOLVED** that the West Hallam Borough Blitz will take place on Saturday 19 March commencing at 10.30am at the Beech Lane Recreation Ground and that Richard Windsor of EBC be notified accordingly. It was also **RESOLVED** that the

initiative be advertised on the Notice boards, the Community Magazine and the Parish Council Website.

q) Cllr Mrs H Chapman expressed concern about the increase in crime and anti-social behaviour in the Parish and queried the Police presence in West Hallam following the amalgamation into Derby City Headquarters. The Chair, Cllr Mrs C Hart, explained that she had already had an informal meeting with the Constabulary regarding this matter and she anticipated that further information would be made available shortly. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, report on this matter to the next meeting of the Parish Council.

r) The Chair, Cllr Mrs C Hart, reported that the planning application submitted by Punch Taverns in respect of the Newdigate Public House had now been refused by EBC.

### 3269 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£361.00
Mrs L C Broughton	£120.00
Mr N Gadsby	£132.00 (Litter picking)
Mr M Bower	£132.00 (Litter picking)
Mrs C A Briggs	£10.77 (Wallets for filing system)
Mr M Bower	£3.92 (Litter bags and gloves)
Mr P Briggs	£34.00 (Photocopying for FOI)
Mr P Briggs	£38.16 (Travelling out of Parish to DALC x 2)
Leisurelights	£564.00 (Removal of Christmas lights)
Grass Track	£96.00 (Cutting back hedge at Recreation Ground)
Grass Track	£684.00 (Bollards around car park at PLP)
WHCC	£123.00 (CCTV)
Grass Track	£752.00 (Mowing in January)
Powtrel Community Pavilion	£1143.82 (Annual Insurance)
Mr P Briggs	£200.00 (Ex gratia payment – FOI)

b) The Clerk reported receipt of £332.47 from Cllr Phillips in respect of the work undertaken to prepare the information requested under the Freedom of Information Act.

### 3270 **PLANNING**

a) The Vice Chair, Cllr Mrs H Chapman, presented decisions of the planning sub-committee on the following planning application:

- ERE/0111/0032 – 5 Nursery Avenue  
Erection of two storey rear extension, first floor side extension and ground floor front bay window and canopy.

It was **RESOLVED** the Parish Council would approve the application subject to neighbourhood consultation.

- ERE/0111/0027 – Plot 7 Jubilee Court  
Substitution of house type

It was **RESOLVED** the Parish Council would have no objection to this application and would welcome the application to proceed in order to clear up this particular site.

b) Members received e-mail correspondence dated 14 January 2011 from EBC confirming that the IT equipment necessary for e-consultation had now been purchased and that training sessions would be organised in due course. It was **RESOLVED** the correspondence be noted.

c) Members were informed that the Newdigate Public House planning application (ERE/12/10/0024) had now been refused by EBC.

d) Members received e-mail correspondence dated 2 February 2011 from EBC regarding the retail outlet at the Dales Shopping Centre and the signs. The Building Inspectors will now have a further inspection of the signs within the Dales Shopping Centre and report to the Parish Council in due course.

### 3271 **MATTERS FOR INFORMATION**

a) Members received correspondence dated 31 January 2011 from EBC confirming that the Erewash North Community Forum will take place at Ladywood Primary School, Oliver Road, Kirk Hallam, on Thursday 24 February 2011 commencing at 6.30pm.

b) Members received correspondence dated 31 January 2011 from the West Hallam Village Hall Charity extending sincere appreciation to the Parish Council for the grant of £20.00 towards electricity costs for the Christmas lights.

c) Members received correspondence dated 3 February 2011 from EBC confirming that the Matlock Band will play at the West Hallam Village Hall on Sunday 10 July commencing at 2.30pm. It was **RESOLVED** that the Clerk complete a risk assessment report as soon as possible and also provide a copy of the certificate of insurance.

d) Members received correspondence dated 3 February 2011 from EBC extending appreciation for the Parish Council's kind comments regarding the provision of service during the recent bad weather.

e) Members received correspondence dated 26 January 2011 from DCC thanking the Parish Council for the kind comments regarding the service provided by the workforce during the inclement weather during the past weeks and months.

### 3262 **DATE OF NEXT MEETING**

The date of the next meeting of the West Hallam Parish Council will take place on Monday 7 March 2011 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

Would Members please note that the Annual Parish Meeting of West Hallam will take place on Monday 16 May commencing at 6.30pm in the Powtrell Community Pavilion, Beech Lane, West Hallam.

The Annual General Meeting of the West Hallam Parish Council will also take place at the Powtrell Community Pavilion following the Annual Parish Meeting.

**MINUTES OF A MEETING OF**  
**THE WEST HALLAM PARISH COUNCIL**  
**HELD ON MONDAY 7 MARCH 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr B Broughton  
Cllr A Draycott  
Cllr B King  
Cllr Mrs C Stevenson

Clerk: Mr P Briggs

Members of the Public: 20

PC R Crooks and PCSO Steve Boulton

3273 **APOLOGIES**

Apologies were received from Cllr D Adams-Shaw, Cllr P Byrne, Cllr Mrs H Chapman and Cllr Mrs B Harrison.

3274 **DECLARATION OF INTERESTS**

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk, and subsequently withdrew from the meeting during consideration of those matters.

The Chair, Cllr Mrs C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

3275 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 7 February 2011 were approved subject to the following amendment:

Para: 3269 - £31.38 payable to Park Hall Designs cancelled.

3276 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

## 3277 CHAIR'S ANNOUNCEMENTS AND REPORTS

### Chair's Announcements

The Chair, Cllr Mrs C Hart, reported on matters as follows:

Following a meeting with the owner of the Bottle Kiln the Chair was pleased to report that a possible additional 12 – 14 car parking spaces could be made available over the next few months which will help alleviate a growing problem if planning permission is obtained. A number of residents have registered concern over public safety due to cars parking at and around St Wilfrid's cross roads, a matter which has been discussed with DCC and which will continue in order to identify a solution to this problem.

The boarding around the perimeter at 9 High Lane West and the location of a static caravan had now been registered with the Enforcement Officer at EBC who will pursue matters accordingly.

A resident had suggested there had been a boundary encroachment at Bramble Lodge/Millhouse field. The Chair explained that the Parish Council had recently registered the Millhouse field as second leasees and given that situation the resident was advised to pursue the matter further with EBC.

In response to a concern about parking on Beech Lane at the football match last Saturday, Cllr A Draycott advised the meeting that there was a private hire of the Powtrell Community Pavilion which prevented the Football Team parking vehicles at that car park. However he undertook to discuss with the Football Club the use of Scargill School playground and the White Hart Public House car park.

The Chair informed the meeting about the Queen's Diamond Jubilee in 2012 and it seemed appropriate for the Parish Council to consider and explore how best the Council could help the Community to celebrate this very important date in the Country's history. It was **RESOLVED** that this matter be placed on the agenda following the elections.

### Public Participation

The Chair, Cllr Mrs C Hart, reported on matters discussed during the public participation session as follows:

a) In reply to a resident's concern about the weight restriction on the bridge at Station Road, the Chair was able to advise that Derbyshire County Council had confirmed that following the repairs to the bridge the present weight restriction would remain in place. On a related matter the Chair was pleased to report that the change of priority at the junction of Station Road/Beech Lane was included for consultation and consideration in the DCC work programme for 2011/12.

b) A number of residents expressed concern about the nature and extent of anti-social behaviour and unsocial behaviour by young people in and around the Community Centre, the footpath between Station Road, Harlow Court and Sunninghill Close, the Dales Shopping Centre and the various routes between the Dales Shopping Centre and the Community Centre. Continuing the residents gave examples of such unacceptable behaviour which centred around damage to property and cars. PC Crooks explained that the Constabulary were aware of this problem which had suddenly occurred in West Hallam for reasons unknown and in terms of response additional Police Officers will be on patrol

throughout West Hallam over the next few weeks in order to try and eliminate this unacceptable behaviour.

The discussion centred around a number of initiatives that may help in resolving the present problem to include:

- Facilities for young people to be organised at Kirk Hallam, Cotmanhay and Ilkeston
- Possible closure of some footpaths in an attempt to eliminate the runs through the Village.
- All incidents must be reported either by using the emergency telephone number 999 or the telephone number 0345 1233333.

Following the appropriate discussion on these matters of concern it was **RESOLVED** that the Clerk obtain a definitive map of footpaths in West Hallam, the procedure to be followed in the event of a closure of a public footpath and to prepare a positive notice of information to be published in the Community magazine, the notice boards and the Parish Council website.

It was also **RESOLVED** that this Community concern be considered at the next meeting of the Parish Council to explore ways how best the community can support the Police in dealing with the issues associated with anti-social behaviour and unsocial behaviour in West Hallam.

c) In response to a resident's concern about vehicles parked on footpaths PC R Crooks explained the legal position on this matter and advised the resident to make contact with EBC accordingly.

d) A resident expressed concern about the cars parking in and around the Bottle Kiln which represented a road safety hazard at the St Wilfrid's cross roads. The Chair explained that a number of residents were going to obtain evidence by way of photographs in order to persuade DCC that a real problem exists and it was **RESOLVED** this matter be reviewed at the next meeting of the Parish Council.

e) With regard to the provision of pharmaceutical services in West Hallam, the Chair explained that the PCT had now received two full applications which had been approved and it was possible that both applicants could establish a pharmaceutical service in West Hallam although from a business perspective that may not be a viable proposition.

f) In response to a resident's report about horses being ridden on Millhouse field the resident was requested to provide further and better details regarding the date and time of the incident and to report it to the Clerk of the Parish Council as soon as possible.

### 3278 **REPORTS OF SUB-COMMITTEES AND WORKING PARTIES**

Cllr Mrs C Stevenson gave a verbal report on a recent meeting held at the Community Centre at Station Road. The main areas of concern related to vandalism to the front door of the Community Centre which had been damaged by a steal post and now needed to be replaced. A new central heating boiler was also required and the provision of a security fence at the rear of the Community Centre had now reached an advanced stage. It was suggested that Mrs Stevenson remind the Community Centre to report any vandalism as soon as possible so that the CCTV can be checked for evidence. It was **RESOLVED** the report be received with thanks.

## 3279 MATTERS FOR DETERMINATION

- a) The Chair, Cllr Mrs C Hart, had already presented a report on the provision of additional car parking spaces at the Bottle Kiln in her report.
- b) Mr James White of EBC had sent apologies because the report on the Council's draft Conservation Area appraisal was not available at this time. It was **RESOLVED** that James White of EBC be invited to attend the next meeting of the Parish Council to present to Members the Borough Council's draft Conservation Area Appraisal.
- c) Rachel Sidebottom of the Youth Services at DCC was unable to attend the meeting and sent apologies and advised the Parish Council that she would make a report available in due course. It was **RESOLVED** the matter be pursued by the Clerk accordingly and the matter be considered further at the next meeting of the Parish Council.
- d) The Chair, Cllr Mrs C Hart, gave a report on the public engagement meeting held with Derbyshire Constabulary on 9 February 2011. It was **RESOLVED** that a copy of the report presented be made available to each Member of the Parish Council.
- e) In response to community concerns about anti-social and unsocial behaviour the Chair, Cllr Mrs C Hart, was pleased to report that additional Special Constables had now been allocated to patrol West Hallam.

On a related matter Members considered an application from the Community Beat Officer, PC R Crooks, requesting if the Parish Council could accommodate a Police Office in the Parish. Following discussion it was **RESOLVED** that the Clerk obtain further details about the specific requirements required by the Community Beat Officer and report back to the next meeting of the Parish Council.

- f) The Clerk informed Members that one springy animal at the Station Road Recreation Ground and one springy animal at High Lane East Recreation Ground were now beyond economical repair. The Parish Council wished to replace both items of equipment and it was **RESOLVED** that the play equipment sub-committee consider and decide on the play equipment to be purchased and to present a report to the next meeting of the Parish Council.
- g) Cllr B King gave a report on a meeting of the KINS held on Tuesday 1 March 2011 and was pleased to advise the meeting that in response to community concerns around anti-social behaviour, unsocial behaviour and crime had now been agreed as a priority for policing. In addition Cllr King was also pleased to advise that additional resources in the form of Special Constables had been allocated to West Hallam to support the Community Beat Officer PC R Crooks. It was **RESOLVED** the report be received with thanks.
- h) Members received correspondence dated 7 February 2011 from the East Midlands Housing Group regarding affordable housing in West Hallam. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman, and Cllr B King meet with representatives of the Housing Group Ltd to discuss matters as set out in their correspondence and to report to the next meeting of the Parish Council accordingly.
- i) Given the absence of such a procedure the Clerk presented a draft Complaints Procedure for adoption by the Parish Council. Following discussion it was **RESOLVED** that the Complaints Procedure be adopted by the Parish Council subject to amendment at paragraph 4 which will now provide for legal representation.

j) Members received correspondence dated 9 February 2011 from EBC regarding the Civic Dinner. It was **RESOLVED** the correspondence be noted.

k) Members received DALC circular 14/2011 and the consultation on the following matters:

- A code of recommended practice for Local Authority on data transparency.
- A community right to buy assets of community value.
- A community right to challenge.

It was **RESOLVED** that Cllr B Broughton, Cllr A Draycott and the Clerk prepare an appropriate response to these consultations on behalf of the Parish Council.

l) Members received e-mail correspondence dated 17 February 2011 from a resident of High Lane East regarding the future use of the coal screens at High Lane East. It was **RESOLVED** that the Clerk respond to this enquiry in an appropriate manner.

m) Members received correspondence dated 17 February 2011 from EBC regarding Parish elections 2011 and specifically whether the Parish Council would require poll cards to be issued which would cost approximately £1300. Following discussion it was **RESOLVED** that Parish Council would not wish for poll cards to be issued.

n) Cllr B King presented a report on the Windmill at Cat and Fiddle Lane and referred to correspondence dated 17 February 2011 from James White of EBC. The memo set out the reasons as to why the sails were removed from the Cat and Fiddle Mill in the summer of 2010 and also that the owner had since been in contact with the Borough Council regarding replacement sails. Information has been provided to the owner and the Borough Council intend to remain in contact and will monitor the situation closely. It was **RESOLVED** the report be received with thanks.

o) Members were advised of additional costs incurred in the installation of the steel goal posts (from the Powtrel Community Pavilion) at the High Lane Central Recreation Ground which was agreed at the last meeting in the sum of £105.00. However in order to comply with health and safety it was now necessary to modify the goal posts with the provision of retaining sleeves which will add an additional cost of approximately £100.00. It was **RESOLVED** the additional expense be authorised accordingly.

p) In reply to an enquiry made by Cllr B King it was **RESOLVED** that the Chair, Cllr Mrs C Hart, liaise with DCC regarding repairs to the footpath on St Wilfrid's Road from the White House to the corner at Beech Lane/The Village.

q) The Clerk presented correspondence dated 28 February 2011 from the Ministry of Justice regarding the closure of St Wilfrid's Churchyard which confirmed that they had received no objections following the advertisement giving notice of the proposed closure in the Ilkeston Advertiser and set out the final procedure with regard to closure.

