

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 9 JANUARY 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr Mrs B Harrison
Cllr J Hayes
Cllr Mrs I Howes

Assistant Clerk: Mrs L C Broughton

Members of the Public: 7

The Chair, Cllr Mrs C Hart, updated those present that the Clerk, Peter Briggs, was still in hospital progressing slowly but hoping to come home soon.

3384 **APOLOGIES**

Apologies were received from Cllr K Garvey and Cllr G Hamson.

3385 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3386 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 5 December 2011 were proposed by Cllr Mrs H Chapman, seconded by Cllr B Broughton, approved and signed by the Chair.

3387 **EXEMPT ITEMS**

It was **RESOLVED** that the discussions regarding the job description and terms and conditions for the appointment of the temporary Clerk should be treated as an exempt item.

3388 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(a) **Chair's Announcements**

- a) The Chair, Cllr Mrs C Hart, informed Members that a periodic meeting with TDG, and Representatives from West Hallam, Stanley and Stanley Common, Stanton by Dale and Dale Abbey Parish Councils had been arranged for Wednesday 11 January 2012 at 2.30pm. Cllr Mrs C Hart and Cllr B Broughton would attend.

- b) The Chair, Cllr Mrs C Hart, informed Members that a meeting with Chief Inspector T Harrison had been arranged for Wednesday 11 January 2012 at 11.30am and she would attend. An invitation to the meeting was open to an additional Parish Council member, but none was available.
- c) The Chair, Cllr Mrs C Hart, had received a telephone call from a resident on High Lane East thanking the Parish Council for organising goal posts to be installed on the recreation ground at High Lane East. However the goal posts had been installed in front of a thorn hedge which had burst several balls. After discussion it was **RESOLVED** that the Assistant Clerk should ask the Council's contractor for a quote to move the goal posts.
- d) The Chair, Cllr Mrs C Hart, reported that she had contacted the Neighbourhood Warden regarding the dustbin being left out on Hallam Way and he would take action if required.
- e) The Chair, Cllr Mrs C Hart, reported that the planning application for 181 Hallam Way had been withdrawn. It was however expected that amended plans would be submitted at a later date.
- f) The Chair, Cllr Mrs C Hart, reported that white lines had now been painted at the top of St Wilfrid's Road adjacent to the crossroads. It was **RESOLVED** that the Assistant Clerk contact Dawn Bryan at DCC, thanking them for the white lines but pointing out that it would help solve the problems of parking if the lines were extended further down St Wilfrid's Road.

(b) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

- a) A resident reported that several incidents of vandalism to cars had occurred in St Wilfrid's Road over the weekend of 7/8 January 2012. It was **RESOLVED** that the Assistant Clerk should inform PC Crooks.
- b) Mrs G Riley informed the Parish Council that a new Neighbourhood Watch had been introduced on High Lane West towards Mapperley Crossroads.
- c) Cllr Mrs B Harrison reported that a 13 year old resident had recently been successful in the European Figureskating Championships. It was **RESOLVED** that the Assistant Clerk should write to the pupil at Kirk Hallam Community School praising her achievements.
- d) The Assistant Clerk had received e-mail correspondence from a resident who had concerns regarding the scaffolding supporting netting at the Beech Lane Recreation Ground, which was at the rear of his property. During the recent high winds he had been concerned about the scaffolding swaying. It was **RESOLVED** that the Assistant Clerk should write to the WHWRCC asking them to deal with this matter.

3389 **MATTERS FOR DETERMINATION**

- a) The Chair, Cllr Mrs C Hart, initiated a discussion on the precept and concurrent budgets for 2012/13. She thanked the Working Group for producing the draft budgets, copies of which had been attached to the agenda. After discussion it was **RESOLVED** that the precept budget should be increased to £36,500 to help ensure that the Parish Council is able to maintain existing services and to respond positively to some of the suggestions which have emerged from the recent spending consultation. It was further **RESOLVED** that the concurrent budget should remain unchanged at £20,050. Priorities for using the available

resources would be discussed at a later date. Some suggestions already put forward were such as more dog/litter bins.

b) The Assistant Clerk reported that she had been contacted by several members of the community that would be interested in joining the Queen's Jubilee Celebrations Committee. It was **RESOLVED** that an inaugural meeting would take place on Thursday 2 February at 7.30pm at the Powtrell Community Pavilion, if available. The Assistant Clerk was asked to write to those interested informing them of the date. The Assistant Clerk was also asked to contact WHWRCC, WHJnrFC, Scargill Cof E Primary School and Roger Green – for the Community Centre - to ascertain if they would be interested in being represented at the meeting.

c) Members had received an invitation for two representatives of the Parish Council to attend a thanksgiving service at St Wilfrid's Church, to celebrate the 350th anniversary of the will of the Rev John Scargill on Tuesday 17 January 2012 at 10.00am. It was **RESOLVED** that Cllr Mrs J Hayes and Cllr Mrs H Chapman would attend. Cllr Mrs C Hart, informed the meeting that DCC had agreed that a blue plaque would be installed commemorating Rev John Scargill.

d) Members noted correspondence from Mr Jeff Counsell, Managing Director, Trent Barton.

e) Members had received a signed copy of the Licence Agreement from the WHWRCC together with correspondence confirming the Clubs insurance status and nominating 3 Trustees. The WHJnrFC had not yet returned their signed copy of the Licence Agreement and Cllr D Adams Shaw offered to pursue this at the next meeting of the WHJnrFC.

f) Members received correspondence dated December 2012 from County Councillor Kevin Parkinson, DCC Cabinet Member for Regeneration, inviting a representative to a meeting regarding Broadband Champions at County Hall, Matlock at 5.30pm on Wednesday 11 January 2012. Cllr B Broughton offered to attend.

g) Members received correspondence from Richard Limb, Operational Services Directorate, EBC requesting details of all grit bins in the parish for their Emergency plans. It was **RESOLVED** that the Assistant Clerk write to Richard Limb accordingly.

h) Members received e-mail correspondence from Bridget Gould, DCC, requesting suitable dates to meet Parish Council representatives on site at Beech Lane/Station Road to discuss the prioritisation at that junction. A number of dates were suggested and the Assistant Clerk would communicate these to the County Council.

i) The Chair, Cllr Mrs C Hart, reported that a person attending a funeral service at the Church had slipped on the paving slabs adjacent to the Village Hall. Without prejudice to responsibility for the incident it was **RESOLVED** that the Assistant Clerk should contact a firm who would water wash the slabs as soon as possible.

j) Members received correspondence from the Chair of Governors at Scargill C of E School asking the Parish Council if they would like to have a representative on the Governing Body of the school. It was **RESOLVED** that Cllr D Adams Shaw would represent the Parish Council on the Governing Body.

3390 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£144.40
Mrs L C Broughton	£48.00
Mrs L C Broughton	£577.60 (Payment for temp Clerk for Nov & Dec)
Mr N Gadsby	£52.80 (Litter picking)

Mr M Bower	£132.00	(Litter Picking)
HMRC	512.20	(Tax for employees)
Park Hall Designs	£32.11	(Web charge and printing)
Leisure Lights	£1158.60	(Installation of Christmas lights)
Grass Track	£752.00	(Monthly maintenance for Nov)
Grass Track	216.00	(Crown reduce willow & cut back shrubs)
Daniel Hickson	£150.00	(Repair of lights at PLP)
Cllr Mrs C Hart	£50.00	(Sweets for the children at the Switch On of Christmas lights)
West Hallam Community Centre	£132.55	(Broadband re-charge)

Note: Having previously declared a personal and prejudicial interest in the above matter insofar as it concerned an account for Park Hall Designs and payment to the Assistant Clerk, Councillor Broughton left the meeting during discussion and determination of the accounts.

3391 **PLANNING**

- a) The Vice Chair, Cllr Mrs H Chapman, presented the decision of the planning sub-committee on the following planning application:

ERE/1211/0007 – 33 Nursery Avenue, West Hallam, Derbyshire, DE7 6HT
Proposed loft conversion including new front and rear dormer windows.

It was **RESOLVED** that the application be approved subject to neighbourhood consultation.

- b) Members received and noted the following application:

**ERE/1211/0030 - PROPOSED DEVELOPMENT – LAWFUL DEVELOPMENT
CERTIFICATE FOR PROPOSED REAR EXTENSION TO EXISTING DWELLING**

Grange Farm The Village West Hallam Derbyshire DE7 6GR

3392 **MATTERS FOR INFORMATION**

- a) The Assistant Clerk informed Members that a booking had been made for the hire of the Mobile Activities Equipment (Climbing Wall and Skate Park) for 31 March 2012 at the Community Centre Car Park. The Community Centre had also been informed. Discussion took place regarding notices/material to promote the event and Cllr B Broughton offered to co-ordinate the advertising of the event including the purchase of a suitable banner advertisement.
- b) Members noted that advertising material from several grounds maintenance firms had been received offering their services for grounds maintenance. These would be kept on file.
- c) Members received the Volunteering News – promoting volunteering throughout Erewash.
- d) Members received confirmation that the brass band concert is scheduled to take place on Saturday 15 July 2012 at 2.00pm at the Village Hall, West Hallam. The Band that will be performing is the Derwent Valley Wind Band.
- e) Members received a new guide, “Planning Explained” produced by the Campaign to Protect Rural England in partnership with NALC.

- f) Members noted that e-mail correspondence had been received regarding the proposed dates of the next meetings of the Future Borough and Parish Councils Forum Meetings which are: 14 March 2012 at 6.30pm at Ilkeston Town Hall and Wednesday 11 July 2012 at 6.30pm at Long Eaton Town Hall. However Cllr Mrs C Hart was of the opinion that the March date had been changed to 21st March. (This was subsequently confirmed after the meeting)
- g) Members noted that e-mail correspondence had been received regarding EBC's review of Community Forums. Two Forums – one covering the north of the borough and one covering the south will replace the four Forums from April this year. The aim of the change is to encourage more people to take part in the Council's decision-making process. A new on-line Forum will also be launched shortly and the Council will provide training for residents to chair the Forums.
- h) Members noted correspondence from Pam Purdue, Head of Patient and Public Involvement, NHS Derby City and Derbyshire County regarding meetings to discuss the Changes for Patients in the NHS.

3393 **EXEMPT ITEM**

Cllr Mrs C Hart initiated a discussion regarding the terms and conditions and job description for the appointment of the Temporary Clerk. It was **RESOLVED** that the Chair, Cllr Mrs C Hart, the Vice Chair, Cllr Mrs H Chapman and Cllr B Broughton would meet with Mrs S Dunkley week commencing 16 January 2012 to discuss these matters and that the members named be authorised to agree terms. Mrs Dunkley would then meet with the Assistant Clerk to further discuss areas of work and division of duties.

3394 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 6 February 2012 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 6 FEBRUARY 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr K Garvey
Cllr G Hamson
Cllr Mrs B Harrison
Cllr Mrs J Hayes
Cllr Mrs I Howes

Acting Clerk: Mrs S Dunkley
Assistant Clerk: Mrs L C Broughton

PC R Crooks (for public open session)

Members of the Public: 5

Cllr Mrs C Hart introduced and welcomed the new Acting Clerk, Mrs S Dunkley.

3395 **APOLOGIES**

All were present.

3396 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr G Hamson recorded a personal interest in respect of the West Hallam Jnr Football Club

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3397 **APPROVAL OF MINUTES**

The Minutes of a meeting of the Newdigate Trust held on Monday 9 January 2012 were proposed by Cllr Mrs H Chapman, seconded by Cllr Mrs B Harrison, approved and signed by the Chair.

The Minutes of a meeting of the West Hallam Parish Council held on Monday 9 January 2012 were proposed by Cllr B Broughton, seconded by Cllr D Adams-Shaw, approved and signed by the Chair.

With reference to Minute No 3398(a) (Budget) it was agreed that an item be placed on the next meeting's agenda regarding the expenditure of the precept and concurrent budgets for 2012/13 and Parish Councillors were invited to forward any suggestions or projects to the Clerk.

3398 **EXEMPT ITEMS**

It was **RESOLVED** that the discussions regarding the update on the terms and conditions for the appointment of the Acting Clerk, Mrs S Dunkley, should be treated as an exempt item.

3399 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

(a) The Chair, Cllr Mrs C Hart, informed the meeting that the planning appeal with regard to 9 High Lane West had been dismissed and the resident has until 31 March to clear the site.

(b) Mr Robert Lee had very kindly written to the Parish Council informing them that employees of the Parish Council had to pay tax through the PAYE system. The Acting Clerk was asked to write to Mr Lee thanking him for his letter and informing him that the Parish Council has started the PAYE system.

(c) DALC circulars nos 05/12, 06/12 and 07/12 had been previously circulated and Cllr Mrs C Hart informed the meeting that the subscription to DALC was not being increased this year. Cllr Mrs C Hart also informed the meeting that Mr B Wood was retiring from DALC in the near future and DALC were hoping to make a new appointment soon.

(d) Cllr Mrs C Hart informed the meeting that the next Derbyshire County Council/Parish and Town Councils meeting was scheduled for 26 April 2012.

(e) Cllr Mrs C Hart had received a copy of the minutes from the last West Hallam Junior Football Committee which included a list of dates of meetings which were given to Cllr D Adams-Shaw. The West Hallam Jnr Football Club were planning a Fun Day and they mentioned that there was approximately £7,000 in the bank which it was thought was about on track.

(f) Cllr B Broughton had designed a banner for the Skatepark and Climbing Wall event on 31 March 2012. The purchase of a banner would be in the region of £30-£40, the size was 1 metre x 2 metres. Cllr Mrs H Chapman offered to get a quote from Costco and Cllr Broughton also offered to get other quotes. It was **RESOLVED** that a banner should be purchased.

Public Participation

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) Residents informed PC Crooks that there was nothing to report with regard to anti-social behaviour.

b) Mention was made with regard to speeding and PC Crooks informed the meeting that he was hoping to be trained to use a laser gun whereby speeding tickets could be issued immediately.

c) The meeting was informed that an accident had occurred on High Lane West on Thursday – although this was apparently not due to speeding – a cyclist had been knocked off his bike by a car turning into a drive.

d) PC Crooks was informed that some residents had been taking grit from the grit bins for their own personal use. The grit is for the roads and pavements. PC Crooks offered to keep on eye on the situation.

e) Cllr Mrs B Harrison reported that a car seemed to be abandoned in the trees at Cock Orchard on Cat and Fiddle Lane. P C Crooks offered to investigate.

f) A resident mentioned that although the gritters were out on the roads regularly, unfortunately when the snow came they had not been down some of the roads on the estate. Cllr Mrs C Hart informed the meeting that the gritters must grit the main routes first. Cllr G Hamson, the Snow Warden, informed the meeting that he had not received any phone calls where residents were in difficulty or needed his services with gritting. He had gritted around some of the bus stops and reported that his own personal snow gritter had been excellent and it was **RESOLVED** that the Parish Council should purchase the same model for Parish use. Cllr Hamson was asked to give the details to the Acting Clerk. Cllr Mrs C Hart informed the meeting that the best advice is for people to act as "good neighbours" although if elderly or vulnerable residents are in need of assistance they are able to telephone the emergency services.

Guidance from DCC with regard to the clearing of snow and liability issues will be put on the website. As long as reasonable care has been taken in clearing pathways then there will be no liability.

3400 **REPORTS FROM SUB COMMITTEES AND WORKING PARTIES**

a) Cllr K Garvey reported on the recent AGM of the Community Centre. Financially the Community Centre had reported a fairly good year, possibly £1000.00 down. The Community Centre had asked if the Parish Council were in a position to help with their sewerage and business rates for the coming year. Cllr Garvey will inform them that they should write to the Parish Council asking for their assistance in this matter. Cllr Garvey reported that the solar panels had been installed and the trees at the rear had been pruned.

b) Cllr Broughton reported that the Village Hall AGM will be held in March and an item that is likely to be discussed is the increase in the electricity bill which may be due to the Christmas lights. If this becomes an issue it will be dealt with at a later Parish Council meeting.

3401 **MATTERS FOR DETERMINATION**

a) Members had received correspondence dated 6 January 2012 from Helen Dawkins, Senior Planning Manager Midlands and South, Miller Homes requesting a meeting with the Parish Council to discuss land at the Beech Lane Recreation Ground. Miller Homes have an option on the land opposite Scargill School and they are interested in swapping that land for land at Beech Lane Recreation Ground, providing recreational facilities on the land opposite Scargill School. After some discussion it was unanimously **RESOLVED** that there would be no support from the residents for the swapping of land and therefore a meeting with Miller Homes would not be necessary. The Acting Clerk was asked to write to Miller Homes accordingly.

b) Cllr Mrs C Hart and Cllr B Broughton reported on their meeting held at TDG with representatives of Stanley and Stanley Common, Stanton by Dale and Dale Abbey Parish Councils which had taken place on Wednesday 11 January 2012. Unfortunately the new Chief Executive was unavailable and there was also some management re-structuring taking place. However impressions from the parishes was that there were far less problems. Cllr M Cheetham (Chair of Stanley and Stanley Common Parish) offered the services of their Clerk to service future meetings.

c) Cllr Mrs C Hart reported on her meeting with Chief Inspector T Harrison which had taken place on Wednesday 11 January 2012. A new Inspector will be coming into post with

responsibilities for our area and he will be looking at the Neighbourhood Policing structures to see if any improvements or changes need to be made. The point was made that our present beat bobby, Russell Crooks does an excellent job but has a very big area to cover.

d) Cllr Mrs C Hart reported on a meeting with DCC representatives regarding the prioritisation of Beech Lane/Station Road. The DCC representatives have offered to conduct a traffic survey to ascertain which is the busiest of the two roads. If this shows that the alteration to the prioritisation is warranted then it will have to be included in next year's budget and would take at least two years to come to fruition.

The DCC representatives also looked at the issue of parking at Scargill School near to Ascot Close. It was hoped the bus sign could be moved which should alleviate the situation.

A further issue was discussed regarding the newly painted white lines at the top of St Wilfrid's road to alleviate parking problems associated with the Bottle Kiln. It was decided that the situation would be monitored.

e) Cllr Mrs C Hart reported on the inaugural meeting of the Queen's Jubilee Committee which had met on Thursday 2 February 2012. Cllr Mrs C Hart was very pleased with the turn out. After much discussion it was decided that a picnic at the Beech Lane Recreation Ground would be enjoyable. We are looking at all of the local groups and organisations who want to be involved to perhaps showcasing their various activities in some form on the day and more details will be discussed at our second meeting which has been arranged for Thursday 23 February 2012. It would be good if we could be involved in the chain of beacons to be lit across the country and the possibility of a beacon being lit on the Church tower would also be investigated.

f) Cllr B Broughton reported on his meeting at County Hall regarding Broadband Champions. Broadband Champions were to act as a catalyst between communities and the County Council in trying to improve the speed of broadband. The County has some funding available but it has to be matched funding. It was **RESOLVED** that an advert should appear on the website inviting anyone interested to take up the Champion position. It was also **RESOLVED** that the Acting Clerk should write to DCC informing them that we do not yet have a Champion but would like to be informed of developments.

g) Members received a signed copy of the Licence Agreement from the West Hallam Junior Football Club.

h) Members received a quotation for the Grounds Maintenance Contract from Grasstrack for the year 2012/13. There was a 3% rise in costs at £7745.64 plus VAT. The increased cost would come from the Precept budget as the concurrent budget was effectively capped. It was **RESOLVED** that the Acting Clerk write to Grasstrack accepting the quotation for a further year.

i) Members discussed the issue of Attenborough Cricket Club using the facilities at the Beech Lane Recreation Ground. It was **RESOLVED** that the Acting Clerk should prepare a letter incorporating a Licence Agreement for Attenborough Cricket Club and the Parish Council to sign. Cllr G Hamson offered to assist in this matter.

j) Members received correspondence from EBC informing the Parish Council that orders for dog exclusion areas are being proposed and asking for information regarding play areas in West Hallam. It was **RESOLVED** that the Acting Clerk should reply informing EBC that West Hallam has one fenced play area and three unfenced areas.

k) A report had been received that two lights on the footpath adjacent to the Beech Lane Recreation Ground were defective. As it was not certain who owned the lights the matter would be left in abeyance pending further enquiries.

l) Members received a request from the Powtrell Community Pavilion Management Committee for the Parish Council to meet the cost of insurance of the premises (£1208.06), as it has done for the previous two years. It was **RESOLVED** that the Parish Council would meet this cost of insurance.

