

Minutes of the Annual Meeting of the West Hallam Parish Council

Held at the Powtrell Pavilion on Monday 13 May 2019

Present

Councillors Mrs C Hart (Chairman), Mr R Brooks, Mrs D Cox, Mr R Flatley, Mr K Garvey, Mr R Mee and Mrs L Webster

Also Present

Mrs K Sharpe (Clerk & RFO) and two members of the public.

71/19 Election of Chairman 2019/20

RESOLVED that Councillor Mrs C Hart be elected Chairman for the Civic Year 2019/20 and note that Councillor Hart made the prescribed declaration of office.

72/19 Election of Vice Chairman 2019/20

RESOLVED that Councillor Mr K Garvey be elected Vice-Chairman for the Civic Year 2019/20 and note that Councillor Garvey made the prescribed declaration of office.

73/19 Appointment to Parish Council Committees and external organisations

RESOLVED that the appointments to the Parish Council committees and external organisations would be deferred until the next meeting of the Parish Council.

74/19 Public Participation

A period was made available for Members of the Public to ask questions or submit comments about Parish matters.

75/19 Apologies for absence

None

76/19 Declarations of Interest

Councillor Mrs C Hart declared a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

77/19 Variation of Order of Business

None.

78/19 Public Speaking

a) Police

None.

b) Borough Councillor Report

This was included in the Chairman's report.

c) County Councillor Report

Councillor Hart had met with DCC Highways Officers regarding the numerous hedges that had become overgrown and causing issues around West Hallam. There had been long delays in dealing with these, due to DCC waiting for landowners to respond to requests for work to be done.

There had been an accident involving a resident of West Hallam at Kings Corner on Lime Lane/Morley Road junction. The resident had contacted Derby City Council and Councillor Hart (in her capacity as Derbyshire County Council Member for West Hallam).to express their concern about the junction. Councillor Hart had requested DCC carry out a traffic count at this busy junction and to see what action might be taken when this has been carried out, 3 sections of the junction are the responsibility of Derbyshire County Council and 1 Derby City Council.

DCC had produced some posters and leaflets advising residents what they could do if they witnessed or experienced anti-social behaviour. The posters would be displayed on the Council's noticeboards. This was supported by the DCC Action Grants available to deliver schemes that would discourage anti-social behaviour.

79/19 Approval of Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 8 April 2019 be approved as a true record and signed by the Chairman.

80/19 Exempt Items

None.

81/19 Chairman's Announcements

a) Chairman's report

There had been a delay in the installation of fibre broadband to the Pavilion. HGA were still working on this with BT and hoped to be able to sort in the next couple of weeks.

HGA had also reported bikes been used in the MUGA area. Details had been passed to PC Gregory for her to follow up with individuals.

The School sign that had broken off its post on Beech Lane had been removed by DCC and the stump taped up. Councillor Hart would follow this up with DCC to ensure the sign was replaced.

The Church Warden had kindly volunteered to look after the planters at the War Memorial and would ensure that they were planted up and watered over the season.

Parking at Beech Lane continued to be an issue and there had been suggestions of extending the car park at the Pavilion to accommodate more cars. However, this would have an impact on the pitches on the field, therefore it was not seen as a viable option. It was suggested that the football club should speak to the school to see if it was possible to use their car park.

Councillor Hart was conscious that there were several new Members on the Council, therefore she would contact EBC to request that Planning training be delivered soon.

The Council had yet to arrange the Dedication of the Remembrance Bench and Planter at Mapperley Crossroads. The Reverend Turner-Callis was soon to carry out a Dedication of the new gates at Mapperley Church and therefore it was suggested that the Clerk contact Reverend Turner-Callis to ask whether the Dedication of the items at Mapperley Crossroads could be carried out at the same time.

Mr. Jackson had been asked to Flail the area on Millhouse Field that had been exposed by the cutting down of trees. The Clerk would follow this up, then ask Ground Maintenance Contractor to expand into this area with the grass cuts.

b) Consideration given to items raised during Public Participation

The Parish Council had been advised by the West Hallam Junior Football Club that they intended to hold their Annual Fun Day on Beech Lane on 30 June 2019. The Parish Council was asked for its approval for this to go ahead on Beech Lane and this approval was given.