On this matter discussion took place with regard to the provision of burial grounds within the Parish and it was **RESOLVED** that at the first meeting following the elections an item be placed on the Parish Council agenda in order to discuss this matter in more detail.

### 3280 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£361.00	
Mrs L C Broughton	£120.00	
Mr N Gadsby	£132.00	(Litter picking)
Mr M Bower	£132.00	(Litter picking)
Park Hall Designs	£65.00	(Web site maintenance for December 2010, printing for meeting January 2011 and electronic newsletter December 2010)
Park Hall Designs	£33.20	(Web charge maintenance for January 2011 and printing for meeting 7 February 2011)
West Hallam Community Centre	£16.21	(CCTV)
Mr M Noble	£255.00	(Honarium)
Macemain & Amstad	£668.40	(Bench seats x 2)
Mr P Briggs	£25.64	(Cartridge and printing paper)
Mr K Webster	£65.60	(Painting at playground at Station Road)
Mr P Briggs	£63.00	(Repairs to computer 75.25)
DALC	£704.26	(Annual Subscription)
Mr P Briggs	£67.50	(Printing)
Mrs C A Briggs	£13.69	(Keys for PCP and folders)
Grass Track	£752.60	(Mowing and repairs)
Grass Track	£540.00	(Cutting trees at Millhouse field)
Grass Track	£168.00	(Safety tape at PCP car park)
Grass Track	£48.00	(Mole traps – High Lane East)
Grass Track	£126.00	(Bark at High Lane East)

b) The Clerk presented receipt of correspondence from HM Revenue and Customs regarding Parish Council and Community Council Clerks PAYE implementation and DALC Circular 15/2011 on this matter. In summary all Parish Councils must operate PAYE for both tax and NIC purposes on income they pay their Clerks and checks will be made by HMRC to ascertain whether Councils are operating the system as required and these checks will be undertaken in the tax year commencing 6 April 2011. Continuing the Clerk explained that he was still researching this recent decision and will advise the Parish Council in more detail to include associated costs of compliance at the next meeting of the Parish Council. It was **RESOLVED** the report be received with thanks.

c) The Clerk reported receipt of £2500.00 from EBC in respect of the easement at Millhouse field/Bramble Lodge.

### 3281 **PLANNING**

Members considered the following planning applications:

ERE/0311/0006 – 1 Orchard Close

Raising of roof to include dormers and roof lights, pitched roof to garage and extension to utility room.

It was **RESOLVED** the Parish Council would approve the application subject to neighbourhood consultation.

ERE/0311/1214 – Cottage Farm, St Wilfrid's Road

Approval to fell 1 sycamore tree and prune 1 silver birch tree in the rear garden which is in a conservation area.

It was **RESOLVED** the Parish Council would approve the application subject to the agreement of the Borough Council Tree Officer.

024674 – 77 Derbyshire Avenue

Works to protected oak tree to include removal of dead wood and crown thin by 20%.

It was **RESOLVED** the Parish Council would approve the application subject to a report by the Borough Council Tree Officer.

The Clerk presented e-mail correspondence dated 2 March 2011 from the Enforcement Officer at the Borough Council regarding the fencing and static caravan at 9 High Lane West.

It was **RESOLVED** the Clerk report further on this matter when further information is provided by the Borough Council.

The Clerk presented a report dated 22 February 2011 from DCC which set out the decisions to approve for the erection of an outdoor timber classroom at Scargill C of E Voluntary Aided Primary School. It was **RESOLVED** the correspondence be noted.

The Clerk presented a consultation on the proposed local list of requirements for planning applications by Derbyshire County Council dated 1 March 2011. The Clerk elaborated on the draft proposals accordingly. It was **RESOLVED** that the Parish Council would support the proposed local list of requirements for planning applications by Derbyshire County Council as set out in their report.

### 3282 **MATTERS FOR INFORMATION**

a) For the Clerk to report that the seats and the litter bin have now been delivered and arrangements have been made for a concrete block at the Station Road Recreation Ground to be painted which, on completion, the seats and litter bin will be installed.

b) Members are notified that the next Borough and Parish Forum will take place at Long Eaton Town Hall on Thursday 10 March commencing at 6.30pm.

c) With regard to the Winter Service provided by DCC/EBC, DCC have been notified of the location for the delivery of grit and an advert has been placed in the Community magazine, the notice boards and the Parish Council web for the position of volunteer Snow Warden.

d) By e-mail dated 21 February 2011 EBC have confirmed that the Head of Environmental Community Safety will investigate the matters around the excessive loud music from the Community Centre and the lack of report to a resident.

The Clerk informed Members that the Borough Council's representative had now met with the residents concerned and had also written to the user group at the Community Centre on this matter and would be monitoring the situation over the next weeks.

e) The Clerk can inform Members that arrangements have been put in place to meet with Derbyshire FA regarding ground development at the Beech Lane Recreation Ground and to talk about matters of mutual interest.

f) Members are reminded that the litter pick in West Hallam will take place on Saturday 19 March commencing at 1.00pm at the Beech Lane Recreation Ground.

3262 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 4 April 2011 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

Reminder: The Annual Parish Meeting and the Annual General Meeting of the West Hallam Parish Council will take place on Monday 16 May commencing at 6.30pm in the Powtrell Community Pavilion, Beech Lane, West Hallam.

Cllr A Draycott registered apologies of absence at the next meeting of the Parish Council and as he was not seeking re-election to the Office of Parish Councillor this would be his last meeting and he wished to place on record sincere appreciation to Members for their support during the term of his Office and wished the Parish Council all success in the future.

The Chair thanked Cllr Draycott for his input as a Parish Councillor and said that he had been an asset to the Council.

**MINUTES OF THE ANNUAL GENERAL MEETING OF  
THE WEST HALLAM PARISH COUNCIL**

**HELD**

**ON MONDAY 16 MAY 2011**

**IN**

**THE POWTRELL COMMUNITY PAVILION  
BEECH LANE, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr D Adams-Shaw  
Cllr B Broughton  
Cllr K Garvey  
Cllr Mrs B Harrison  
Cllr Mrs J Hayes  
Cllr Mrs I Howes

Clerk: Mr P Briggs

Members of the Public: 14

PC R Crooks, SC D Barnes

3293 **APOLOGIES**

Apologies were received from Cllr G Hamson.

3294 **DECLARATION OF OFFICE**

Members signed the Declaration of Office and the notification by a Member of Local Authority of Financial and Other Interests.

3295 **DECLARATION OF INTERESTS**

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk and subsequently withdrew from the meeting during consideration of those matters.

The Chair, Cllr Mrs C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

3296 **ELECTION OF CHAIR**

Cllr Mrs C Hart was elected to the Office of Chair of the West Hallam Parish Council for the year 2011/2012 and signed the Acceptance of Office.

3297 **ELECTION OF VICE CHAIR**

Cllr Mrs H Chapman was elected to the Office of Vice Chair of the West Hallam Parish Council for the year 2011/2012 and signed the Acceptance of Office.

3298 **MEMBERS INFORMATION**

Members received, with the copies of the Agenda, the following documents:

- A copy of the Council's Standing Orders
- The Parish Council's Complaints Procedure
- The Code of Conduct
- The Good Councillor's Guide

3299 **APPOINTMENTS TO EXTERNAL ORGANISATIONS**

It was **RESOLVED** that the following appointments be adopted by the Parish Council for 2011/12:

Planning Sub Committee

Cllr Mrs H Chapman (Vice Chair)  
Cllr Mrs J Hayes  
Cllr D Adams-Shaw

Powtrell Community Pavilion

Cllr Mrs C Hart (Chair)  
Cllr B Broughton  
Cllr Mrs I Howes

Ann Powtrell Foundation

Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr B Broughton

Scargill Foundation

Cllr Mrs C Hart (Chair)

West Hallam Community Centre

Cllr Mrs B Harrison  
Cllr K Garvey

West Hallam Village Hall Charity Committee

Cllr B Broughton

West Hallam Trust

Mr A Draycott

In the event that Mr Draycott is unable to continue as a Trustee the Clerk of the Trust is to present the matter for further consideration to the next meeting of the Parish Council.

Christmas Lights Committee

Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr Mrs J Hayes

Borough Parish Liaison Forum (EBC)

Nominations to be presented as and when such meetings are convened.

Parish and Town Councils Liaison Forum (DCC)

Nominations will be presented as and when meetings are convened.

West Hallam Junior Football Club

Cllr D Adams-Shaw will represent the Parish Council at meetings of the Football Club.

It was **RESOLVED** that the Clerk notify the appropriate organisations of any changes and that arrangements are put in place for new Members and representatives to be provided with dates, information, minutes and agendas accordingly.

It was also **RESOLVED** that following meetings of the clubs or organisations representatives of the Parish Council are required to present a small report to a meeting of the Parish Council and in doing so are invited to advise the Clerk in order for the matter to be placed on the agenda.

3330 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 4 April 2011 were approved and signed by the Chair.

For purpose of clarity the Clerk confirmed that paragraph 1 13(e) on the agenda should state 9 High Lane West and not High Lane East.

3301 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

3302 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

a) **Chair's Announcements**

The Chair, Cllr Mrs C Hart, reported on the following matters:

A person/s unknown had daubed the brick wall at the gully at Derwent Avenue with excreta obtained from the dog bin at that location. Thanks were extended to EBC for the speed to which they responded to this incident.

With regard to the provision of pharmaceutical services in West Hallam one of the two applicants had submitted an application for unit L at the DSC for a shop window and security blinds which was passing through the required procedures.

It was disappointing to note that parents when collecting children from school were tying their dogs to various street furniture around the school, a matter which had been reported to the dog warden at EBC.

b) **Public Participation**

The Chair, Cllr Mrs C Hart, presented information on matters discussed in the public participation session as follows:

There have been significant improvements in respect of anti-social behaviour at and around Sunninghill Close.

PC Crooks confirmed that over the period 3 March to 15 May 2011 the number of calls for service from West Hallam had reduced to approximately one over the period Friday evening to Sunday evening each week. The peak, at the beginning of the reference period, was 21 calls and following those calls the culprits were either taken home by the Police, arrested, or letters sent to their parents accordingly. On another matter PC Crooks was able to confirm that under Section 27, a "Dispersal Notice" resulted recently in a fine of £400 to a young person.

Continuing, a MUGA had now been commissioned at Kirk Hallam and discussions were to commence with regard to rescheduling the Drop In Centre at West Hallam. On a related matter meetings have been convened with the schools, DCC and parents under the "Keep Teenagers Safe" and to discuss why anti-social behaviour occurs which will be managed by PC Jane Osbolton who is the Constabulary's Youth Involvement Officer.

As discussed previously at Parish Councils discussions continue with DCC regarding the jitty/footpath at the rear of the Powtrell Community Pavilion.

3303 **MATTERS FOR DETERMINATION**

a) Following appropriate discussion it was **RESOLVED** that Members consider further the provision of a Community Working Group whose purpose would be to support the Parish Council, the Police and other agencies in the design of strategies to combat and reduce the extent of anti-social behaviour in West Hallam and also to consider the benefits of a dispersal order.

b) Members received a progress report with regard to the official opening of the Family Fun and Fitness Day at the Community Centre on Saturday 4 June commencing at 10.30am to 12.00noon. It was **RESOLVED** that the report be received with thanks.

c) Members considered further correspondence dated 7 February 2011 from the East Midlands Housing Group regarding affordable rural housing in West Hallam and received a verbal report on a meeting held with representatives of the Group held on Monday 4 April 2011. It was **RESOLVED** that the Clerk enquire of progress with regard to this initiative and report back to the next meeting of the Parish Council.

d) Members considered further arrangements and appointments relating to the emergency snow clearing in the parish and confirmed that grit provided free of charge by DCC will be delivered to 172 High Lane East. The distribution and use of grit over the winter period will be undertaken by the Council's Litter Picker who will be paid appropriately for the hours worked and travel expenses. It was also **RESOLVED** that the advert for the snow warden be amended to include the payment of an honorarium and for the advert to be published in the Community magazine during August and September.

e) The Clerk presented e-mail correspondence dated 21 April 2011 from EBC regarding the signs at unit B, the Dales Shopping Centre (West Hallam Fryer), unit K, the Dales Shopping Centre (Quality Fry), the Beauty Salon and issues at 9 High Lane West. It was **RESOLVED** that progress on these matters be reported further to the next meeting of the Parish Council.

f) Members considered previous discussions regarding improved drainage at the Beech Lane Recreation Ground and the results of an introductory meeting with representatives of the Derbyshire Football Association regarding this project. It was **RESOLVED** that Cllr D Adams-Shaw present this item for discussion at the next meeting of the West Hallam Junior Football Club and to report back to the next meeting of the Parish Council accordingly.

g) Members received e-mail correspondence dated 29 March 2011 from a resident enquiring whether the Parish Council would provide a goal post on the High Lane East Recreation Ground similar to that provided at High Lane Central Recreation Ground at a cost of approximately £200.00. It was

**RESOLVED** that Cllr D Adams-Shaw determine whether the Football Club would be prepared to donate the one remaining steel goal post for installation at High Lane East Recreation Ground and to report to a meeting of the Parish Council accordingly.

h) The Clerk advised Members of a resident's concern regarding overgrown hedges at Millhouse Field Recreation Ground. Following discussion it was **RESOLVED** that the Clerk make contact with the Community Payback Team to determine whether or not this would be a suitable project for the Payback Team to undertake and to report further on this matter to the next meeting of the Parish Council.

i) As the report from ROSPA had not been received it was **RESOLVED** that the report of an inspection of the Council's Recreation Grounds and play equipment undertaken by ROSPA be presented to the next meeting of the Parish Council.

j) The Chair, Cllr Mrs C Hart, presented e-mail correspondence dated 12 April 2011 from EBC clarifying the responsibility for dealing with traffic issues in West Hallam and particularly vehicles that park on public footpaths or in a manner that causes obstruction or even parked in a no parking location. It was **RESOLVED** that a copy of the correspondence be made available to all Members of the Parish Council.

k) Members received correspondence from the West Hallam Well Dressing Group dated 11 April 2011 confirming that the Annual Well Dressing Festival will take place on 9 July commencing at 1.30pm and requesting the Parish Council to consider making a contribution towards the funding of the Festival. Members also received correspondence from MOSVT (Mr T Hall Trustee Organizer W5795) requesting support for financial assistance regarding the Wellington Bomber Memorial event which coincides with the West Hallam Well Dressing and Scarecrow event. It was **RESOLVED** that a donation of £250.00 be made payable to the West Hallam Wells and £50.00 to MOSVT.

l) Members received correspondence from DCC dated 12 April 2011 advising that the Parish Council's Liaison Forum will now take place on Thursday 23 June commencing at 6.00pm to 8.00pm in the Members Room County Hall, Matlock. It was **RESOLVED** that Cllr D Adams-Shaw and Cllr Mrs I Howes attend this meeting on behalf of the Parish Council and to report to the next appropriate meeting of the Parish Council accordingly.

m) The Clerk presented e-mail correspondence from Heanor Gate CCTV which confirmed that there were no significant incidents recorded during the period of April - beginning of May. It was **RESOLVED** the report be received with thanks.

n) The Clerk presented information regarding repairs/maintenance to the CCTV cameras at the Beech Lane Recreation Ground which at this early date may cost in the region of £450.00. Following appropriate discussion it was **RESOLVED** that the Clerk pursue the matter with the Council's Consultant on

the basis that the Clerk has delegated powers to authorize expenditure to a maximum of £450.00.

o) Members received correspondence undated from Aon regarding the Local Council Insurance Renewal and for Members to approve the renewal payment in the sum of £1,155.42. It was **RESOLVED** that the renewal be paid as presented.