3402 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£361.00	
Mrs L C Broughton	£120.00	
Mrs L C Broughton	£361.00	(Payment for temp Clerk for Jan)
Mr N Gadsby	£132.00	(Litter picking)
Mr M Bower	£132.00	(Litter Picking)
Park Hall Designs	£35.19	(Web charge and printing)
West Hallam & Mapperley		
Church & Community Magazine	£140.00	(Advertisement from 1 Jan to 1 Dec 2012)
Shelter Maintenance	£6.59	(Cleaning of bus shelter HLE)
Leisurelites	£564.00	(Removal of Christmas lights)
Mrs L C Broughton	£50.00	(Postage & Admin)
Powtrell Pavilion Management Cttee	£1208.06	(Insurance renewal)
Grass Track	£626.67	(January monthly maintenance)
Grass Track	£65.00	(take down and remove chain link fence)

Note: Having previously declared a personal and prejudicial interest in the above matter insofar as it concerned an account for Park Hall Designs and payment to the Assistant Clerk, Councillor Broughton left the meeting during discussion and determination of the accounts.

3403 **PLANNING**a) The Vice Chair, Cllr Mrs H Chapman, presented the decisions of the Planning Sub-committee on the following planning applications:

ERE/0112/0022

23 High Lane Central, West Hallam, Derbyshire, DE7 6HU - Erection of side and rear extension to ground and first floor – re-submission of ERE/0411/0056

The bedrooms had been reduced to three from four but the garage was still planned in the same place and concern was expressed with regard to dangerous egress onto High Lane Central. The Planning Sub-Committee's decision was noted and in addition it was **RESOLVED** that the Acting Clerk should request the Planning Committee to visit the site.

ERE/0112/0035

Land east of 38 Station Road, West Hallam, Derbyshire, DE7 6GW - Variation of condition 6 of planning approval ERE/0609/0024 for window alterations.

Since the Planning Sub-Committee's consideration of the above a further application (ERE/0112/0057) had been received to build a garage and conservatory. It was **RESOLVED** that as there was concern regarding the additional building taking place the permitted development rights should be withdrawn.

ERE/0112/0044

84 Station Road, West Hallam, Derbyshire, DE7 6GX - Erection of a double detached garage with access from Jubilee Court.

It was noted that the Planning Sub-Committee had approved the application subject to neighbourhood consultation.

3404 **MATTERS FOR INFORMATION**

- a) Members received e-mail correspondence dated 20 January 2012 from Premier 1 (UK) Ltd requesting the Parish Council to allow them to offer a quotation for hanging baskets for 2012. After discussion it was **RESOLVED** that the Acting Clerk should ascertain the length of contract the Parish Council had with EBC for hanging baskets and request a quote from EBC and Premier 1 (UK) Ltd if the contract with EBC was nearing the end.
- b) Members noted e-mail correspondence from Adam Reddish, Senior Planning Policy Officer at EBC regarding the Erewash Housing Land Availability Assessment (SHLAA 2012 – call for sites).
- c) Members noted that Ian Marsden, Consultation Officer, EBC had been invited to attend the Parish Council meeting scheduled for 2 April 2012 to discuss the strengthening of the working relationship between Parish Councils and the Borough Council.
- d) Members received information regarding “Let’s talk about your community” - the next meeting of the Erewash North Community Forum on 15 February 2012. It was **RESOLVED** that notices be placed on the noticeboard.
- e) Members received information regarding the consultation on proposals to change the way the youth services are delivered in Derbyshire. A consultation meeting will take place at Ilkeston School on 29 February 2012. Councillors who wished to attend should contact the Acting Clerk who would register them.
- f) Members noted information regarding Heritage Open days in 2012 which will take place this year from Thursday 6 to Sunday 9 September 2012.

3405 **EXEMPT ITEM**

Cllr Mrs C Hart updated Members on the terms and conditions agreed for the new Acting Clerk, Mrs S Dunkley.

3406 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 5 March 2012 at the Powtrel Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 5 MARCH 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr K Garvey
Cllr G Hamson
Cllr Mrs I Howes

Acting Clerk: Mrs S Dunkley
Assistant Clerk: Mrs L C Broughton

Members of the Public: 10

3407 **APOLOGIES**

Apologies were received from Cllr Mrs B Harrison and Cllr Mrs J Hayes.

3408 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr G Hamson recorded a personal interest in respect of the West Hallam Jnr Football Club and the account from C Hamson for the installation of a tap at the Powtrell Community Pavilion.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3409 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 6 February 2012 were proposed by Cllr Mrs H Chapman, seconded by Cllr D Adams-Shaw, approved and signed by the Chair.

3410 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

3411 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

(a) The Chair informed the meeting that a further complaint had been received regarding reinstatements following completion of the works at Bramble Lodge. Cllr Hart had spoken to

the Manager at Bramble Lodge and it was understood that remedial works would be undertaken in the next few weeks.

b) An obscene picture had been drawn on the football pitch at Beech Lane with the white line machine. This had now been removed and the Football Club were investigating the matter.

c) The zig-zag lines at the front and the side of the school had been re-painted and additional signage erected by DCC, following which the prohibition of parking at certain times, in those locations will be enforceable. P C Russell Crooks to be informed.

d) Unfortunately the proposed wedding would not take place at Beech Lane Recreation Ground due to the requirement for planning permission for the erection of a marquee.

e) The Chair, Cllr Mrs C Hart, requested that the Acting Clerk write to Grasstrack requesting that the play equipment should all be in safe working order and to let the Parish Council know of any repairs that are required. The Acting Clerk was also requested to ask Grasstrack to make every effort to put back the spring animal and litter bin, both of which had been vandalised, and also repair the new Hurricane swing.

f) Cllr Mrs C Hart had received a report from PC Crooks informing the Parish Council of an arrest over an incident on a bus and an arrest over a damaged car incident. If anyone was interested in the speed watch please contact PC Crooks.

g) The Chair asked the Parish Council if they thought it was appropriate to support PC Crooks in the Community Police Officer of the Year competition which is run by Derbyshire Police annually. PC Crooks did win the award in 2010. The Parish Council agreed to support PC Crooks' nomination. The Parish Council were of the opinion that the area PC Crooks covers is too large.

h) The Chair, Cllr Mrs C Hart, had been invited to a recent meeting about the future of Beechcroft EPH in her capacity as the Derbyshire County Councillor for West Hallam.

Derbyshire County Council are looking at the provision of care for the elderly across Derbyshire and a report had been presented to Cabinet with a view to possibly replacing some of the residential homes in their control with newer and up to date accommodation and Beechcroft was one of these homes mentioned. Although staff do a wonderful job sometimes the accommodation is not up to modern day standards and certainly some people would prefer more independent living so a new building could incorporate some flats to accommodate couples or single people but that would not mean that there would be no community rooms and different types of accommodation to suit all needs, however nothing will be done or any decision made until all the residents and their relatives/carers etc have been consulted and a further report has been drawn up. Any consultation could take place to assess all residents needs and this may not happen until later on in the year.

It was **RESOLVED** that the Acting Clerk should send a letter from the Parish Council informing DCC that the Parish Council had been approached by relatives and carers and that it would appreciate being kept informed at all stages of the process.

(ii) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) A resident requested information regarding the approach made to the Parish Council from Miller Homes regarding the swapping of Beech Lane recreation ground for land opposite the school. Cllr Mrs Hart informed the resident that the approach had been made 2 or 3 times previously and the Parish Council together with residents were opposed to the idea, wanting Beech Lane Recreation Ground to remain a green space.

- b) A member of the public raised the issue of the possibility of Beechcroft being closed and a new building being erected and asked if the matter could be placed on the agenda for a future Parish Council meeting. Cllr Mrs Hart explained that the consultation on any DCC proposals regarding the Care Homes of Derbyshire had not yet taken place, nor were there any specific proposals on the table, and therefore it was not appropriate for the Parish Council to have this as an agenda item. She thought it unlikely that the Parish Council would be consulted until, if a new building had been agreed, the planning stage. However the Parish Council would like to be kept informed and would contact DCC accordingly.
- c) A resident informed the Parish Council that customers of the Bottle Kiln were parking inconsiderately on High Lane West, St Wilfrid's Road and Mapperley Lane. The Chair Cllr Mrs C Hart, informed the resident that the Parish Council were aware of the problem and had had a site meeting with an Officer of DCC to which Mr P Steiner, a resident of High Lane West who had also raised traffic issues, had also been invited. Unfortunately no solutions to the problem had been forthcoming. Notices are in the Bottle Kiln asking customers to park considerately. Yellow lines would stop residents' parking. Cllr Hart offered to ask the Acting Clerk to write to DCC Highways Department to see if any suggestions can be made. It was also suggested to involve PC Crooks and if residents observe parking that is causing a hazard please contact PC Crooks, telephone 101 (the Police non-emergency phone number).
- d) A resident informed the Parish Council that there were very few dog bins at the present time. Cllr Hart explained that the budget was to be discussed during the closed session of the meeting and the possibility of extra dog bins was one of the items to be discussed. The possibility of extra litter picking will also be discussed.
- e) A resident raised the matter of hanging baskets which again was a matter being discussed in the closed session. Cllr Hart explained that the plaques which had been ordered with last year's hanging baskets had not arrived in time but will be used this year.
- f) Mr Mike Perry, Charter Consultancy, arrived during the closed session but the Parish Council agreed to suspend business whilst he delivered his report on the CCTV system. Mr Perry reported that there had been some success recently and PC Crooks had been able to investigate incidents more easily. There is a problem with one camera, which is not panning as it should. A cherry picker will be required but it is hoped that this can be organised when the cherry picker is hired for use elsewhere in order to keep costs down. There have also been problems with BT which HGA are dealing with. It was **RESOLVED** that a visit to HGA for Parish Councillors be arranged in about 6 weeks time.

3412 **REPORTS FROM SUB COMMITTEES AND WORKING PARTIES**

- a) Cllr D Adams-Shaw reported that he had been accepted as a Governor, representing the Parish Council, at Scargill C of E Primary School, and his first meeting was on Wednesday 14 March 2012.

3413 **CLERK'S REPORTS**

- a) The Acting Clerk reported that the hanging basket contract is in the final year with Erewash Borough Council.
- b) The Acting Clerk had received a report from Zurich Insurance regarding the play equipment within the Parish. There was some discussion regarding insurance arrangements for the Parish Council's play equipment and the use of RoSPA to undertake playground inspections. The Acting Clerk was asked to contact Grasstrack and ask the contractor to prioritise items on the Zurich report. The Acting Clerk was also asked to check with EBC the nature of the cover with Zurich Insurance.

c) The Acting Clerk reported that the Borough/Parish Council's Forum will take place on 21 March 2012 at 6.30pm. Cllr Hart will be Chairing the meeting on behalf of EBC and Cllr Broughton and the Acting Clerk would attend.

3414 **MATTERS FOR DETERMINATION**

a) Cllr Mrs C Hart reported on the second meeting of the Queen's Jubilee Committee which took place on Thursday 23 February 2012. All Members of the Committee are very enthusiastic and it has been decided to have a "Jubilee Teddy Bears Picnic". There is a grant of £250 which the Parish Council can apply for. There was a possibility of hiring a bouncing castle and the grant would also help with advertising costs. Alison Kemp's Band had been asked for a quote to play during the day which was in the region of £200 - £300. The Acting Clerk was asked to contact the band to see if this cost could be reduced.

Discussion took place with regard what commemorative gift the Parish Council might buy for the children. It was **RESOLVED** that special jubilee coins be purchased and the Acting Clerk was asked to purchase 500 coins at 82p each. The Acting Clerk was also asked to order some bunting and to contact Ilkeston Brass and Ruth Bedford's Music Group and ascertain if they wished to be involved.

b) Members received e-mail correspondence from a young resident requesting the provision of skateboarding facilities. It was **RESOLVED** that this would be discussed when considering the budget.

c) Members received e-mail correspondence from a Touring Theatre who would be prepared to put on a play in the Community. The Acting Clerk was asked to refer them to the Village Hall Committee.

Cllr D Adams-Shaw left the meeting at 8.50pm.

d) Members received e-mail correspondence from EBC regarding the lighting of a Beacon to commemorate the Diamond Jubilee. Rev Simon White had raised issues regarding the possibility of a beacon on the Church tower and Cllr Mrs I Howes offered to discuss the matter further with Rev White.

e) Members received a summary of incidents recorded at HGA from November 2011 to January 2012. It was **RESOLVED** the report be noted.

f) Members received correspondence regarding the Borough Blitz. The Acting Clerk was asked to contact Richard Windsor to ascertain the dates when it would be convenient for his team to come to West Hallam.

g) Members received e-mail correspondence from a resident who remarked on the amount of litter especially around the Tesco area. The Acting Clerk was asked to write to Tesco asking if they still had someone to clear the litter. The resident also reminded the Parish Council that two of the lighting columns at the Beech Lane Recreation Ground were not lit. The Acting Clerk was asked to employ an electrician to repair these.

h) Members received e-mail correspondence from The Community Centre Booking Clerk regarding the Climbing Wall and Skatepark event which will take place on 31 March 2012. Apparently there is a lot of parking on Saturday mornings at the Community Centre and she felt it was mainly due to football taking place at Millhouse field. Cllr Hamson informed the meeting that there were no matches on that date. The Acting Clerk was asked to write to Roger Green informing him of this and perhaps a "private parking" notice could be erected.

i) Members received correspondence from DCC regarding the zig zag markings to be re-painted outside the front and side of Scargill C of E Primary School. It was **RESOLVED** this be welcomed.

3415 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£361.00
Mrs L C Broughton	£120.00
Mrs S J Dunkley	£264.00
Mr N Gadsby	£132.00
Mr M Bower	£132.00
Park Hall Designs	£32.18 (web charge and printing)
West Hallam Community Centre	£18.96 (telephone contribution)
Mrs S J Dunkley	£83.96 (expenses and admin.)
Grasstrack	£752.00 (February maintenance)
DALC	£704.26 (Annual subscription)
Mr M Noble	£250.00 (Honorarium locking & unlocking gates at Community Centre)
Cllr B Broughton	£38.47 (reimbursement for banner for event dated 31 March 2012)

Note: Having previously declared a personal and prejudicial interest in the above matter insofar as it concerned an account for Park Hall Designs and payment to the Assistant Clerk, Councillor Broughton left the meeting during discussion and determination of all the accounts.

3416 **PLANNING**

The Vice Chair, Cllr Mrs H Chapman, presented the decisions of the Planning Subcommittee on the following planning applications:

ERE/0212/0035 – Lane East of 38 Station Road, West Hallam
Lane east of 38 Single garage and conservatory

This application has now been withdrawn

ERE/0212/0015 – The Bent, Cock Orchard, The Village, West Hallam
Single-storey front side and rear extensions.

The application was approved subject to neighbourhood consultation.

ERE/0212/0014 – 8 Kingston Court, West Hallam
Increasing the height of existing single-storey front porch and garage and installation of new lean-to roof above and erection of single-storey rear extension.

The application was approved subject to neighbourhood consultation.

3417 **MATTERS FOR INFORMATION**

- a) Members received correspondence regarding a Tree Preservation Order which has been made by Amber Valley Borough Council relating to Former Head House Farm, West Hallam Screens, West Hallam. It was **RESOLVED** the matter be noted.
- b) Members received the 2010/11 Annual Report of the Standing Advisory Council for Religious Education (SACRE). It was **RESOLVED** the report be noted.

3418 **FUTURE PROJECTS**

Cllr Broughton had submitted a list of suggestions for possible future projects for discussion, which had been circulated with the agenda by the Acting Clerk. It was **RESOLVED** that:

- The Acting Clerk should make enquiries regarding the purchase of a planter (with red, white and blue plants) to enhance the area in front of Nos 2 and 4 Station Road/junction with Beech Lane.
- With regard to the provision of additional public seats a bid should be made to EBC for two of the 'Jubilee seats' which they are making available.
- The Acting Clerk should contact EBC to ask for a list of the number of present dog bins and their locations, together with the costs involved in providing and servicing additional bins.
- Arrangements be made for the cleaning of the War Memorial before this year's Remembrance Service and that the Acting Clerk contact Hirst Conservation to ask for a quote for the cleaning of the Memorial and also investigate whether the War Memorial Trust is likely to offer any grants towards the cost of such work.
- The Grounds Maintenance contract be put out to tender in June 2012 to operate for three years from 1 April 2013.
- With regard to sponsorship/advertising a letter be sent to local businesses outlining opportunities.
- With regard to the possible provision of additional burial facilities in the Parish, Councillors Broughton and Mrs Howes be authorised to have initial discussions with the Rector and other representatives of the PCC, to be followed in due course by investigations into possible land availability and broad costings to help inform a future decision as to whether this is something which the Parish Council might be able to pursue as a longer term project
- The provision of allotments, increased litter picking, Village Enhancement Scheme Phase 3, drainage at Beech Lane Recreation Ground and development of Millhouse field all be discussed further at a future Parish Council meeting.

3419 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 2 April 2012 at the Powtrell Community Pavilion, Beech Lane, West Hallam commencing at 7.00pm.

Would Members please note that Mr Ian Marsden, EBC Consultation Officer will be attending the meeting to discuss ways in which to strengthen the working relationship between the Parish Council and the Borough Council.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 2 APRIL 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr B Broughton
Cllr G Hamson
Cllr Mrs I Howes

Acting Clerk: Mrs S Dunkley
Assistant Clerk: Mrs L C Broughton

Members of the Public: 18

PC Russell Crooks

Mr Ian Marsden – Consultation Officer, EBC

3420 **APOLOGIES**

Apologies were received from Cllr D Adams Shaw, Cllr Mrs H Chapman, Cllr K Garvey, Cllr Mrs B Harrison and Cllr Mrs J Hayes.

3421 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club, West Hallam Jnr Football Club and a prejudicial interest in the Street Party Grant Aid.

Cllr G Hamson recorded a personal interest in respect of the West Hallam Jnr Football Club.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk and a personal but not prejudicial interest in the discussion on SHLAA.

3422 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 5 March 2012 were proposed by Cllr Mrs I Howes, seconded by Cllr G Hamson, approved and signed by the Chair subject to the following amendment:

Minute 3411 (c) second para should read: The Chair, Cllr Mrs C Hart, informed residents that the Parish Council were aware of the problem (at High Lane West/St Wilfrid's Road crossroads) and had had a site meeting with an Officer of DCC to which a resident, Mr Steiner, had also been invited.

3423 **EXEMPT ITEMS**

It was **RESOLVED** there were no matters to be considered as exempt items on the agenda.