Following her meeting with a representative of Trent Barton on 12 April 2019 to discuss the route of the bus service through the villages, the Chairman updated the residents and the Council. (A representative of Stanley and Stanley Common Parish Council had also attended the meeting.) The Councillors were advised by the representative from Trent Barton that it would not be commercially viable for them to alter their routes. The Council would now look at promoting other ways for patients to attend their appointments e.g. the EBC dial-a-ride scheme. In response to a resident's question about DCC bus subsidies and the date they expired; Councillor Hart advised she would check with DCC.

In response to a resident's request for an update on the Cultivation at Millhouse Crossroads, the meeting was advised by Councillor Hart that she would follow this up with the legal department at DCC as the garage owner was challenging the boundary.

RESOLVED that the report and actions be noted and approved.

82/19 Reports of Sub Committees and Working Parties

Update on meeting with Trent Barton

This was given in response to items raised in Public Participation session.

83/19 Clerk's Report

Update on new CCTV installation

The Chairman's report had the latest update on this.

List of meeting dates, with query on December meeting

Prior to the meeting, the Clerk has circulated a list of meeting dates for the remainder of 2019, all the 2nd Monday of each month. A request had been received from the Pavilion Treasurer for the Council to move their December meeting from the 9 December to 2 December to allow for a block five week booking. Members agreed to this request.

List of dates for 'Essentials for Councillors' training

The Clerk has circulated a list of training dates to all Members with the suggestion that all new Councillors attend the DALC 'Essentials for Councillors' training. Also, a copy of the 'Good Councillor Guide' had been purchased for each new Councillor.

Contact information to be given to Clerk

The Clerk had requested contact information from all Members and preferred method of communication.

RESOLVED that the report and actions be noted.

84/19 Matters for Determination

a) The Council's Insurance Renewal

The quote for year 4 of the Council's 5-year LTA had been received.

RESOLVED that the Insurance Renewal quote be accepted with no amendments made; this renewed the Council's insurance for one year until the 1 June 2020.

b) Easter playscheme evaluation and decision for Summer scheme

The feedback from parents and the evaluation of the Easter scheme was presented to Council. This was very positive. The Council were asked to consider supporting a summer play scheme, again delivered by A.M. Sports Coaching. The Council had budgeted to subsidise this and planned to apply for an EBC playscheme grant to help with the cost.

RESOLVED that the Council would support the delivery of a two-week play scheme in the summer. This would be delivered at Scargill School by A.M. Coaching w/c 22/07 and 29/07.

c) Quotes for tree works – Eton Court and Hallam Way

Reports and quotes had been received from the tree surgeon for the requested tree works on Millhouse Field, behind properties on Eton Court and Hallam Way.

RESOLVED that the recommendations in the reports be noted and the quotes for the work be approved. Work would be scheduled asap.

- d) Contact information on website, pictures & biography
Members discussed what contact information should be published on the Council's website.

RESOLVED that a contact telephone number would be given on the web page; and for those that were comfortable with it, an email address.

85/19 Derbyshire Association of Local Councils

DALC Circular 05/2019 and 06/2019 were **NOTED**.

86/19 Consultations

None.

87/19 Finance

- a) Council was asked to agree the new bank signatories for the bank accounts.

RESOLVED that three new bank signatories would be appointed: Councillors Mr R Brooks, Mr R Flatley and Mr R Mee. These would be in addition to the existing bank signatories: Councillor Mrs C Hart and the Clerk.

- b) Council was asked to receive the monthly Bank Reconciliation and Budget Monitoring Report.

These reports were **NOTED**.

- c) Council was asked to approve a schedule of payments and note the bank account balances and income statement.

RESOLVED that–

(1) The Schedule of payments below be approved.