3304 **ACCOUNTS**

a) The following accounts were approved for payment:-

Mr P Briggs	£361.00	
Mrs L C Broughton	£120.00	
Mr N Gadsby	£132.00	Litter picking
Mr M Bower	£132.00	Litter picking
Grass Track	£126.00	Installation of seats and litter bin at Station Road
Grass Track	£330.00	Maintenance to Millhouse field inc. provision of topsoil
Grass Track	£752.00	Mowing and maintenance
West Hallam Community Centre	£18.00	Hire of meeting room and kitchen 4 June
Mr D Faulkner-Day	£600.00	Provision of storage shelving at PCP*
West Hallam Community Centre	£37.39	Electricity at MUGA
Mr P Briggs	£23.47	Cartridge for Computer
Kompan	£1558.80	Play equipment
EBC	£264.00	Hanging Baskets
Park Hall Designs	£33.20	Website maintenance and printing
Cllr Mrs C Hart	£335.00	Chair's Allowance
West Hallam Wells	£250.00	Donation to the event
MOSVT	£50.00	Donation to administration costs
AON Insurance	£1155.42	Insurance renewal premium

b) The Clerk presented a report of the completed audited accounts for 2010/11 and referred to the internal auditor's reports for the financial year which confirmed there were no matters which need to be brought to the attention of the Council. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, sign the Local Council's Annual Return for the year ending 31 March 2011 as required.

c) Members received correspondence dated 20 April 2011 from EBC confirming the Parish precept for 2011/12 in the sum of £26,500 and the Concurrent Function budget in the sum of £20,050.

d) The Clerk reported receipt of a refund of VAT in the sum of £7344.67.

e) Following a report by the Clerk it was **RESOLVED** that the Mandate with the Co-operative Bank regarding change of accounts signatories be distributed around Members for return to the Clerk as quickly as possible.

f) Members received a copy of the Concurrent and Precept budgets for 2011/12

3305 **PLANNING**

a) Due to a problem with the laptop computer it was **RESOLVED** that the Planning Sub-Committee consider the following planning applications with a degree of urgency:

ERE/0511/0001 – 2 St Wilfrid's Road

ERE/0411/0065 – 67 Peveril Crescent

ERE/0511/0013 – Unit L Dales Shopping Centre (new shop front and security shutters)

ERE/0511/0014 – Unit L Dales Shopping Centre (advertisement consent)

ERE/0511/0002 – Newdigate Arms Public House

ERE/0411/0056 – 23 HLC

3306 **MATTERS FOR INFORMATION**

a) The Clerk presented e-mail correspondence dated 19 April 2011 from DCC regarding the bus shelter at Beech Lane and confirmation that the works required will be carried out in due course.

3307 **DATE OF THE NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 6 June 2011 at the Powtrell Community Pavilion, Beech Lane West Hallam commencing at 7.00pm.

**MINUTES OF A MEETING OF**  
**THE WEST HALLAM PARISH COUNCIL**  
**HELD ON MONDAY 6 JUNE 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr D Adams-Shaw  
Cllr B Broughton  
Cllr K Garvey  
Cllr G Hamson  
Cllr Mrs I Howes

Clerk: Mr P Briggs

Members of the Public: 6

3308 **APOLOGIES**

Apologies were received from Cllr Mrs J Hayes and Cllr Mrs B Harrison.

3309 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club and further the East Midlands Housing Group in respect of rural housing in West Hallam as Lead Member for Housing at EBC.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary for the Assistant Clerk and also agenda item 1.8(c) (affordable rural housing in West Hallam) in view of the proximity of his home to one of the sites suggested for development.

Cllr B Broughton withdrew from the meeting during the consideration of these matters.

3310 **APPROVAL OF MINUTES**

The Minutes of the Annual Parish Meeting and the Annual General Meeting of the West Hallam Parish Council held on Monday 16 May 2011 were approved and signed by the Chair.

3311 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

## 3312 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

### a) **Chair's Announcements**

The Chair, Cllr Mrs C Hart, initiated a discussion around the possible funding stream through the Community funding provided by the East Midlands Airport. It was **RESOLVED** the Clerk pursue this matter further and report to the next meeting of the Parish Council accordingly.

In response to a resident's concern it was **RESOLVED** that the Clerk contact the owner of the land adjacent 9 St Wilfrid's Road requesting that the overgrown grass and shrubs be trimmed.

Discussions took place regarding vandalism to the new swing at the Station Road Recreation Ground whereby rubber protection sleeves were ripped/cut off the hand chains.

Discussions took place with regard to the Chair's discussions with Derbyshire Constabulary regarding the use of the restorative justice model in this case and following further discussion it was **RESOLVED** that the Chair, Cllr Mrs C Hart, inform Derbyshire Constabulary (PC R Crooks and/or PC J Dickinson) that subject to the offender agreeing to reimburse the Parish Council 50% of the total costs involved for the repairs to the swing, the Parish Council would agree for the matter to be dealt with under the restorative justice procedure.

It was also **RESOLVED** that the Chair report further on this matter to the next meeting of the Parish Council.

### (b) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

In response to an enquiry the Chair, and Members present, elaborated on an enquiry relating to the affordable housing in West Hallam. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, obtain the formula definition in respect of "affordable housing" and present that information to the next meeting of the Parish Council accordingly.

A resident reported that at 1.40am last Saturday there were a number of young people climbing the perimeter fence at the MUGA and in order to stop such incidents enquired whether the Parish Council would be able to fit further extensions to the perimeter fence. Discussion took place on the options available and the frequency of occurrence in terms of such incidents and it was **RESOLVED** that the Clerk obtain costs to top paint a 2 feet deep band from the top of the perimeter fence on the MUGA for consideration at the next meeting of the Parish Council.

## 3313 **MATTERS FOR DETERMINATION**

a) Members considered further the provision of a Community Working Group and following discussion it was **RESOLVED** that given the circumstances presently in the Parish with regards to ASB the matter be deferred to a future meeting of the Parish Council when considered appropriate.

b) The Chair, Cllr Mrs C Hart, Cllr B Broughton and the Vice Chair, Cllr Mrs H Chapman gave a verbal report on the Family Fun and Fitness Day held at the Community Centre on

Saturday 4 June. Members were disappointed that despite the various attractions that were organised the event was not fully supported by the Community and that in future it may be fruitful for the Parish Council to consider in more detail the publication of community events. On a related matter the Chair, Cllr Mrs C Hart, requested that Parish Councillors who are, for valid reasons, unable to attend community events organised by the Parish Council to inform or notify the Clerk of absence accordingly. With regard to the surplus goods it was **RESOLVED** that they are distributed equally between the Community Centre and the Powtrell Community Pavilion Users.

c) In accordance with previous declaration Cllr B Broughton left the meeting whilst this matter was discussed.

Members considered further the presentations made by representatives from the East Midlands Housing Group and EBC regarding affordable rural housing in West Hallam which took place prior to this Parish Council meeting. Following an appropriate discussion on this very important issue it was **RESOLVED** that the Clerk organise a public meeting to take place on Monday 27 June commencing at 7.30pm at Scargill School. The purpose of this public meeting will be to enable the Parish Council to explain the background to proposals for the provision of affordable rural housing in West Hallam and to receive questions from the residents accordingly. Following the meeting the matter will be presented for further consideration at the Parish Council meeting to be held in July.

d) The Clerk presented a report of progress with regard to signs at the Dales Shopping Centre, the development at Orchard Close and High Lane West and referred to correspondence dated 23 May 2011 from the Borough Council Enforcement Officer. It was **RESOLVED** that the Clerk report to a future meeting of the Parish Council with regard to progress on these matters.

e) Cllr D Adams-Shaw presented a report on a meeting held with representatives of the West Hallam Junior Football Club and elaborated on the matters discussed accordingly.

The Parish Council is pleased that the Football Club were able to donate the unused steel goal post currently stored at the Powtrell Community Pavilion and it was **RESOLVED** that the Clerk make arrangements for the posts to be installed at the High Lane East Recreation Ground. With regard to possible improvements to drainage at the Beech Lane Recreation Ground it was **RESOLVED** that Cllr D Adams-Shaw provide the name, address and qualifications of the person identified by the Football Club who may be eligible to undertake the feasibility study and assessment of the drainage at the Recreation Ground which will be the subject of discussion between the Clerk and the Football Foundation on receipt of that information, a matter which will be reported to the next meeting of the Parish Council.

Continuing discussion centred around the funding streams that may support the development of the drainage system at the Beech Lane Recreation Ground and it was clearly understood that the Football Club and possibly the Cricket Club would need to contribute to any scheme that may be agreed in the future.

f) The Clerk presented a report on conversations held with representatives of the Community Payback Team regarding works to the northern boundary of Millhouse Field Recreation Ground. The Team are able to support the Parish Council in this work but, given the present workload, site visits could not be organised till the end of this month. It was **RESOLVED** that the Clerk continue with this project and report as appropriate to the next meeting of the Parish Council.

g) The Clerk informed Members that he was still waiting for the report from ROSPA regarding an inspection of the Recreation Grounds and Play Equipment. It was **RESOLVED** the Clerk report further on this matter to the next meeting of the Parish Council.

h) The Clerk gave a report on the repair/maintenance to the CCTV cameras at the Community Centre and also reports of incidents from HGA. Following further discussion it was **RESOLVED** that in consultation with the Chair, Cllr Mrs C Hart, the Clerk proceed with organising maintenance to the cameras at the Station Road Recreation Ground and to enquire from the Erewash Community Safety Partnership whether they could contribute to the costs involved.

i) Members considered DALC circular 30/2011 – Election for Executive Committee 2011/15. Following discussion it was **RESOLVED** that Cllr Mrs I Howes be submitted as a nominee to the Executive Committee.

j) Cllr B Broughton declared a personal, but non prejudicial, interest in this agenda item by virtue of his being appointed by the Parish Council to the West Hallam Village Hall Charity.

Members considered correspondence dated 17 May 2011 from the West Hallam Village Hall Charity requesting a contribution towards the costs of running the Village Hall and also correspondence dated 31 May 2011 from the West Hallam Centre and Recreation Ground also requesting a contribution towards the running of the Community Centre. It was **RESOLVED** that a donation of £585.00 be made payable to both organisations payable at this Parish Council meeting and that a letter be sent to the applicants advising that due to the economic environment in which the Parish Council operate at this time it may not be possible for the Parish Council to continue with this level of financial support in the future.

k) Cllr B Broughton initiated an introductory discussion about the provision of allotments and burial grounds in West Hallam and suggested that the Parish Council might consider these issues as part of a wider consideration of spending priorities for the coming years.

The Parish Council had previously discussed the possibility of some form of public consultation exercise regarding future spending priorities and following discussion it was **RESOLVED** that Cllr B Broughton prepare a draft consultation leaflet for consideration by Members at the next meeting of the Parish Council.

l) The Clerk presented e-mail correspondence dated 23 May 2011 from Mr D Jenkinson, Rights of Way Assistant – DCC, regarding footpath 22. Given the views of the Officer it was **RESOLVED** that the closure of the footpath would not be pursued further by the Parish Council.

m) Following discussion it was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and Cllr J Hayes represent the Parish Council at an early meeting of the Village Hall representatives to discuss the Christmas lights arrangements and particularly to discuss invitations to special guests.

n) Although not listed on the agenda, it was **RESOLVED** that in order to comply with the time frame the Clerk present information regarding the Derbyshire County Council Consultation on Part Night Lighting and also the Derbyshire Fire and Rescue Service and proposals to remove the second fire engine at various locations in the County.

Following discussion it was **RESOLVED** that Cllr Hamson and Cllr Garvey consider the consultation reports for a meeting with the Clerk on Tuesday 28 June at 7.30pm at the

Clerk's home address and further for Councillors to present the results of that consideration to the next meeting of the Parish Council accordingly.

### 3314 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£361.00
Mrs L C Broughton	£120.00
Mr N Gadsby	£132.00 (Litter picking)
Mr M Bower	£132.00 (Litter picking)
Grass Track	£752.00 (Mowing and maintenance)
Park Hall Designs	£35.86 (Web site maintenance and printing)
Powtrel Community Pavilion	£240.00 (Meeting room for 2011/12)
Cllr Mrs H Chapman	£6.00 (Computer mouse)
WHCC	£16.98 (Rent CCTV/Broadband)
WHVHC	£585.00 (Donation to running costs)
WHCC	£585.00 (Donation to running costs)
Mrs C A Briggs	£24.00 (Keys for PCP)
Mr P Briggs	£68.78 (Paper, Cartridge, Post and Goods for Fun Day)

b) By reference to e-mail correspondence dated 24 May 2011 from EBC and based on the average band D cost per dwelling in West Hallam an increase of 1000 on the Community tax from the Parish would add a further 63p per dwelling per year. It was **RESOLVED** the report be received with thanks.

c) The Clerk reported receipt of £18.73 representing a further VAT refund.