(i) **Chair's Announcements**

a) The Chair, Cllr Mrs C Hart, reported that the Newsletter had been distributed electronically last week, in time to promote the skatepark and climbing wall event. It was **RESOLVED** that the Newsletter should be printed and distributed in the Doctor's Surgeries and shops at the Dales Shopping Centre. It was **RESOLVED** that Cllr Mrs C Hart and Cllr B Broughton would arrange the printing and distribution upto a limit of £100.00. Cllr Mrs C Hart also invited as many residents as possible to sign up for receipt of the Newsletter electronically – 120 receive the newsletter electronically at the present time.

b) Cllr Mrs C Hart informed the meeting of the Skatepark and Climbing Wall event which took place on Saturday 31 March 2012. The event was very successful and 67 boys and girls took part during the day.

c) Cllr Mrs C Hart informed the meeting that about a year ago a Member of Erewash Borough Council had been reported to the Standards Board regarding his lack of respect to Parishes and Parish Clerks. The complaint had recently been upheld and a letter of apology was being sent by the Member concerned.

d) Cllr Mrs C Hart reported that the Leader of Erewash Borough Council had received a letter from an 8 year old girl from West Hallam who had visited Victoria Park in Ilkeston and had enjoyed her visit very much. She thought the park was very nice.

e) Cllr Mrs C Hart informed the meeting that Attenborough Cricket Club were pressing for the outside water tap to be installed in the very near future. Cllr G Hamson offered to persue this matter.

f) It was **RESOLVED** that a sub-Committee should be formed to make recommendations on the spending of the budget on such items as floral displays, dog bins, extra litter picking etc. It was **RESOLVED** that the sub-committee comprise Cllr Mrs C Hart, Cllr B Broughton, Cllr H Chapman and Cllr G Hamson.

It was also **RESOLVED** that the sub committee would discuss further the possibility of a floral planter being installed and to be located on the corner of Beech Lane/Station Road, opposite the White Hart Public House.

g) Cllr Mrs C Hart informed the meeting that the WI have two trees that they wished to plant on Beech Lane Recreation Ground. A decision was needed to be made exactly where they are to be planted and it was **RESOLVED** that Cllr B Broughton and Cllr Mrs I Howes be authorised to agree this with the WI.

h) Cllr Mrs C Hart informed the meeting that Scargill School had asked if the bus stop on Hallam Way, outside the side entrance to the school, could be moved. DCC are investigating the matter with the bus company.

i) Cllr Mrs C Hart informed the meeting that 2 seats had been requested from EBC Jubilee fund and asked for suggestions for where they are to be placed.

j) Cllr Mrs C Hart informed the meeting that an e-mail had been received from the Secretary of the Community Centre Management Team regarding the amount of litter around the Community Centre and outstanding repairs to damaged play equipment on the recreation ground. It was not clear whether this was a resident's query or an official one from the Community Centre. Cllr Mrs C Hart undertook to check this and send a note of explanation to the resident but if it was an official complaint our representative on the Community Centre Committee would explain and clarify the situation at their next meeting. Cllr Mrs C Hart informed the meeting that Grasstrack had removed the litter bin and vandalised play

equipment and had not yet returned them. Cllr Mrs C Hart offered to telephone Grasstrack to ask that they be repaired and returned as soon as possible.

(ii) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

- a) PC R Crooks informed the meeting that two weeks ago (on a Friday evening) many young people arrived in West Hallam from other areas. There was very little unsocial behaviour but the Police were concerned about so many young people being in one place and a high Police presence was upheld. The following weekend there were no calls for service and all seemed quiet. PC Crooks invited the residents to make sure they call for service if required.
- b) Many residents had attended the Parish Council meeting regarding the planning application for 181 Hallam Way. Cllr Mrs Hart explained that it had been missed off the agenda but it would be discussed in the closed session and the residents were welcome to express their views at this open session. Some of the residents present informed Cllr Mrs C Hart that they had objected to the application in writing to EBC. Cllr Mrs C Hart informed the residents that, if they have objected to EBC, they will be invited to the Planning Committee and invited to speak on the matter if they wish. The date of the Planning Committee is not yet fixed although it was thought to be 14 May but the Planning Department at EBC would contact the residents.

Cllr Mrs C Hart invited the residents to stay and listen to the views of the Parish Council in the closed session but they would not be able to speak during the closed session.

3425 **PLANNING**

- a) ERE/0212/0057 181 Hallam Way

Discussion took place regarding the new plans for this application. A previous application had been withdrawn. It was felt there was very little difference between the two sets of plans with regard to the footprint of the site. It was felt that the plans for the building were too large for the site and could affect the privacy of residents in Whilton Crescent. It was noticed that the windows to the upper rear are to be opaque. It was **RESOLVED** that a letter be sent to the Planning Department pointing out the size of the footprint and to ask that the site be included in the site tour which occurs prior to the Planning Committee at EBC.

- b) It was **RESOLVED** that all other planning applications appearing on the agenda (ERE/0212/0058, ERE/0212/0060, ERE/0312/0012 and ERE/0312/0025) would be dealt with at a later date.

3426 **Mr Ian Marsden – Consultation Officer – EBC**

Cllr Mrs C Hart welcomed Mr Ian Marsden to the meeting.

Mr Marsden explained that he was the Consultation Officer for EBC and his work centred around trying to ensure residents of EBC are informed and their views can be ascertained. Methods that this can be achieved are through surveys, public meetings and community forums. Community forums now have a new format and it is hoped that residents will chair the meetings – training has recently been given to several members of the public and it is hoped that residents will continue to chair.

The question of house to house delivery of surveys, flyers etc was quite difficult in West Hallam as it is one of the larger parishes, however it was **RESOLVED** the Parish Council

would be willing to include items on the Newsletter and/or the website. It was also **RESOLVED** that if a house to house delivery was to be made Mr Marsden would be informed.

3427 **CLERK'S REPORTS**

a) The Acting Clerk informed the meeting that a temporary 10 mph speed limit would be in operation on High Lane East, High Lane Central and High Lane West for 10 days sometime between 16 April and 28 August for carriageway dressing.

b) The Acting Clerk reported that a complaint had been received regarding overgrown trees at High Lane Central. It was **RESOLVED** that the Acting Clerk contact Grasstrack and ask them to report on the matter.

3428 **MATTERS FOR DETERMINATION**

a) It was **RESOLVED** that the appointment of a new Planning Sub-Committee would be dealt with at the Annual General Meeting.

b) It was **RESOLVED** that the Parish Council were unable to attend various workshops concerning the Waste plan for Derby City and Derbyshire County Council but were willing to receive information via e-mail.

c) Discussion took place regarding the Erewash Strategic Housing Land Availability Assessment (SHLAA) 2012 – Draft Site Assessments. Discussion regarding the factuality of the report was questioned in relation to the site at High Lane West, with access onto Park Hall Lane, whereby it was understood that DCC have already made it known that access onto Park Hall Lane was unlikely to be acceptable. Also it was suggested that the Rural Housing Needs Survey mentioned in connection with that site should be referred to by date, and not simply as 'recent'. As this part of the report is wrong factually are other parts of the report also factually wrong? It was **RESOLVED** that the Acting Clerk reply outlining the Parish Council's concerns.

3429 **ACCOUNTS**

a) In view of the large increase in postal charges it was proposed by Cllr Mrs I Howes, seconded by Cllr G Hamson and **RESOLVED** that £150.00 be spent on stamps prior to the increase.

a) The following accounts were approved for payment:

Mr P Briggs	£144.40	
Mrs L C Broughton	£ 48.00	
Mrs S J Dunkley	£158.40	
Mr N Gadsby	£ 52.80	
Mr M Bower	£132.00	
Park Hall Designs	£31.76	(web charge and printing)
Mrs S J Dunkley	£45.40	(expenses and admin.)
Grasstrack	£752.00	(March maintenance)
LAN Control Systems Ltd	£198.00	(CCTV Site attendance)*
House of Flags	£ 74.40	(Bunting for Diamond Jubilee)
House of Logos	£822.00	(Commemorate Coins)
HRMC	£545.60	(Employees' Tax)
Mrs L C Broughton	£150.00	(Purchase of stamps)

*Paid between meetings

Note: Having previously declared a personal and prejudicial interest in the above matter insofar as it concerned an account for Park Hall Designs and payment to the Assistant Clerk, Councillor Broughton left the meeting during discussion and determination of all the accounts.

3430 **MATTERS FOR INFORMATION**

- a) Members received the signed copy of the licence agreement with Attenborough Cricket Club
- b) Members received an acknowledgement from DCC regarding the hazard at the crossroads at St Wilfrid's Road and High Lane Central.
- c) Members received an acknowledgement from EBC regarding an application for Street Party Grant Aid. Cllr Mrs C Hart informed the meeting that there had been a large number of applications for this grant.
- d) Members noted that the scaffolding at the Beech Lane Recreation Ground has now been removed.

3431 **FUTURE PROJECTS**

- a) Members noted, with thanks, that a request to sponsor a hanging basket had been received.
- b) Cllr Mrs C Hart informed the meeting that when the Sub-Committee met to discuss dog bins, floral displays etc, the possibility of extra litter picking should also be discussed.
- c) The Acting Clerk offered to organise the printing and distribution of the leaflets for the Jubilee Teddy Bears' Picnic event which will take place on Monday 4 June 2012.

3432 **DATE OF NEXT MEETING**

The Annual Parish Meeting will take place on Monday 14 May 2012 at the Powtrel Community Pavilion, Beech Lane, West Hallam commencing at 6.30pm immediately followed by the Annual General Meeting of the West Hallam Parish Council.

**MINUTES OF THE ANNUAL GENERAL MEETING OF
THE WEST HALLAM PARISH COUNCIL**

HELD

ON MONDAY 14 MAY 2012

IN

**THE POWTRELL COMMUNITY PAVILION
BEECH LANE, WEST HALLAM**

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr K Garvey
Cllr Mrs B Harrison
Cllr Mrs J Hayes
Cllr Mrs I Howes

Acting Clerk: Mrs S Dunkley
Assistant Clerk: Mrs L C Broughton

Members of the Public: 10

3433 **APOLOGIES**

There were no apologies for absence.

3434 **ELECTION OF CHAIR**

Cllr Mrs C Hart was elected to the Office of Chair of the West Hallam Parish Council for the year 2012/2013 and signed the Acceptance of Office.

3435 **ELECTION OF VICE CHAIR**

Cllr Mrs H Chapman was elected to the Office of Vice Chair of the West Hallam Parish Council for the year 2012/2013 and signed the Acceptance of Office.

3436 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Junior Football Club.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant

Clerk and subsequently withdrew from the meeting during consideration of those matters.

3437 **APPOINTMENTS TO SUB-COMMITTEES AND EXTERNAL ORGANISATIONS**

It was **RESOLVED** that the following appointments be made by the Parish Council for 2012/13:

Powtrell Community Pavilion

Cllr Mrs C Hart (Chair)
Cllr B Broughton
Cllr Mrs I Howes

Ann Powtrell Foundation

Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr B Broughton

Scargill Foundation

Cllr Mrs C Hart (Chair)

West Hallam Community Centre

Cllr Mrs B Harrison
Cllr K Garvey

West Hallam Village Hall Charity Committee

Cllr B Broughton

West Hallam Trust

Cllr Mrs H Chapman
Cllr Mrs J Hayes
Mr J Housley
Mrs G Cope
Mr A Draycott

Christmas Lights Committee

Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr Mrs J Hayes

Borough Parish Liaison Forum (EBC)

Nominations to be presented as and when such meetings are convened.

Parish and Town Councils Liaison Forum (DCC)

Nominations to be presented as and when meetings are convened.

West Hallam Junior Football Club

Cllr D Adams-Shaw will represent the Parish Council at meetings of the Football Club.

Governing Body – Scargill C of E Primary

Cllr D Adams-Shaw to represent the Parish Council on the Governing Body.

It was also **RESOLVED** that the Planning Sub-Committee would not be re-appointed for the time being. Planning applications would be discussed at Parish Council meetings even if the deadline was missed. However if anything was contentious the Parish Council would ask EBC to wait for comments until after the next Parish Council meeting.

It was agreed that the following item should be brought forward on the agenda as representatives were present.

3438 **REQUEST FOR FUNDING**

Members received representation from Nutbrook Cricket Club with a request for funding to assist in the running of the Club. After some discussion it was **RESOLVED** that the Parish Council are unable to offer any financial assistance at this time. However Cllr Mrs C Hart informed the representatives that there were other funds available and gave details of where to apply.

3439 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 2 April 2012 were approved and signed by the Chair.

3440 **EXEMPT ITEMS**

It was **RESOLVED** that the item concerning the Clerk remain an exempt item on the agenda.

3441 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

a) **Chair's Announcements**

The Chair, Cllr Mrs C Hart, reported on the following matters:

- a) The planning application for 181 Hallam Way had been put on hold as there was a boundary issue.
- b) A further complaint had been received from the occupiers of 68 High Lane Central regarding the pruning of the overhanging trees. Grass Track had given a quote for this work and had been asked to do the work. A reminder to be sent to them.
- c) A horse rider had again been seen on Millhouse Field. PC Russell Crooks had been in touch with HGA to see if identification was possible on the CCTV camera. Cllr Mrs C Hart requested that residents should report any incidents of horse riding at Millhouse Field. Grass Track have filled in the holes on the field from this latest incident.
- d) The bushes at Mapperley Crossroads require pruning. Grass Track have been informed.
- e) The WHJnrFC have had a very good season. Most of the teams have finished in the top three in their leagues. It was **RESOLVED** the Acting Clerk would write to the WHJnrFC to congratulate them on these results.
- f) Some interest had been shown by the Cricket Club regarding the building of a bowling green on their land. A partnership of interested parties had been suggested. Anything further on this to be reported to the Parish Council.
- g) The Parish Council's Newsletter had been printed and distributed to the shops and doctors in the Village and also to the Bottle Kiln.
- h) Cllr Mrs C Hart had received e-mail correspondence from Rev White regarding Robert Ellis who unfortunately had lost his job of sweeping and clearing rubbish around Tesco Express in the Village. It was **RESOLVED** that the Acting Clerk write to Tesco's to ask if there was any possibility of them re-employing Robert.
- i) There had been a complaint from a resident re the re-instatement work carried out by the contractors who had built the Bramble Lodge extension. Grass Track had a machine stuck. Matter has been reported to the manager and this is being investigated.
- j) Cllr Mrs Hart had received information regarding the Three Valleys Community Fund. It was agreed this information should be put on the website and noticeboard.
- k) A resident was opening her studio for an exhibition and asked if directional notices could be erected directing visitors to her home. Cllr Mrs Hart had asked her to get in touch with EBC.
- l) A charity event is to take place on 26 May and a request had been received for permission for a banner to be erected at Mapperley

Crossroads together with leaflets posted to lampposts. It was made clear that the Parish Council could not consent to fly posting, but it had not generally been the Parish Council's practice to object to advertising of local charity events.

- m) Cllr Mrs C Hart had received correspondence from an anti-turbine group. The matter was noted.
- n) A further request to sponsor a hanging basket had been received for which the Parish Council was very grateful.
- o) Grass Track had informed Cllr Mrs C Hart that the cost of the chains for repair of the hurricane swing at Millhouse field will cost £154 each and a cradle seat will cost £118. Grasstrack had been asked to order the chains and cradle seat and repair the equipment as soon as possible.
- p) The Powtrell Community Centre Management Committee had asked whether savings might be made if the building and contents insurance for the pavilion was arranged through the Parish Council's own insurers. The insurance for the pavilion was not due for some time. The PCP is progressing well but not actually breaking even yet financially. It was **RESOLVED** that the Acting Clerk investigate the possibility of adding the PCP to the Parish Council's present insurance and also obtain quotes from other insurance companies.
- q) Cllr Mrs Hart had been in touch with Mr Mike Perry regarding one of the CCTV cameras which will cost £150 for repairs. Mr Perry informed Cllr Mrs Hart that HGA are undergoing an upgrade but the Parish Council will not be charged for this. It was **RESOLVED** that Mr Perry be invited to the next Parish Council meeting to discuss the matter further.
- r) Cllr Mrs C Hart had received a request from Tony King, West Hallam Girls Football to use part of the Beech Lane Recreation Ground when they have a Presentation BBQ at the Powtrell Community Pavilion. The Parish Council had no objection to this request providing all concerned acted in a responsible manner.
- s) Cllr Mrs C Hart was pleased to report that an outside tap had now been installed at the PCP.
- t) Cllr Mrs C Hart reported that Cllr Alex Phillips (EBC) had been reported to the Standards Board regarding his discourteous remarks regarding some Parish Councils and some Parish Clerks. He had been ordered to write a letter of apology which Cllr Mrs Hart read to the meeting. It was **RESOLVED** a copy of the letter should be placed on the website and on the noticeboard at the Village Hall.

b) **Public Participation**

The Chair, Cllr Mrs C Hart, presented information on matters discussed in the public participation session as follows:

a) Mr Noble reported that bolts were broken on the goal posts near the MUGA. It was **RESOLVED** Grasstrack should be informed and asked to repair.

b) Mr Noble also reported that at the property at the junction of Beech Lane/Station Road some Lleylandi trees had grown and visibility was restricted particularly for the children who cross at that point. It was **RESOLVED** the Acting Clerk inspect the site and if appropriate write to the residents concerned asking them to reduce the height of the trees.

3442 **REPORTS OF SUB-COMMITTEES AND WORKING PARTIES**

a) Cllr Mrs C Hart reported on the Budget Sub Committee which had met on 2 May and made the following recommendations:

i) A two tiered planter at a cost of £671.41 (plus VAT) should be located at Beech Lane/Station Road. Cllr Mrs C Hart had been in touch with DCC regarding the siting and an inspection is required. Cllr B Broughton offered to arrange to meet the officer on site. It was **RESOLVED** the planter be ordered by the Acting Clerk as soon as possible.

ii) Cllr Broughton circulated a map showing the present situation regarding dog and litter bins. It was **RESOLVED** that 120 litre dog/litter bins be sited adjacent the MUGA and on Beech Lane (towards the junction with Hallam Way); a 90 litre dog/litter bin be sited at Mapperley Crossroads (north side); a dog bin be sited on Park Hall Lane (lamp column just to the north of Beaumont) and a dog bin be sited at Bagot Street/Newdigate Street (post mounted down the public footpath leading to Stanley).

iii) It was felt that litter picking could be increased. It was **RESOLVED** that the Acting Clerk write to Mr Matthew Bower to ask if he was willing to work more hours on litter picking with a view to further discussion. Mr N Gadsby had already indicated he did not want to take on extra hours.

iv) The matter of a new bus shelter had been raised and a suggestion that one be installed outside the old post office on High Lane West. It was also suggested that the bus stop in that location could be moved further down High Lane West so that a new shelter would not interfere with the footpath. However, there had been no requests for additional bus shelters identified from last year's spending consultation and it was therefore agreed that the matter be not pursued at the present time.

v) It was hoped to purchase some new Christmas lights. It was **RESOLVED** that the Acting Clerk write to Leisure Lites requesting a brochure.

vi) It was **RESOLVED** that the Acting Clerk should request the cost of hiring the skate park and climbing wall from EBC for a further visit later in the year.

b) Cllr Mrs C Hart reported on the Diamond Jubilee Working Party.

Cllr Mrs C Hart expressed some disappointment as several groups did not attend the last meeting. A programme should be ready soon. The Party will commence at 1.00pm, the Mayor will visit at 2.00pm and a blessing will be scheduled for 3.00pm. Other activities are being scheduled around these times. Small Jubilee grants from EBC have been received by Parish Council, Village Playgroup and Minors.

