

Minutes of a Meeting of the West Hallam Parish Council

Held at the Powtrell Pavilion on Monday 11 March 2019

Present

Councillors Mrs C Hart (Chairman), Mrs C Barnes, Mr B Broughton and Mrs C Stephenson.

Also Present

Mrs K Sharpe (Clerk & RFO) and four members of the public.

37/19 Apologies for absence

Apologies for absence were accepted from Councillors Mr D Adams-Shaw and Mrs B Adams-Shaw.

38/19 Declarations of Interest

Councillor Mrs C Hart declared a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Councillor Mr B Broughton declared a pecuniary interest in respect of Park Hall Designs

39/19 Variation of Order of Business

None.

40/19 Public Speaking

a) Police

None.

b) Borough Councillor Report

This was included in the Chairman's report.

c) County Councillor Report

This was included in the Chairman's report.

41/19 Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 11 February 2019 be approved as a true record and signed by the Chairman.

42/19 Exempt Items

None.

43/19 Chairman's Announcements

a) Chairman's report

The Chairman reported that she had been invited by the Well Dressing Committee - in her capacity as Chairman of the Parish Council - to open the Well Dressing Festival. She would respond to the letter after the elections had taken place and the new Parish Council members were confirmed.

As an update on the withdrawal of the No.11 bus, the Chairman read out a letter from trentbarton bus company, which indicated that they were willing to meet with representatives from both West Hallam and Stanley & Stanley Common Parish Councils. The Clerk would arrange this meeting to take place in April.

The Chairman had visited a property on High Lane West with a tree surgeon to discuss several trees on Millhouse that were causing some issues to residents there. A scheme of work had been suggested and the quote for the work would be included in the meeting for approval by Members.

The Council had received some information about a mobile sweet van that could attend events. There had also been requests from craft companies for opportunities to sell their produce/ products at events such as the Well Dressing Festival and the Christmas event. For the latter, the Committee has always tried to make this a free event for residents to come along to enjoy with their family; however, the Chairman, with the approval of the Parish Council, would take the options of the sweet van and craft stalls to the next Christmas Committee for consideration.

b) Consideration given to items raised during Public Participation

In response to a resident's concerns about the flail cut on Millhouse Field having left some stumps that were quite high, the Clerk was asked to contact the contractor to ask him to revisit the site and reduce the height of the stumps if possible.

The Chairman acknowledged a resident's compliments on the two new benches on Millhouse Field. These have been well received by dog walkers.

RESOLVED that the report and actions be noted and approved.

44/19 Reports of Sub Committees and Working Parties

None.

45/19 Clerk's Report

a) Update on benches across all sites

Replacement work to the benches at Millhouse Field and refurbishment work to the wooden bench at Station Road was now complete and the new recycled plastic benches had been installed at the Station Road and Beech Lane play areas. On further investigation, the contractors had found that the metal supports of the bench at Mapperley crossroads were severely corroded and would need to be replaced. The bench had been removed and a new

quote of £278.00 had been received for the new supports to be made and the bench to be reinstalled at the site. Members resolved that the bench did not need to be replaced at this time and a decision should be made in the future.

b) Update on new CCTV installation

The Clerk updated the Council on where HGA were at with the upgrade of the CCTV system. BT were booked to visit on 15 March 2019 to install broadband. 48 hours later it would be converted to fibre broadband and then HGA would take three weeks to complete installation work for the cameras and set up.

c) Erewash in Bloom

The Clerk had spoken to a representative of the local Gardening Club to ask whether the club would like to get involved in the competition. They had advised that whilst the members would be happy to help with any small planting projects; they would not want to commit to taking a greater role in the competition.

d) Cultivation at Millhouse

The Clerk advised that this work would commence on 20 March 2019 with testing of ground and then, if suitable, the creation of the beds. Once created, the Clerk would order the plants, which would be planted the week after. Members asked the Clerk to write to the adjacent property once more to advise them of the date work would commence. Approval of spend on plants for the Millhouse Crossroads flower beds was given. This would be approximately £460 + VAT, plus £40 delivery

RESOLVED that the report and actions be noted.

46/19 Matters for Determination

a) War Memorial Cleaning/Conservation

At the January meeting, the Clerk was asked to seek alternative quotes for reporting on the condition of the War Memorial. Two further quotes and reports were brought to the meeting, both recommending some cleaning and then possible further restoration work. The quotes ranged from £2000 for cleaning work, and up to £7500 if work was required on the lead lettering and re-pointing of stonework.

RESOLVED that the Clerk would consult with the War Memorial Trust; to ask for advice on whether work should be carried out. Also, to enquire whether any cleaning/ restoration work would be eligible for a grant.

b) Easter Playscheme 2019

A.M. Sports had advised that Scargill School was available as a venue for the play scheme on four days of the Easter holiday – 15-18 April 2019. The cost for the organisation and delivery of the scheme over the 4 days from A.M. Sports would be £1000.

RESOLVED that the scheme be approved and the quote from A.M. Sports be accepted.

c) Hanging Baskets 2019

The Clerk advised that all previous sponsors had confirmed they wished to renew their sponsorship for another three years except for one sponsor. There had been one request for an additional basket at The Village.

RESOLVED that the Clerk would confirm sponsorship of the baskets to EBC. The Parish Council would take over the lamp post where sponsorship had not been renewed, vacating a lamp post on The Village, that could be given to the new sponsor.

d) Annual ROSPA play area inspection

EBC had advised that their representatives would no longer carry out annual ROSPA inspections on play areas that EBC were not directly responsible for. The Clerk had brought quotes from two companies to carry out the inspections and report to the Parish Council.