### 3315 **PLANNING**

a) Members considered that the following planning applications received from EBC following the publication of the agenda:

ERE/0511/0046 – 6 Jubilee Court, West Hallam  
Retrospective application to retain chimney stacks and walls.

It was **RESOLVED** the Parish Council would support this application subject to neighbourhood consultation.

ERE/0511/0048 – 11 Belper Road, West Hallam  
Amendments to previously approved replacement dwelling (under ERE/0102/0037) including revision to shape of roof at rear and alterations to windows.

It was **RESOLVED** the Parish Council would raise no objection to the application subject to neighbourhood consultation.

### 3316 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 4 July 2011 at the Powtrel Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

**MINUTES OF A MEETING OF**  
**THE WEST HALLAM PARISH COUNCIL**  
**HELD ON MONDAY 4 JULY 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr D Adams-Shaw  
Cllr B Broughton  
Cllr K Garvey  
Cllr G Hamson  
Cllr Mrs B Harrison  
Cllr Mrs I Howes

Clerk: Mr P Briggs

Members of the Public: 9

3317 **APOLOGIES**

Apologies were received from Cllr Mrs J Hayes

3318 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club, the West Hallam Jnr FC and further as Lead Member for Housing at EBC, the East Midlands Housing Group in respect of Affordable Housing in West Hallam

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs, the payment of salary to the Assistant Clerk and in view of the close proximity the item relating to Affordable Housing

Given the location to his own home Cllr G Hamson also declared a personal interest in the agenda item relating to Affordable Housing in West Hallam

3319 **APPROVAL OF MINUTES**

The Minutes of the Annual Parish Meeting and the Annual General Meeting of the West Hallam Parish Council held on Monday 6 June 2011 were approved and signed by the Chair.

3320 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

## 3321 CHAIR'S ANNOUNCEMENTS AND REPORTS

### (a) Chair's Announcements

The Chair, Cllr Mrs C Hart was pleased to report that the new VAS sign located at High Lane East was operational and appeared to have the desired effect in slowing traffic to 40 MPH

### (b) Public Participation

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

- a) In reply to a resident's enquiry regarding provision of CCTV the Chair advised the resident to make contact with the Community Safety Team in order to be aware of the regulations regarding CCTV and the appropriate notices to be displayed.
- b) It was pleasing to report that matters of community concern at Sunninghill Close had now been resolved and things were generally much quieter.
- c) Discussion centred around the provision of pharmaceutical services at the Dales Shopping Centre, a matter which was on-going at this time.

## 3322 MATTERS FOR DETERMINATION

- a) The Chair, Cllr Mrs C Hart, gave a report on the results of a public meeting held on Monday 27 June convened to explore the proposals for affordable rural housing in West Hallam and referred to notes of the meeting of that date. It was **RESOLVED** the report be received with thanks.
- b) Cllr D Adams-Shaw reported that the AGM of the West Hallam Junior Football Club will be held next week and he will present a report on that meeting at the next meeting of the Parish Council.
- c) The Clerk reported further on discussions with representatives of the Community Payback Team who will be commencing work at the boundary at Millhouse field during the course of the next two or three weeks.
- d) Members received a report from ROSPA who recently carried out an inspection of the recreation grounds and play equipment. Given that the report was only presented today it was **RESOLVED** that the Clerk in consultation with the Chair, Cllr Mrs C Hart, make those arrangements necessary to carry out essential repairs as identified in the report.
- e) The Chair reported further on the repair/maintenance to the CCTV cameras at the Community Centre in the sum of £500.00 and that the work will be carried out during the course of the next several days. It was **RESOLVED** the work be carried out as reported.
- f) Members considered further the proposed consultation on Parish Council spending priorities. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and Cllr B Broughton meet in order to finalise the publication for approval at the next meeting of the Parish Council. With regard to delivering the report to residents it was **RESOLVED** that arrangements be made with the Scouts as previous at an estimated cost of £250.00.

- g) The Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman, and Cllr Mrs J Hayes will report on a meeting held with representatives of the Christmas Lights Committee to the next meeting of the Parish Council.
- h) Cllr G Hamson and Cllr K Garvey presented proposals in terms of the consultation papers prepared by DCC in respect of street lighting and the DR & FS Emergency Cover consultation. It was **RESOLVED** that those consultation reports be submitted to DCC and DR & FS accordingly.
- i) The Clerk informed Members that the estimated costs of applying graffiti paint to the MUGA perimeter fence at Station Road would be in the order of £450 - £500. It was **RESOLVED** that the matter be deferred at this time.
- j) The Clerk informed the meeting that the funding provisions available at the East Midlands Airport under the Community Scheme did not apply to West Hallam as West Hallam was out of the area of benefit and also that the scheme for development at Beech Lane and Millhouse field would not meet the criteria for funding. It was **RESOLVED** that given the increase in traffic over West Hallam the Clerk to submit a formal letter to East Midlands Airport Grants Committee requesting a review of the boundary to include West Hallam.
- k) The Chair, Cllr Mrs C Hart, gave a report on damage caused to the swing at the Station Road Recreation Ground and a response to the restorative justice, a matter which is on-going with Derbyshire Constabulary.
- l) The Clerk reported that the meeting of the Community Centre Management Committee and the West Hallam Parish Council meet on the same day in September. In order to allow Parish Council representatives to attend meetings at the Community Centre it was **RESOLVED** that Cllr Mrs B Harrison and Cllr K Garvey bring this matter to discussion at the next meeting of the Community Centre Management Committee.
- m) Members received e-mail correspondence dated 1 June 2011 from Leisure Lights setting out repairs required to the Christmas decorations in the sum of £179.50 plus VAT. It was **RESOLVED** that the works required be undertaken by Leisure Lights in the sum of £179.50 plus VAT.
- n) Cllr Mrs I Howes reported on a request presented by a resident for a seat at the Dales Shopping Centre. Following appropriate discussion it was **RESOLVED** that the Clerk write to the resident on behalf of Cllr Mrs I Howes explaining that as the property at the Dales Shopping Centre was private property the Parish Council could not install a seat at that location and that further discussions will take place in due course regarding a seat at the bus stop opposite the Dales Shopping Centre on Beech Lane.
- o) Cllr D Adams-Shaw and Cllr Mrs I Howes presented a report of a meeting of the Parish and Town Council Liaison Forum held at DCC on Thursday 23 June 2011 which covered the powers of PCSOs, climate change and the budget. It was **RESOLVED** the report be received with thanks.
- p) Members considered the cleansing arrangements for the new bus shelter at High Lane Central and referred to e-mail correspondence dated 23 May 2011 with regard to service provision at a cost of £5.40 plus VAT per quarter. It was **RESOLVED** that the arrangements specified be approved on a one year contract.
- q) The Chair, Cllr Mrs C Hart, presented a report on a meeting of the Erewash North Community Forum held on Thursday 16 June 2011 which included discussions about the

value of Community Forums which was under review by EBC. It was **RESOLVED** the report be received with thanks.

### 3323 **ACCOUNTS**

Cllr B Broughton left the meeting whilst this agenda item was under discussion.

a) The following accounts were approved for payment:

Mr P Briggs	£144.40 (Salary)
Mrs L C Broughton	£48.00 (Salary)
Mr N Gadsby	£52.80 (Salary)
HMRC	£67.80 (PAYE on behalf of Clerk, Assistant Clerk and Litter Picker)
Mr M Bower	£132.00 (Litter Picking)
Grass Track	£752.00 (Mowing and maintenance)
Park Hall Designs	£40.37 (Web site maintenance and printing)
Mr N Gadsby	£25.00 (Emergency cleansing)
Mr D Ingman	£298.00 (Audit)
West Hallam Playscheme	£1000.00 (Donation to playscheme)
Play Safety Ltd	£360.00 (ROSPA report)
Scargill School	£80.00 (Meeting Room – 27 June)
WH Community Centre	£125.96 (CCTV)
Co-operative Bank	£12.00 (Charge for stopping cheque)

\*The Clerk informed the meeting that the small grants applications submitted to EBC on behalf of the West Hallam Playscheme had been approved and an award of £1000 had been made accordingly. It was **RESOLVED** an appropriate letter of thanks be sent to EBC.

The Clerk informed Members also that the cheque presented to Mr Bower at the last meeting of the Parish Council had been misplaced by Halifax Building Society. The Clerk had stopped the cheque and as a result there will be a £12.00 charge on the accounts. Given the circumstances it was **RESOLVED** that the Chair's actions in respect of presenting a further cheque to Mr Bower be approved accordingly.

### 3324 **PLANNING**

a) The Vice Chair, Cllr Mrs H Chapman, reported on decisions of the sub-committee on the planning applications listed below:

ERE/0611/0006 – Unit 38 TDG Storage

Retrospective application for change of use from storage and distribution (B8) to use for car breakers.

It was **RESOLVED** the Parish Council would approve this application.

ERE/0611/0018 – 67 Peveril Crescent

Erection of two storey rear extension and insertion of first floor window and two ground floor windows inside elevation.

It was **RESOLVED** the Parish Council would approve the application subject to neighbourhood consultation.

ERE/0611/0008 – 35 Hallam Way

Erection of a single storey front extension and replacement of flat roof with pitched roof to front.

It was **RESOLVED** the Parish Council would approve the application subject to neighbourhood consultation.

**3325 MATTERS FOR INFORMATION**

a) The Clerk presented for information the Derbyshire Excellent in the Community Awards Scheme for 2011 whereby DCC want to recognise outstanding achievement and the important contribution that local people make to local life and are requesting nominations to Derbyshire Excellence Awards, County Hall, Matlock, Derbyshire, DE4 4AG by closing date Friday 19 August 2011.

**3326 DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 1 August 2011 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

Cllr K Garvey and Cllr Mrs I Howes presented apologies for absence in respect of the next meeting of the Parish Council.

**MINUTES OF A MEETING OF**  
**THE WEST HALLAM PARISH COUNCIL**  
**HELD ON MONDAY 1 AUGUST 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr D Adams-Shaw  
Cllr B Broughton  
Cllr G Hamson  
Cllr Mrs B Harrison  
Cllr Mrs J Hayes

Clerk: Mr P Briggs

Members of the Public: 9

3327 **APOLOGIES**

Apologies were received from Cllr K Garvey & Cllr Mrs I Howes.

3328 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club, the West Hallam Jnr FC and further as Lead Member for Housing at EBC, the East Midlands Housing Group in respect of Affordable Housing in West Hallam

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs, the payment of salary to the Assistant Clerk and in view of the close proximity the item relating to Affordable Housing

Given the location to his own home Cllr G Hamson also declared a personal interest in the agenda item relating to Affordable Housing in West Hallam

3329 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 4 July 2011 were approved and signed by the Chair.

3330 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

## 3331 CHAIR'S ANNOUNCEMENTS AND REPORTS

### (a) Chair's Announcements

The Chair, Cllr Mrs C Hart was pleased to report that in accordance with "restorative justice" a young offender had agreed to reimburse the Parish Council 50% of the cost of repairs to the swing seats at Station Road in the sum of £68.50 which will also be accompanied by a written apology.

The Chair presented a letter of appreciation from the West Hallam Well Dressing Association for the very kind donation made by the Parish Council to this year's Well Dressing.

The Chair, Cllr Mrs C Hart, informed the meeting that EBC and the Community Safety Partnership had organised for a "street chalk" advertising campaign which will be organised throughout the whole of Erewash and there will be an example in West Hallam.

Following comment it was **RESOLVED** that the Chair invite EBC to consider using Erewash Sound to advertise this campaign.

The Chair, Cllr Mrs C Hart, gave a verbal report on a meeting held with TDG which itself was very productive and confirmed that there had been a reduction in the number HGVs travelling through prohibited areas in and around West Hallam.

The Chair, Cllr Mrs C Hart, presented information about the Queen's Jubilee and the invitation to light a beacon on 4 June 2012. It was **RESOLVED** the matter be placed on the next Parish Council agenda for consideration.

The Chair, Cllr Mrs C Hart, presented information received from Derbyshire Sport regarding possible funding and also information about funding from the RBS Public Affairs and it was **RESOLVED** that both these items be placed on the next agenda for consideration.

### (b) Public Participation

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) In response to a resident's concern the Chair of the Parish Council, Cllr Mrs C Hart, explained the reason for trimming back the hedges on the northern boundary at Millhouse field.

b) The Chair, Cllr Mrs C Hart, gave a summary report on the results of the research carried out by East Midlands Housing on the issue of affordable housing in West Hallam and explained that a more detailed report will be available in due course. Following discussion it was **RESOLVED** that the publication of the results of the Exhibition and the data collected will be discussed further at the next meeting of the Parish Council when the Parish Council needs to consider how best to publish the information.

c) In response to a resident's concerns regarding litter it was **RESOLVED** that the Chair, Cllr Mrs C Hart, contact TDG accordingly.

### 3332 MATTERS FOR DETERMINATION

a) Members considered e-mail correspondence dated 15 July 2011 from DCC regarding a Town/Parish Council winter service scheme and the consultative document attached. Following discussion it was **RESOLVED** that:

- Cllr G Hamson be nominated as the Snow Warden for West Hallam.
- That the Clerk obtain more information regarding the gritting routes in West Hallam, both primary and second tranche routes to enable Parish Council to determine those pavements to be treated within the parish area.

b) Members received e-mail correspondence dated 17 July 2011 from the West Hallam Parent, Baby and Toddler Group regarding the activity of the group and an application for financial support. It was **RESOLVED** that the request to hang a banner announcing the re-opening of the group for September on the end elevation of the Pavilion during mid August be approved and further that the reduction in rent requested be considered by Members of the PCP Management Committee on the basis that the Parish Council would support a reduction in rent to £10.00 per week for the meetings held in September when the continuing application will be reviewed.

c) Members received correspondence dated 28 June 2011 from DCC regarding the use of the Probation Community Payback Trust. Given that the Parish Council already utilise the services of the Community Payback Trust it was **RESOLVED** the correspondence be noted.

d) Members received correspondence dated 11 July 2011 from the Church of St Wilfrid's West Hallam requesting a contribution to cover the cost of the annual clock maintenance at St Wilfrid's Church in the sum of £164.00. It was **RESOLVED** that the Parish Council contribute a sum of £164.00 as requested and that the payment be made at this Parish Council meeting.

e) Members received correspondence dated 8 July 2011 from Leisure Lights advising that the installation of the Christmas lights and the removal of Christmas lights will cost £1270 plus VAT. It was **RESOLVED** that the estimate be accepted.

f) The Clerk presented e-mail correspondence dated 12 July 2011 from the East Midlands Community Fund advising that the Community Fund Management Committee are in the process and discussions with regard to a review of the Community Fund and accordingly the request of the Parish Council will not be considered until 11 November 2011. It was **RESOLVED** the Clerk bring this matter forward for consideration at the Parish Council meeting in November.

g) The Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman, and Cllr B Broughton gave a report on the proposed consultation on the Parish Council spending priorities for the coming years which included proposals for the distribution of a printed newsletter throughout the parish. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and Cllr B Broughton conclude the design of the consultation document with regard to spending priorities and to design an electronic newsletter to be distributed at the same time and that the scouts be invited to distribute the documentation to each of the residents in West Hallam at an estimated cost of £250.00. It was also **RESOLVED** that a progress report be presented to the next meeting of the Parish Council accordingly.