Cllr Mrs C Hart asked the Parish Council for volunteers to help with stewarding and general assistance throughout the day. She also informed the meeting that leaflets have been printed and help is needed with the distribution. Cllr Broughton offered to arrange for vinyl advertising banners and provide posters. It was agreed that three banners be purchased advertising the picnic itself and an additional banner be purchased advertising the facilities at the Powtrel Community Pavilion.

3443 **CLERK'S REPORTS**

a) The Acting Clerk reported that she had contacted Hirsts regarding the cleaning of the War Memorial. She had received a quote as follows: £1,400 cleaning, £2,100 remedial works on lettering, £850 re-pointing to joints. The Acting Clerk had not yet received a reply from the War Memorial Trust to her enquiry regarding grants available. It was **RESOLVED** that the Clerk contact the War Memorial Trust reminding them of her query and informing them of the quote from Hirsts.

b) A complaint had been received regarding the state of the grass verges in the vicinity of 13 Kingston Court. It was **RESOLVED** that the Acting Clerk acknowledge the correspondence. The land in question is EBC land and they have been informed together with the contractors.

c) Cllr Mrs C Hart informed Members that there were changes to the Standards regime for Councillors and there is to be a new Code of Conduct which EBC were currently developing. The Parish Council have been invited to make comments on certain questions raised by EBC by 14 June 2012. It was **RESOLVED** the Acting Clerk would send out copies of the proposed changes and any comments Members may have are to be returned to the Acting Clerk for her to collate and submit.

3444 **MATTERS FOR DETERMINATION**

a) Members were informed that the hairdressing salon had in the Village had recently been re-launched under new ownership and the new owner had requested a listing on the Parish Council's website. It was **RESOLVED** that a listing of local businesses could be placed on the website and any West Hallam business could be included if they so wished, subject to a suitable disclaimer from the Parish Council.

b) Members received correspondence from the resident at 115 High Lane East requesting the purchase of land at the High Lane East Recreation Ground. It was **RESOLVED** that as the land in question was greenbelt, the land would not be available to the resident concerned. The Acting Clerk was asked to write to the resident accordingly.

c) Members discussed the location of the two jubilee benches. It was **RESOLVED** that the Parish Council requested two benches if possible with the sites nominated as the Cascades and the Beech Lane Recreation Ground near the play area.

3445 **FINANCE**

a) A request had been received from the West Hallam Community Centre for financial assistance in revamping their reserves. It was **RESOLVED** that the Parish Council would assist the Community with financial help towards rates, water and sewage costs and disposal of waste at the same cost as last year but not revamping their reserves. It was further **RESOLVED** that a contribution towards water rates etc for the Village Hall be also agreed at the same level as last year. b) Members received correspondence from the Derbyshire Children's Holiday Centre requesting a donation. It was **RESOLVED** that the Parish Council were unable to help on this occasion.

b) Members discussed the administration of PAYE for its employees. The Acting Clerk had been in touch with a company that was prepared to offer their services at a cost of £11 per person per pay period (which would normally be monthly). Cllr Mrs Hart informed Members that she and Councillor Broughton had been in touch with EBC who were prepared to undertake payroll administration for the Parish Council and whilst a charge was likely to be made, it appeared to be a more attractive proposition. It was **RESOLVED** that EBC be formally asked to administer the PAYE system for its employees.

c) Accounting statements for 2011/12 were approved together with the annual governance statement signed by the Chair.

d) The Acting Clerk informed Members of the income received this month:

i)	Duty/VAT Repayment	£ 3,261.87
ii)	Concurrent/Precept 2012/13	£56,550.00
iii)	Grant to Jubilee Event	£ 50.00

A payment of £20 had been received from a resident at 113 High Lane East as payment for an access licence relating to land at High Lane East Recreation Ground from 2012 – 2032. Some discussion took place regarding this matter and it was **RESOLVED** that the Acting Clerk would write to the resident returning the £20 and informing the resident that the matter was being reviewed.

e) The following accounts were approved for payment:-

XLine Cleaning Services	£250.00	Cleaning of blocked area*
EBC	£48.60	Floral sponsorship

EBC	£100.00	Skate park/wall 31 03 12
West Hallam Community Centre	£131.36	CCTV connections
AON Ltd	£1174.05	Insurance Renewal
Mr P Briggs	£361.00	Salary
Mrs L C Broughton	£47.80	Salary
Mrs S J Dunkley	£264.00	Salary
Mr N Gadsby	£132.00	Salary
Mr M Bower	£132.00	Salary
Park Hall Designs	£69.08	Web charge and printing
Mrs S J Dunkley	£85.36	(Expenses and Admin)
Powtrell Community Pavilion	£240.00	(Room hire 2012/13)
Grass Track	£774.56	Grounds Maintenance VAT £129.09
Moorleys Print & Publishing	£100.00	Newsletter printing
Moorleys Print & Publishing	£175.00	Diamond Jubilee Flyers
D Hickson Electrical	£70.00	Repair to light column, Beech Lane
Heanor Gate Association Ltd	£5,508.00	CCTV monitoring VAT £918
C S Jackson	£1026.00	Hedge cutting years 2010/11/12 VAT £171
Chair's allowance	£335.00*	

* Note: It was agreed that in future the amount of the Chair's allowance be determined at the end of the Council year preceding the year in which it will be payable.

Note: Having previously declared a personal and prejudicial interest in the above matter insofar as it concerned an account for Park Hall Designs and payment to the Assistant Clerk, Councillor Broughton left the meeting during discussion and determination of the accounts.

Cllr Mrs C Hart also left the meeting during the discussion on the Chair's allowance, having declared a personal and prejudicial interest in that item.

3446 **PLANNING**

- a) The following planning decisions were determined between meetings of the Parish Council by the Planning Sub-Committee as follows:

ERE/0212/0038 – 143 High Lane West, West Hallam, Derbyshire DE7 6GT (Demolition of existing farmhouse and outbuildings and construction of new replacement dwelling including new vehicular access (re-submission of ERE/0311/0054).

It had been requested that permitted development rights be removed.

ERE/0412/0005 – 61 High Lane Central, West Hallam, Derbyshire DE7 6HU (Outline application for demolition of existing dwelling and outbuildings and erection of a replacement dwelling and garage (matters of access, layout and scale for approval now)

It had been agreed that the application be approved subject to neighbourhood consultation.

ERE/0412/27 – 95 St Wilfrid's Road, West Hallam, Derbyshire, DE7 6HG (two storey rear extension and single storey side extension (revised scheme)

It had been agreed that the application be approved subject to neighbourhood consultation.

b) The following planning applications were discussed at the meeting:

ERE/0412/0045 1 Orchard Close re-submission

It was **RESOLVED** the application be approved subject to neighbourhood consultation.

ERE/0412/0044 103 High Lane Central resubmission

It was **RESOLVED** Cllr Mrs H Chapman and Cllr B Broughton were authorised to comment on behalf of the Parish Council.

3447 **MATTERS FOR INFORMATION**

- a) Members received a report from HGA Monitoring Service for the period 19 December to 30 April 2012. The Acting Clerk was asked to write to BT informing them that local broadband speeds were causing problems for the CCTV.
- c) Members received posters which advertised the launch of the EBC 2012 Erewash in Bloom Competition and it was agreed that these be posted on the notice board and web site
- d) Members were informed that the SHLAA draft report is now available on-line and Members were invited to view it.

3448 **EXEMPT ITEM**

Members were updated on Mr Briggs' position regarding his long term sickness absence. and the provisions of his contract of employment in relation to sick pay. The position was noted.

3449 **DATE OF THE NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 11 June 2012 at the Powtrell Community Pavilion, Beech Lane West Hallam commencing at 7.00pm.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 11 JUNE 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr G Hamson
Cllr G Hayes
Cllr Mrs I Howes

Acting Clerk: Mrs S Dunkley
Assistant Clerk: Mrs L C Broughton

Members of the Public: 17

3450 **APOLOGIES**

Apologies were received from Cllr K Garvey and Cllr Mrs B Harrison.

3451 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club

Cllr G Hamson recorded a personal interest in respect of the West Hallam Jnr Football Club.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs, the payment of salary to the Assistant Clerk and request for reimbursement of expenses in connection with the Jubilee Teddy Bears' Picnic.

3452 **APPROVAL OF MINUTES**

The Minutes of the Annual General Meeting of the West Hallam Parish Council held on Monday 14 May 2012 were approved and signed by the Chair subject to the following amendment:

Apologies received from Cllr G Hamson

Members received the minutes of the Annual Parish Meeting which was also held on Monday 14 May 2012.

3453 **EXEMPT ITEMS**

It was **RESOLVED** that the item concerning the Acting Clerk remain an exempt item on the agenda.

3454 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

a) The Chair, Cllr Mrs C Hart, reported on the Jubilee Teddy Bears' Picnic day held on Monday 4 June 2012. Cllr Hart reported that many residents had expressed their thanks to the Parish Council for organising the event which they had all enjoyed immensely. Feedback from the organisations that took part in the event was also excellent. Cllr Mrs C Hart thanked all the organisations and Parish Councillors that had worked so hard to make this a worthwhile and enjoyable event.

b) Concerns had been raised at a previous meeting regarding a resident who had lost his job sweeping and tidying outside Tesco. Apparently the resident had been employed by the Landlord of the Dales Shopping Centre and not by Tesco. The Acting Clerk was asked to write to the Landlords to ascertain whether it would be possible to re-employ the resident.

c) The Chair, Cllr Mrs C Hart, asked that Parish Councillors check the website and inform Cllr B Broughton if their personal profiles need updating.

d) The Chair, Cllr Mrs C Hart, had been in touch with Grass Track regarding several issues:

The litter bin at Station Road Recreation Ground had now been returned.

Two springy animals have been repaired and returned.

Another springy animal had been vandalised and taken away for repair but an alternative would be to have a new one. The cost of re-installing would be in the region of £200, considerably less than the cost of replacements.

Grass Track had liaised with the resident at High Lane Central regarding the overhanging trees. Necessary work will be completed shortly.

The Under 9's Football Team would like to use the far end of Millhouse field on a regular basis. The Club had been informed that if any of their teams wished to use the facilities at the Community Centre they must make their own arrangements directly with the Community Centre. There are 16 cuts of the grass at the present time but this will be monitored and it may be necessary for extra cuts.

e) After the recent heavy rain, flooding had occurred on Beech Lane Recreation Ground close to the houses 45/47 Hallam Way. EBC had advised that the inspection chamber in the Parish Council's land did not seem to be connected to the public sewers. It was **RESOLVED** that the Acting Clerk contact Severn Trent and arrange a meeting on site to discuss the matter further. An update will be given at the next meeting but if there are any problems with meeting Severn Trent alternative help may be sought if the matter becomes urgent.

f) Due to Mr Gadsby's recent illness Mr Bower had agreed to temporarily cover the 5 hours a week litter picking around the Village, High Lane East, West and Central, St Wilfrid's Road and Station Road.

g) Cllr Mrs C Hart reported that £1,200 had been received from EBC to assist the running of the Playscheme in the summer holidays. It was **RESOLVED** £1,200 should be forwarded to Mrs Stella Beaumont, the Playscheme Organiser.

h) DCC had reported on the parking issues at Mapperley Cross Roads and whether the painted white lines were helpful. The report could find no problems with parking. Cllr Mrs C Hart urged everyone to provide photo evidence if they witnessed parking problems at that location.

i) Cllr Mrs C Hart reported that a risk assessment for Legionaire's disease had been ordered for the Powtrell Pavilion.

j) Cllr Mrs C Hart reported that some of the bolts for the shutters at the Powtrell Community Pavilion had been lost. It was **RESOLVED** that the Acting Clerk contact RMS in Nottingham for extra bolts.

(ii) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

- a) Residents had attended the meeting to discuss their opposition to planning applications ERE/0212/0057 181 Hallam Way, West Hallam and ERE/0312/0038 143 High Lane West, West Hallam. Cllr Mrs C Hart invited the residents to stay and listen to the views of the Parish Council on the applications in the closed session but they would not be able to speak during the closed session.
- b) Several residents expressed their dismay at work carried out recently on the Cascades pathway by EBC. The land is owned by EBC and the Parish Council had asked EBC to improve the condition of the pathway, dealing sensitively with any overgrown bushes. Unfortunately the bushes had been more or less removed, completely against the wishes of the residents and with no regard to the wildlife that was once there. Cllr Mrs C Hart apologised for the upset this had caused the residents and promised to speak to the Director at EBC and see if anything could be done to repair the damage.

3455 **PLANNING**

a) ERE/0312/0038 143 High Lane West, West Hallam

It was **RESOLVED** the Parish Council would object to this application as concerns were raised regarding the size of the footprint of the property which would dominate the bungalow next door. Concerns of privacy were also raised together with the fact that although a large dwelling was proposed there was no garage on the application. It was agreed to request that if EBC were minded to approve the application they be asked to remove permitted development rights to enable proper control to be exercised over the siting of any garage that might subsequently be proposed.

b) ERE/0212/0057 181 Hallam Way

It was **RESOLVED** the Parish Council would object to this application as there did not appear to be any significant difference from the previous application and therefore the objections were the same, namely:

It was felt there was very little difference between the sets of plans with regard to the footprint of the site. It was felt that the plans for the building were too large for the site and could affect the privacy of residents in Whilton Crescent. It was noticed that the windows to the upper rear are to be opaque. It was **RESOLVED** that a letter be sent to the Planning Department pointing out the size of the footprint and to ask that the site be included in the site tour which occurs prior to the Planning Committee at EBC.

c) ERE/0512/0008 – Foxhole Farm, Ladywood Road, Dale Abbey
Certificate of lawful development for the existing use of a livery yard

It was **RESOLVED** the Parish Council had no comment to make at this time.

d) ERE/0512/0015 – 72 Station Road, West Hallam
Removal of existing garage and erection of two storey side extension including garage and front porch.

It was **RESOLVED** the application be approved subject to neighbourhood consultation.

3456 **CLERK'S REPORTS**

a) The Acting Clerk reported that the PAYE reports and documentation for the Parish Council's employees for the year 2011/2012 had been successfully completed with assistance from EBC. It was **RESOLVED** that the Acting Clerk should contact the Payroll Manager at EBC to ask the cost of continuing to manage the PAYE system for the Parish Council. It was **RESOLVED** the Acting Clerk would report back to the next meeting.

b) The Acting Clerk reported that EBC had arranged for the Brass Band Concert to take place on Sunday 15 July 2012 at the Village Hall, either inside or outside depending on the weather. EBC have asked for a risk assessment. It was **RESOLVED** that the Acting Clerk should contact the Village Hall Chair to ask if a risk assessment had been carried out last year and whether that could be used for this year.

c) Cllr Mrs B Harrison had received several complaints regarding the road dressing which was due to take place on the A609 in the near future. Cllr Mrs C Hart informed the meeting that the Highways Department had been contacted and have responded.

d) Cllr Mrs B Harrison reported that 3 geese had appeared at Swan Lake which were attacking other wildfowl. Both the RSPCA and the Police had been informed and were dealing with the situation.

3457 **MATTERS FOR DETERMINATION**

a) Cllr Mrs J Hayes raised a concern regarding dangerous parking on the bend on Derby Road, close to the footpath leading to Kirk Hallam Community School. It was **RESOLVED** that the Acting Clerk should contact PC Russell Crooks and inform him of the situation. The Acting Clerk was also asked to contact Kirk Hallam Community School asking if they could write to parents, possibly in a Newsletter, informing them of the dangers. Cllr D Adams-Shaw also offered to speak to the Vice Chair of Governors of Kirk Hallam Community School.

b) The Acting Clerk reported that she had contacted the Parish Council's Insurance Company regarding whether it would be advantageous for the insurance of the Powtrell Community Pavilion be added to the Parish Council's insurance. The Acting Clerk reported that there would be an extra cost of £920.53 but this was understood to be less than the current premium for a separate policy arranged by the Pavilion Management Committee. The Acting Clerk was asked to enquire whether there would be a pro-rata amount returned if the Parish Council dealt with the matter now or whether it would be best to wait for the renewal.

c) The Acting Clerk reported that Mr Bower was prepared to undertake additional hours litter picking. It had already been discussed previously at the meeting that Mr Bower would undertake 5 extra hours litter picking to cover Mr Gadsby's absence. When Mr Gadsby returned to work the matter would be reviewed.

d) Cllr Mrs C Hart reported that the Borough Parish Council Forum was due to be held on 11 July 2012 at 3.30pm. Cllr Mrs I Howes offered to represent the Parish Council at that meeting.

e) Discussion took place regarding the renewal of the access licence for the property of 113 High Lane East. It was felt that a more appropriate amount should be charged for the land and possibly the cost of a new licence agreement. It was **RESOLVED** that the Acting Clerk would contact Legal Services at EBC in the first instance to ascertain if they would be willing to draw up such an agreement and, if so, the cost and report back to the next meeting.

f) Cllr Mrs Hart informed the meeting that the two tiered planter had been ordered but there was a choice in the type of finish but unfortunately samples had not yet arrived. It was **RESOLVED** that a decision on the finish would wait until the samples arrived.

With regard to seeking approval from the Highway Authority the Acting Clerk reported that EBC were unable to supply a plan for this purpose due to Ordnance Survey Licence conditions and the Parish Council would need to make its own arrangements to obtain a suitable plan. It was **RESOLVED** that Cllr B Broughton be authorised to make the necessary application for the Parish Council to join the public sector mapping agreement to enable this matter to be progressed. It remained to be confirmed whether or not planning approval was required for the proposal.

g) The Acting Clerk informed the meeting that Cllr Mrs C Hart will complete her three year term of office on the Scargill Educational Trust in July 2012. It was **RESOLVED** that Mrs C Hart be appointed to the Trust for a further three years. The Acting Clerk should inform the Trust accordingly.

h) Cllr Mrs C Hart informed the meeting that EBC were currently consulting on the introduction of a borough wide dog control order which would include the exclusion of dogs from certain enclosed play areas. Beech Lane Play area was the only enclosed area in West Hallam currently included in the proposal. It was **RESOLVED** the proposal be welcomed but that EBC be asked to also include the MUGA as a dog exclusion area.

i) Discussion took place regarding the CCTV system. Members had previously requested a visit to HGA and it was **RESOLVED** that the Acting Clerk contact HGA and arrange this, preferably on 25 June at 2.00pm.

3458 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£180.50	(salary, May 2012***)
Mrs L C Broughton	£120.00	(salary, May 2012***)
Mrs S J Dunkley	£264.00	(salary, May 2012***)
Mr N Gadsby	£132.00	(salary, May 2012***)
Mr M Bower	£132.00	(salary, May 2012***)
Park Hall Designs	£ 84.88	(web charge, host renewal and printing)
Park Hall Designs	£ 11.20	(printing Jubilee programmes)
Mrs S J Dunkley	£ 71.60	(expenses and admin.)
Grass Track	£774.56	(May's Grounds main. VAT £129.09)
Grass Track	£ 75.00	(work to Beech Lane Walk way VAT £15.00)
A1 Bounce Mania	£160.00	(Bouncy Castle hire)
Allison Kemp	£160.00	(Acoustic Union and PA hire for Diamond Jubilee event)
Ilkeston Brass	£100.00	(Diamond Jubilee event)
St John Ambulance	£ 96.00	(Cover for Diamond Jubilee event – VAT £16.00)
West Hallam Community Centre	£585.00	(Donation to rates)
West Hallam Village Hall Committee	£585.00	(Donation to rates)
Shelter Maintenance Company	£ 27.60	(Cleaning of bus shelter VAT £4.60)
Mrs S Beaumont	£1200.00	(Playscheme)
Mr D Ingman	£ 400.00	(Internal Audit)
Heanor Gate Association	£5508.00	(replacement cheque dated

		14/5/12)
Allison Kemp	£ 75.00	(extra payment Diamond Jubilee event)*
Powtrell Community Pavilion	£ 50.00	(Donation)**
Reimbursement to Cllr B Broughton for expenditure in connection with Jubilee Teddy Bears' Picnic:		
		£89.96 (Picnic Banners x 3 - Orbit Print)
		£41.97 (Powtrell Pavilion Banner (Orbit Print))
		£51.00 (Picnic fliers for school etc – Premier Print)
		£20.92 (Stakes and rope for banners)
		£24.93 (Sweets for Bear Competition)
	£ 228.78	

*During the discussion on the Diamond Jubilee Event it was noted that Allison Kemp's Band made an excellent contribution to the event and performed during a large proportion of the day – longer than had originally been envisaged. It was **RESOLVED** that an extra payment of £75.00 be made.

