



Clerk: Mrs Kate Sharpe
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1 September 2019

To: The Chairman and Members of West Hallam Parish Council.

Dear Councillor,

You are respectfully summoned to attend an Ordinary Meeting of West Hallam Parish Council to be held at **7pm on Monday 9 September 2019** at the Powtrell Pavilion, Beech Lane Recreation Ground, West Hallam.

Any apologies **should be directed to the Clerk** by email: contact@westhallam-pc.org.uk or telephone: 07986 740189.

Yours sincerely,
Kate Sharpe
Clerk & RFO to the Council

AGENDA

1. **Public Participation**
At the commencement of the meeting a period of 30 minutes will be made available for Members of the Public to ask questions or submit comments about Parish matters. The Chairman of the meeting will extend this period of time if necessary.
2. **Apologies for absence**
To receive apologies for absence (if any).
3. **Recommendation for Co-option to Parish Council**
4. **Declarations of Members' Interests**
To enable Members to declare the existence and nature of any disclosable pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

5. **Variation of Order of Business (if any)**
6. **Public Speaking**

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
7. **Approval of Minutes**

To approve the minutes of the Ordinary Meeting held on 8 July 2019.
8. **Exempt Items**

To determine which items from the Agenda, if any, should be considered with the public and press excluded.
9. **Chairman's Announcements and Reports**
 - 9.1 For the Chairman of the Parish Council to present any reports and/or announcements.
 - 9.2 For the Chairman of the Parish Council to report on matters discussed during the public participation session as appropriate.
10. **Reports of Sub-Committees and Working Parties**
 - 10.1 To receive minutes of the Finance & General Purposes Committee held on 19 July.
 - 10.2 Report from the Christmas Event Committee.
 - 10.3 Report from representative to the West Hallam Community Centre Charity Committee.
11. **Clerk's Report**
 - 11.1 Millhouse Crossroads planting.
 - 11.2 Footpath report update and right of way maintenance grant.
 - 11.3 Lamp post poppies – DCC requirements.
 - 11.4 Playscheme evaluation and invoice.
 - 11.5 War Memorial application to WMO.
 - 11.6 Renewal of Parish Online
 - 11.7 Retrospective approval for work carried out in August:
 - Shrub clearance on Farnham Walk.
 - Removal of metal pole stumps on Beech Lane recreation area.
12. **Matters for Determination**
 - 12.1 Approval of quotes from Tom Richards: -
 - a) to crown lift trees at Millhouse
 - b) to crown lift trees at HLE

- c) to crown lift trees at HLC
- 12.2 Community Litter pick – 28 September 2019 – arrangements.
- 12.3 Setting up of ‘Friends of WH War Memorial’ group.
- 12.4 Adoption of policies for civic year: -
 - Health & Safety Policy
 - Equal Opportunities Policy
 - Child Protection Policy
 - Media Policy
 - Complaints Procedure
- 12.5 Leisure Lites quote for Christmas lights installation.
- 12.6 Consideration of quotes and plans for the refurbishment of the Station Road play area.
- 12.7 Speedwatch initiative – Traffic issues.
- 12.8 Replacement gate at High Lane Central recreation ground.
- 12.9 Request for work to Millhouse Field to allow football pitches there for WHJFC.
- 12.10 2019 Parish and Town Council Liaison Forum survey.

13. **Derbyshire Association of Local Councils**

- 13.1 DALC Circulars 09/2019.
- 13.2 To consider the Parish Council’s vote for DALC Executive.

14. **Consultations**

None.

15. **Finance**

- 15.1 To receive the Bank Reconciliation and Budget Monitoring Report.
- 15.2 To note the Bank Account Balances from the latest statements at 31 August 2019.
 - Co-Op - Community Direct Plus - £37,383.38
 - Business Select - £14,339.04
 - Unity Trust Bank - £32,044.35
- 15.3 The following accounts are presented for approval of payment: -

Payee

R = Retrospective approval of payment.