- h) Following a report by the Chair, Cllr Mrs C Hart, it was **RESOLVED** that the Parish Council adopt the Chair's action in respect of the DALC Executive Committee and the need to notify DALC that the Parish Council would support the nomination of Cllr Mrs I Howes and Cllr Mrs M Orchard to the Executive Committee Election for the period 2011 to 2015.
- i) Members received correspondence dated 14 July 2011 from the Privy Council Offices regarding the closure of St Wilfrid's Churchyard. It was **RESOLVED** that on receipt of information from St Wilfrid's PCC the Parish Council would intend to pass over the responsibility for the maintenance Church ground to EBC.
- j) Members received e-mail correspondence dated 9 July 2011 from West Hallam Playscheme regarding the future operation of the scheme. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and the Clerk meet with Stella Beaumont at the end of the present scheme to discuss in more detail the concerns expressed in the correspondence and to report appropriately to a future meeting of the Parish Council.
- k) The Clerk presented a verbal report regarding the necessary pruning and reduction in size of trees at Eaton Court in the sum of £260.00. It was **RESOLVED** that the Clerk authorise Grass Track to prune and reduce in size the shrubs and trees adjacent 9 Eaton Court in the sum of £260.00.
- l) Cllr D Adams-Shaw gave a verbal report on a meeting held with the West Hallam Junior Football Club and confirmed that Mr P Longley was elected to Chair at the Annual General Meeting.
- m) The Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H Chapman, presented a report of a meeting held with the Village Hall representatives to discuss the switching on of the Christmas lights on Saturday 3 December 2011 commencing at 5.00pm. The Chair and Vice Chair confirmed that arrangements have been confirmed with Ilkeston Brass, a magician and the Guides to serve refreshments in the Village Hall. Work continues with regard to the special guest and other necessary arrangements to include road closures and risk assessments. It was **RESOLVED** the report be received with thanks and the appropriate arrangements be made accordingly.
- n) Following discussion about affordable housing in West Hallam it was **RESOLVED** that at the next meeting of the Parish Council Members consider expressing a view on the proposals presented by East Midlands Housing with regard to the provision of affordable housing in West Hallam

### 3333 **ACCOUNTS**

- a) The following accounts were approved for payment:

Mr P Briggs	£361.00
Mrs L C Broughton	£120.00
Mr N Gadsby	£132.00 (Litter picking)
Mr M Bower	£132.00 (Litter picking)
Park Hall Designs	£30.08 (Web site maintenance and printing)
Overenge Services, West Hallam	£151.95 (Repairs to lights at PCP)
St Wilfrid's Church PCC	£164.00 (Annual maintenance to Church clock)
Mr P Briggs	£21.97 (Cartridges for computer)
Mrs L C Broughton	£50.00 (Postage & Administration)
Mr M Bower	£8.26 (Litter Bags)
Shelter Maintenance Co.	£6.59 (Cleaning of bus shelter at HLC)

b) The Clerk reported receipt of £50.00 from Mr P Lilley and £100.00 from Mr G Norman representing sponsorship to the flower baskets in the Village. It was **RESOLVED** that an appropriate letter of thanks be sent to both residents from the Parish Council.

### 3334 **PLANNING**

a) The Vice Chair, Cllr Mrs H Chapman, presented a report on planning applications determined between meetings of the Parish Council as follows:

ERE/0711/0012 – Unit L Dales Shopping Centre  
Install new shop front

It was **RESOLVED** that whilst the Parish Council have no objection to the application there is an absence of detail regarding operational hours, a matter on which the Parish Council would wish to be consulted.

ERE/0611/0060 – The Dell, The Village

Application for new permission to replace extant permission ERE/0808/0004 for demolition of existing garage and erection of a new detached garage.

It was **RESOLVED** the Parish Council would have no objections to this application.

### 3335 **MATTERS FOR INFORMATION**

a) For Members to be advised that the contract to clean the bus shelter at High Lane Central has been confirmed on a quarterly basis at a cost of £5.49 plus VAT per occasion.

b) For Members to receive West Hallam returns from HGA for July – no unusual activities.

c) Members were informed of progress with regard to the applications for the provision of pharmaceutical services in the Dales Shopping Centre at West Hallam and that a more detailed report will be presented by the PCT during the course of the next few days and Members will be advised accordingly.

### 3336 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 5 September 2011 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

**MINUTES OF A MEETING OF**

**THE WEST HALLAM PARISH COUNCIL**

**HELD ON MONDAY 5 SEPTEMBER 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr D Adams-Shaw  
Cllr B Broughton  
Cllr Mr K Garvey  
Cllr G Hamson  
Cllr Mrs B Harrison  
Cllr Mrs J Hayes

Clerk: Mr P Briggs

Members of the Public: 9

3337 **APOLOGIES**

Apologies were received from Cllr Mrs I Howes.

3338 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club, the West Hallam Jnr FC and further as Lead Member for Housing at EBC, the East Midlands Housing Group, in respect of Affordable Housing in West Hallam

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs, the payment of salary to the Assistant Clerk and in view of the close proximity a personal interest in matters relating to Affordable Housing.

Given the location to his own home Cllr G Hamson also declared a personal interest in the item relating to Affordable Housing in West Hallam

3339 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 1 August 2011 were approved and signed by the Chair.

3340 **EXEMPT ITEMS**

It was **RESOLVED** that the accounts relating to the CCTV be considered further as an exempt item.

## 3341 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

### (a) **Chair's Announcements**

The Chair presented correspondence from Derbyshire Constabulary regarding the launch of a new arrivals pack and a meeting arranged for 8 September at the Doughnut Centre Chesterfield.

It was **RESOLVED** that an appropriate letter be sent to the organiser of Slimming World regarding the position of signs at the High Lane Central/St Wilfrid's Road cross roads and outside the Village Hall.

On a matter regarding the street lighting on Pavilion Court the Chair, Cllr Mrs C Hart, confirmed that Pavilion Court had not been adopted by DCC and therefore held no responsibility for lighting at this time. However contact had been made with the owners who will be looking at the matter accordingly.

The Chair gave a brief account of the recent DALC meeting and encouraged Parish Council Members to attend meetings of DALC when appropriate.

A resident had unfortunately incurred injury following a trip in an indentation/hole in the recreation ground adjacent the MUGA at Station Road, a matter which had been dealt with by the Clerk through the Council's contractor. However it was **RESOLVED** that a report of the incident be sent to the Council's insurance company.

The Chair present correspondence dated 16 August 2011 from a young person who apologised for the damage caused to the space swings at the Station Road Recreation Ground, a matter which had been dealt with under the terms and conditions of the restorative justice for which the Council received £68.50.

The Chair, Cllr Mrs C Hart, referred to correspondence received from the Doctor's Surgery at the Dales Shopping Centre which confirmed that following legal advice the restricted covenant only applies to the top half of the Dales Shopping Centre and accordingly a pharmaceutical service can and will proceed at Unit L. Following the opening of the new service the Doctors' surgeries will be reviewing the resource and service provided and it is anticipated that there will be a reduced level of staffing hours and a small reduction in Doctors' hours. However this will not impact on patient services.

### (b) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) A resident at Sunninghill Close had persuaded the Electricity Board to fit a protective cage around the sub station which will reduce the risk of young people climbing over the existing fence.

b) With regard to the difficulties experienced at Station Road Recreation Ground recently regarding the litter and fire, the Parish Council have looked at the CCTV and the tape has been presented to the Police in order to explore whether the image is sufficient to identify the offenders.

c) Mr R Waters, a representative of the West Hallam Greenbelt Consultative Group, elaborated on a report produced by the Group following a meeting held on 18 July 2011 and following that presentation appropriate discussion took place on matters relevant.

In reply to a question from Mr Walters the Chair, Cllr Mrs C Hart, was pleased to report that the report prepared by the Group had been published on the Parish Council's website.

The Chair, Cllr Mrs C Hart, presented a "press release" from East Midlands Housing which confirmed that the sites at Beech Lane and Park Hall Lane had been put on hold to allow consideration of other alternative sites presented by residents at the Open Day organised by East Midlands Housing on 18 July 2011.

Continuing the Chair, Cllr Mrs C Hart, explained that whilst the Parish Council will decide on the Parish Council's position, she, as Lead Member for Housing at Erewash Borough Council, would support the EBC policy in respect of development in greenbelt which in summary states that each future proposal will be looked at on its own merits. Further discussion took place in the form of questions and answers on topics relating to greenbelt, affordable housing, alternative sites, survey results, Government grants and the capacity of East Midlands Housing to purchase existing properties that are for sale.

### 3342 **MATTERS FOR DETERMINATION**

a) Members considered further the Queen's Diamond Jubilee beacons for 4 June 2012. It was **RESOLVED** that an appropriate letter be sent to each Organisation in the Parish, to include The Village Hall, the Community Centre, Scargill School, the Methodist Church, and any other Groups and individuals who may want to join with the Parish Council in making appropriate arrangements to celebrate this important date.

b) Members considered further the feasibility of applying for funding to the Sports England Inspired Facilities Grant. It was **RESOLVED** that this matter be deferred to a meeting following the results of the Community response to the Parish Council's priority spending which is to be distributed over the next few weeks.

c) Members considered further the issue of affordable housing in West Hallam and the Chair re-stated that she would prefer to adopt EBC policy which states that development on greenbelt will be determined on merit and that greenbelt will be protected as far as possible. Following a general discussion on this matter it was **RESOLVED** that the Parish Council adopt the following policy in respect of affordable housing in West Hallam:

- The Parish Council would support the provision of affordable housing in West Hallam where this can be shown to meet an identified local need.
- The Parish Council welcomes East Midlands Housing decision not to pursue further the two original identified sites, pending investigations into possible alternatives.
- The Parish Council would only consider supporting the provision of affordable housing on any site in the greenbelt where such proposal has the broad support of the local community.

d) Members advised the Clerk further of those pavements in the Parish that would require gritting during the Derbyshire County Council Winter Service Scheme and it was **RESOLVED** that the Clerk complete that questionnaire accordingly.

On a related matter and with reference to correspondence dated 11 August 2011 from DCC regarding the Gritting Service provided by DCC it was **RESOLVED** that the Clerk complete that questionnaire on the basis of the Parish Council's discussion.

e) The Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and Cllr B Broughton elaborated on the leaflets that will be distributed to each residence in West Hallam over the next few weeks regarding the Parish Council's spending priority and the Parish Council's mini newsletter. It was **RESOLVED** that the distribution of those leaflets be organised with the Scouts as previously agreed.

f) Following a report by the Clerk it was **RESOLVED** that the Clerk make those arrangements necessary with regard to the Remembrance Day Parade and Service which will be held at St Wilfrid's Church on Sunday 13 November 2011.

g) The Chair, Cllr Mrs C Hart, and the Vice Chair, Cllr Mrs H Chapman gave a progress report regarding the arrangements for the Switching On of the Christmas Lights and Carol Service which will be held on Saturday 3 December at the Village Hall commencing at 5.00pm. Continuing it was pleasing to report also that a special guest had accepted the invitation to Switch On the Christmas Lights which will be made public in due course.

h) The Clerk presented e-mail correspondence dated 15 August 2011 regarding planning training for Parish Councils. Following consideration it was **RESOLVED** that Cllr D Adams-Shaw, Cllr K Garvey and Cllr G Hamson attend the training course organised by EBC to take place on Wednesday 14 September 2011 at the Council Chamber at Long Eaton Town Hall between 5.30pm and 8.00pm.

On this matter it was also **RESOLVED** that EBC be encouraged to organise a second training programme for those Councillors who were unable, due to other commitments, to attend the training course on 14 September.

i) The Chair, Cllr Mrs C Hart, presented correspondence dated 15 August 2011 from EBC regarding a meeting with Parish Council representatives on concurrent functions and that whilst she will be attending in her capacity as a Borough Councillor, the Parish Council have agreed for the Vice Chair, Cllr Mrs H Chapman, and the Clerk to attend the meeting and to report appropriately to the next meeting of the Parish Council. It was **RESOLVED** the report be received with thanks.

j) Members received papers and information relating to Localising Support for Council Tax in England (Consultation). It was **RESOLVED** the report be noted.

k) Members considered correspondence dated 22 July 2011 from EBC regarding the Erewash Aligned Core Strategy; housing provision position paper and climate change policy consultation. Following discussion it was **RESOLVED** that subject to protection of greenbelt in the borough the Parish Council would support the provision of an additional 6,630 houses through to 2026. On this matter concern was expressed about development in areas where the road network system, the transport system, the provision of services and utilities is inadequate to support any further development. It was **RESOLVED** the Clerk express those views to EBC accordingly.

l) Members considered e-mail correspondence dated 18 August 2011 from PC Russell Crooks regarding concerns of residents about parking at Kiln Close. The Chair, Cllr Mrs C Hart, explained that on that day there was a funeral at the Methodist Church which was very well attended and it may have caused difficulties at Kiln Close. However it is pleasing to report that the Bottle Kiln has extended car parking provision for approximately 12 additional cars which will help alleviate the concerns expressed previously.

m) The Clerk presented copy correspondence from residents at Hallam Way regarding the ownership of land at the rear of 127 Hallam Way (Station Road to Hallam Way footpath). It was **RESOLVED** that the residents be informed to make contact with the Land Registry to determine ownership and to hold discussions with the owners regarding the overgrown area.

n) Members received a consultation document on becoming an NHS Foundation Trust from the Derbyshire Community Health Services. It was **RESOLVED** the report be noted.