Also during discussion of the Diamond Jubilee Event it was acknowledged that the use of the Powtrell Community Pavilion was extremely helpful for the organisers. It was **RESOLVED, in addition to the purchase of a banner advertising the possible hire of the Pavilion, an extra payment of £50.00 be made.

*** In order to avoid delays in payments to employees these payments were being made gross, but in future would be paid net of PAYE tax as appropriate.

Note: Having previously declared a personal and prejudicial interest in the above matter insofar as it concerned an account for Park Hall Designs, payment to the Assistant Clerk and the reimbursement of expenses relating to the Jubilee Teddy Bears' Picnic, Cllr Broughton left the meeting during discussion and determination of those accounts.

b) The following Income had been received:

Playscheme Grant from Erewash Borough Council	£1,200.00
Sponsorship of hanging basket by Mr & Mrs Edwards	£50.00

3459 **MATTERS FOR INFORMATION**

- Members received information and posters regarding the Bioblitz event taking place at Woodside Nature Reserve, Shipley on 16/17 June 2012.
- The Acting Clerk had forwarded photographs of the War Memorial to the War Memorial Trust in support of an application for a grant towards the cleaning of the War Memorial. No reply had yet been received.
- Members had received DALC Circular No 25 regarding the Localism Bill and they noted that training was available.

Part 2 – Exempt Items

3460 **MATTERS FOR DETERMINATION**

Temporary Acting Clerk

It was **RESOLVED** that the employment of the temporary Acting Clerk be extended on the terms and conditions previously agreed on a rolling monthly basis.

Part 3 – General

3461 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 2 July 2012 at 7.00pm at the Powtrell Community Pavilion, Beech Lane, West Hallam.

MINUTES OF A MEETING OF
THE WEST HALLAM PARISH COUNCIL
HELD ON MONDAY 2 JULY 2012
AT
THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr K Garvey
Cllr G Hamson
Cllr Mrs J Hayes
Cllr Mrs I Howes

Acting Clerk: Mrs S Dunkley
Assistant Clerk: Mrs L C Broughton

Members of the Public: 6

3462 **APOLOGIES**

Apologies were received from Cllr Mrs B Harrison.

3463 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded a personal interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club

Cllr G Hamson recorded a personal interest in respect of the West Hallam Jnr Football Club.

Cllr B Broughton declared a personal and prejudicial interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3464 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 11 June 2012 were approved and signed by the Chair.

3465 **EXEMPT ITEMS**

It was **RESOLVED** there were no exempt items on the agenda.

3466 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

a) Cllr Mrs Hart reported that although a resident had sponsored a hanging basket and stipulated that it be hung on the lampost opposite his house it had actually been sited around the corner. The resident concerned was most disappointed. The sponsorship plaques had also not been erected yet. It was **RESOLVED** that the Acting Clerk should contact EBC and

ask them to hang the basket on the correct lamppost when they erect the sponsorship signs, which should be within the next week.

b) Cllr Mrs Hart reported that a Legionnaires assessment had taken place at the Powtrell Pavilion and it was likely that a three monthly inspection will have to take place. However this was a matter for the Powtrell Community Pavilion Management Committee.

c) Cllr Mrs C Hart reminded Members that a visit to HGA had been organised to take place on Wednesday 4 July 2012 at 10.00am.

d) Cllr Mrs C Hart reported that some of the weight limit signs for the Depot at Cat and Fiddle Lane had been removed. Complaints had been made regarding the number of large lorries not following the road to Ilkeston but turning down Station Road or St Wilfrid's Road. Although the bridge at Station Road has been repaired there is still a weight limit in place. Cllr Mrs C Hart was in the process of trying to arrange a meeting of the Liaison Committee (local parish councils and the Depot management) but in the meantime had contacted Highways Department to inform them about the missing signs.

e) Cllr Mrs C Hart reported that flooding had occurred on Hallam Way which would be discussed later in the meeting, but she had been contacted by residents at 91 St Wilfrid's Road where flooding had occurred in the garden. Severn Trent had visited.

f) Cllr Mrs C Hart reported that an e-mail had been received from Oliver Brooks requesting a skateboard park. It was **RESOLVED** the Acting Clerk should reply asking exactly what equipment would be suggested and to investigate the cost. Members would then be able to investigate if any sources of funding were available.

g) Cllr Mrs C Hart reported that PC Russell Crooks had been informed about parents parking on Derby Road, Ilkeston but had not yet reported back. Cllr D Adams-Shaw also reported that he had spoken to the Vice Chair of Governors at Kirk Hallam Community School who had offered to report the matter to the Principal.

h) Cllr Mrs C Hart reported that a coat had been lost at the Jubilee Teddy Bear's picnic but had now been found. Cllr B Broughton reported that 2 cuddly toys had also been found after the Jubilee event but, as yet, have not been claimed. A notice had been posted on the website.

i) Cllr Mrs C Hart asked if those Members who had not yet updated their profiles on the website would do so as quickly as possible.

j) Cllr Mrs C Hart reported that the trees at High Lane Central had now been trimmed by the Council's contractor and the resident was very pleased with the work.

k) Cllr Mrs C Hart reported that signs had been asked for which stated dog owners should be responsible, as some new Dog Control Orders were being put in place this would be looked at when these had been completed

l) Cllr Mrs C Hart reported that further to the last meeting the Acting Clerk had been in touch with the Legal Department of EBC regarding the drawing up of a new licence between the owners of 113 High Lane East and the Parish Council in relation to access over the strip of land on the High Lane East Recreation Ground. Unfortunately they were not willing to undertake this work. Cllr Mrs C Hart had contacted a solicitor and informally had ascertained that the cost of drawing up such a licence would be in the region of £250.00 with his firm. It was **RESOLVED** the Acting Clerk would research several quotes from local solicitors and report back to the next meeting.

m) Cllr Mrs C Hart informed Members that she had received an advert for solar panelled christmas lights which were for rent at about £200 plus VAT per set. However a meeting with

Leisure Lights is to take place in the near future and she would report back on all suggestions for new lights.

n) Cllr Mrs C Hart reported that the Acting Clerk had had some difficulty with the amount of e-mails stored and had had to delete some. Cllr B Broughton informed the meeting that it would be possible to increase the mailbox capacity on the existing e-mail account at a cost of around £15.00 per year or set up a new free account with the likes of G Mail or similar. It was **RESOLVED** the capacity on the existing account be increased and that Cllr B Broughton be asked to arrange this.

o) Cllr Mrs C Hart reported that complaints had been received regarding noise from a wedding reception that had been held on land at the rear of houses on Beech Lane. Cllr Mrs C Hart reported that the wedding reception had not been held on Parish Council land.

(ii) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

- a) Residents reported that they were disappointed to find that an Ash tree at the Cascades had been felled by Erewash Borough Council. Cllr Mrs C Hart offered to investigate the matter.
- b) Residents asked if it would be possible for them to buy an extra dog bin to be located where Hardwick Avenue joins the Cascades but for the Parish Council to add it to the number being emptied. The Parish Council were very pleased with this very generous offer. It was **RESOLVED** the Acting Clerk would contact Erewash Borough Council to add this to the list and ask when all those previously agreed will be sited.
- c) Residents initiated a discussion on wind turbines. As time was limited it was **RESOLVED** that the residents concerned be invited to present a briefing to a future meeting of the Parish Council.

If this was going to be presented to the Parish Council residents would be informed via the notice boards and web site so that there could be a balanced debate.

- d) Residents informed the Parish Council that sections of hedge were overhanging the footpath on Beech Lane near Scargill School. It was **RESOLVED** the Acting Clerk should contact Grass Track and ask them to trim the hedge.
- e) Complaints were received regarding the road dressing on High Lane East, Central and West which was taking place at the present time. Although stones were being swept by the contractors, some windscreens had been chipped. The contractors had been delayed by the weather which had exacerbated the problems.

3467 **REPORTS OF SUB-COMMITTEES AND WORKING PARTIES**

- a) Cllr D Adams-Shaw reported that the Headteacher of Scargill C of E Primary School was retiring at the end of the Christmas term 2012.
- b) Cllr Mrs C Hart reported that Derbyshire County Council had agreed that a blue plaque commemorating John Scargill should be sited in West Hallam. It was proposed that the plaque would be sited at the Village Hall and it was hoped it could be unveiled at the Well Dressing Ceremony.

3468 **Clerk's Reports**

- a) The Acting Clerk had already circulated DALC Circular No 28 which had informed Members of the appointment of the new Chief Officer of DALC and the future of the audit provision.
- b) The Acting Clerk reported that she had received a telephone enquiry from a new resident asking if there was any possibility of new play equipment at the High Lane East and High Lane Central recreation grounds. It was **RESOLVED** that the Acting Clerk would contact the resident concerned informing them that the matter would be discussed at a future Budget Meeting but feedback on types of equipment that is required and ages of the children would be helpful.
- c) The Acting Clerk had had notification of the Excellence in the Community Awards and requested any nominations by 10 August 2012.

3469 **MATTERS FOR DETERMINATION**

- a) Cllr Mrs C Hart explained that it was necessary to adopt a new Code of Conduct. It was **RESOLVED** that the LGA Code of Conduct, as previously circulated, be adopted. It was also **RESOLVED** that the Acting Clerk contact the Monitoring Officer at EBC and request training and for registration forms to be forwarded.
- b) The Acting Clerk informed Members that there had been a request for nominations for President/Vice President of DALC. It was **RESOLVED** there were no nominations at this time.
- c) The Acting Clerk informed Members that a formal process of dealing with planning applications was required. It was **RESOLVED** that planning applications received would be sent to all Members and, if any Councillor wished a particular application to be discussed by the Parish Council, then they should inform the Acting Clerk within five days of receipt of the application. If this occurs then the Acting Clerk will liaise with the Vice Chair, Cllr Mrs H Chapman, before requesting an extension of consultation time from the Borough Council if this is necessary. If no request is made then the Acting Clerk is authorised to respond on behalf of the Parish Council in consultation with Cllr Mrs Chapman.
- It was **RESOLVED** that the Acting Clerk would ask the Planning Department if training for Members was available.
- d) Cllr Mrs C Hart reported that complaints had been received regarding the area between Eton Court and the enclosed outdoor activity area at the Community Centre, which due to the inclement weather had been said to be very muddy and slippery. It was **RESOLVED** that the Parish Council take no action and residents should exercise due care when walking in this area or walk round to the front of the Community Centre and access Millhouse Field from there.
- e) Members considered a request from the West Hallam Well Dressing Committee for a donation for this year's event. It was **RESOLVED** that a donation of £250.00 be made.

Continuing Members discussed the feasibility of having a grants policy or a list of criteria for making donations. It was **RESOLVED** that this matter should be referred to the next Budget meeting.

- f) Cllr B Broughton informed Members that flooding had occurred at the location of 43-47 Hallam Way and he circulated photographs which appeared to suggest that part of the problem was connected with the drainage ditch and inspection chamber on the Beech Lane Recreation Ground. A jetting company had been called to unblock an inspection chamber after the first recent incident, but problems remained and there had been further flooding the

week prior to the meeting. It was **RESOLVED** that the Acting Clerk write to Severn Trent, enclosing photographs, to enquire if they would start investigations as to what the problem is and what remedial works might be recommended. If Severn Trent were unable to provide an investigation then a private company should be contacted.

g) Cllr Mrs C Hart reported that the finish for the two tier planter for Station Road/Beech Lane will be dark grey with gold lettering. The lettering will cost £250 but will include "In Commemoration of the Queen's Jubilee" together with "The West Hallam Parish Council". The Acting Clerk informed the meeting that planning permission from EBC was not required. Councillor Broughton reported that pending the Parish Council having the facility to print OS maps itself EBC had now agreed to provide the Parish Council with a suitable plan for use in applying to DCC for approval to the siting of the planter. With regard to future mapping requirements, Cllr Broughton reported that the necessary licence had now been obtained under the Public Service Mapping Agreement, but an additional facility was needed to make proper use of the OS map data. A service particularly aimed at Parish and Community Councils was available through Parish Online involving a one-off set up fee of £20 plus £50 annual licence cost. It was **RESOLVED** that Cllr Broughton would arrange a 30 day free trial of the service and report back in due course.

h) Members discussed the matter of re-tendering for the grounds maintenance contract. It was **RESOLVED** that Cllr B Broughton would draw up a specification for grass cutting, hedge cutting and footway/jitty maintenance (Parish Council owned only). A list of possible companies would then be drawn up, including any that had previously registered an interest.

3470 **ACCOUNTS**

a) The following accounts were approved for payment:

Mr P Briggs	£36.10	(salary, June 2012)
Mrs L C Broughton	£62.44	(salary, June 2012)
Mrs S J Dunkley	£105.60	(salary, June 2012)
Mr N Gadsby	£52.80	(salary, June 2012)
Mr M Bower	£192.90	(salary, June 2012)*
Park Hall Designs	£72.70	(web maintenance & printing)
Mrs S J Dunkley	£45.40	(expenses and admin)
HMRC	£439.56	(employees' tax)
Mrs C Hart	£64.00	(Diamond Jubilee expenses)
Grasstrack	£2118.56	(June mowing and maintenance)
High Pressure Cleaning Ltd	£97.50	(cleaning of drains)
West Hallam Well Dressing	£250.00	(donation)

*payment of additional hours of work for w/c 18 and 25 June 2012

Income

None

b) The Acting Clerk sought guidance on the frequency for reclaiming VAT on behalf of the Parish Council and it was agreed that this be done as frequently as the regulations allowed.

3471 **PLANNING**

ERE/0512/0055
Bramble Lodge, 82 High Lane West, West Hallam, Derbyshire DE7 6HQ
Variation of condition 4 of application ERE/0210/0044 to allow re-opening of vehicular access to High Lane West

It was **RESOLVED** the Parish Council had no objection

ERE/0612/0038

Land North of 143-145 High Lane Central, West Hallam, Derbyshire DE7 6HU
Outline application for the erection of a detached single storey dwelling and garage with access and layout for approval now

It was **RESOLVED** the Parish Council had no objection

ERE/0612/0037

The Smithy, 39 The Village, West Hallam, Derbyshire, DE7 6GR
Ground and first floor rear extensions.

It was **RESOLVED** the Parish Council had no objection subject to neighbourhood consultation.

3472 **MATTERS FOR INFORMATION**

- a) The Acting Clerk had not yet heard from the War Memorial Trust regarding the application for grant she had submitted. The Acting Clerk was asked to pursue this matter urgently in order that the War Memorial could be cleaned in time for the Remembrance Day Service.

Part 2 – Exempt Items

3473 There were no exempt matters

Part 3 – General

3474 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 6 August 2012 at 7.00pm at the Powtrell Community Pavilion, Beech Lane, West Hallam.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 6 AUGUST 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr B Broughton
Cllr Mrs J Hayes
Cllr Mrs I Howes

Acting Clerk: Mrs S Dunkley
Assistant Clerk: Mrs L C Broughton

Members of the Public: 9

3475 **APOLOGIES**

Apologies were received from Cllr K Garvey and Cllr G Hamson.

3476 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded an interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club

Cllr B Broughton declared a disclosable pecuniary interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3477 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 2 July 2012 were approved and signed by the Chair, subject to the final sentence of the first paragraph of Minute No 3469(c) being amended to read 'If no request is made then the Acting Clerk is authorised to respond on behalf of the Parish Council in consultation with Cllr Mrs Chapman.'

3478 **EXEMPT ITEMS**

It was **RESOLVED** that in view of the confidential nature of 2.1(a) (CCTV System) and (b) (update on the position of Clerk) the press and public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1 in order to discuss the items."

3479 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

a) Cllr Mrs C Hart reported that the drainage work down St Wilfrid's Road had now been completed.

- b) Cllr Mrs C Hart had received information that there was a possibility of funding being obtained from Sport England and Awards for All. It was **RESOLVED** that Cllr G Hamson be asked to pursue this matter and if successful some new equipment for either/both High Lane Central and High Lane East recreation grounds would be possible.
- c) Cllr Mrs C Hart drew Members' attention to the new style agenda which had been adopted.
- d) Cllr Mrs C Hart was disappointed to receive a reply from the War Memorial Trust informing the Parish Council that after looking at the photographs the Trust thought the War Memorial had been neglected and allowed to fall into disrepair. The Trust noted that the War Memorial was cleaned in 2008 and they advised that too frequent cleaning could damage the War Memorial. It was **RESOLVED** that a letter be sent informing the War Memorial Trust that the Memorial had not been neglected and it is lichen from the trees surrounding it that spoils the appearance.
- e) Cllr Mrs C Hart reported that it had now been decided that the problem regarding parking on Derby Road was to be handled by the Ilkeston Police team and they have asked to be reminded of the problems in September at the start of the new school term.
- f) Cllr Mrs C Hart reported that a resident from Surbiton Court had thought the problem with the flooding of his garden in the recent heavy rains might have been connected to the recent work carried out at Bramble Lodge. Cllr Mrs C Hart said that she had been in touch with Bramble Lodge and had been informed that actually extra drainage, including an overflow tank, had been put in place and therefore this would not have been the case. The contractors had also checked the drains in the heavy rain and found no blockages or problems. The contractors are due to return to complete any 'snagging' work in the next month or two and would be asked to check the drains again to ensure that they are still clear.
- g) Cllr Mrs C Hart had received a letter from the Well Dressing Committee thanking the Parish Council for their support in the recent Well Dressing event.
- h) Cllr Mrs C Hart had received a letter from the residents of 143 High Lane West thanking the Parish Council for their support in opposing a planning application from the owners at 141 High Lane West. Unfortunately the planning application was approved by EBC but they offered their thanks.
- i) Cllr Mrs C Hart reported that there was a defective stile at Bagot Farm, Bagot Street and a notice of 14 days to replace it had been issued.
- j) Cllr Mrs C Hart reported that the Cricket Club at Cock Orchard had reported damage and a resident on Beech Lane had reported that garden lights had been stolen. The Police had been informed and were investigating both events.
- k) Cllr Mrs C Hart reported that, the litter picker, had spotted a needle at the top of St Wilfrid's Road. EBC had responded urgently and removed the item. It was **RESOLVED** that a letter be sent to EBC thanking them for their quick response. Furthermore it was **RESOLVED** that a letter of thanks be sent to EBC for their quick response in dealing with a litter bin that had been moved from the Dales Shopping Centre and emptied outside a resident's home at Scargill Road.
- l) Cllr Mrs C Hart reported that a complaint had been made regarding an overgrown hedge at 8 Newbridge Close. It was **RESOLVED** that Cllr Mrs J Hayes would investigate and if necessary ask the Acting Clerk to write to the resident asking them to cut and tidy the hedge.
- m) Cllr Mrs C Hart reported that EBC had decided to hold their Remembrance Day Service and Parade at Ilkeston on Sunday 11 November 2012 at 11am. It was **RESOLVED** that the

West Hallam Service and Parade would remain as normal at 11am on Sunday 11 November 2012. It was **RESOLVED** that the Acting Clerk would contact the organisations (Scouts, Guides, Cadets etc.) explaining that both services will be held at the same time and to ask if they would still be attending at West Hallam Service and Parade.

n) Cllr Mrs C Hart reported that the matter of the proposed planter at Beech Lane/Station Road is still on-going.

o) Cllr Mrs C Hart reported that the hedge at the top of St Wilfrid's Road (near the cross roads) has overgrown onto the footpath. It was **RESOLVED** that the Acting Clerk contact the farmer, (Mr Payne of Thacker Barn) to ask if he could cut the hedge as soon as possible.

p) Cllr Mrs C Hart reported that both she and Cllr Mrs H Chapman had attended a liaison meeting with representatives of Stanley and Stanley Common Parish Council, and Stanton by Dale Parish Council together with Andy Hague, the new Managing Director of the Depot on Cat and Fiddle Lane. Dale Abbey were not able to be contacted so were unable to send a representative but Cllr Mrs C Hart raised some of their concerns that they had mentioned at their previous Parish meeting which she had attended. Andy Hague did say he would remind all of his drivers and companies that they use, about the weight limit roads but that unfortunately he did not have all of the details of other companies who were using the Depot. If anyone sees any lorries transgressing the weight limit they should telephone the gate house and inform the Acting Clerk who will keep a log for the next meeting which will be in around 3 months. It was suggested that because lorries were parking overnight in West Hallam and in the lay-byes at Dale Abbey and vicinity that the old car park across the road from the Depot be opened up, and Andy Hague said he would ask if this was a possibility but was not really too hopeful of this happening due to expense and security.

r) Cllr Mrs C Hart reported that Mr Alan Tattersall had volunteered to become the Broadband Champion for West Hallam. He had attended a meeting at Matlock in July and was pleased to report that it is hoped that the faster speed broadband would arrive in West Hallam in September 2012. Mr Tattersall may wish to hold an open meeting in the future and requested the use of the Powtrell Pavilion for this purpose which was approved. There had been some complaints regarding the siting of some recently installed BT junction boxes and it would have been helpful if BT had liaised with residents before the boxes were sited but unfortunately they are treated as a utility company and do not have to request planning permission or consult.

s) Cllr Mrs C Hart reported that she had attended the last KINS meeting.