Cheque no	Payee/Description	Nett	VAT	Gross
BACS UTB R	Heanor Gate Association Ltd. CCTV Maintenance Contract 01.04.19 to 31.03.20	£1400.00	£280.00	£1680.00

BACS UTB R	Erewash Borough Council – salaries July	£1362.04	£6.56	£1368.60
BACS UTB R	Erewash Borough Council - election administration cost	£95.25	£0.00	£95.25
BACS UTB R	Powtrell Pavilion - 50% EBC Waste Management Charge	£76.00	£0.00	£76.00
BACS UTB R	Viking Direct - Stationery	£31.75	£6.35	£38.10
BACS UTB R	Tom Richards - Beech Lane clearance of trees for CCTV sight lines	£300.00	£60.00	£360.00
BACS UTB R	East Midlands Medical Services - Annual Defib service and check	£50.00	£0.00	£50.00
BACS UTB R	Fox Landscaping – monthly contract July	£616.66	£123.33	£739.99
BACS UTB R	Fox Landscaping – verge cut at Beech Lane	£350.00	£70.00	£420.00
BACS UTB R	Fox Landscaping – footpaths cut at Community Centre and Hampton Close	£100.00	£20.00	£120.00
BACS UTB R	Erewash Borough Council – salaries August	£1357.94	£6.56	£1364.50
BACS UTB R	Tudor - removal of metal poles at Beech Lane and Millhouse	£37.50	£0.00	£37.50
BACS UTB	AM Sports Playscheme	£2400.00	£0.00	£2400.00
BACS UTB	Parish Online – mapping software	£96.00	£0.00	£96.00
BACS UTB	Fox Landscaping – monthly contract August	£616.66	£123.33	£739.99
BACS UTB	Fox Landscaping – shrub cut back at Farnham Close	£45.00	£9.00	£54.00
BACS UTB	Parish magazine - annual subscription for the Clerk	£10.00	£0.00	£10.00
BACS UTB	K. Sharpe – Clerk's expenses	£36.80	£0.00	£36.80
BACS UTB	Tom Richards – Community Centre clearance of trees for CCTV sight lines	£200.00	£40.00	£240.00
BACS UTB	Erewash Borough Council – Hanging Basket sponsorship, Year 1 of 3 – 10 baskets @ £79.17 + vat	£791.70	£158.34	£950.04
BACS UTB	Erewash Borough Council – Hanging Basket sponsorship, Year 2 of 3 – 2 baskets @£79.17 + vat	£158.34	£31.67	£190.01
BACS UTB	Erewash Borough Council – Hanging Basket sponsorship, Year 3 of 3 – 2 baskets @ £72.50 + vat	£145.00	£29.00	£174.00

Income

Erewash Borough Council - Playscheme Grant	£1200.00
Powtrell Pavilion - reclaim of Caretakers time for bookings	£78.30
Community Centre Pre-school - contribution broadband	£30.00
BACS payment Mr Lilley - Hanging basket sponsorship	£79.17
BACS payment C Hart - Hanging basket sponsorship	£79.17
BACS payment A Ainsworth - Hanging basket sponsorship	£158.34
Cheque from Mr Bowley - Hanging basket sponsorship	£79.17

16.

Planning applications

- a) **ERE/0719/0031** – 69 Newdigate Street, West Hallam
Proposed demolition of conservatory and WC and erection of single storey rear extension.

- b) **ERE/0819/0018** – New development at The White Hart, West Hallam
Application to vary condition 3 (approved plans) of planning permission ERE/0118/0010 (erection of 3 detached dwellings with landscaping and driveway) in order to substitute the approved plans for plot 1.

17.

Matters for Information

None.

18.

Correspondence

Email from the West Hallam Community Centre Charity Committee – thanks for the Parish Council's donation to the charity.

19.

Date of Next Meeting

The next meeting of the Parish Council will be held on **Monday 14 October 2019 at 7pm.**