(2) The Bank Account Balances at 30 April 2019 be noted: -

- Co-Op - Community Direct Plus - £37,378.38
- Business Select - £14,313.73
- Unity Trust Bank - £50,670.70

NOTED that a bank transfer of £5.00 had been made from Unity Trust Bank account to Co-Op - Community Direct Plus account to trigger a bank statement to be sent (required for year-end accounts 2018/19).

Payments

BACS payments were authorised by Councillors Mrs C Hart and Mr B Broughton on 29 April 2019. Cheques were signed by Councillor Mrs C Hart and the Clerk at the meeting on 13 May 2019. (All payments were made from the Unity Trust Bank account).

Cheque no/BACS	Payee/Description	Nett	VAT	Gross
BACS UTB	Erewash Borough Council – salaries April	£1312.78	£6.56	£1319.34
BACS UTB	Fox Landscaping – shrub cut back at Station Road	£40.00	£8.00	£48.00
BACS UTB	Tom Richards – tree work at Millhouse/HLW	£550.00	£110.00	£660.00
Cheque 300037	Fox Landscaping – monthly contract April	£616.66	£123.33	£739.99
Cheque 300038	K Sharpe – Clerk’s Expenses	£36.63	£0.00	£36.63
Cheque 300039	DALC – 8 x Good Councillor Guides	£32.00	£0.00	£32.00
Cheque 300040	CANCELLED CHEQUE	£0.00	£0.00	£0.00
Cheque 300041	Shelter Maintenance – bus shelter clean HLE X 4	£25.28	£5.06	£30.34
Cheque 300042	CANCELLED CHEQUE	£0.00	£0.00	£0.00
Cheque 300043	Tudor Landscapes – bark chippings laid under play equipment HLC	£145.00	£0.00	£145.00
Cheque 300044	Tudor Landscapes – bark chippings laid under play equipment HLE	£137.50	£0.00	£137.50
Cheque 300045	Powtrell Pavilion – Room Hire for Council meetings April 2019 – March 2020	£275.00	£0.00	£275.00
Cheque 300046	Zurich Insurance – annual renewal premium	£1389.10	£0.00	£1389.10
Cheque 300047	Dirty Wellies – play area inspections April	£50.00	£0.00	£50.00
Cheque 300048	Viking Direct - Stationery	£63.76	£12.75	£76.51
Cheque 300449	A.M.Sports Coaching – Easter playscheme	£1000.00	£0.00	£1000.00

Income

Precept and Concurrent Function payment from Erewash Borough Council	£55,277.00
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88/19 Planning

Dealt with previously: -

- a) **ERE/0319/0054** – 70, Peveril Crescent, West Hallam
Conversion of car port into a garage (garage door to front elevation, and rear elevation bricked up & door inserted) and conversion of detached garage into a garden room (front elevation bricked up, french doors to rear elevation & bi-fold doors to garden- facing side elevation).
Responses – None.
- b) **ERE/0319/0059** – 19 Burncroft, West Hallam
Detached garage and store plus alterations to existing driveway (Re-submission of ERE/0618/0003 due to increased roof height).
Response – None.
- c) **ERE/0419/0010** – 93 High Lane East, West Hallam
Wraparound extension - two storey to side and rear, single storey to front. Single storey rear extension. Dormers to front and rear of existing dwelling.
Response from Councillor Mrs C Hart.
- d) **ERE/0419/0058** – 130 High Lane West, West Hallam
Erection of two storey rear & side extensions & single storey rear extension.
Response from Councillor Mrs C Hart.

89/19 Items for Information only

It was **NOTED** that a report on the vacancies on the Parish Council would be brought to the next meeting.

90/29 Correspondence

The following Correspondence was **NOTED**:

- a) A letter from Erewash Borough Council inviting expressions of interest for a position of Parish Councillor Representative on the Standards Committee of Erewash Borough Council.
- b) A request from the Scouts Group for a Councillor to attend their session on 23 May to talk about the role of the Council. Councillor Hart agreed to do this.

91/19 Date and Time of Next Meeting

Council **NOTED** that the next meeting of the Parish Council would be held on Monday 10 June 2019 at 7pm.