### 3343 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£361.00
Mrs L C Broughton	£120.00
Mr N Gadsby	£132.00 (Litter picking)
Mr M Bower	£132.00 (Litter picking)
Grass Track	£2,596.00 (Mowing, maintenance, tree work and repairs)
Park Hall Designs	£83.48 (Web site maintenance )July), printing(August meeting) and web site hosting (12 months from 5.1.2011)
Mr B Overton	£151.95 (Repairs to lights at PCP)*
Mr P Briggs	£7.88 (Computer paper and notebooks)
Mr M Noble	£265.00 (Honorary for closing car park at Community Centre)
Mrs C Briggs	£18.00 (Keys for PCP)
WHCC	£16.84 (CCTV)
Moorleys Printers	£327.20 (Leaflets)
Lan Control System	£1218.63 (Repairs to CCTV)
DALC	£15.00 (Training)
Leisure Lites	£215.40 (Repairs to Christmas Decorations)
DCC	£3572.96 (VAS at HLE)

\*Mr B Overton had returned the cheque payable to Overenge Services and requested that a further cheque be drawn made payable to Mr B Overton.

b) The Clerk informed Members about the extent and additional work associated with managing the Council's PAYE accounts and systems for its employees. The Clerk informed Members that he had made arrangements to visit other Parish Councils to discuss the management of PAYE systems and will report back to the Parish Council in due course on this matter

c) Following discussion it was **RESOLVED** that the Clerk issue for completion by each Councillor the bank mandate for the Co-operative Bank.

### 3344 **PLANNING**

a) The Vice Chair, Cllr Mrs H Chapman, reported on planning decisions determined between meetings of the Parish Council by the planning sub-committee as follows:

ERE/0811/0011 – 195 High Lane West  
Erection of part first floor and part two storey rear extension

It was **RESOLVED** the Parish Council would approve the application subject to neighbourhood consultation.

ERE/0811/0027 – 12 St Wilfrid's Road  
First Floor Rear Extension over existing kitchen

It was **RESOLVED** the Parish Council would approve the application subject to neighbourhood consultation.

b) Members considered the following planning applications:

ERE/0811/0045 – 9 High Lane West

Erection of two storey side extension and alterations to the front elevation including the erection of a two storey gable and the insertion of a dormer window.

It was **RESOLVED** that whilst the Parish Council would approve the application subject to neighbourhood consultation there is a concern about the risks associated with access and egress to the site.

### 3345 **MATTERS FOR INFORMATION**

a) HGA have submitted returns for the month of August and it is pleasing to note that in general there have been no major incidents. However Police were requested to attend to the possible use of drugs and consumption of alcohol on the recreation ground.

b) The Clerk received e-mail correspondence dated 18 August 2011 from a resident who on 29 July 2011 was walking her dog with her husband on the Community Centre field, fell down a hole and as a result suffered a broken ankle. The Clerk dealt with the matter through the Council's Contractor.

c) By way of correspondence dated 15 August 2011 the Church of St Wilfrid's, West Hallam, extends sincere appreciation to the Parish Council for their continued support and their cheque for the sum of £164.00 for the Parish Clock maintenance.

d) By e-mail dated 2 August 2011 the Management Committee of the West Hallam Community Centre thank the Parish Council most sincerely for the grant towards the security fencing.

e) The Parish Council have received notes of the Ilkeston Rural Safer Neighbourhood meeting held on Thursday 28 July 2011. A report was made at the meeting regarding a group of some 150-200 young people congregating in West Hallam and that the Police response stopped any potential problems.

Young learner drivers were using the Station Road car park to perform wheelies from time to time and PC Crooks will pay attention to that matter when patrolling. PC Crooks will also visit the Methodist Church and draw attention to the problems of parking at Kiln Close.

Crime prevention advice was given as a matter of routine at crime scenes whereby there have been 7/8 burglaries in West Hallam at houses without alarms.

A community speed watch will take place on 28 September at the junction of Station Road/Beech Lane commencing at 8.30am and that any Member wishing to accompany PC Crooks on that watch would be welcome.

f) The Parish Council have received a copy of the NHS update on West Hallam Pharmacies as published in the Derby Telegraph and confirmed that two applications to open new pharmacies in West Hallam due to open on 2 August had been granted a three month extension by NHS Derbyshire.

3346 **EXEMPT ITEMS**

Members considered further the account agreed for payment in the sum of £1218.63 for repairs to the CCTV when discussions with the Council's Advisor had agreed a sum in the order of £500. The Clerk had discussed this matter of concern with the Council's Advisor and it was unfortunate that in order to repair the system three visits were required as opposed to one visit that was estimated originally. Notwithstanding that it was **RESOLVED** that the Chair, Cllr Mrs C Hart, Vice Chair, Cllr Mrs H Chapman and the Clerk consider meeting with the Council's Advisor and PC R Crooks to discuss the concerns regarding the CCTV operation and to understand progress with regard to those images that have been presented to the Police for their attention.

3347 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 3 October 2011 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

Cllr Mrs J Hayes and Cllr G Hamson registered apologies of absence for the next meeting due to annual leave.

**MINUTES OF A MEETING OF**

**THE WEST HALLAM PARISH COUNCIL**

**HELD ON MONDAY 3 OCTOBER 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr D Adams-Shaw  
Cllr B Broughton  
Cllr Mr K Garvey  
Cllr Mrs I Howes

PC R Crooks

Clerk: Mr P Briggs

Members of the Public: 8

Following an introduction by the Chair, Cllr Mrs C Hart, those present at this meeting stood in silence in remembrance of Mr Cyril Gadsby who had recently passed away and who had served the parish of West Hallam for many years as part-time litter picker.

3348 **APOLOGIES**

Apologies were received from Cllr G Hamson, Cllr Mrs B Harrison and Mrs J Hayes.

3349 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3350 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 5 September 2011 were approved and signed by the Chair subject to the following amendments:

Page 2 para 3341 (4) should read: The Chair gave a brief account of the recent DALC meeting and encouraged Parish Council Members to attend meetings of DALC, for example the AGM if possible.

Paragraph 6 should read: The Chair presented correspondence.

Page 3 – final paragraph should read: Continuing the Chair, Cllr Mrs C Hart, explained that whilst the Parish Council would decide on the Parish Council's position she as Lead Member for Housing at Erewash Borough Council would support the EBC policy in respect of development in greenbelt which in summary states that each future proposal will be

looked on in its own merits taking into account all other alternative sites and general support from local residents.

### 3351 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

### 3352 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

#### (a) **Chair's Announcements**

Following a report by the Chair, Cllr Mrs C Hart, the Clerk undertook to investigate further the broken bollard at the Dales Shopping Centre and the need for repairs to the direction signs at the top of St Wilfrid's Road.

DCC will be undertaking improvement works at the junction of Station Road/Beech Lane to improve visibility and footpath improvements. The changing of priority traffic flow is not included in this scheme and accordingly it was **RESOLVED** that this matter be considered further at the next meeting of the Parish Council.

The gate at the Community Centre had been damaged and taken away for repairs and during this period a 4 x 4 vehicle was driven onto the recreation ground, a matter which the Chair, Cllr Mrs C Hart, is investigating further.

The arrangements for the Switching On of the Christmas lights are all in place now and it would be appreciated if Parish Councillors could support the Clerk as Stewards on that occasion.

With regard to the planning training recently organised by EBC Cllr D Adams-Shaw explained that it was a very worthwhile programme which was very intense.

It was **RESOLVED** that in the event that the training programme is provided in the future perhaps a smaller seminar specifically on planning for Parish Councillors would be beneficial.

#### (b) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) PC Crooks was pleased to report that there appears to be no major problems from residents in the area. However he is to pursue further the male urinating in the play area having obtained a useful image from the CCTV cameras. A speedwatch was undertaken on 28 September between 8.30am and 9.00am which proved to be an inappropriate time as there were too many vehicles parked on Beech Lane.

b) The concerns and issues regarding the resident at Peveril Crescent, previously submitted on behalf of that resident by Cllr K Garvey had been investigated and PC Crooks will continue to patrol that area accordingly.

c) Shops had been visited by PC Crooks regarding the celebration of Halloween and asked them not to sell eggs and flour.

d) In reply to PC Crooks concern about the height of the hedge at the Beech Lane recreation play area, the Chair was pleased to report that this matter is to be attended to by the Council's contractor, Mr Jackson, shortly.

e) Discussion took place on the recent vandalism at Station Road and the damage to play equipment, litter bins and gates. The Chair, Cllr Mrs C Hart, explained that she would be publishing a report in the local paper and the Parish Council website regarding this matter because it is the rate payers money that had actually paid for the repairs.

f) Discussion also took place about restorative justice and the two examples in West Hallam were discussed in more detail and the view was generally that this procedure dealt with matters in an appropriate way.

g) In reply to a resident PC Crooks was able to advise that unless vehicles parked on grass verges were causing an obstruction the owners would not be breaking the law. However given the resident's concerns he will visit the junction at Derbyshire Avenue/St Wilfrid's Road and deal with the matter appropriately.

h) In response to a concern of a resident the Clerk undertook to investigate further whether the Community Payback Team had completed the work at Millhouse field, particularly at the bottom half.

i) In response to a resident the Chair, Cllr Mrs C Hart, elaborated and explained appropriately matters relating to the Parish Consultation which centred around match funding, the phasing of programmes, the provision of burial grounds and allotments.

### **3353 Reports of Sub Committees, Working Parties and Cllrs who have attended other community meetings**

Cllr K Garvey gave a short presentation of matters discussed at a meeting of the Community Centre Management Team held on 18 July 2011 whereby concern was expressed about the recent increase in utility charges and the feasibility of installing a solar panel system, a matter which will develop over the coming weeks.

### **3354 MATTERS FOR DETERMINATION**

a) Members received e-mail correspondence dated 24 September 2011 from a resident expressing concern about the recent PC Consultation.

In reply to that e-mail the Clerk responded by e-mail on 24 September inviting the resident to this meeting of the Parish Council to elaborate on his concerns. In addition Cllr B Broughton also provided further information about the PC Consultation and access to the Parish Council website.

Following further discussion it was **RESOLVED** that whilst the feedback was welcome and constructive the matters raised had been dealt with appropriately.

b) The Clerk informed Members of the closure of the St Wilfrid's burial grounds and discussions with Mr D Bramwell at EBC regarding the transfer of responsibility for maintenance. Following further discussion it was **RESOLVED** that Cllr B Broughton and Cllr Mrs I Howes join with representatives of St Wilfrid's PCC to meet with Mr Bramwell to discuss the details regarding the transfer of the maintenance to EBC and to report back to a future meeting of the Parish Council accordingly.

c) The Clerk presented a report of a meeting held with representatives of the West Hallam Parent and Toddler Group regarding the viability of the group, a matter which had been the subject of discussion at a previous Parish Council meeting. The Clerk was very pleased to report that the Club was quite vibrant at the moment and when he visited last Friday there were approximately 14 very young children at the class. Whilst cash flow remains a serious issue the Toddler group do not require any further support at this time. It was **RESOLVED** the report be received with thanks.

d) Members considered a copy report of the Derbyshire Police Authority Local Policing Review of 2011, a copy of which was attached to the agenda. Following further discussion it was **RESOLVED** that an appropriate letter of thanks be sent to Derbyshire Constabulary for their performance over that year and requesting an additional Officer/PCSO/Special Constable to be deployed to West Hallam.

e) The Chair, Cllr Mrs C Hart, presented an application submitted by the Clerk requesting permission to accept the position of Temporary Clerk and RFO for Stanley and Stanley Common Parish Council. It was anticipated that this temporary role would continue whilst a permanent appointment is made which is anticipated will be early in 2012. Given that the Clerk had undertaken these duties previously it was **RESOLVED** the Parish Council would approve the Clerk undertaking the temporary position on the basis that it would have no detrimental impact to the work for West Hallam Parish Council.

### 3355 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£144.40 (Salary)
Mrs L C Broughton	£48.00 (Salary)
Mr N Gadsby	£52.80 (Salary)
HMRC	£367.80 (PAYE on behalf of Clerk, Assistant Clerk and Litter Picker for July, August and Sept)
Mr M Bower	£132.00 (Litter picking)
West Hallam Community Centre	£125.96 (CCTV)
Information Commissioner	£35.00 (Annual subscription)
Mr S Bartlett	£270.00 (Delivery of consultation documents)
Mr P Briggs	£26.73 (Cartridges and paper)
Park Hall Designs	£30.99 (web site maintenance and printing)
Mrs A Arter	£100.00 (Guides/Refreshments at Switching On Lights)
Moorleys Publishing & Printers	£61.00 (Carol sheets)
Mrs C A Briggs	£7.38 (Admin files)
Powtrell Community Pavilion	£24.00 (Room hire)
EBC	£3,588.99 (Election fees)

b) The Clerk was pleased to report on the audit of the Parish Council accounts for year ending 31 March 2011 whereby all was in order and there were no matters to be presented to the Parish Council. Continuing the Clerk also confirmed that the public notices regarding the completion of the audit had been posted in the Village.

c) The Chair, Cllr Mrs C Hart, presented a report on a meeting held with EBC to discuss concurrent functions for 2012/2013 and beyond and referred to a copy of the notes of that meeting which were attached to the agenda for reference. In summary the scrutiny committee at EBC will be examining concurrent expenditure for all Parish Councils and it is anticipated that meetings will be convened shortly with regard to West Hallam Parish Council. Given the work associated with this very important project it was **RESOLVED** that the Chair, Cllr Mrs C Hart, or the Vice Chair, Cllr Mrs H Chapman, join with Cllr D Adams-Shaw and the

Clerk to represent the Parish Council at the meeting with EBC and to report on matters appropriate to a future meeting of the Parish Council.

### 3356 **PLANNING**

a) Following a report by the Vice Chair, Cllr Mrs H Chapman, the following resolutions with regard to planning applications determined by the Planning Sub Committee between meetings be adopted by the Parish Council as follows:

ERE/0811/0045 – 9 High Lane West

Erection of two storey side extension and alterations to the front elevation including the erection of a two storey gable and the insertion of a dormer window.

It was **RESOLVED** the Parish Council would, subject to neighbourhood consultation approve this application. However there is a significant concern in terms of risks to other road users and pedestrians in respect of vehicle access and egress on to the busy A609.

ERE/0811/0059 – White Rose Cricket Club

Erection of detached cabin and store

It was **RESOLVED** the Parish Council would approve the application.

b) The Vice Chair, Cllr Mrs H Chapman presented the following planning applications for determination by the Parish Council:

ERE/0911/0021 – 11 Belper Road

Amendments to previously replacement dwelling (under ERE/0102/0037) including construction of two chimneys on main roof, French windows and ground floor rear elevation and two roof lights in rear elevation of main roof slope.