RESOLVED that Playsafety ROSPA Ltd. would carry out the play area inspections at a cost of £342.50 + VAT.

e) Station Road play area – potential suppliers

The Clerk asked for direction from the Parish Council for this project.

RESOLVED that the Clerk would make initial enquiries and start to meet with potential suppliers to gather quotes for work to improve the play area at Station Road.

f) Shrub reduction at Station Road play area entrance

The Clerk had received a request for the shrubs at the entrance to the Station Road play area to be cut back as they had overgrown the pathway. The contractor had quoted £40 + VAT for this work.

RESOLVED that the quote be accepted and that the work should proceed.

g) Quote for tree work at rear of High Lane West, on Millhouse

The Chairman and a tree surgeon had visited a property to investigate the resident's complaint about several trees on Millhouse Field overshadowing their property. The tree surgeon had recommended some work to be done, pollarding two trees and removing three others. Quote is £550 + VAT.

RESOLVED that the quote be accepted and that the work should proceed.

h) DALC Subscription

The Clerk had received notification of the annual subscription charges from DALC: £768.52 for the basic subscription and £978.52 for the enhanced level. The latter would allow up to 3 members of the Council to attend Tier 1 training for free – Tier 1 includes the Essentials for Councillors training.

RESOLVED that the Parish Council would take the enhanced level of subscription for this year.

47/19 Derbyshire Association of Local Councils

DALC Circular 03/2019 was **NOTED**.

48/19 Consultations

None.

49/19 Finance

- a) Council was asked to receive the monthly Bank Reconciliation and Budget Monitoring Report.

These reports were **NOTED**.

- b) Council was asked to approve a schedule of payments and note the bank account balances and income statement.

RESOLVED that–

(1) The Schedule of payments below be approved.

(2) The Bank Account Balances at 28 February 2019 be noted: -

- Co-Op - Community Direct Plus - £37,378.38
- Business Select - £14,313.73
- Unity Trust Bank - £7,725.92

Payments

BACS payments were authorised by Councillors Mrs C Hart and Mr B Broughton. (These payments will be made from the Unity Trust Bank account).

Cheque no/BACS	Payee/Description	Nett	VAT	Gross
BACS UTB	Erewash Borough Council – salaries Feb	£1290.13	£6.56	£1296.69
BACS UTB	Fox Landscaping – monthly contract Feb	£616.66	£123.33	£739.99
BACS UTB	K Sharpe – Clerk’s Expenses	£21.67	£0.00	£21.67
BACS UTB	s137 Payment to the Village Hall – approved at Feb mtg.	£615.00	£0.00	£615.00
BACS UTB	s137 Payment to St. Wilfrid’s for annual service of clock – approved at Feb meeting	£210.00	£0.00	£210.00
BACS UTB	Tudor Landscapes Ltd. Remove rusted bench at Mapperley X’s, make good cement	£58.00	£0.00	£58.00

BACS UTB	Tudor Landscapes Ltd. Remove 2no old metal benches from Station Rd play area	£178.00	£0.00	£178.00
BACS UTB	Tudor Landscapes Ltd. Install 1no recycled bench to Beech Lane play area	£160.00	£0.00	£160.00
BACS UTB	Tudor Landscapes Ltd. Install 2no recycled bench to Station Road play area	£320.00	£0.00	£320.00
BACS UTB	Tudor Landscapes Ltd. 2 x replacement benches on Millhouse @£270 each plus refurbishment of bench on Station Road play area @£137	£677.00	£0.00	£677.00
BACS UTB	WH Community Centre – Telephone recharge	£29.67	£0.00	£29.67
BACS UTB	Parish Magazine – annual fee for Council's advert in magazine	£150.00	£0.00	£150.00
BACS UTB	HGA – CCTV for Jan – March 2019	£1275.00	£255.00	£1530.00
BACS UTB	Park Hall Designs – website support, Jan – March 2019	£60.00	£0.00	£60.00

Income

Community Centre Pre-school - contribution broadband	£30.00
Donation from Friends of Beech Lane for bench	£813.08
HMRC – VAT Return	£3478.17
Floral Sponsorship for 2018	£60.00

50/19 Planning

- a) **ERE/0119/0052 - 156 Hallam Way, West Hallam**
 Single storey front extension.
 Response from Councillor Mrs C Hart
 Dealt with previously – no objections.

b) ERE/0219/0046 - Land Rear of 84 Station Road and North West of 1, Jubilee Court, West Hallam

Erection of a detached bungalow, car parking and associated works
Discussed at Council meeting – no objections, neighbour consultation and at the discretion of planning officers.

51/19 Items for Information only

The items of information below were **NOTED** by Members: -

- Elections May 2019 – dates for submission of nomination are between 9.00am on 25 March 2019 and 4.00pm on 3 April 2019; also, that there was an EBC briefing on 20 March 2019 for potential candidates.
- Parish Liaison Forum – had moved to a new date, 3 April 2019 6-8pm at County Hall, Matlock.

52/29 Correspondence

The correspondence below was **NOTED**. In the absence of a formal grants policy, the Members decided not to donate to either organisation.

- Request for donation from Derbyshire Holiday Homes.
- Request for donation from EM-Derbyshire Army Cadet Force.

53/19 Date and Time of Next Meeting

Council **NOTED** that the next meeting would be held on Monday 8 April 2019 at 7pm.