(ii) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

- a) Residents informed the Parish Council that the ash tree which had recently been felled at the Cascades had been left to rot and it was thought to be a danger to the public. Cllr Mrs C Hart had spoken to the Tree Warden who had informed her that residents had asked for the tree to be felled. Cllr Mrs C Hart offered to speak to the Tree Warden again to ascertain whether the tree would be disposed of in the near future.
- b) Residents informed the Parish Council that a stile on the public footpath on the east side of St Wilfrid's Road, opposite the Cascades, had a very high top rail making it difficult for some walkers to climb over. Cllr B Broughton had already been made aware of this problem and had reported the matter to Derbyshire County Council's Rights of Way Officer, who was investigating.
- c) A resident from High Lane East informed the Parish Council that the hedge at the High Lane East Recreation Ground was overgrown and it was a danger when driving out of the

unadopted road by the side. Cllr Mrs C Hart was aware of the situation and had intended to bring the matter to the Parish Council's attention as the hedge was covering the seat and telephone box. It was **RESOLVED** that the Acting Clerk contact Grass Track to ask them to cut the front hedge, round the seat and telephone box at High Lane East Recreation Ground.

- d) A resident also mentioned the level of bark under the swings was poor at the High Lane East Recreation Ground and this led to a discussion regarding play equipment at both High Lane East and High Lane Central. If funding can be found then there may be an opportunity to purchase more play equipment but in the meantime Grasstrack would be asked to inspect and take any action which might be necessary for safety reasons.

3480 **Clerk's Reports**

a) The Acting Clerk reported that new planning legislation is coming into force in October and training will be available for all Parish Councillors.

b) The Acting Clerk updated Members on the flooding at Beech Lane Recreation Ground/Hallam Way. It was **RESOLVED** that the Acting Clerk, liaising with Cllr B Broughton, contact a Contractor who would be willing to investigate the problems, if necessary with a CCTV survey. Cllr B Broughton would be willing to meet with the Contractor on site. It was also **RESOLVED** that the ditch required clearing and it was **RESOLVED** that the Acting Clerk contact the Community Pay Back Team to ascertain if they would be willing to undertake the work.

c) The Acting Clerk updated Members on the Licence Agreement – High Lane East open space. It was **RESOLVED** that Robinson's Solicitors be asked to check with the Land Registry Office that the entry is correct and request a correction if this is not the case.

It was also **RESOLVED** that a simple licence be drawn up between the Parish Council and the residents of 113 High Lane East regarding their use for access purposes of land at High Lane East Recreation Ground on the basis of a further three year term.

d) The Acting Clerk circulated Notification of Disclosable Pecuniary Interest forms which she asked Members to complete and return to her.

3481 **MATTERS FOR DETERMINATION**

a) Members received correspondence from The West Hallam Junior Football Club who wished to hold an inaugural Fun Day on Beech Lane Recreation Ground. Cllr Mrs C Hart declared an interest and took no part in the discussion. It was **RESOLVED** that the West Hallam Junior Football Club be given permission to hold a Fun Day on 19 August 2012 subject to the Club holding appropriate public liability insurance and indemnifying the Parish Council from any costs or claims which might arise from such use.

b) The Acting Clerk informed Members that the Climbing Wall or Skate Park (but not both) would be available for the event to be held on 8 September 2012. It was **RESOLVED** that the Acting Clerk request the skate park for this event.

c) The Acting Clerk updated Members on the location of litter/dog waste bins at Park Hall Lane and Newdigate Street/Bagot Street. It was **RESOLVED** the Acting Clerk inform EBC that a dog waste bin be sited in the 'lay-by' area on Park Hall Lane and a dog waste bin be sited as near to the footpath on Newdigate Street/Bagot Street as possible.

d) Cllr B Broughton had circulated draft specification documents for ground maintenance to Members. However following a recent meeting with the current contractor to clarify one or two issues regarding the scope of the work currently undertaken, Cllr Broughton now felt that further investigation and consideration was required before a tender specification could be

finalised. It was therefore **RESOLVED** that Grass Track continue with the contracting work for the year April 2013 to March 2014 and that a review of the works involved take place with Members and Mr Buck in the coming Autumn.

e) As previously agreed Cllr Broughton had organised a free trial of the Parish On-line Mapping service which he believed would be very useful to the Parish Council. It had already been put to good practical use on a number of matters during the evaluation period, examples of which had been made available to other members. It was **RESOLVED** that the Parish On-Line Mapping service be purchased at a cost of £50.00 per annum plus VAT and a one off set up fee of £20.00 plus VAT.

f) Cllr Mrs C Hart reported that complaints had been made regarding litter at the Dales Shopping Centre, particularly at the rear car park. This particular land does not belong to the Parish Council but it was **RESOLVED** that Mr Gadsby be asked to litter pick in the Dales Shopping Centre without prejudice, to maintain the high standards in other parts of the Village.

It had previously be discussed that Mr Bower was willing to undertake extra litter picking. It was **RESOLVED** that Mr Bower litter pick on Hallam Way, Derbyshire Avenue and any jitties in the area. It was also **RESOLVED** that Mr Bower be asked to report back to the Parish Council on the length of time required to perform this extra work.

g) The Acting Clerk had received notification from Leisurelites stating that the installation of the Christmas lights this year would be in the region of £950 and the removal in the region of £520. Leisurelites also informed the Parish Council that a replacement wall decoration for the Village Hall would be required as the present one was not serviceable. It was **RESOLVED** that the Acting Clerk request a brochure of new decorations and fix a meeting with Leisurelites to discuss the matter.

Cllr B Broughton suggested that a statement indicating the Parish Council's current budget position would be useful and the Chair indicated that this was in hand with a view to a budget working group meeting being organised.

h) The Acting Clerk had received notification that funding of £385.00 was available from Derbyshire County Council for minor footpath maintenance. It was **RESOLVED** this funding be put towards the cost of any work, including investigations, at Beech Lane Recreation Ground where the footpath through to Hallam Way has been affected by recent flooding

3482 **DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS**

The Acting Clerk had circulated Circular No 37.

3483 **ACCOUNTS**

a) The following accounts were approved for payment:

<u>Cheq No</u>	<u>Payee</u>	<u>Amount</u>
302774	Attenborough Doors Ltd (Tessi bolts for Pavilion)*	£ 72.00
302775	West Hallam Community Centre (1/4 rent for CCTV, May 2012)	£ 18.22
302776	Mr P Briggs (salary, July 2012)	£144.40
302777	Mrs L C Broughton (salary, July 2012)	£ 96.00
302778	Mrs S J Dunkley	£211.12

	(salary, July 2012)	
302779	Mr N Gadsby	£105.60
	(salary, July 2012)	
302780	Mr M Bower	£223.35
	(salary, July 2012) **	
302781	Park Hall Designs	£ 61.44
	(web maintenance and printing)	
302782	Mrs S J Dunkley	£ 59.97
	(expenses and admin.)	
302783	West Hallam Community Centre	£131.36
	(quarterly bill for CCTV , July 2012)	
302785	Grass Track	£140.00
	(Hedge cutting at Beech Lane)	
302788	Getmapping plc (Parish On-Line)	£ 84.00
302789	Church Clock Maintenance	£169.00

* payment already made

** payment of additional hours of work for w/c 2, 9, and 16 July 2012

Cheq No 302751 Payee - St John's Ambulance Amount - £96.00. The original cheque was lost in the post and a stop notice was made to the bank. It was approved that another cheque be forwarded to them cheque number 302786 - £96.00

Income

A VAT refund of £1765.87 had been received.

3483 PLANNING

ERE/0712/0016 – 35 Belper Road, West Hallam (demolition of single storey back extension and erection of conservatory)

ERE/0712/0028 – 7 Hall Court, West Hallam (single storey rear extension)

ERE/0712/0037 – 10 Scargill Road, West Hallam (increase in roof height to create a first floor and erection of single storey rear extension)

Members noted that the Parish Council had no objection to the above planning applications subject to neighbourhood consultation.

3484 MATTERS FOR INFORMATION

There were no matters for information.

Part 2 – Exempt Items

3485 a) CCTV System.

Mr Mike Perry of Heanor Gate Association had earlier met with members of the Parish Council to discuss possible upgrade options relating to the CCTV system. It was

RESOLVED that the Acting Clerk inform Mr Perry that the Parish Council would approve his suggestion for technical adjustments to be undertaken at a cost of up to £300.00.

b) Update on the position of the Clerk

Cllr Mrs C Hart informed Members that she had received the resignation/retirement of the Clerk, Mr Peter Briggs. It was **RESOLVED** that the Chair or Vice Chair write to Mr Briggs on behalf of the Parish Council officially accepting his resignation/retirement and conveying the Parish Council's sincere appreciation and thanks for all the hard work he has undertaken over so many years. It was also **RESOLVED** that the resignation/retirement take effect from 31 October 2012.

It was also **RESOLVED** that a sub-committee be formed comprising Cllr Mrs C Hart, Cllr Mrs H Chapman and Cllr B Broughton to draw up a job description and application documentation.

Part 3 – General

3486 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 3 September 2012 at 7.00pm at the Powtrel Community Pavilion, Beech Lane, West Hallam.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 3 SEPTEMBER 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr K Garvey
Cllr G Hamson
Cllr Mrs J Hayes

Assistant Clerk: Mrs L C Broughton
PC R Crooks arrived at 7.40pm

Members of the Public: 12

3486 **APOLOGIES**

Apologies were received from Cllr Mrs B Harrison and Cllr Mrs I Howes.

3487 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded an interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr G Hamson recorded an interest in respect of the West Hallam Jnr Football Club.

Cllr B Broughton declared a disclosable pecuniary interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3488 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 6 August 2012 were approved and signed by the Chair.

3489 **EXEMPT ITEMS**

It was **RESOLVED** that there were no exempt items.

3490 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

a) The Chair informed the meeting that Mr Noble had reported a few problems at the MUGA and she had contacted Grass Track and asked them to resolve the problems.

b) Cllr Mrs C Hart reported that due to Remembrance Day falling on 11 November 2012 the Ilkeston Remembrance Service had moved to 11 am clashing with the West Hallam Parade and Service. The Acting Clerk had written to the organisations involved and The Church, the

Trumpeter, and Brian Webster and the British Legion Standard Bearers were intending to attend the West Hallam Service and Parade as usual. Other organisations have yet to reply.

c) Cllr Mrs C Hart reported that the Community Centre had confirmed the use of the car park for the skate park event on 8 September 2012.

d) Cllr Mrs C Hart reported that Mr Matthew Bower, Litter Picker, had been working a few extra hours but as he would be attending University soon he would need to be asked whether he wished to revert to his normal hours or whether he would continue to do the extra as previously agreed. Depending on his position, it may be necessary to seek to recruit additional help in order to maintain the extended service previously agreed by the Parish Council.

e) Cllr Mrs C Hart reported that DCC had given permission for a seat to be positioned at the corner of Station Road and Beech Lane. Unfortunately they have not yet given permission for the planter which is being located in the same place. There will also be 'Jubilee seats' located on the Beech Lane Recreation Ground and one at the Cascades and it was agreed that the positioning of the latter should be left to EBC as it was their land.

f) Cllr Mrs C Hart reported that there had been a complaint regarding the overgrown hedge at the side of the White Hart but this now seems to have been cut.

g) A further complaint had been received regarding a hedge in Newbridge Close and again this had now been cut.

h) Cllr Mrs C Hart had received a letter of thanks from the West Hallam Wells Committee thanking the Parish Council for their support and donation and also enclosing a copy of their accounts.

i) Cllr Mrs C Hart reported that a few repairs were required at the Powtrell Community Pavilion – pointing and guttering repair. It was **RESOLVED** that the Assistant Clerk would contact a local builder – Mr Gary Porter – to obtain a quote.

j) A resident from Weybridge Close had expressed concern regarding large trees, on land adjacent her property, overhanging her garden. Cllr Mrs Hart had investigated and it was agreed that Grass Track be asked for a quote for any necessary work to be done.

k) Cllr Mrs C Hart reported that a meeting of the sub-committee would be set up shortly to organise the advertising and appointment of the Clerk's position. It was agreed that the draft job description and other particulars of the proposed appointment be circulated to all Councillors giving five days to comment, following which the appointment would be advertised.

(ii) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) A resident from Sunninghill Close informed Members that due to unsociable behaviour occurring in the vicinity he had been approached by some residents at Pavilion Court who wondered whether there would be support for the closing of a footpath at the side of 5 Sunninghill Close leading down to Pavilion Court. It was **RESOLVED** that the resident check on how much support there would be for this suggestion amongst other residents and then return to the Parish Council with the information and if there was sufficient support the Parish Council could consider contacting DCC.

b) A resident reported that a street light was not working on Newbridge Close/Windsor Court. Cllr Mrs C Hart had already checked on the number and was contacting DCC shortly.

DCC were aware of the broken light but there was an issue regarding the conifers which are obscuring the light. Cllr Mrs C Hart said she would request DCC to replace the light bulb but assure them that the Parish Council would write to the house owners explaining the problem and asking them to cut down the offending foliage..

- c) A resident at Sunninghill Close reported that although there is a manhole cover close to his property, during the heavy rains water was being pushed up through the tarmac of the road and three gardens were flooded. DCC were aware of the situation but had not yet attended. It was **RESOLVED** Cllr Mrs C Hart would investigate further.
- d) A resident reported a lot of glass (smashed bottles) along Beech Lane. It was **RESOLVED** that Cllr Mrs C Hart would contact Mr Gadsby, the Litter Picker, and ask him to clear it.
- e) A resident reported a large amount of dog waste on the footpath leading from Newdigate Street/Bagot Street. A dog waste bin has been purchased to be placed in that location and the matter would be discussed further later on the agenda.

PC Russell Crooks had been delayed attending the meeting but standing orders were suspended and he reported to the meeting. On the whole he felt West Hallam was fairly quiet with regard to antisocial behaviour. There had been success with regard to the CCTV camera and he had been able to speak to parents of young people who were causing problems. It was suggested that the Parish Council could publish a press release informing people that the CCTV cameras were working and PC Crooks offered to speak to his superior regarding the matter. Cllr Mrs C Hart reported that a burglary had occurred on High Lane West but that the offenders were apprehended the next day whilst committing another burglary with some of the High Lane West stolen goods still with them.

3491 **Clerk's Reports**

- a) Members discussed the Licence Agreement regarding the strip of land at 113 High Lane East and the High Lane East Recreation Ground. The Council's Solicitor had made some comments/suggestions which were discussed. It was **RESOLVED** that Cllr Mrs C Hart would contact the Council's Solicitor to discuss the matter further.
- b) Members were advised of a recent claim for damages through an incident at Millhouse field which took place in July 2011. It was **RESOLVED** that the relevant correspondence together with a photograph of the indentation on the field be sent to the insurance company for their attention.
- c) Members were informed that the Council/Parish and Town Council Liaison Forum will take place on Thursday 25 October 2012 at County Hall, Matlock commencing at 6.00pm. Anyone wishing to attend please contact Cllr Mrs C Hart.

3492 **MATTERS FOR DETERMINATION**

- a) Members discussed the possible location of a litter/dog waste bin at the footpath at Newdigate Street/Bagot Street. It was **RESOLVED** that Cllr B Broughton would contact the owners of the land in question to ask if they would be willing for the bin to be located on their land, even if initially only on a trial basis.
- b) Members discussed the date of the Switching on of the Christmas lights. It was **RESOLVED** the switching on of the Christmas lights would take place on Saturday 1 December 2012. It was also **RESOLVED** that a meeting of the Christmas Lights Committee should be arranged shortly.

c) Members were informed that DCC wished to replenish grit bins as early as possible. It was **RESOLVED** that Cllr Mrs C Hart would check the two grit bins owned by the Parish Council and order the grit as required.

Continuing Cllr Mrs C Hart informed Members that DCC were asking farmers if they would be willing to help if a bad winter was experienced. It was **RESOLVED** the details of this scheme should be passed to Mr Brian Gadsby.

d) Members discussed the cleaning of the War Memorial. Further to recent correspondence from the War Memorials Trust it was **RESOLVED** that Hirsts be requested to carry out the cleaning of the War Memorial as soon as possible at a cost of £4,350 (quotation received ? 2012). It was also **RESOLVED** that as the grants system was a lengthy process it would be advisable to start the process of applying for a grant in plenty of time before the Memorial needed to be cleaned again. It was also **RESOLVED** that Hirsts should be asked whether there was a coating available that could be applied to the Memorial to help protect it against algae growth.

3493 **DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS**

The Acting Clerk had circulated Circular No 39. Cllr Mrs C Hart reported that Sheila Jackson had been elected President of DALC and John Nelson and Derek Orchard elected Vice Presidents.

3484 **ACCOUNTS**

a) The following accounts were approved for payment:

<u>Cheque No</u>	<u>Payee</u>	<u>Amount</u>
302791	Grass Track Grounds Maintenance (monthly maintenance)	£774.56
302792	Mr P Briggs (salary, August 2012)	£144.40
302793	Mrs L C Broughton (salary August 2012)	£ 96.00
302794	Mrs S J Dunkley (salary August 2012)	£211.12
302795	Mr N Gadsby (salary, August 2012)	£105.60
302796	Mr M Bower (salary, August 2012)**	£191.40
302797	Mr M Noble (honouraria – MUGA opening)	£250.00
302798	Park Hall Designs (web maintenance and printing)	£ 86.15
302799	Mrs S J Dunkley (expenses and admin)	£ 55.57

**payment of additional 3 hours of work for w/c 13, 20 and 27 August 2012

Income

None to report.