It was **RESOLVED** that the Parish Council would approve this application subject to neighbourhood consultation. However the Parish Council are very concerned about the delay in completing this development and given the detrimental impact to the neighbourhood generally it would be appreciated if the Planning Department could use every opportunity to secure an early completion to this development.

ERE/0911/0030 – 131 High Lane West

First floor side and rear extensions, ground floor rear extension plus insertion of side windows in dwelling.

It was **RESOLVED** the Parish Council would approve the application subject to neighbourhood consultation.

c) The Clerk presented e-mail correspondence dated 26 September 2011 from the Enforcement Officer at EBC which confirmed that an enforcement notice had been served at 9 High Lane West but an appeal had been lodged by the resident and this matter continues in process. With regard to the signs at Unit K the Dales, the signs were to be either removed or means of illumination removed and further information will be provided on this shortly. With regard to the development at Orchard Close the Borough Council are awaiting a further reply to enquiries and the Parish Council will be informed of progress in due course.

d) Members received DALC Circular 44/2011 regarding training in respect of supporting communities and neighbourhoods in planning. Following discussion it was **RESOLVED** that whilst a very important topic, the training programme is considered to be a little premature given the national debate on this matter presently and accordingly the correspondence is noted.

e) The Clerk presented correspondence by e-mail from the Borough Council seeking views and issues regarding two potential strategic housing land locations for the provision of 700 mixed dwellings at Ilkeston West and 500 mixed dwellings at west of Quarry Hill Road. Following discussions it was **RESOLVED** THE Parish Council would support the proposals as set out.

### 3357 **MATTERS FOR INFORMATION**

a) By e-mail dated 20 September 2011 EBC have confirmed that the next Borough and Parish Councils Forum will take place at Long Eaton Town Hall on Monday 24 October 2011 commencing at 3.30pm. It was **RESOLVED** that the Clerk join the Vice Chair, Cllr Mrs H Chapman, in attending this meeting and to report back to a future meeting of the Parish Council accordingly.

b) By e-mail correspondence dated 21 September an invitation has been extended to "Lets Talk About Your Community" which will take place on Tuesday 18 October 2011 at 6.30pm at the main hall Scargill Primary School, Beech Lane. Opportunity will be available to talk to representatives from EBC, DCC and Derbyshire Constabulary and a 15 minute presentation will be made by a representative of the Foundation Trusts.

c) The Clerk presented information regarding the Derbyshire Young Achievers Award whereby nominations are required by Derbyshire County Council no later than Friday 14 October.

d) The Clerk informed the meeting that following a resident's enquiry the Clerk had contacted the owner who had replaced/renewed the two manhole covers on the public footpath outside the Doctor's surgery at the Dales Shopping Centre.

### 3358 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 7 November 2011 at the Powtrel Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

The Chair, Cllr Mrs C Hart, reminded Members of the Remembrance Day Parade and Service which will take place on 13 November commencing at 10.30am at the War Memorial in the Village followed by a Church Service and the provision of light refreshments following that Service in the Church.

**MINUTES OF A MEETING OF**

**THE WEST HALLAM PARISH COUNCIL**

**HELD ON MONDAY 7 NOVEMBER 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr D Adams-Shaw  
Cllr B Broughton  
Cllr Mr K Garvey  
Cllr G Hamson (arrived 7.15pm)  
Cllr B Harrison  
Cllr J Hayes  
Cllr Mrs I Howes

Assistant Clerk: Mrs L C Broughton

Members of the Public: 6

The Chair, Cllr Mrs C Hart, updated and informed those present that the Clerk, Peter Briggs, was unfortunately in hospital as he had had a stroke. Cllr Mrs Hart had been to visit on this day and found him in fairly good spirits but it was likely that it could take quite a while before he would recovered. Members of both the Parish Council and the Public wished their very best wishes to be passed on to him.

3359 **APOLOGIES**

There were no absences.

3360 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3361 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 3 October 2011 were proposed by Cllr Mrs H Chapman, seconded by Cllr D Adams-Shaw and approved and signed by the Chair.

3362 **EXEMPT ITEMS**

It was **RESOLVED** that arrangements for undertaking the Clerk's duties during his absence should be treated as an exempt item.

## 3363 CHAIR'S ANNOUNCEMENTS AND REPORTS

### (a) Chair's Announcements

- a) The Chair, Cllr Mrs C Hart, informed the meeting that Mr Derek Blockley had recently passed away. He had previously served as a Member of the Parish Council and had always been fully involved with Village affairs and will be very much missed. It was agreed that a letter of condolence be sent to his widdow, Mrs Mavis Blockley.
- b) The Chair, Cllr Mrs C Hart, reminded those present that the Remembrance Day Service and Parade would take place on Sunday 13 November 2011. It was hoped as many as possible would be able to attend.

### (b) Public Participation

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

- a) A resident commented that an excellent job had been made at the recent works at Station Road/Beech Lane and the workforce should be commended.

## 3364 Reports of Sub Committees, Working Parties and Cllrs who have attended other community meetings

Cllr K Garvey informed the meeting that an emergency meeting of the Community Centre Management Committee had taken place recently regarding the installation of solar panels at the Community Centre. Unfortunately neither Cllr Garvey nor Cllr Harrison had been able to attend the meeting but Cllr Garvey had been informed that the Community Centre would need the Parish Council to approve the proposal of the installation of solar panels at the Community Centre. It was **RESOLVED** that the Parish Council would have no objection to this proposal and the Assistant Clerk was asked to write to Mr Roger Green informing him of this decision.

## 3365 MATTERS FOR DETERMINATION

- a) Members considered the feasibility of changing the traffic priority at the junction of Station Road/Beech Lane. Members agreed that the recent works at this junction were excellent. However the question of changing the traffic priority, which was not part of these works, had been raised before with DCC who unfortunately saw no benefit in changing the priority. It was **RESOLVED** that a letter should be sent to DCC informing them of the excellent work carried out at the junction, complimenting the workforce and asking if the question of the prioritisation of the traffic could be re-examined, starting with a site meeting between Parish and County Council representatives.
- b) Cllr B Broughton and Cllr Mrs I Howes presented a report on their meeting with representatives of St Wilfrid's PCC and Mr D Bramwell of EBC on Friday 4 November 2011 to discuss and agree arrangements for the transfer of the maintenance of St Wilfrid's Churchyard to EBC. It was a very useful meeting, and it appeared that the maintenance will be enhanced from existing arrangements. It was understood that there will be 14 cuts of the grass each year, and maintenance of the trees and shrubs will continue to be dealt with in a sensitive manner. The report was received with thanks.

- c) The Chair, Cllr Mrs C Hart, reported on a meeting of the Borough and Parish Councils Forum held on 24 October 2011. Further from the meeting a questionnaire had been received asking how many meetings per Civic year Parish Councils would like and at what part of the day. It was agreed that three meetings during the year should take place alternating between the two most popular times. The Assistant Clerk would return the questionnaire duly completed.
- d) The Assistant Clerk presented information regarding the 2013 Review of Parliamentary Constituencies in England. The proposal is that West Hallam and Dale Abbey would move back into the Erewash constituency. Members approved this proposal and the Assistant Clerk was asked to write to the Boundary Commission expressing the Parish Council's full support for this proposal.
- e) Cllr Garvey informed the meeting that Grasstrack had quoted for trees to be cut back at the rear of the Community Centre. However there were some trees that were blocking images on the jitty from the CCTV and it was the Parish Council's responsibility to have them cut back. A quote for £180 plus VAT had been received which the Parish Council would take responsibility for, the Community Centre would take responsibility for the trees at the rear of the building. The report was received with thanks. The Assistant Clerk was asked to inform Grasstrack that they should carry out this work at the same time as they cut the lleylandi trees for the Community Centre.
- f) Cllr Mrs C Hart and Cllr B Broughton reported further on the spending consultation. Cllr Broughton circulated feedback giving the results of the consultation. Continuing the Assistant Clerk reported that an e-mail had been received from a resident representing the Youth of West Hallam suggesting that the Parish Council might consider the building of a skatepark. It was **RESOLVED** that the Assistant Clerk should write to the resident thanking him for the suggestion and explaining that it will be considered along with the other replies to the spending consultation. It was also **RESOLVED** the matter of spending priorities would be considered further at the next meeting of the Parish Council. It was also **RESOLVED** that the summary of consultation responses should be made available on the website.

The Assistant Clerk was asked to write to EBC Leisure Services to ask the cost of hiring the climbing wall and skatepark equipment.

Cllr Broughton had received a quote from Moorleys the Printers for 500 copies of a Newsletter at a cost of £206 for black and white and £486 for colour. After some discussion it was **RESOLVED** that approximately 250 copies of the Newsletter be produced, at a reduced price, and placed at Tesco, the Doctors etc and the Parish Council would monitor take up to see if it was worthwhile. It was **RESOLVED** Cllr Broughton would organise this.

Continuing it was agreed that a small informal working group should be formed to discuss the budget. It was **RESOLVED** that Cllr Broughton, Cllr Garvey and Cllr Mrs Hayes would form the working group and Cllr Mrs Hart would attend if she was able.

- g) The Assistant Clerk reported that there had been no unusual activity recorded by HGA in respect of the CCTV camera operation.
- h) The renewing of licences for the use of the Beech Lane Recreation Ground by West Hallam White Rose Cricket Club and the West Hallam Juniors Football Club (including Millhouse field) was discussed. It was **RESOLVED** that the Assistant

Clerk make arrangements for the grant of new licences for the West Hallam White Rose Cricket Club and West Hallam Junior Football Club in the same format and terms as last year.

The frequency of mowing was discussed and it was **RESOLVED** that the Clerk should receive a list of football fixtures as early as practicable so that the mowing could be co-ordinated. Cllr D Adams Shaw offered to pursue this matter with the West Hallam Football Club.

Members considered e-mail correspondence from West Hallam White Rose Cricket Club informing the Parish Council that Attenborough Cricket Club was looking for a venue for one of their teams for the season 2012; the Environment Agency was working on flood defences on and around its ground. After some discussion it was **RESOLVED** that the Parish Council would be happy for Attenborough Cricket Club to share the facilities with White Rose Cricket Club. The Assistant Clerk was asked to contact the Treasurer of the Powtrell Community Pavilion to ascertain the cost of hiring the Pavilion for Attenborough and then to liaise with West Hallam White Rose Cricket Club.

The West Hallam White Rose Cricket Club also raised the matter of lack of access to a water point. It was **RESOLVED** that the Assistant Clerk should investigate the cost of a new outside water tap being installed near the garage area of the Pavilion.

Cllr Mrs Hart reported that the outside light sensors at the Powtrell Community Pavilion were not working correctly. It was **RESOLVED** that the Assistant Clerk ask an electrician to repair.

- i) Members considered the Chair's action in offering the Powtrell Community Pavilion free of charge to Derbyshire Constabulary to hold a KINS meeting in July 2012 at a cost of £10.00. It was **RESOLVED** that the Chair's action be approved.
- j) Members considered the Chair's action with regard to the pruning of a large willow tree located at Farnham Walk. It was **RESOLVED** that the Chair's action be approved.
- k) Members considered correspondence from EBC regarding Band Concerts in 2012. It was **RESOLVED** that a band concert should be scheduled to take place in West Hallam during the Well Dressing week-end. The Assistant Clerk would reply accordingly.
- l) Members considered e-mail correspondence from EBC regarding EBC's Small Grants Fund 2011 to 2012. It was **RESOLVED** that the Assistant Clerk should forward the correspondence to the Community Centre and the Baby and Toddler Group at the Powtrell Community Pavilion.
- m) Members considered e-mail correspondence dated 7 November 2011 from a resident regarding a damaged fence near to the entrance to Scargill School. It was **RESOLVED** that the Assistant Clerk investigate and ask Grasstrack to make safe.

Cllr Hamson presented a report on training he had received as Snow Warden. Prior to the training Cllr Hamson and the Clerk had identified up to 55 potential sites for salting, which included all bus stops. Cllr Hamson would require volunteers to help with this task. During the training the provider had informed Cllr Hamson of a salt spreading machine which distributed the salt/grit at an economical rate thus making a saving. The cost of the

machine was approximately £300.00. Cllr Hart had also attended a meeting at DCC where distribution of rock salt had been discussed and she had offered to allow West Hallam's rock salt to be delivered and stored at her home. It would then need to be distributed to the essential areas. It was thought Mr Gadsby might have a trailer and Cllr Mrs Hart would investigate. She was also meeting with Mr D Massey at DCC and would discuss the matter further with him. She would also investigate further the salt spreading machine.3366

## **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£361.00 (Salary)
Mrs L C Broughton	£120.00 (Salary)
Mr N Gadsby	£132.00 (Litter picking)
Mr M Bower	£132.00 (Litter picking)
HGA	£180.00 (Hire of cherry picker)
Grass Track	£752.00 (Maintenance for September)
Grass Track	£752.00 (Maintenance for October)
Grass Track	£216.00 (Welding at gate, muga and fence)
Audit Commission	£480.00 (Audit fee for 2011/12)
PCP	£10.00 (Hire of meeting rooms)
Park Hall Designs	£30.43 (Web site maintenance and printing)
Erewash Borough Council	£48.60 (Flower bed sponsorship plaques)
Shelter Maintenance Co.	£6.59 (Cleaning of bus shelter at HLE)
Mr J Hey	£30.00 (Trumpet player at Remembrance Service)*

\*It was RESOLVED that Mr Hey's payment for playing at the Remembrance Day Service be increased from £25.00 last year to £30.00 this year.

b) Members considered the bank mandate. It was RESOLVED that the mandate should be signed by all Parish Councillors, plus the Clerk and Assistant Clerk.

## **3367 PLANNING**

a) The Vice Chair, Cllr Mrs H Chapman, reported that the following planning application had been approved by the Planning Sub Committee between meetings, subject to neighbour consultations:

ERE/1011/0012 – 66 High Lane East  
Erection of single storey rear extension

b) There were no further planning applications presented following the publication of the agenda.

c) Members received correspondence dated 13 October 2011 from EBC advising that an appeal had been lodged against the enforcement notice in respect of land adjacent to 9 High Lane West. It was **RESOLVED** the Parish Council had no further comments to make.

d) Cllr Mrs C Hart informed the meeting that an enforcement notice had been served on the property at 87 Station Road with regard to an overgrown hedge.

