



Clerk: Mrs Kate Sharpe  
25 Wilmslow Drive,  
Oakwood,  
Derby,  
Derbyshire,  
DE21 2HR

Telephone: 07986 740189  
Email: [contact@westhallam-pc.org.uk](mailto:contact@westhallam-pc.org.uk)  
Website: [www.westhallam-pc.org.uk](http://www.westhallam-pc.org.uk)

6 May 2019

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor

You are respectfully summoned to attend the Annual Meeting of West Hallam Parish Council to be held at **7pm on Monday 13 May 2019** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam.

Any apologies **should be directed to the Clerk** by email: [contact@westhallam-pc.org.uk](mailto:contact@westhallam-pc.org.uk) or telephone: 07986 740189.

Yours sincerely,  
Kate Sharpe  
Clerk & RFO to the Council

## AGENDA

1. **Election of Chairman**
2. **Declaration of acceptance of office**
3. **Apologies for absence**
4. **Declarations of Members' Interests**  
To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. **Election of Vice Chairman**
6. **Appointment to Parish Council Committees and external organisations**

7. **Public Participation**  
A period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.
8. **Variation of Order of Business (if any)**
9. **Public Speaking**  
If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
10. **Approval of Minutes**  
To approve the minutes of the Ordinary Meeting held on 8 April 2019.
11. **Exempt Items**  
To determine which items from the Agenda, if any, should be considered with the public and press excluded.
12. **Chairman's Announcements and Reports**
  - 12.1 For the Chairman of the Parish Council to present any reports and/or announcements.
  - 12.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
13. **Reports of Sub-Committees and Working Parties**  
Update on meeting with Trent Barton
14. **Clerk's Report**
  - 14.1 Update on new CCTV installation.
  - 14.2 List of meeting dates, query on December meeting.
  - 14.3 List of dates for 'Essentials for Councillors' training.
  - 14.4 Contact information to be given to Clerk.
15. **Matters for Determination**
  - 15.1 Insurance Renewal.
  - 15.2 Easter playscheme evaluation and decision for Summer scheme.
  - 15.3 Quotes for tree works – Eton Court and Hallam Way.
  - 15.4 Contact information on website, pictures & biog.
16. **Derbyshire Association of Local Councils**  
DALC Circulars 05/2019 & DALC 06/2019.

17. **Consultations**

None.

18. **Finance**

18.1 To agree bank signatories for bank accounts.

18.2 To receive the Bank Reconciliation and Budget Monitoring Report.

18.3 To note the Bank Account Balances from the latest statements at 30 April 2019.

Co-Op - Community Direct Plus - £37,383.38

Business Select - £14,313.73

Unity Trust Bank - £50,670.70

**Bank Transfer** – A bank transfer of £5.00 was made from Unity Trust Bank account to Co-Op - Community Direct Plus account to trigger a bank statement to be sent (required for year-end accounts 2018/19).

18.4 The following accounts are presented for approval of payment: -

**Payee**

<b>Cheque no</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
BACS UTB	Erewash Borough Council – salaries April	£1312.78	£6.56	£1319.34
BACS UTB	Fox Landscaping – shrub cut back at Station Road	£40.00	£8.00	£48.00
BACS UTB	Tom Richards – tree work at Millhouse/HLW	£550.00	£110.00	£660.00
BACS UTB	Fox Landscaping – monthly contract March	£616.66	£123.33	£739.99
BACS UTB	K Sharpe – Clerk’s Expenses	£36.63	£0.00	£36.63
BACS UTB	DALC – 8 x Good Councillor Guides	£32.00	£0.00	£32.00
BACS UTB	Shelter Maintenance – bus shelter clean HLE X 4	£25.28	£5.06	£30.34
BACS UTB	A.M.Sports Ltd. – Easter playscheme	£1000.00	£0.00	£1000.00
BACS UTB	Tudor Landscapes – bark chippings laid under play equipment HLC	£145.00	£0.00	£145.00

BACS UTB	Tudor Landscapes – bark chippings laid under play equipment HLE	£137.50	£0.00	£137.50
BACS UTB	Powtrell Pavilion – Room Hire for Council meetings April 2019 – March 2020	£275.00	£0.00	£275.00

### Income

Precept and Concurrent Function payment from Erewash Borough Council	£55,277.00
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19.

### Planning applications

- a) **ERE/0319/0054** – 70, Peveril Crescent, West Hallam  
Conversion of car port into a garage (garage door to front elevation, and rear elevation bricked up & door inserted) and conversion of detached garage into a garden room (front elevation bricked up, french doors to rear elevation & bi-fold doors to garden- facing side elevation).  
Responses – None.
- b) **ERE/0319/0059** – 19 Burncroft, West Hallam  
Detached garage and store plus alterations to existing driveway (Re-submission of ERE/0618/0003 due to increased roof height).  
Response – None.
- c) **ERE/0419/0010** – 93 High Lane East, West Hallam  
Wraparound extension - two storey to side and rear, single storey to front. Single storey rear extension. Dormers to front and rear of existing dwelling.  
Response from Councillor Mrs C Hart.
- d) **ERE/0419/0058** – 130 High Lane West, West Hallam  
Erection of two storey rear & side extensions & single storey rear extension.  
Response from Councillor Mrs C Hart.

20.

### Matters for Information

Report on vacancies will be brought to June meeting.

21.

### Correspondence

Letter from Erewash Borough Council – expressions of interest for a position of Parish Councillor Representative on the Standards Committee of Erewash Borough Council.

22.

### Date of Next Meeting

The next meeting of the Parish Council will be held on **Monday 10 June 2019 at 7pm.**