3494 **PLANNING**

ERE/0812/0029 - 164 High Lane East – Erection of two-storey extension to front and side.

It was **RESOLVED** that the Parish Council expresses concern regarding the over intensification of the site and potential loss of privacy to the occupiers of the neighbouring property due to windows overlooking. It was also noted that conditions attached to a previous consent for extensions appeared not to have been met and this would be drawn to the Planning Department's attention.

3495 **MATTERS FOR INFORMATION**

- a) Members noted that permission had been granted by DCC to place the seat on Station Road, West Hallam. Consent for the adjacent planter would be pursued by Cllr Mrs Hart.
- b) Members acknowledge receipt of a letter of thanks from the Neighbourhood Wardens of EBC.

Part 3 – General

3486 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 1 October 2012 at 7.00pm at the Powtrell Community Pavilion, Beech Lane, West Hallam.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 1 OCTOBER 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr K Garvey
Cllr B Harrison

Clerk: Mrs S Dunkley

Assistant Clerk: Mrs L C Broughton

Members of the Public: 3

3496 **APOLOGIES**

Apologies were received from Cllr G Hamson, Cllr Mrs J Hayes, and Cllr Mrs I Howes.

3497 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded an interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr B Broughton declared a disclosable pecuniary interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3498 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 3 September 2012 were approved and signed by the Chair.

3499 **EXEMPT ITEMS**

It was **RESOLVED** that the following items be considered as exempt items:

Clerk's Retirement Gratuity
Update on Licence for 113 High Lane East
Chair's meeting with the Insurance Assessor
Update on appointment of new Clerk

3500 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

a) Cllr Mrs C Hart had not yet received any update on the CCTV camera from Mr M Perry. It was hoped that correspondence would be received shortly.

- b) Cllr Mrs C Hart reported that the trees around the Memorial had been cut but there was still one large tree with branches overhanging the Memorial and obscuring the flagpole. The Acting Clerk was asked to ask Grasstrack for a quote to remove the offending branches.
- c) Cllr Mrs C Hart reported that the drains at Sunninghill Close had been attended to by DCC and now seemed to be in working order.
- d) Cllr Mrs C Hart reported that training on the Code of Conduct will be available shortly.
- e) Cllr Mrs C Hart reported that she had checked on the grit bins and it was **RESOLVED** that DCC be asked to fill both bins as soon as possible.
- f) Cllr Mrs C Hart reported that it was hoped that permission to site the planter would be forthcoming soon. It was **RESOLVED** that the Acting Clerk should contact EBC to provide a quote for the siting the planter at the Beech Lane/Station Road site, fill with soil and a one off winter planting to be undertaken at the same time they site the proposed bench in that location.
- g) Cllr Mrs C Hart reported Mr Gadsby had been awarded an Excellence in the Community Award but unfortunately will be on holiday when the awards are presented at County Hall. It was **RESOLVED** to suggest to DCC that a presentation of Mr Gadsby's award be made at a Parish Council meeting with photographs to be taken.
- h) Cllr Mrs C Hart reported that waiting restrictions outside Scargill School had now come into force.
- i) Cllr Mrs C Hart reported that Mr Bower, Litter Picker, was willing to continue his original hours work but unable to continue with the 5 hours extra as he is now back at University. Cllr Mrs C Hart offered to speak to Rev White to ask if he knew of anyone who would be willing to undertake this work. If not, an advert should be placed in the Church magazine, on the noticeboard and on the website.
- j) A quote for a CCTV survey on the drain serving the Beech Lane Recreation Ground which had flooded recently had been received. The quote was £360. It was **RESOLVED** the survey should be carried out.

Continuing Cllr B Broughton raised the matter of the ditch that runs alongside the recreation ground at Beech Lane. There had been no response from the Community Payback Team with regard to undertaking necessary clearance work. It was **RESOLVED** that Cllr B Broughton contact a contractor to clear the ditch and dispose of the waste.

- k) Cllr Mrs C Hart reported that the three Borough Councillors had received correspondence from Mrs Hayley Brailsford, Election Officer, wondering if there was any objection to hiring the Powtrell Community Pavilion as a voting station instead of the Village Hall. Cllr Mrs C Hart, Cllr Mrs B Harrison and Cllr B Broughton had each expressed their views directly to the Borough Council.
- l) Cllr Mrs C Hart reported on the state of the Dales Shopping Centre with regard to litter. It was **RESOLVED** that the Acting Clerk write to the Landlord drawing his attention to the matter and asking if he could encourage his tenants to keep the area tidy, perhaps through them joining together to employ a part time litter picker.
- m) Cllr Mrs C Hart reported that Cllr Hamson had been requested to make enquiries regarding the possibility of funding for play equipment at High Lane Central and High Lane East. The Chair had obtained an application form and it was **RESOLVED** the Acting Clerk would complete it on behalf of the Parish Council.

n) Cllr Mrs C Hart had received a complaint regarding an overgrown hedge at Bagot Street/87 Station Road which was causing a problem for pedestrians. The hedge actually belongs to 87 Station Road which appears to be empty and up for sale. It was **RESOLVED** that the Acting Clerk would write to the owners, via the estate agents, asking if the hedge could be cut.

o) The Acting Clerk reported that the War Memorial was scheduled to be cleaned week commencing 8 October 2012. Cllr Mrs C Hart reported that she had received information from Beresfords, who build War Memorials, and who may be able to clean the Memorial or provide advice in future years. The information would be put on file.

p) Cllr Garvey had reported that the flow and parking of cars at the Dales Shopping Centre was becoming a problem. It was feared accidents were very likely to happen. It was **RESOLVED** that PC R Crooks be informed and requested to monitor the situation.

(ii) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) A resident informed the meeting that the street light at Newbridge Close/Windsor Court had still not been repaired. Cllr Mrs C Hart had previously asked DCC to repair the street light and the Parish Council had written to the owners of the hedge to ask if they would cut the hedge as it had grown too close to the light. Cllr Mrs Hart offered to investigate further.

b) A resident from Pavilion Court had contacted Cllr Broughton regarding his concerns on the parking on Pavilion Court. It was **RESOLVED** that the Acting Clerk ask PC Crooks to monitor the situation pointing out that in addition to other vehicles there seemed to be a lorry parked there that did not belong to anyone in Pavilion Court.

c) Cllr Mrs B Harrison was pleased to inform the meeting that EBC were now able to recycle items that were previously unrecyclable - eg tetra packs.

d) Cllr Mrs B Harrison wished to thank the residents of Erewash for their assistance in the Erewash in Bloom competition as they were considered a litter free borough.

e) Cllr Mrs B Harrison wished to thank the schools who allowed their pupils to line the route at the recent Tour of Britain Cycling event. It was **RESOLVED** that the Acting Clerk write to Scargill C of E Primary, Mapperley Primary, Stanley Common Primary, Kirk Hallam Community School and St John Houghton thanking them for the support given to the event.

3501 **Reports from Sub Committees**

a) Cllr B Broughton reported that at the Borough/Parish Liaison Committee Members had been informed that Parish Councils should assume a 12½ % cut in concurrent functions budgets when preparing estimates for 2013/14.

3502 **Clerk's Reports**

a) The Acting Clerk reported that the Audit Commission had appointed Grant Thornton UK as external auditors for the Parish Council's accounts. She also reported that the accounts for last year were passed.

3503 **MATTERS FOR DETERMINATION**

a) Cllr Mrs C Hart reported that the new litter bin at Mapperley Crossroads had been installed on the wrong side of the road. It was **RESOLVED** that the Acting Clerk inform EBC that the Parish Council wished EBC to re-site the litter bin in the correct location as originally requested at no extra charge.

b) Cllr B Broughton reported that he had been unable to persuade the owner of land at Bagot Street/Newdigate Street to allow a dog waste bin to be installed on his land . It was **RESOLVED** that Cllr B Broughton contact the owner of the land adjacent the footpath alongside the White Hart and enquire whether they would be prepared for the dog waste bin to be installed at that location.

In response to a question, the Acting Clerk informed Members that she had received an invoice from EBC for the emptying of dog waste/litter bins from September to March. The charge was £5.00 per bin emptying and the invoice was on the basis of them each being emptied twice a week. It was **RESOLVED** the Acting Clerk should write to EBC to ascertain if there was any flexibility in the emptying of the bins, for example, the bins being emptied once a week.

c) The Acting Clerk informed the meeting that it was necessary to nominate a snow warden annually. It was **RESOLVED** that Cllr G Hamson be nominated.

d) Two quotes had been received to repair the wall and guttering at the Powtrell Pavilion. It was **RESOLVED** that the quote from RM be accepted.

e) Cllr Mrs C Hart reported that the closing date for applications for the Derbyshire Young Achievers Awards was 12 October 2012. Application forms were available if any Member wished to nominate a young person.

f) Cllr Mrs C Hart reported that unfortunately the representative from Leisurelites was unable to attend the meeting scheduled for this evening prior to the Parish Council meeting. It was **RESOLVED** that the Acting Clerk contact Leisurelites as soon as possible requesting a brochure and/or a meeting to discuss what extra Christmas lights are required and the cost.

3504 **DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS**

The Acting Clerk had circulated Circular No 41.

3505 **ACCOUNTS**

a) The following accounts were approved for payment:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
302800	Mr P Briggs (salary, September 2012)	£ 144.40
302801	Mrs L Broughton (salary, September 2012)	£ 96.00
302802	Mrs S Dunkley (salary, September 2012)	£ 211.12
302803	Mr N Gadsby (salary, September 2012)	£ 105.60
302804	Mr M Bower (salary, September 2012)	£ 191.40**
302805	CNM Online Limited (Two tier flower planter)	£ 785.05
302806	Robinsons Solicitors (work to date on Licence agreement)	£ 276.00
302807	Void	
302808	Audit Commission	£ 480.00

	(Audit Fee 2011/12)	
302809	West Hallam Community Centre (Telephone recharge)	£ 37.08
302810	Information Commissioner's Office (Renewal of Data Protection)	£ 35.00
302811	Mrs S Dunkley (Admin. and expenses)	£ 50.60
302812	HMRC (Staff PAYE July-September 2012)	£ 417.84
302813	Park Hall Designs (Printing and web site maintenance)	£ 31.48
302814	Grasstrack (Grounds Maintenance)	£ 774.56
302815	WHCC (CCTV recharge)	£ 131.36
302816	Erewash Borough Council Provision and installation of litter bins	£1,038.00

** payment of additional 3 hours per week for week commencing 3, 10 and 17 September 2012

Income

£72.00 from Powtrell Pavilion Committee as re-imburement for the replacement Tessi shutter bolts.

3506 **PLANNING**

ERE/0812/0029 – 164 High Lane East
Erection of two storey extension to front/side – amended plans – reconsultation

The application had now been approved as the plan had been amended and the objections of the adjoining owner had been withdrawn.

3507 **MATTERS FOR INFORMATION**

The Acting Clerk informed Members that corespondence had been received from Mrs N Ross, Headteacher, Scargill School to confirm she would be delighted to switch on the Christmas Lights.

Part 2 Exempt Items

3508 **EXEMPT ITEMS**

Clerk's Gratuity

It was **RESOLVED**:

a) that the Parish Council authorise the payment of a retirement gratuity to the retiring Clerk at the maximum amount permitted by law.

b) that the Superannuation Department at DCC be requested to calculate the actual amount of the gratuity payment on the basis of the Clerk's start and retirement dates.

Update on access licence for land adjoining 113 High Lane East

Cllr Mrs C Hart updated Members on the matter of a possible licence between the Parish Council and 113 High Lane East. The Council's Solicitor is making further investigations.

Update on claim for damages – incident at Millhouse Community Centre Field

Cllr Mrs C Hart updated Members on the above matter. She had met with the Insurance Assessor. It was **RESOLVED** the Acting Clerk would contact Grasstrack and request if they have any records of dates when mowing took place near to the date of the incident.

Appointment of Clerk and Responsible Financial Officer - Progress Report and Approval of Appointment Process

It was **RESOLVED** that:

- (a) The membership of the Appointment Sub-Committee remains as Cllr Mrs C Hart, Cllr Mrs H Chapman and Cllr B Broughton.
- (b) The Appointment Sub-Committee be given delegated powers to determine all matters relating to the selection and recruitment process, including variation to any of the current draft documents and terms and conditions of employment.
- (c) The Appointment Sub-Committee be authorised to undertake both the shortlisting and interviewing stages of the process. However any other Member wishing to join the Sub-Committee at the shortlisting stage may do so, on giving prior notification.
- (d) The appointment to be by way of recommendation to the full Parish Council and that if necessary an Extraordinary meeting of the Parish Council be convened for that purpose.

Part 3 - General

3509 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 5 November 2012 at 7.00pm at the Powtrell Community Pavilion, Beech Lane, West Hallam.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 5 NOVEMBER 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr G Hamson
Cllr Mrs B Harrison
Cllr Mrs I Howes
Cllr Mrs J Hayes

Clerk: Mrs S Dunkley

Assistant Clerk: Mrs L C Broughton

Members of the Public: 10

Mr Norman Gadsby, one of the Parish Council's part time litter pickers, had recently been awarded an Excellence in the Community Award by Derbyshire County Council. As he had been unable to attend the Presentation at Matlock, due to being on holiday, Cllr Mrs C Hart was delighted to present the award to him at the meeting. Parish Councillors and the Public congratulated him on his achievement and thanked him for all his hard work.

3510 **APOLOGIES**

Apologies were received from Cllr K Garvey.

3511 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded an interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr G Hamson recorded an interest in respect of the West Hallam Junior Football Club.

Cllr B Broughton declared a disclosable pecuniary interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3512 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 1 October 2012 were approved and signed by the Chair.

3513 **EXEMPT ITEMS**

It was **RESOLVED** that the following items be considered as exempt items:

Clerk's Retirement Gratuity
Update on Licence for 113 High Lane East
Chair's letter to the Insurance Assessor
Update on appointment of new Clerk

3514 **PLANNING**

ERE/1012/0036 - 143 High Lane West

- variation of condition on existing planning consent to allow the retention of a detached garage

It was **RESOLVED** that the Parish Council would strongly object to the proposed variation and would wish the site to be cleared of any buildings or other structures prior to any new building taking place, as required by the existing condition.

ERE/1012/0021 – Land south of 38 Station Road

Erection of detached chalet bungalow with attached garage and conservatory

It was **RESOLVED** that the Parish Council would object to this planning application due to the over-intensification on a small site.

3515 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

a) The Chair reported that the owner of the garden where a bush was overhanging the footpath at Bagot Street was proving difficult to contact. DCC have written to the owners and if a reply is not forthcoming they will take action to deal with the obstruction and then seek to recover the cost of the work from the owner. This work has now taken place.

b) Mr Alan Tattersall, Broadband Champion, had attended several meetings at Matlock and several more were expected during the year and he had reported back to the Parish Council on the progress of the County Council's 'Digital Derbyshire' project. It was **RESOLVED** that any travelling expenses incurred would be re-imbursed on request. Cllr B Broughton updated Members that BT Infinity (faster and more stable fibre optic technology) was now available in West Hallam, although anyone wishing to take the new service would need to check availability on their own phone line.

c) Cllr Mrs C Hart informed Members that the Derbyshire Fire & Rescue Service required to test the fire extinguishers at the Powtrell Community Pavilion. This matter would be referred to the Powtrell Community Pavilion Management Committee.

d) Cllr Mrs C Hart informed Members about the Village Games Scheme whereby workers are employed to stimulate activities in the Villages. Although an interesting project, the cost at the present time is too high. Funding is being sought through the Borough Council and funding is being sought from several areas and if the bids are successful the cost of the scheme would reduce considerably and may prove attractive and Cllr Mrs C Hart would update Members when appropriate.

e) EBC are running a free trees scheme again whereby Parish Councils could have 50 various trees (small whips) for their Parish. Cllr G Hamson offered to pursue and research the matter.

f) Mr Matthew Bower, part time Litter Picker, had had to resign due to pressure of work at University. It was **RESOLVED** the Acting Clerk would produce an advertisement to be placed on the noticeboard and website advertising for a replacement to include the possibility of additional hours over and above the current contracted hours, which the Acting Clerk would check .

g) Cllr Mrs C Hart updated Members with regard to the purchase of new Christmas lights. A meeting was held with Cllr Mrs C Hart, Cllr Mrs H Chapman and Cllr B Broughton and Leisurelites. Two possible schemes had been discussed at costs ranging between £1500 and £2000, but illustrations were still awaited showing what could be achieved within this budget range. Cllr Mrs C Hart was aware that a Christmas Lights Committee meeting with representatives of the Village Hall needed to be arranged as soon as possible and this was being pursued.

h) Cllr Mrs C Hart informed Members that a complaint had been sent to BT Openreach as they had been doing some work at Mapperley cross roads and driven their vans onto the grass when wet and left the area in a very muddy state with ground indented with tyre tracks. BT acknowledged the complaint and said they would investigate. Cllr Mrs C Hart had requested that BT either repair the damage or offer some recompense to the Parish Council to pay for the remedial work.

i) Consultation by Derbyshire County Council regarding the part night street lights scheme is about to take place. Letters are to be distributed to householders regarding the scheme and informing them that plans will be available at EBC and at the Powtrel Community Pavilion prior to the next Parish Council meeting. It was therefore decided that the plans would be available for residents to view from 6.30pm on Monday 3 December 2012.

j) Cllr Mrs C Hart reported that the Parish Council's nomination, Pia Scattergood, for a Young Achievers Award had been accepted by Derbyshire County Council. Unfortunately Pia will not be able to attend the Presentation at Matlock due to musical commitments but it was hoped that a local presentation could be arranged to acknowledge her achievements.

(ii) Public Participation

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

a) A resident (Mr R Richards) raised the issue of flooding which had occurred at a property he owned on Hallam Way. He was of the opinion that surface water from the Beech Lane Recreation Ground runs into a drain and contributes to the problems experienced at properties 43/45 and 47 Hallam Way. A camera survey had been commissioned by the Parish Council and a report had been received. A third manhole has been found apparently within the garden of 47 Hallam Way which may be affecting flows. It was **RESOLVED** the Acting Clerk contact the owners of 47 Hallam Way with a view to arranging a meeting (to include also the owner of No 45) to discuss the way forward. It was also **RESOLVED** that the Acting Clerk would send a copy of the survey report to Mr Richards.

Continuing Cllr Broughton informed Members that the ditch that runs along side Beech Lane Recreation Ground had now been cleared, as agreed at the last meeting. Thought was now being given to some form of protection for the pipe into which the ditch runs to prevent material (mainly leaves) entering the pipe.

b) A resident informed the meeting that he had concerns regarding a planning application for 143 High Lane West. Cllr Mrs C Hart informed the resident that the Councillors would listen to their comments but the matter could only be discussed and a decision reached by Parish Councillors in the closed session. The residents were welcome to stay for the item in the closed session and hear the Parish Council's views.

3516 Reports from Sub Committees

a) Although not present at the meeting Cllr K Garvey had submitted a written report regarding two issues at the Community Centre. A horse box had been stolen from the Community Centre car park but had now been returned. However it was noted that Mr Noble was unable

to lock the gate as it is broken. It was **RESOLVED** that the Acting Clerk write to the Community Centre Management Team informing them that the gate is broken and needs repairing. Secondly, although the lleylandii trees that run alongside the Community Centre car park have been cut there is one large branch that is cut but still balancing in the trees and needs removing. It was **RESOLVED** the Acting Clerk write to the Community Centre Management Committee to inform them of the matter.