## **3368 MATTERS FOR INFORMATION**

- a) By e-mail correspondence dated 4 September 2011 EBC have confirmed that the works at 11 Orchard Close constitute permitted development and no further action is required.
- b) The Assistant Clerk informed Members that the road closures for the West Hallam Remembrance Day Parade and Service on Sunday 13 November 2011 and the road closure for the Switching On of the Christmas Lights on Saturday 3 December 2011 have now been completed and notices have been published accordingly.
- c) Members discussed the arrangements for the Remembrance Day Parade and Service and Members offered their Services in ensuring that all ran smoothly in the Clerk's absence.
- d) By e-mail correspondence dated 12 September 2011 the Scouts expressed sincere appreciation to the Parish Council for the cheque for delivering the leaflets around the Village. The money is paying for the Scouts to go to the Gateway at Ashbourne for a weekend in November – so all the Scouts have said a big “thank you”.
- e) For Members to receive correspondence dated 13 October 2011 from the Derbyshire Police Authority regarding the Local Policing Review 2011 and specifically a request for additional resources in West Hallam. Cllr Philip Hickson, Chair of Derbyshire Police Authority, will respond to that correspondence shortly.
- f) Cllr Mrs Hart reminded Members that the Switching On of the Christmas Lights will take place before the next meeting and again Members offered their services to give assistance where necessary. A short meeting between Parish Councillors and Village Hall representatives would be convened to fine tune the arrangements.

3369 **EXEMPT ITEM**

With regard to the Clerk's absence it was **RESOLVED** that the Assistant Clerk would undertake the Clerk's duties on an interim basis.

3370 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 5 December 2011 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

**MINUTES OF A MEETING OF**

**THE WEST HALLAM PARISH COUNCIL**

**HELD ON MONDAY 5 DECEMBER 2011**

**AT**

**THE POWTRELL COMMUNITY PAVILION**  
**BEECH LANE RECREATION GROUND, WEST HALLAM**

**PRESENT** Cllr Mrs C Hart (Chair)  
Cllr Mrs H Chapman (Vice Chair)  
Cllr B Broughton  
Cllr K Garvey  
Cllr G Hamson  
Cllr J Hayes  
Cllr Mrs I Howes

Assistant Clerk: Mrs L C Broughton

Members of the Public: 11

The Chair, Cllr Mrs C Hart, updated those present that the Clerk, Peter Briggs, was still in hospital progressing slowly.

3372 **APOLOGIES**

There were no apologies for absence.

3373 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk, and also in respect of the item in Part 2 of the agenda (arrangements arising from the absence of the Clerk) insofar as discussion may relate to the Assistant Clerk.

Cllr G Hamson declared a personal interest in respect of the West Hallam JFC.

3374 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 7 October 2011 were proposed by Cllr Mrs H Chapman, seconded by Cllr B Broughton and approved and signed by the Chair.

3375 **EXEMPT ITEMS**

It was **RESOLVED** that the discussions regarding the arrangements arising from the Clerk's absence should be treated as an exempt item.

3376 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(a) **Chair's Announcements**

a) Cllr Mrs Hart reported on the Remembrance Day Parade and Service and the Switching On of the Christmas Lights. Both events were well attended and Cllr Mrs Hart extended her

thanks to all who helped to organise them. It was particularly pleasing to see all the children at the Switching On of the Christmas lights and they seemed to thoroughly enjoy the occasion.

b) Cllr Mrs C Hart reported that she had received a report regarding the 'Improvement of Broadband' survey. The survey is carried out on-line but few responses had been received from West Hallam so far. It was hoped more responses to the survey would help to highlight the poor speed of broadband in West Hallam at the present time.

c) PC R Crooks had reported that the issue regarding locked gates at the Community Centre had now been resolved.

d) Cllr Mrs Hart reported that DCC had agreed to paint white lines at the top of St Wilfrid's Road in order to try to alleviate the parking problems associated with the Bottle Kiln. The situation will be monitored.

e) Cllr Mrs Hart reported that the Felix bus service between Ilkeston and Derby is to be replaced by a service from Trent Barton Buses. It was **RESOLVED** that the Assistant Clerk should write to Mr Ian Middup at Felix Buses thanking him for the many years of excellent service from his Company. It was also **RESOLVED** that the Assistant Clerk write to Trent Barton Buses informing them of the excellent service the residents of West Hallam have had with Felix Buses and seeking an assurance that the same service will continue.

f) A resident had e-mailed Erewash Borough Council, a copy to West Hallam Parish Council, stating his concerns regarding the work at Bramble Lodge particularly near his home on Hallam Way. Cllr Mrs Hart had contacted the Manager of Bramble Lodge who in turn had contacted Baggaley Construction, the contractors, to rectify any concerns. Cllr Mrs Hart would write to the residents informing them of the situation. The Manager of Bramble Lodge also informed Cllr Mrs Hart, that planting is to take place in the near future but the plants are not yet quite ready to be planted.

(b) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) The applicant of a planning application ERE/1111/0014 Land East of, 181 Hallam Way, West Hallam, Derbyshire, DE7 6LP together with several neighbours who were opposing the planning application attended the meeting. Two of the residents had written to Erewash Borough Council, copies to the Parish Council, setting out their views. Some discussion took place from both parties which the Parish Council would find helpful in formulating their views later on the agenda.

In view of the interest in this planning application it was **RESOLVED** that the order of business be re-arranged so that the residents would know the Parish Council's views on the planning application when it was discussed during the closed session.

3377 **Reports of Sub Committees, Working Parties and Cllrs who have attended other community meetings**

Cllr K Garvey reported that the leylandii trees at the rear of the Community Centre had been cut and work on the solar panels had started.

3378 **PLANNING**

**ERE/1111/0014** Land East of, 181 Hallam Way, West Hallam, Derbyshire, DE7 6LP

## DEMOLITION OF EXISTING GARAGE AND ERECTION OF A DETACHED DWELLING HOUSE

It was **RESOLVED** The Parish Council would object to this application for the following reasons:-

The proposed dwelling appears to be over large for the plot, leaving little room for garden and vehicle parking and the Parish Council is concerned that this represents an over intensive development of the site.

There are concerns about the impact of the development on a land drain on the boundary with properties on Whilton Crescent.

On the eastern elevation there are two bedroom windows at first floor level and a patio or French style doors and two smaller windows at ground floor, to the kitchen/diner and lounge respectively. These will particularly overlook 1 Whilton Crescent resulting in a loss of privacy for the occupiers of that property.

The first floor windows at the rear appear to serve a bathroom and an en suite facility and will presumably have obscure glass. The Parish Council is concerned that a condition requiring that obscure glazing be retained should be included in the event of consent being given.

From representations made to the Parish Council by adjoining occupiers there appears to be some disagreement with regard to the distances between the proposed dwelling and the boundaries with adjoining properties - affected residents speaking of less than 5 metres and the applicant speaking of a considerably greater distance.

Concluding the Parish Council would ask that this matter be dealt with by the Planning Committee and that the site be included in the Committee's tour prior to the meeting.

**ERE/1111/0030** 69 High Lane East, West Hallam, Ilkeston, Derbyshire, DE7 6HW

## SINGLE STOREY PITCHED ROOF EXTENSION TO SIDE/REAR OF PROPERTY

It was **RESOLVED** that the Parish Council would not object to this application but would offer the following comment:

The proposed extension appears to double the length of the property to provide an enlarged kitchen and dining area. The Parish Council believe this to be potentially obtrusive to the occupiers of the adjoining property and are keen that any views the neighbours may have expressed are taken fully into account.

**ERE/1111/0046** 49 High Lane West, West Hallam, Derbyshire, DE7 6HQ  
TO RETAIN ANNEX TO MAIN BUILDING

The Parish Council has no objection to this application subject to any consent which may be granted including a condition that the annex be occupied by a member of the same family as occupies the main dwelling.

## 3379 **MATTERS FOR DETERMINATION**

- a) Cllr Mrs C Hart and Cllr B Broughton initiated a discussion regarding spending priorities and the results of the public consultation circulated at the last meeting. The Working Group on the budget will be meeting shortly. The Assistant Clerk had received a letter from EBC re-iterating Cllr Mrs Hart's comments regarding the concurrent functions review whereby as West Hallam had made a significant saving in 2011/12 they would not be required to make reductions in 2012/13 but that any volunteered savings would be welcomed by the Borough Council. Cllr Broughton asked Councillors to contact him

if they had any particular projects they wished to be included in the draft budget proposals.

On another matter the Assistant Clerk had contacted the Leisure Services Department at EBC to enquire about the possibility of hiring the mobile climbing wall and the mobile skate park. It was **RESOLVED** that the Assistant Clerk should book both mobile units at a cost of £50.00 each per session for the latest Saturday available in March 2012.

- b) The Assistant Clerk had received a reply from the Assistant Chief Constable regarding the Parish Council's request for an additional PCSO. The Assistant Chief Constable was unable to provide the Parish Council with any additional resource at present but in order to ensure the Parish Council's concerns were fully understood he had passed the correspondence to Chief Superintendent Jack Atwal at Derby who would be contacting the Parish Council shortly to discuss their concerns. It was **RESOLVED** that the correspondence be noted.
- c) The Assistant Clerk reported on e-mail correspondence dated 15 November from WHWRCC regarding the possibility of Attenborough Cricket Club sharing the facilities for the next season. It was noted that Attenborough were keen to progress matters and had stopped looking at other potential venues.

Cllr Mrs Hart had attended a meeting of the WHWRCC and had been informed that a groundsman would be employed by Attenborough Cricket Club to look after the wicket. Cllr Mrs Hart raised the concern of whether a significant amount of extra water would be used thereby increasing the water bill. It was **RESOLVED** that the Assistant Clerk should write to Attenborough Cricket Club to ask if they would be willing to assist with the water bill if there was a significant increase in cost.

The Assistant Clerk reported that a plumber had been to the Powtrell Pavilion and asked to provide a written quote for the installation of an outside tap. The quote had not yet been received.

- d) Cllr G Hamson had investigated the possible purchase of a salt/grit spreading machine to assist him in his capacity as Snow Warden. He had decided to purchase a cheaper model than that offered by DCC for his own business and would inform the Parish Council as to its performance before the Parish Council made a purchase.
- e) Cllr Mrs Howes reported that the resident at 68 Farnham Walk regularly left their dustbin out on the pavement on Hallam Way. It was **RESOLVED** that the Assistant Clerk should write to EBC informing them of this and asking if they would investigate the matter and possibly write to the resident concerned asking them to remove the bin.
- f) Cllr Mrs I Howes reported that a resident had drawn her attention to the overgrown hedge at Beech Lane Recreation Ground, where some branches were reaching over the footpath. It was **RESOLVED** that the Assistant Clerk should contact Grass Track and ask them to trim the branches so that pedestrians could walk on the footpath.
- g) Cllr Mrs Hart and the Assistant Clerk had written to DCC with regard to the changing of the traffic priority at the junction of Station Road/Beech Lane but neither had yet received a reply.
- h) The Assistant Clerk informed the meeting that two people had volunteered to join the Queen's Jubilee Committee. It was **RESOLVED** that the article/advert which appeared in the Parish Magazine in October should be repeated in January to ensure that as many people as possible were made aware of the Queen's Jubilee Committee and could contact the Assistant Clerk if they wished to join the Committee.

a) The following accounts were approved for payment:

Mr P Briggs	£361.00 (Salary)
Mrs L C Broughton	£120.00 (Salary)
Mr N Gadsby	£132.00 (Litter picking)
Mr M Bower	£132.00 (Litter picking)
Park Hall Designs	£55.15 (Web site maintenance, printing and electronic newsletter No 12 – Winter 2011)
Mrs J Hayes	£15.92 (Shrubs for Remembrance Sunday)
The Royal British Legion	£50.00 (Poppy wreath for Remembrance Sunday)
West Hallam Com Centre	£17.71 (BT quarters rent following installation of CCTV)
Hire Station Derby	£90.00 (Hire of barriers etc for Remembrance Day)*
Hire Station Derby	£89.96 (Hire of barriers etc for Switching On of Christmas Lights)
St Wilfrid's PCC	£10.00 (Refreshments for the Remembrance Day Service in Church)
D & E Cheney (Magician)	£85.00 (Performance at Switch On of Christmas Lights)
Grasstrack	£752.00 (Monthly maintenance programme for November)
Moorleys	£67.50 (Printing of Newsletter)
Cllr Mrs C Hart	£100.00 (Paid to Cllr Mrs Hart as she had paid Ilkeston Brass On the evening of Switch On of Christmas Lights)
Ms Joanne Loynes	£30.00 (Contribution towards electricity used for Christmas Lights)
WH Village Hall	£30.00 (Contribution towards electricity used for Christmas Lights)

\*This payment was made between meetings

Note: Having previously declared a personal and prejudicial interest in the above matter insofar as it concerned an account for Park Hall Designs and payment to the Assistant Clerk, Councillor Broughton left the meeting during discussion and determination of the accounts.

### 3381 **MATTERS FOR INFORMATION**

- a) The Assistant Clerk informed Members that correspondence had been received from Green Fingers and Woulds who would be pleased to tender for a grounds maintenance programme. It was **RESOLVED** the information should be kept on file.
- b) The Assistant Clerk informed Members that a letter had been received from GeViews informing the Parish Council of their reservoir self-watering planters for councils, and local authorities. It was **RESOLVED** the information should be kept on file.
- c) Members noted correspondence from Erewash Borough Council informing the Parish Council that a Tree Preservation Order (Field No 5500 Land West of 49 High Lane West, West Hallam) had now been confirmed by the Council.
- d) Members noted e-mail correspondence from George McCulloch apologising for his pipes failure for Remembrance Sunday and the fact he was unable to play.
- e) Cllr B Broughton updated the Parish Council regarding the printed Newsletter publication and distribution.

- f) The Assistant Clerk reported that Shelter Maintenance were happy to send annual invoices and have agreed to start in the new financial year.

3382 **EXEMPT ITEM**

With regard to the Clerk's absence it was **RESOLVED** that the Assistant Clerk would undertake the Clerk's duties in addition to her own from 1 November 2011 to 31 January 2012 (receiving both salaries). It was also **RESOLVED** that with effect from 1 February 2012, Mrs S Dunkley would be offered the post of temporary Parish Clerk.

Note: Having previously declared a personal and prejudicial interest in the above matter insofar as it concerned the Assistant Clerk, Councillor Broughton left the meeting during discussion and determination of the matter.

The Assistant Clerk also left the meeting during this item.

3383 **DATE OF NEXT MEETING**

The next meeting of the Newdigate Trust will take place on Monday 9 January 2012 at 6.30pm at the Powtrell Community Pavilion, Beech Lane, West Hallam.

The next meeting of the West Hallam Parish Council will take place on Monday 9 January 2012 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

Cllr Mrs C Hart wished everyone a Merry Christmas and a Happy New Year.