



Clerk: Mrs Kate Sharpe
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3 June 2019

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend an Ordinary Meeting of West Hallam Parish Council to be held at **7pm on Monday 10 June 2019** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam.

Any apologies **should be directed to the Clerk** by email: contact@westhallam-pc.org.uk or telephone: 07986 740189.

Yours sincerely,
Kate Sharpe
Clerk & RFO to the Council

AGENDA

1. **Public Participation**
At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.
2. **Apologies for absence**
To receive apologies for absence (if any).
3. **Declarations of Members' Interests**
To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **Variation of Order of Business (if any)**

5. **Public Speaking**
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **Approval of Minutes**
To approve the minutes of the Annual Meeting held on 13 May 2019.
7. **Exempt Items**
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
8. **Chairman's Announcements and Reports**
 - 8.1 For the Chairman of the Parish Council to present any reports and/or announcements.
 - 8.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
9. **Reports of Sub-Committees and Working Parties**
None.
10. **Clerk's Report**
 - 10.1 Update on new CCTV installation.
 - 10.2 Tree work – clearing of sight lines for cameras
 - 10.3 Tree works on Millhouse / at back of Hallam Way
 - 10.4 Rights of Way Minor Maintenance Grant
 - 10.5 Derbyshire Poppy Appeal – lamp post poppies
 - 10.6 Dedication of Remembrance Bench & Planters
 - 10.7 DALC Play Area Inspection Training
11. **Matters for Determination**
 - 11.1 To fill vacancies on Parish Council
 - 11.2 Representatives on Committees and Outside Bodies
 - 11.3 Station Road play area – quotes for refurbishment
 - 11.4 Request for litter picking on Well Dressing weekend
 - 11.5 Requests for s137 grant from West Hallam Community Centre
 - 11.6 EBC Community Grant Scheme for 2019 Summer Play Schemes
12. **Derbyshire Association of Local Councils**
 - DALC Circulars 07/2019.
 - Call for nominations to join the Derbyshire Association of Local Council's Executive Committee.

13. **Consultations**

None.

14. **Finance**

14.1 To receive the Internal Auditors Report on the Accounts 2018/19

14.2 Approval of the Accounts and Annual Return for 2018/19

14.3 Appointment of Barrie Woodcock as Internal Auditor for 2019/20

14.4 To receive the Bank Reconciliation and Budget Monitoring Report.

14.5 To note the Bank Account Balances from the latest statements at 31 May 2019.

Co-Op - Community Direct Plus - £37,383.38

Business Select - £14,339.04

Unity Trust Bank - £45,740.18

14.6 The following accounts are presented for approval of payment: -

Payee

Cheque no	Payee/Description	Nett	VAT	Gross
Cheque 300450	Erewash Borough Council – salaries May	£1316.89	£6.56	£1323.45
BACS UTB	Fox Landscaping – monthly contract May	£616.66	£123.33	£739.99
BACS UTB	K Sharpe – Clerk’s Expenses	£69.28	£0.00	£69.28
BACS UTB	Barrie Woodcock - Internal Audi Fee	£124.77	£0.00	£124.77
BACS UTB	Chairman’s Allowance	£367.78	£0.00	£367.78
BACS UTB	West Hallam Community Centre – Telephone Recharge	£29.67	£0.00	£29.67

Income

Community Centre Pre-school - contribution broadband	£30.00
Interest on Bank Account – Co-Op Business Select Instant Access	£25.31

15. **Planning applications**

a) **ERE/0419/0064** – 145 Nursery Avenue, West Hallam

Erection of single storey side and rear extensions (Re-submission of 0918/0018 to increase the width of the side extension and change the rear extension roof to a flat roof).

Responses – Councillors Mrs C Hart, Mr R Flatley, Mr K Garvey and Mr R Mee.

b) **ERE/0519/0053** – 156 Hallam Way, West Hallam

Single storey front extension (Resubmission of 0119/0052 to render front single existing and proposed extensions).

Response – Councillors Mrs C Hart.

16. **Matters for Information**

Derbyshire Climate and Carbon Reduction Manifesto May 2019

17. **Correspondence**

Email re. incident on play equipment at Station Road

Email re. footpath issue between West Hallam and Dale Abbey

18. **Date of Next Meeting**

The next meeting of the Parish Council will be held on **Monday 8 July 2019 at 7pm.**