3517 **Clerk's Reports**

- a) The Acting Clerk reported that EBC have now taken over the maintenance of St Wilfrid's Churchyard which Members noted.
- b) There are still parking problems at Pavilion Court. PC R Crooks had been in touch with the person who parked a large networkrail van on Pavilion Court and this is now being parked elsewhere. However two large vans are still regularly being parked at Pavilion Court, apparently belonging to a resident. It was **RESOLVED** Cllr Mrs C Hart would contact PC Crooks to discuss the matter further.
- c) The drainage issues at Beech Lane Recreation Ground had already been discussed earlier in the meeting.
- d) The emptying of the litter/dog bins was discussed. It was **RESOLVED** that it would be sufficient for the bins to be emptied once a week and the Acting Clerk would contact EBC to inform them. The Acting Clerk pointed out that the litter/dog bin sponsored by residents that was due to be installed at the Cascades had not yet arrived. The Acting Clerk agreed to investigate the matter.

Referring to discussion at the last meeting Cllr B Broughton reported that it had not been possible to obtain agreement for a new dog waste bin to be sited on the track/public footpath immediately to the south of the White Hart on Station Road, but the Landlady of the White Hart Public House had kindly agreed to the bin being on land belonging to the public house immediately adjacent to the track. It was **RESOLVED** the Acting Clerk write to the Landlady of the White Hart Public House thanking her for allowing the installation of a dog bin on the pub's land. It was also **RESOLVED** the Acting Clerk contact EBC to inform them of the location.

- e) With regard to the planter and jubilee seat being installed at the Beech Lane/Station Road junction, Cllr Mrs C Hart would pursue the matter of permissions at DCC. It was also **RESOLVED** that the Acting Clerk would resolve with EBC the question of how much compost was required to fill the planter.
- f) The Acting Clerk reported that she had completed the Awards for All application form requesting funding for the proposed play equipment at the two High Lane Recreation Grounds. An acknowledgement had been received and it was hoped a favourable reply would be forthcoming shortly. The Chair showed Parish Councillors illustrations of the 'Trim Trail' type equipment on which the application had been based.
- g) Discussion took place regarding the litter at the Dales Shopping Centre. The Acting Clerk had not yet received a reply from the Landlord and offered to pursue the matter.
- h) The Acting Clerk had received a letter from the Derbyshire Childrens Holiday Centre in Skegness requesting a donation. It was **RESOLVED** the Acting Clerk write to the Centre informing them that the Parish Council were unable to offer a donation at this time.
- i) Some work had been undertaken on the cameras at the Powtrell Community Pavilion and as a consequence a meeting was needed with Mr M Perry, the consultant, to resolve a problem.

3518 **MATTERS FOR DETERMINATION**

a) The Acting Clerk reported that all was in place for the Remembrance Day Parade and Service. Cllrs Adams-Shaw, Garvey, Hamson and Broughton had volunteered to act as marshalls.

3519 **DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS**

The Acting Clerk had circulated Circular No 43.

3520 **ACCOUNTS**

a) The following accounts were approved for payment:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
302817	Mr P Briggs (salary, October 2012)	£ 144.40
302818	Mrs L Broughton (salary, October 2012)	£ 96.00
302819	Mrs S Dunkley (salary, October 2012)	£ 211.12
302820	Mr N Gadsby (salary, October 2012)	£ 105.60
302821	Mr M Bower (salary, October 2012)	£ 132.00
302822	CNM Online Limited (text on the flower planter – VAT £65.70)	£ 394.21
302823	Hirst Conservation (Cleaning of War Memorial – VAT £870.00)	£5,220.00
302824	MAN Services Limited (CCTV Survey – VAT £50.00)	£ 300.00
302825	RM Building Services (Repairs to Powtrell Pavilion)	£ 360.00
302826	Mrs S Dunkley (Admin and Expenses)	£ 56.07
302827	RBL Poppy Appeal (Wreath)	£ 50.00
302828	Johnston Publishing Limited (Advert – Parish Clerk Vacancy – VAT £32.19) – reimbursement to Councillor B Broughton as pre-payment required	£ 193.12
302829	Hire Station Hire of Barriers for road closures For Remembrance Day – VAT £16.40)	£ 98.40
302830	Park Hall Designs (Web maintenance and printing)	£ 58.08
302831	Grasstrack	£ 774.56

Income

There was no income.

3521 **MATTERS FOR INFORMATION**

There was none.

Part 2 Exempt Items

3522 **EXEMPT ITEMS**

(a) **Clerk's Retirement Gratuity**

The Superannuation Department at DCC had now calculated the maximum amount of the gratuity payment on the basis of the Clerk's actual start and retirement dates in the sum now reported.

This would now be paid to the retiring Clerk (less tax) in accordance with the decision made at the last meeting.

(b) **Update on access licence for land adjoining 113 High Lane East**

Cllr Mrs C Hart informed the meeting of her discussions with the Council's Solicitor. It was **RESOLVED** that Cllr Mrs C Hart, Cllr Mrs H Chapman and Cllr B Broughton would discuss the matter further and perhaps meet with the owners of 113 High Lane East to determine a way forward.

(c) **Update on claim for damages – incident at Millhouse Field**

Cllr Mrs C Hart updated Members on the above matter. She read a letter she had written to the Claims Assessor which Members noted.

(d) **Appointment of Clerk and Responsible Financial Officer**

Cllr Mrs Hart updated Members on the appointment process for the Clerk and responsible Financial Officer. Interviews will take place on 12 November 2012.

Part 3 - General

3523 **DATE OF NEXT MEETING**

The next meeting of the West Hallam Parish Council will take place on Monday 3 December 2012 at 7.00pm at the Powtrel Community Pavilion, Beech Lane, West Hallam.

The plans regarding the part night street lighting scheme would be available for residents to inspect from 6.30pm.

MINUTES OF AN EXTRAORDINARY MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 3 DECEMBER 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr K Garvey
Cllr G Hamson
Cllr Mrs B Harrison
Cllr Mrs J Hayes
Cllr Mrs I Howes

3524 **APPOINTMENT OF CLERK AND RESPONSIBLE FINANCIAL OFFICER**

The Chair, Councillor Mrs Hart, reported that following completion of the interview stage of the appointments process the Appointment Sub-Committee recommended that Mrs Susan Dunkley be appointed to the position of Clerk and Responsible Financial Officer.

The Chair outlined the terms and conditions discussed with Mrs Dunkley, which were based on the documentation and draft contract of employment as previously agreed.

It was **RESOLVED** that the recommendations of the Appointment Sub-Committee be accepted and that Mrs Susan Dunkley be appointed to the post of Clerk and Responsible Financial Officer with effect from 3 December 2012.

MINUTES OF A MEETING OF

THE WEST HALLAM PARISH COUNCIL

HELD ON MONDAY 3 DECEMBER 2012

AT

THE POWTRELL COMMUNITY PAVILION
BEECH LANE RECREATION GROUND, WEST HALLAM

PRESENT Cllr Mrs C Hart (Chair)
Cllr Mrs H Chapman (Vice Chair)
Cllr D Adams-Shaw
Cllr B Broughton
Cllr K Garvey
Cllr G Hamson
Cllr Mrs B Harrison
Cllr Mrs J Hayes
Cllr Mrs I Howes

Clerk: Mrs S Dunkley

Assistant Clerk: Mrs L C Broughton

Members of the Public: 9

Cllr Mrs C Hart informed the meeting that Mr Peter Briggs had now retired as Clerk to the Parish Council due to ill health but she was pleased to announce the appointment of Mrs S Dunkley as Clerk to the Parish Council and Responsible Financial Officer with effect from 3 December 2012 and she formally welcomed Mrs Dunkley to the meeting.

3525 **APOLOGIES**

All Councillors were present – there were no apologies.

3526 **DECLARATION OF INTERESTS**

The Chair, Cllr Mrs. C Hart, recorded an interest in respect of the West Hallam White Rose Cricket Club and the West Hallam Jnr Football Club.

Cllr G Hamson recorded an interest in respect of the West Hallam Junior Football Club.

Cllr B Broughton declared a disclosable pecuniary interest in respect of the accounts for Park Hall Designs and the payment of salary to the Assistant Clerk.

3527 **APPROVAL OF MINUTES**

The Minutes of a meeting of the West Hallam Parish Council held on Monday 5 November 2012 were approved and signed by the Chair.

3528 **EXEMPT ITEMS**

It was **RESOLVED** that an item on CCTV be considered as an exempt item.

3529 **CHAIR'S ANNOUNCEMENTS AND REPORTS**

(i) **Chair's Announcements**

- a) Cllr Mrs C Hart had received a complaint regarding cracks appearing in the marble at the War Memorial. It was **RESOLVED** the Clerk would contact Hirst – the contractor who had cleaned the Memorial – pointing out the faults and requesting any remedies.
- b) Cllr Mrs C Hart updated the meeting on the Village Games Scheme for which funding was being sort by Village Games at the present time. It was **RESOLVED** that in principle the Parish Council would be interested in the scheme for West Hallam but the final decision would be dependent on the cost.
- c) Cllr Mrs C Hart reported that Mr H Gethin had now been appointed Litter Picker, replacing Mr M Bower who had resigned last month in order to concentrate on his University work.
- d) Cllr Mrs C Hart informed Members that the Clerk had Dispensation Leaflets to distribute and requested that Members complete the forms as soon as possible. It was necessary to complete the form so that Councillors could speak and vote on the matter of precepts.
- e) Cllr Mrs C Hart reported that the Remembrance Day Service and Parade had taken place and she was very pleased to see such a good turn out. She thanked the marshalls for enabling the event to run smoothly, she also thanked all the organisations who had attended the Parade and Service.
- f) Cllr Mrs C Hart reported on the Switching On of the Christmas Lights to which there had been an excellent turn out. Cllr Mrs C Hart thanked Cllrs Adams-Shaw, Garvey and Hampson for their help during the event. It was **RESOLVED** that the Clerk should write a letter of thanks to the Village Hall Committee for all their hard work and also to Santa for playing his part. It was also **RESOLVED** that the amount paid to Ilkeston Brass should be increased to £150.00 (from £100) for extra playing time.
- g) Cllr Mrs C Hart reported that the e-newsletter had been circulated. Cllr Mrs C Hart informed the meeting that if anyone had any contributions for the next issue it would be very much appreciated. Cllr Mrs B Harrison thought it would be helpful to be informed of press dates. It was **RESOLVED** that in future printed copies of each edition (to the value of £100) be made available locally as a matter of course.
- h) Cllr Mrs C Hart reported that Mr Peter Brigg's Retirement Party had gone well. This had been paid for by the Councillors themselves and no public monies were involved. Letters of thanks had been received from Peter and Christine and their guests Steven and Julie Woolley. Cllr Mrs B Harrison also thanked Cllr Mrs C Hart for organising the party, a sentiment that was echoed by all Parish Councillors.

(ii) **Public Participation**

The Chair, Cllr Mrs C Hart, reported on matters discussed during the Public Participation session as follows:

- a) Maps detailing the proposed part night lighting scheme for West Hallam had been available for the public to study and make any comments necessary. On the whole it would appear that the scheme did not cause too many difficulties although a small number of specific issues were mentioned at the meeting. It was **RESOLVED** that Councillors e-mail any concerns or comments to the Clerk as soon as possible to enable her to include these in a response to the County Council on behalf of the Parish Council prior to the end of the consultation.

Although the County Council were to have despatched letters to all householders affected by the part night lighting scheme none had been received by residents of St Wilfrid's Road. Cllr Mrs C Hart offered to pursue the matter.

b) Cllr Mrs C Hart read a report from the Broadband Champion, Mr A Tattersall, regarding the increased speed of broadband now available in West Hallam. Members noted the report.

c) A resident informed the meeting that he had witnessed two near accidents at the Mapperley Lane/St Wilfrid's Road cross roads due to inconsiderate parking. Cllr Mrs C Hart explained that DCC had inspected the cross roads on several occasions but were of the opinion that there was no hazard. Cllr Mrs C Hart requested that if any inconsiderate parking is witnessed it would be helpful if photographs could be taken to build up evidence. Cllr Mrs C Hart also offered to contact both PC R Crooks and DCC again regarding this matter.

d) A resident reported that two lights on the footpath at Beech Lane Recreation Ground were not working. It was **RESOLVED** the Clerk contact an electrician to repair the lights.

e) A resident reported that the light on the corner of Windsor Close and Newbridge Close had still not been repaired. The matter had been discussed at previous Parish Council meetings. Cllr Mrs C Hart offered to pursue the matter.

f) A resident reported that at a Christmas Fayre event at Scargill School cars were parked on Beech Lane in such a manner that the bus was unable to drive down. It was **RESOLVED** the Clerk should write to Scargill School requesting that in the future the Police are informed of the event and would probably cone the road. Cllr D Adams-Shaw also offered to contact the Chair of Governors regarding the matter.

g) A resident informed the meeting of their concerns regarding parking at School Square. Double parking and parking on white lines was taking place. Cllr Mrs C Hart offered to ask PC R Crooks to monitor the situation.

h) Cllr Mrs B Harrison reported that the dog/waste bin at Mapperley cross roads had been moved to the correct location.

3530 **REPORTS FROM SUB COMMITTEES**

Cllr G Hamson reported that he had ordered 50 trees which were free to Parish Councils under the Erewash Borough Council scheme. Cllr G Hamson requested Members to consider locations for the trees, which he would be collecting soon. Members volunteered to help in the planting of the trees.

3531 **CLERK'S REPORTS**

a) The Clerk reported that the Play Areas had been inspected by Zurich Insurers. There were no major defects although the bark is sparse under certain equipment. It was **RESOLVED** the Clerk would contact Grasstrack and ask them to quote for any remedies requested in the report.

The Clerk noted that Grasstrack had not followed up the last report and she offered to pursue the matter urgently and to report back to the Parish Council regarding the extent of the Council's insurance cover in relation to recreation grounds and play equipment.

b) The Clerk reported that permission had been approved for the planter to be installed at Beech Lane/Station Road. It was **RESOLVED** that the Clerk meet with EBC to arrange the installation, filling with compost and winter planting. If necessary Cllr Mrs C Hart would allow EBC to check on the planter (which was stored in her yard) to decide how much compost was required. It was also **RESOLVED** that the Clerk pursue the matter of the Jubilee seats to be

sited at the Cascades, the precise location of which it had previously been agreed be left to EBC, as it was their land.

c) The Clerk requested approval to re-imburse Mr Tattersall for his travel expenses in attending meetings at County Hall, Matlock and for reporting back to the Parish Council in the sum of £60.00.

3532 MATTERS FOR DETERMINATION

a) The Clerk had received correspondence from EBC regarding the Band Concerts for 2013. It was **RESOLVED** the Band Concert for West Hallam should take place during Well Dressing weekend. The Clerk should contact the Well Dressing Committee and check on the date and reply to EBC accordingly.

b) The Clerk reminded Members that the Borough and Parish Council Forum would take place on 17 December 2012. Cllr Mrs C Hart is Chair of the Forum and Cllr B Broughton had also offered to attend.

c) The flooding/drainage issues at Beech Lane/Hallam Way were discussed. It was **RESOLVED** that a meeting be convened urgently comprising of representatives of DCC, EBC, Severn Trent, the owners of the properties 45 and 47 Hallam Way, Cllr Mrs C Hart, and Cllr B Broughton to discuss options in solving the problem.

d) Cllr Mrs H Chapman had received a letter of complaint from residents at 30 High Lane West regarding overgrown trees on Millhouse field, at the bottom of their garden. Leaves were causing a problem together with blocking the light into their garden. It was **RESOLVED** that the Clerk contact Grasstrack to investigate the trees and give a quote for work involved to reduce the problem although it was not proposed to cut the trees down completely.

3533 DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS CIRCULARS

The Clerk had previously circulated Circular No 45 regarding disposable pecuniary interests and members' dispensations.

It was **RESOLVED** that authority to grant dispensations to enable members to speak and vote on matters relating to budget and precept setting be delegated to the Clerk.

Circular No 46, which included details of possible grant funding sources, had been received after the agenda had been issued but had been circulated to Councillors in advance of the meeting.

It was **RESOLVED** that the Clerk investigate the funding possibilities and report back to the next meeting of the Parish Council.

3534 ACCOUNTS

a) The following accounts were approved for payment:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
302834	Cllr C Hart (reimbursement of payment to Bugler on Remembrance Day)	£ 30.00
303835	St Wilfrid's PCC (Refreshments following Remembrance Service)	£ 10.00
303836	Ms A Arter (Refreshments for Christmas Lights)	£ 100.00

303837	Mrs L Broughton (salary, November 2012)	£ 96.00
302838	Mrs S Dunkley (salary, November 2012)	£ 211.12
302839	Mr N Gadsby (salary, November 2012)	£ 105.60
302840	Mr M Bower (salary, 2 weeks November 2012)	£ 66.00
302841	Mr H Gethin (salary, 1 week November 2012)	£ 26.40
302842	Mrs S Dunkley (Admin and Expenses)	£ 45.40
302843	Hire Station (Hire of Barriers for road closures for Christmas Lights – VAT £16.40)	£ 98.40*
302844	Ilkeston Brass (Donation following lights)	£ 100.00**
302845	Village Hall (Donation towards refreshments)	£ 30.00
302846	D&E Cheney (Magician at lights)	£ 85.00
302847	High Pressure Cleaning Limited (Cleaning out ditch at Beech Lane)	£ 120.00
302848	West Hallam Community Centre (Quarterly rent for CCTV)	£ 18.22
302849	Park Hall Designs (Web maintenance and printing)	£ 46.74
302850	Moorleys (printing of carol sheets)	£ 61.00
302851	Mr Tattersall (Travel Expenses)	£ 60.00
302852	Grasstrack (Grounds Maintenance Nov) (VAT £153.09)	£ 918.56
302853	Leisurelites (purchase of new lights and Installation)	£3442.50
302854	Helping Hands (Items for Litter Pickers)	TBA
302855	Cllr Mrs C Hart (Sweets for Christmas Lights)	£ 16.58
302856	Mr Boran (Electricity Supply – Christmas Lights)	£ 30.00

*Cllr D Adams Shaw offered to investigate the possibility of purchasing barriers in order to save money on the hire of the barriers every year. Cllr Adams Shaw would report back to the next meeting.

**£150.00 paid as agreed in minute number 3528.

b) New Christmas lights had been purchased at a cost of £1875.00. It was **RESOLVED** that the action of purchasing the lights be approved retrospectively.

Income

There was no income.

3535 **PLANNING**

Firs Farm, West Hallam – ERE/1112/0016 – Prior notification of agricultural development for a proposed steel frame agricultural building. This had been dealt with between meetings under the agreed delegation arrangements. No objections had been raised provided the structure is only used for storage as set out in the notification.

3536 **MATTERS FOR INFORMATION**

There were none.

Part 2 Exempt Items

3537 **EXEMPT ITEMS**

- a) Cllr Mrs C Hart updated Members regarding the CCTV installations which were noted.

Part 3 - General

3538 **DATE OF NEXT MEETING**

A meeting of the Newdigate Trust will take place on Monday 7 January at 6.30pm at the Powtrell Community Pavilion, Beech Lane, West Hallam.

The next meeting of the West Hallam Parish Council will take place on Monday 7 January 2013 at 7.00pm at the Powtrell Community Pavilion, Beech Lane, West Hallam.

Cllr Mrs C Hart closed the meeting and wished everyone a Happy Christmas.